

**WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, February 17, 2009 in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by board president, Mrs. Smith.

INVOCATION/PLEDGE OF ALLEGIANCE

Dr. Ochoa called for a moment of silence and then led the pledge to the flag.

ROLL CALL

Present were: John Fitz, Leland Lemley, Edward Wilson, Firmadge Crutchfield, Pat Heefner, Gregory Ochoa, Christopher Devers, Marilyn Smith, and student representatives Chad Reichard and Amelia Rock. Mindy Rouzer was absent. Others present were: Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Jennifer Fitch, Herald Mail; Allison Stains, Record Herald; and those individuals listed on the attached sign-in sheet. Superintendent James Robertson was absent due to illness.

APPROVAL OF AGENDA

On a Devers/Heefner motion and roll call listed, the board approved the agenda.

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith
NAY: None
ABSENT: Rouzer

APPROVAL OF MINUTES: February 10, 2009

On a Fitz/Devers motion and roll call listed, the board approved the February 10, 2009 minutes.

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith
NAY: None
ABSENT: Rouzer

COMMUNICATIONS

Mrs. Smith asked board members for permission to attend PSBA's School Board President Training Camp on February 28, at a cost of \$119. No one objected.

COMMITTEE REPORTS

Mr. Fitz showed board members a preliminary set of drawings for the proposed renovations and additions to the Franklin County Career & Technology Center and the new comprehensive high school. He said bids will go out the first of the year. Also, the FCCTC budget for next year has not been completed.

Mrs. Smith said the Franklin Learning Center received a "wonderful" audit.

Mr. Devers said the next meeting of the LIU Board will be at the end of the month and the strategic plan will be discussed.

COMMITTEE REPORTS (Cont'd)

Amelia Rock reported that various clubs and organizations at the High School will have pictures taken for the yearbook this week and next. The first meeting of the Gay-Straight Alliance is scheduled for tomorrow after school. Reminders are posted throughout the school concerning the TV Tune-In Essay Contest, which is open to all students and monetary awards are given to winners.

Chad Reichard reported that beginning February 25, the phys. ed. department is offering an open gym during advisory period for all interested students not participating in a spring sport or who currently have phys. ed. classes and will be held in the new weight room on Mondays, Wednesdays, and Fridays. Music In Our Schools concert will be held on Tuesday, February 24 at 7:00 PM, in the auditorium. Spring sports will begin on March 2.

Mr. Robertson reported the following:
Congratulations to...

Mr. Bricker, Ms. Calimer, and the staff at the Middle School for being recognized by the Shippensburg University School Study Council as having an "Exemplary Program", (8th Grade Adventures in Learning), which will be presented and recognized at a luncheon on April 7th.

The Hooverville REACH Team placed 11th in the state of Pennsylvania and first in the Waynesboro Area School District. Team members included Madeline Devlin, Jacob Dihel and Zachary Dihel. The Quiz Bowl is a computerized contest of 100 multiple choice questions. Topics covered included mathematics, geography, sports, spelling, science, literature, history, and general information.

Summitview students set a record with a \$5,843.41 donation to the American Heart Association. This year for the first time, Nancy Frame, Summitville PE teacher, included Hoops for Heart. 75% of the funds raised stay in Franklin County for educational purposes and 25% are used for national life-saving research. Since 1991, Summitview has raised \$38,929.29.

Middle School students who competed in the National Geography Bee for the school championship included 7th graders: Dylan Holden, Nitika Sharma, and Kenny Cuka; 8th graders: Dylan Stottlemeyer, Victoria Jackson, and Nick Roefaro. The school Champion is Nick Roefaro who is awaiting results of a qualifying test to determine his eligibility to compete in the State Meet in April.

High School Students for the month for February:

Seniors: Macie Bechtel, Kelsey Wagaman, and Brian Lowry

Juniors: Amanda Ochoa, Brandon Baker, and Corbin Yoder

Sophomores: Krista Woodlief, Corey Donatto, and Kyle Phillips

Freshmen: Carla Plummer, Christian Daniels, and Alex McQueen

DJ Barkdoll was selected to perform in the PMEA Region 5 State Chorus Festival on February 19-21.

Josh Keilholtz qualified to perform in the PMEA Region V Band on March 5-7.

Our High School Chess Team is currently in first place in the Mason-Dixon Chess League with a 5-1 record, including an "unheard of" three straight shutouts. The state championships occur next month with the national tourney in early April.

PUBLIC COMMENT

There was no public comment.

DISCUSS FOUR-DAY WORK WEEK IN SUMMER

Mr. Williams reviewed information that was discussed at last week's meeting concerning a four 10-hour work week in the summer. Buildings would be closed Fridays, Saturdays, and Sundays from mid-June until the beginning of August. However, High School renovations would continue on Fridays. He said Chambersburg and Greencastle School Districts will also be trying it this summer. Tuscarora School District will use this schedule for the second summer.

Mr. Lemley questioned if there would be any savings. Ms. Dean said that an early estimate would be between \$3,000-\$4,000 (electricity only). She said she spoke with other districts and no one could quantify how much savings would result.

Mr. Devers questioned the impact it would have on the employees and if they had been surveyed for their input. He said if people are not used to working 10-hour days you might not get quantity and quality at the end of the day. Ms. Dean said she hadn't heard any complaints and said the Superintendent would put together some options, such as flexible hours. Mr. Lemley and Mr. Wilson both agreed that flexible hours would cut into potential savings significantly.

More information will be given to the board at a later meeting.

REQUESTS FOR LEAVE

TRANSFER

APPOINTMENTS

On a Fitz/Heefner motion and roll call listed, the board approved the following:

Requests for Leave

Stephanie D. Behnke, Chemistry teacher, High School, a child bearing/family medical leave from May 10, 2009-June 10, 2009. She will return to work at the beginning of the 2009/2010 school year.

Sara R. Yost, Grade 1 teacher, Mowrey, a child bearing/family medical leave from January 22, 2009-April 15, 2009. She will return to work on April 16, 2009.

Transfer

Linda D. Weddle from Server, Middle School, salary: Range VII=\$8.15/hour, to Dishwasher, Middle School, salary: Range VI Entry+Experience=\$8.99/hour, effective February 16, 2009. She is replacing Contessa Simmers who resigned.

Appointments

Professional Staff

J. Kay Fitz, Grade 4 – long-term substitute, Hooverville, salary: Masters, Step 1 – substitute daily rate, effective February 5, 2009-February 27, 2009, based upon satisfactory performance. She is a long-term substitute for Darla Shank who is on an approved medical leave.

REQUESTS FOR LEAVE

TRANSFER

APPOINTMENTS (Cont'd)

Support Staff

Joyce D. Rowe, Server, Middle School, effective February 16, 2009, salary: Range VII Entry+Experience=\$8.77/hour. She is replacing Linda Weddle who transferred to Dishwasher.

Coaching Staff

Michael D. Bercaw, Assistant Track & Field Coach, Middle School, effective 2008/2009 school year, salary: Step 1 - \$1,855.00. He is replacing Jennifer Sease.

Jennifer D. Atkinson, Assistant Track & Field Coach, Middle School, effective 2008/2009 school year, salary: Step 5 - \$1,996.00. She held this position last year.

David A. Reed, JV Girls Soccer Coach, High School, effective 2008/2009 school year, salary: Step 2 - \$2,455.00. He is replacing Gregory Ochoa.

Travis M. Hardman, Assistant Varsity Baseball Coach, High School, effective 2008/2009 school year, salary: Step 5 - \$2,601.00. He is replacing Scott Biesecker.

Jeremy D. Preisler, Head JV Baseball Coach, High School, effective 2008/2009 school year, salary: Step 1 - \$2,900.00. He is replacing Travis Hardman.

Earle W. McCarney, Assistant JV Baseball Coach, High School, effective 2008/2009 school year, salary: Step 12 - \$2,843.00. He held this position last year.

James W. Rickett, Assistant Track & Field Coach, High School, effective 2008/2009 school year, salary: Step 11 - \$3,466.00. He held this position last year.

Thomas R. Lowry, Assistant Track & Field Coach, High School, effective 2008/2009 school year, salary: Step 3 - \$2,871.00. He held this position last year.

H. Ray Kipe, Assistant Track & Field Coach, High School, effective 2008/2009 school year, salary: Step 6 - \$3,085.00. He held this position last year.

Kerry T. Spangler, Spring Weight Room Trainer, High School, effective 2008/2009 school year, salary: Step 5 - \$1,409.00. He held this position last year.

School Police

Darryl N. Bowman, School Police, effective February 3, 2009, salary: \$9.00/hour.

Substitute Professional Staff

Bethany Z. Williamson – Secondary/Elementary

Lynn M. Smallwood – Secondary/Elementary

Andrew F. Thompson – Elementary/Secondary

Teresa J. Garde – Elementary/Secondary

REQUESTS FOR LEAVE

TRANSFER

APPOINTMENTS (Cont'd)

Substitute Support Staff

Kathy S. Fike – Custodian

Cheyenne D. Ellis – Cafeteria/Custodian/Teacher Asst.

Melissa A. Forney – Teacher Assistant/Cafeteria

Julie W. Sewnarine – Teacher Assistant/Clerical

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith

NAY: None

ABSENT: Rouzer

ACCEPTANCE OF SCHOOL BUS DRIVERS

On a Devers/Wilson motion and roll call listed, the board accepted the persons listed below, who are qualified and certified by the Commonwealth of PA, as school bus drivers, van drivers or aides, employed by McCleaf Bus Lines, Inc., and Baer Buses and will be transporting WASD students.

Van Driver/Aide:

Shirley Hurley – McCleaf Bus Lines, Inc.

Bus Driver

Kelly Heath – Baer Buses

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith

NAY: None

ABSENT: Rouzer

2009/2010 SCHOOL CALENDAR

On a Devers/Ochoa motion and roll call listed, the board approved the 2009/2010 school calendar.

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith

NAY: None

ABSENT: Rouzer

TAX COLLECTORS' SALARIES

Every four years in February, the board discusses and approves the tax collectors' salaries for the next four fiscal years. This year, the tax collectors requested a 3% increase. Currently, the average cost per bill for the collection of real estate, per capita, and occupation taxes is \$1.01. This is well below what other districts, having the same tax structure, pay to their tax collectors. In the prior four-year cycle, the tax collector received a 2.75% increase each year. The business administrator recommended for fiscal years 2010-2013, that the tax collectors be given the requested 3% increase.

On a Devers/Ochoa motion and roll call listed, the board approved a 3% increase for tax collectors' salaries.

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith

NAY: None

ABSENT: Rouzer

FINANCIAL REPORTS

On a Fitz/Devers motion and roll call listed, the board approved the following:

2008/2009 Budget Adjustments in the amount of \$4,214.90 (copy attached)

Combined Treasurer's Report for the month ending January 31, 2009 (copy attached)

Budget Income & Expense Accounts Summary for (1) General Fund; (2) Capital Reserve Fund (Sec. 690); (3) Capital Reserve Fund (Sec. 1431); (4) Capital Projects Fund-32; (5) Capital Projects Fund-33; (6) Cafeteria Fund; (7) Debt Service Fund-40; (8) Student Activity Fund; and (9) Athletic Fund (copies attached)

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith
NAY: None
ABSENT: Rouzer

BILLS FOR PAYMENT – General Fund/Athletic Fund/Capital Reserve Fund/Capital Projects Fund PURCHASE ORDER REQUISITIONS

On a Devers/Heefner motion and roll call listed, the board approved the following:

Paid and unpaid bills in the amount of \$1,785,653.68 from the **General Fund**

Paid and unpaid bills in the amount of \$149,343.33 from the **Athletic Fund**

Paid and unpaid bills in the amount of \$879.00 from the **Capital Reserve Fund (Sec. 1431)**

Paid and unpaid bills in the amount of \$924,139.46 from the **Capital Projects Fund-32**

Purchase Order Requisitions in the amount of \$288,105.56 from the February 10, 2009 meeting, and \$41,989.42 from the February 17, 2009 meeting, for a total of \$330,094.98

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith
NAY: None
ABSENT: Rouzer

TAX EXEMPTIONS

On a Devers/Ochoa motion and roll call listed, the board approved and accepted the following:

2008/2009 Real Estate Tax Exemptions in the amount of \$185.83

2008 Interim #4 Real Estate Tax Exemption in the amount of \$568.01

YEA: Fitz/Lemley/Wilson/Crutchfield/Heefner/Ochoa/Devers/Smith
NAY: None
ABSENT: Rouzer

CENTRAL OFFICE/BUILDING REPORTS

Central Office/Building Reports were included in the board packet.

MONTHLY STUDENT ENROLLMENT REPORT – January 2009

The monthly student enrollment report for January 2009 shows a total of 4,251 students.

EXECUTIVE SESSION

There was no executive session.

HIGH SCHOOL RENOVATION PROJECT

Mr. Wilson questioned a \$4,000 change order for a 36-inch door that was recently hung at the High School. Ms. Dean said the cost was so high because the door was in a room where a hot water heater was located and had to be moved.

Currently, change orders less than \$50,000 are approved by the Superintendent. Change orders of \$50,000 or more must be brought before the board for approval. Mr. Lemley said he wanted the board to rescind the Superintendent's power so that all change orders must be brought before the board for approval.

Mr. Devers said he was in agreement and the board needed to review this issue again and tighten down change orders.

The board requested that representatives from EI Associates and Public Financial Management attend one of the March meetings to explain where we are with the construction and the bond issue.

Ms. Dean said some of the change orders have been in the district's favor, while others have resulted in certain expenditures being higher and said that change orders have totaled about \$250,000. She said the project will cost what it was anticipated to cost and sees no indication that it will go over \$46 million. She said the best decisions have been made. Ms. Dean said she would provide board members with a list of change orders.

ADJOURNMENT

On a Devers/Heefner motion and unanimous voice vote, the meeting was adjourned at 8:05 PM.

/s/ K. Marilyn Smith, President SIGNED /s/ Patricia F. Heefner, Secretary

Approved March 10, 2009

