

**WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, September 21, 2010, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Wilson.

INVOCATION/PLEDGE OF ALLEGIANCE

Mr. Wilson called for a moment of silent prayer in honor of the High School student who died and the others involved in the accident.

ROLL CALL

Present were: Billie Finn, Bonnie Bachtell, Sherry Cline, Chris Lind, Leland Lemley, Pat Heefner, Marilyn Smith, Firmadge Crutchfield, Edward Wilson, and student representative Tyler Bowders. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Allison Schuchart, Record Herald, Jennifer Fitch, Herald Mail; and those individuals listed on the attached sign-in sheet.

APPROVAL OF REVISED AGENDA

Mr. Wilson said that in order to save some time in voting, instead of doing a roll call vote every time, the board will do a voice vote on certain motions.

On a Lind/Crutchfield motion and unanimous voice vote, the board approved the revised agenda.

APPROVAL OF MINUTES: September 14, 2010

Mrs. Cline asked that a correction be made to the minutes on page 3 under *Discuss Memorial Garden*, as follows: Mrs. Cline suggested honoring students and teachers who have died in the district. She gave as an example James Buchanan High School's wall of plaques.

On a Lemley/Finn motion and unanimous voice vote, the board approved the September 14, 2010 minutes and correction.

EXECUTIVE SESSION

Board president, Mr. Wilson, called for an executive session to discuss a personnel issue (7:05-7:40 PM).

COMMUNICATIONS

A board member questioned the district's use of the former Jubilee Food Market for storage. Mr. Robertson read a letter from Glenn S. Bair, Vice-President of Waynesboro Shopping Center, Inc., as follows:

“In response to your inquiry, this will confirm that at the request of the Waynesboro Area School District (WASD) we made the subject space available for their use on at least two (2) occasions at no cost to the WASD, including no rent and no reimbursement for utilities, real estate taxes or insurance. This arrangement was made in the spirit of cooperation and generosity to the Waynesboro community.

We are happy to supply this information to you in response to the parties who are making the inquiry and wish them to also know that we paid a total of \$113,835.89 for 2010 property taxes to the Waynesboro Area School District, the Borough of Waynesboro and Franklin County.”

COMMITTEE REPORTS

Mr. Lind reported that the Franklin County Career & Technology Center’s Authority met on Monday evening. Chambersburg Area School District presented information on the proposed career magnet school. There was a lot of discussion concerning Chambersburg not living up to the board’s recommendations made 2-3 years on the types of students who would be attending the school. If any board member has questions, contact John Fitz, who is on the Authority board.

Mr. Lind reported that the LIU Board of Directors downsized a number of projects because of state funding. The board is also starting contract negotiations.

Tyler Bowders reported that on September 18, the High School band and color guard participated in a band showcase of Central Dauphin. The first bus evacuation day was held on September 15. The High School football team had their first home game against New Oxford on September 17. On September 22, members of the High School choir will participate in a chorus clinic offered by Messiah College. The Young Humanitarians held their first meeting and decided, pending principal approval, that their first fundraiser will benefit the Smile Train organization, which raises money to provide operations for children in impoverished countries who suffer from cleft pallets. This year’s All-School Production will be “Guys and Dolls”. Auditions will be held in December.

INITIAL PUBLIC COMMENT

Diana Cernicky, a Middle School parent, questioned why her son has no textbooks, especially math. Mr. Williams said that a new series of textbooks, which has not arrived, is being piloted that will be integrated into the new standards. He suggested Mrs. Cernicky contact Mr. Richter directly with her concerns.

DISCUSSION ITEMS

Discuss First Reading Approval of the Following Policies: #109.1 – Classroom Use of Videos, DVDs, and Movies; #130 – Homework

On a Smith/Crutchfield motion and roll call listed, the board gave first reading approval to Policy #109.1 – Classroom Use of Videos, DVDs, and Movies, and Policy #130 – Homework.

YEA: Finn/Bachtell/Cline/Lind/Lemley/Heefner/Smith/Crutchfield/Wilson
NAY: None

Discuss Appointment of Supervisor of Maintenance & Facilities

On a Smith/Cline motion and roll call listed, the board authorized the administration to temporarily fill the position of Supervisor of Maintenance & Facilities, pending resolution of the terms of employment with the candidate, including salary, to be approved at the next board meeting.

YEA: Finn/Bachtell/Cline/Lind/Lemley/Heefner/Smith/Crutchfield/Wilson
NAY: None

Discuss Energy Program

Ms. Dean said the district needs to choose an energy manager to minimize our risk due to the electric deregulation on January 1, 2011. Two energy firms have been working with the district in costing out and providing data for their electric service. Current pricing per kilowatt hour is as follows:

On Demand (provided by Chamber of Commerce)	\$5.57 (24 M)	\$5.57 (29M)
LIU/Hess Energy	\$5.62 (12 M)	\$5.46 (24 M) \$5.45 (36M)

Ms. Dean said LIU/Hess Energy has been consistently competitive each time she has requested pricing. The LIU is a current customer of Hess Energy and does not require a broker. She said that since numbers change daily, these prices are locked in until tomorrow morning. She said this is a significant potential for savings.

On a Smith/Bachtell motion and roll call listed, the board authorized Ms. Dean to accept the LIU/Hess Energy proposal at \$5.45 for 36 months.

YEA: Finn/Bachtell/Cline/Lind/Lemley/Heefner/Smith/Crutchfield/Wilson
NAY: None

Discuss Third Street Extension

Mr. Robertson said that preliminary work has started on the Third Street Extension and asked for authorization to seek bids for paving before winter sets in. Mrs. Finn questioned if the specifications are for a street or parking lot. Mr. Robertson said it was his understanding it was for a parking lot. Mr. Wilson said that 5 inches of base and an additional 1 to 1-1/2 inches of topcoat is above standard paving requirements for driveways and parking lots and would cost more than what was anticipated. Mr. Lemley said the board was specific in paving – no greater standard than any other street or parking lot. Mr. Flower said the specifications are contained in the lease agreement. Mr. Crutchfield asked that this item be tabled until minutes and the lease agreement can be reviewed. Mr. Lind questioned if the Borough would agree to widen the driveway for vehicle parking.

Discuss D-Wing Classroom

On a Lind/Lemley motion and unanimous voice vote, the board approved proceeding with the D-wing classroom as specified.

Discuss Stipends

Mr. Robertson and Mr. Williams are updating the job descriptions for Directors of Federal Programs, Elementary Education, and Personnel. Mr. Wilson requested the job descriptions be ready for board review at the first meeting in October. Reinstating these positions will cost approximately \$27,000, plus benefits. Mr. Robertson will talk to the people who previously held these positions to see if they would be interested in resuming these duties.

Mrs. Finn said she was concerned about the big picture - that Mr. Robertson and Mr. Williams have been shouldering these responsibilities since they were cut. This move would free up Mr. Robertson and Mr. Williams to focus on their specific professional responsibilities. Mr. Robertson said it would be nice to free up he and Mr. Williams so they have time for other matters, but he said in light of other budget decisions, reinstating these stipends would not be his first priority. He gave as an example that support staff did not receive raises.

Discuss Stipends (Cont'd)

On a Cline/Lind motion and roll call listed, the board reinstated the positions of Director of Federal Programs, Director of Elementary Education, and Director of Personnel.

YEA: Finn/Bachtell/Cline/Lind/Lemley/Heefner/Smith/Crutchfield/Wilson
NAY: None

Mrs. Heefner thanked Mr. Robertson, Mr. Williams, and Ms. Dean for doing these jobs and not receiving a pay raise.

Discuss Block Scheduling

Mr. Robertson suggested a 4-step plan to review block scheduling:

1. Public presentation to community on preliminary information, with time for questions and answers.
2. Form small focus groups to include teachers, students, parents, and community members.
3. Distribution of surveys.
4. Special meeting to present information collected from focus groups, with time for public comment.

ACCEPTANCE OF SCHOOL BUS DRIVERS

On a Smith/Bachtell motion and unanimous voice vote, the board accepted the following persons as bus driver/aide, employed by D & S Buses, transporting WASD students. These persons are qualified and certified by the Commonwealth of Pennsylvania and employed by school bus contractor and have submitted the necessary documents which have been verified by the personnel department.

Derry Stewart – Bus Driver
Kristina Hoover – Aide

APPROVAL OF 2011 HIGH SCHOOL CHORAL TRIP REQUEST

On a Lind/Heefner motion and unanimous voice vote, the board approved the 2011 High School choral trip to New York City. Dates for the trip will be Thursday, May 12, 2011 (AM departure) thru Sunday, May 15, 2011.

APPOINTMENTS

On a Bachtell/Cline motion and unanimous voice vote, the board approved the following appointments:

Substitute Professional Staff

Kelly S. McNamee – Secondary/Elementary
Kara L. Clark – Elementary/Secondary
Carol A. Kiniry – Secondary/Elementary
Heather A. Small – Secondary/Elementary

Substitute Support Staff

Contessa A. Simmers- Custodian

APPOINTMENTS (Cont'd)

Trail Blazers Club (Grades 4-6)

<u>School</u>	<u>Teacher Coordinators</u>	<u>Teacher Assistants</u>
Fairview	Cori Urey (Mon. & Wed.) Cristy Pugh (Tues. & Thurs.)	Christy Gardenhour Mary Lee Gehman
Summitview	Kim Flickinger (Mon. & Wed.) Brian Flickinger (Tues. & Thurs.)	Polly Oster (Mon. & Wed.) Kathy Harkins (Tues. & Thurs.)
Mowrey	Emily Goodine (4 days)	Jennifer Bumbaugh (Mon. & Wed.) Tracy Land (Tues. & Thurs.)
Hooverville	Donald Shadler (4 days)	

Teacher Coordinators will be paid \$28.42. Teacher Assistants will be paid \$9.00 or their current hourly rate, which ever is higher. The club will operate from October 4, 2010-May 5, 2011.

Explorer's Club (Grades 1-3)

<u>School</u>	<u>Teacher Coordinators</u>	<u>Teacher Assistants</u>
Fairview	Kathy Cordell	Linda Diffenderfer Vicki Gladhill
Summitview	Ruth Coe (Tues. & Thurs.) Holley Carey (Mon. & Wed.)	Ellen Kinley Libby Cool
Mowrey	Joanna Alspaugh (Mon. & Wed.) Rachel Roth (Tues. & Thurs.)	Wilma Bumbaugh (Mon. & Wed.) Liane Benchoff (Mon. & Wed.) Mary Lorusso (Tues. & Thurs.) Julie McAllister (Tues. & Thurs.)
Hooverville	Shelley Turner	Elizabeth Simmons
Substitutes	Lois Hershberger/Sondra Fries	Substitutes for all buildings & programs

Teacher Coordinators will be paid \$28.42. Teacher Assistants will be paid \$9.00 or their current hourly rate, which ever is higher. The club will operate from October 4, 2010-May 5, 2011.

FINANCIAL REPORTS

On a Smith/Bachtell motion and unanimous voice vote, the board approved Budgetary Transfers and Budget Income & Expense Accounts Summaries (copies attached).

BILLS FOR PAYMENT

PURCHASE ORDER REQUISITIONS

On a Cline/Lind motion and roll call listed, the board approved the following:

General Fund Paid Bills in the amount of \$4,467,630.44

Capital Reserve Fund 1431 Bills in the amount of \$13,897.80

Capital Projects Fund (Series of 2009) Bills in the amount of \$35,565.26

Purchase Order Requisitions in the amount of \$16,238.58

BILLS FOR PAYMENT

PURCHASE ORDER REQUISITIONS (Cont'd)

The board also gave conditional authorization, provided it does not exceed the amount budgeted, to Roger Lange to purchase United Streaming Service thru the LIU, which is used at the High School for educational video materials and designed specifically for classroom use.

YEA: Finn/Bachtell/Cline/Lind/Lemley/Heefner/Smith/Crutchfield/Wilson
NAY: None

TAX EXEMPTIONS

On a Lind/Heefner motion and roll call listed, the board approved and accepted the following:

2010/2011 Per Capita Tax Exemptions: 259 in the amount of \$2,592.50

Delinquent Per Capita Tax Exemptions:

2006	-	1	\$11.00
2007	-	2	\$22.00
2008	-	3	\$33.00
2009	-	<u>5</u>	<u>\$55.00</u>
		11	\$121.00

2010/2011 Occupation Tax Exemptions: 384 in the amount of \$12,675.00

Delinquent Occupation Tax Exemptions:

2007	-	1	\$66.00
2008	-	1	\$66.00
2009	-	<u>4</u>	<u>\$132.00</u>
		6	\$264.00

2010/2011 Real Estate Tax Exemptions in the amount of \$62,150.08

2010/2011 Per Capita Tax Additions: 9 in the amount of \$92.50

2010/2011 Occupation Tax Additions: 25 in the amount of \$600.00

YEA: Finn/Bachtell/Cline/Lind/Lemley/Heefner/Smith/Crutchfield/Wilson
NAY: None

COMMITTEE REPORTS

Mr. Crutchfield reported that the Policy Committee met before the meeting and reviewed the following policies: video, homework, use of surveillance cameras, dress and grooming, and student fundraising.

Mrs. Smith reported that the Academics Committee heard a presentation from Brian Lorusso on Everyday Math. They also discussed AIMSWeb, the summer reading program, block scheduling, and Keystone Exams. The committee will meet again in November.

Mr. Lind reported that the Technology Committee will meet in October.

MONTHLY STUDENT ENROLLMENT REPORT – September, 2010

The monthly student enrollment report for September, 2010 shows a total of 4,335 students.

APPRAISAL

On a Crutchfield/Lind motion and unanimous voice vote, the board authorized Franklin County to hire a firm to perform a preliminary appraisal relating to the Quincy Assessment Appeal, with the understanding that the district will share in the cost.

BOARD MEMBER COMMENTS

Mr. Lind requested information on purchasing microphones for the board members to use so people in the audience can hear.

Mrs. Heefner said the district has done an incredible job in increasing PSSA scores. She asked the board to issue a resolution/acclamation to students, teachers, support staff, and administration for a job well done in the 2009/2010 school year. On a Heefner/Lind motion and unanimous voice vote, the board will issue a resolution/acclamation to students, teachers, support staff, and administration for a job well done in increasing PSSA scores for the 2009/2010 school year.

EXECUTIVE SESSION

Mr. Robertson requested a brief executive session following the meeting to discuss a personnel issue.

ADJOURNMENT

Meeting adjourned at 9:00 PM.

/s/ Edward Wilson, President

SIGNED

/s/ Patricia F. Heefner, Secretary

Approved October 12, 2010