

**WAYNESBORO AREA SCHOOL DISTRICT  
Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, June 16, 2009, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by vice-president Devers.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Mr. Crutchfield called for a moment of silent meditation and then led the pledge to the flag.

**ROLL CALL**

Present were: Pat Heefner, Firmadge Crutchfield, John Fitz, Mindy Rouzer, Edward Wilson, Christopher Devers, and Marilyn Smith (telephonically). Leland Lemley and Gregory Ochoa were absent. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Allison Schuchart, Record Herald; Jennifer Fitch, Herald Mail; and those individuals listed on the attached sign-in sheet.

**APPROVAL OF AGENDA**

On a Fitz/Heefner motion and roll call listed, the board approved the agenda.

YEA: Heefner/Crutchfield/Fitz/Rouzer/Wilson/Devers/Smith  
NAY: None  
ABSENT: Lemley/Ochoa

**APPROVAL OF MINUTES**

On a Wilson/Crutchfield motion and roll call listed, the board approved the May 19, 2009 (regular meeting) minutes.

YEA: Heefner/Crutchfield/Fitz/Rouzer/Wilson/Smith  
NAY: None  
ABSTAINED: Devers (was not present at meeting)  
ABSENT: Lemley/Ochoa

On a Fitz/Wilson motion and roll call listed, the board approved the June 8, 2009 (budget workshop) minutes.

YEA: Heefner/Crutchfield/Fitz/Wilson/Smith  
NAY: None  
ABSTAINED: Rouzer/Devers (were not present at meeting)  
ABSENT: Lemley/Ochoa

**PUBLIC COMMENT**

Sherry Cline expressed her concern that one of the board members questioned cutting the gymnastics program from the budget due to the small number of participants (9). She said this team should not be penalized because they are a small team, but should be commended for their high athletic and scholastic achievements. She said these students are eligible for scholarships.

Wayne Bartholow, a representative of the Wayne Band, asked the board to grant an exception for the use of the cupola area between the High School and Middle School for a concert on June 22<sup>nd</sup>. Mr. Bartholow said the

**PUBLIC COMMENT (Cont'd)**

band cannot afford the liability insurance (\$1 million) that the district requires to use the facility. Dan Dietrich, the band's director, said that Marilyn Smith told him it would be the "school's nickel". Mr. Crutchfield said the band could contract with the district for \$1.00, which would provide the band with coverage under the district's insurance policy. Mr. Devers said this item would be added to the agenda and voted on later in the meeting.

Dr. Allison Hickman questioned rental policies for the new High School auditorium. She said she talked with an administrator and was told that there would be a fee charged for security and custodial services, but the rental fee was not provided. She then asked for a copy of the policy and was told that all policies are being revised. She also called the district to find out when this issue would be discussed by the board and was told that it was not on the agenda for any meetings.

**APPOINTMENT OF ALTERNATE TO FRANKLIN COUNTY TECHNICAL SCHOOL AUTHORITY DUE TO ABSENCE OF REPRESENTATIVE**

Due to the absence of John Fitz at the Franklin County Technical School Authority meeting next week, Pat Heefner will be the alternate to this meeting. This item does not need to be voted on.

**STUDENT ADJUDICATION**

On a Crutchfield/Heefner motion and roll call listed, the board approved the recommendations of the disciplinary committee of the board on a student adjudication. Board members needed to indicate if they were present at the hearing.

YEA:                   Heefner (present at hearing)  
                          Crutchfield (present at hearing)  
                          Fitz (present at hearing)  
                          Wilson (present at hearing)  
                          Devers (present at hearing)

NAY:                   None

ABSTAINED:       Rouzer (not present at hearing)  
                          Smith (not present at hearing)

ABSENT:             Lemley/Ochoa

**BID INDEX #2008CR22-1, PAVING PROJECT, FAIRVIEW ELEMENTARY**

On a Heefner/Fitz motion and roll call listed, the board awarded Bid Index #2008CR22-1, Paving Project – Fairview Elementary, to Hoover's Grading and Paving, 5209 Old Hanover Road, Westminster, MD 21157, who was the lowest responsible bidder meeting specifications, in the amount of \$10,000 for Project 1 and \$10,000 for Project 2, for a total bid of \$20,000.

YEA:                   Heefner/Crutchfield/Fitz/Rouzer/Wilson/Devers/Smith

NAY:                   None

ABSENT:             Lemley/Ochoa

**WAYNE BAND EXCEPTION**

On a Crutchfield/Wilson motion and roll call listed, the board engaged the services of the Wayne Band for \$1.00 for a concert to be held at the cupola on June 22<sup>nd</sup>. Mr. Crutchfield then said the board should move forward in reviewing policies of this type so that it doesn't cause problems in the future.

YEA: Heefner/Crutchfield/Rouzer/Wilson/Devers/Smith  
NAY: None  
ABSTAINED: Fitz (see Conflict of Interest Abstention Memorandum attached)  
ABSENT: Lemley/Ochoa

Mr. Lemley joined the meeting by telephone at 7:30 PM.

**DISCUSSION ITEMS**

**Discuss Adoption of Textbooks**

A list of new textbooks to be adopted at the next week's meeting was reviewed. Mrs. Heefner said she wanted to go on record that she was frustrated that \$33,000 is being spent on computer books. Mr. Williams told her that these textbooks are for nine courses of study.

**Discuss 2009/2010 Preliminary Budget**

Ms. Dean reviewed changes to the budget since the last meeting:

Current projected revenue	\$49,663,621
Current projected expenditures	\$50,324,482
Current projected deficit	\$ 660,861

Power School (\$65,000 will be due in 2009/2010 fiscal year and the remaining balance deferred to the following fiscal year), and the Active Directory (\$84,000) from the fund balance, thereby reducing the deficit to \$511,861 (2.21 mills).

Since the last meeting, the athletic budget was reduced by \$5,700, and two additional teacher aide positions (one full time; one part-time) will be cut. Ms. Dean said there is still nothing new concerning the state budget.

Mrs. Heefner questioned Dan McLaughlin, Athletic Director, about the athletic budget. She said the gymnastics program costs the district too much for so few participants. Mr. McLaughlin said there are only two local teams, Waynesboro and Chambersburg, that are PIAA school-sponsored in this entire part of the state. There are fifteen other schools (western part of the state) that are PIAA-sponsored. He said the team competes with gymnastics clubs in the area. Mrs. Heefner said she didn't want to take away from the team, but there is no place to compete. Mr. Devers asked why it costs so much more per pupil than any other sport. Mr. McLaughlin explained that you look at salaries and benefits and divide among nine participants. He reminded Mr. Devers that there are two coaches for nine girls. Mrs. Heefner questioned if booster clubs would be willing to pay for something to offset the costs. Mr. Crutchfield said he wasn't prepared to cut the gymnastics program since students could have a chance at scholarships. Mr. Devers asked if the district could still support this program at the PIAA level if it was eliminated from the budget and if students would still have a chance at scholarships. Mr. McLaughlin said it is possible since the district has sponsored some tennis and swim players at the PIAA level. Mr. Devers questioned how much of the budget do booster clubs offset. Mr. McLaughlin said "zero", that it is the responsibility of district to provide for these sports.

**RECOMMENDED ACTIONS**

**Recommend Tenure**

The board recommended tenure at next week's meeting for temporary professional employees who have completed three years of satisfactory service in the public schools of the WASD and shall be provided with professional employee contracts.

**Recommend Approval of Safe & Drug-Free Schools Consortium Grant, 2009/2010**

The board recommended that the Lincoln Intermediate Unit complete the application process for the Safe & Drug-Free Schools grant for the 2009/2010 school year. Our estimated fund amount is \$9,000, which is a 15% reduction from our 2008/2009 funds. All programs funded from this grant will be PDE-approved from a list of model prevention programs.

**Recommend Approval of Interscholastic Sports & Student Package**

The board recommended approval of the purchase of 2009/2010 interscholastic and student insurance through the ACE American Insurance Company and AIG and authorizes the Business Administrator or her designee to file the application and appropriate forms.

**Recommend Approval of District Insurance Package**

The board recommended approval of the district insurance package for the 2009/2010 fiscal year.

**Recommend Approval of Designation of Depositories**

The board recommended approval and designation of Susquehanna Bank, Tower Bank, and F & M Bank as depository banks for the deposit of district funds for fiscal year 2009/2010.

**Recommend Approval of Section 356 Agreement on Income Information**

The board recommended approval to purchase from the PA Department of Revenue, the 2007 list of individual PA state income tax returns at a cost of \$400.

**Recommend Approval of Budget Adjustments/Payment of Bills Authorization**

The board recommended authorizing the Business Administrator to:

1. Make those necessary budget adjustments and transfers to cover reclassifications resulting from the local audit, and that the transfers and adjustments be approved by the board at a subsequent meeting; and
2. Make payment of all recorded 2008/2009 bills no later than July 30, 2009, and that record of such payment will be presented for formal approval at the next applicable meeting of the board.

**Recommend Tentative Approval of Purchase Order Requisitions**

The board recommended tentative approval of purchase order requisitions in the amount of \$56,938.48. Ms. Dean said at the request of Mr. Wilson, the purchase order for a compressor (Tech Ed equipment) was pulled.

**INFORMATIONAL ITEMS**

There were no informational items.

**EXECUTIVE SESSION**

Board vice-president, Mr. Devers, called for an executive session following the meeting to discuss personnel issues.

**ADJOURNMENT**

The meeting was adjourned at 8:15 PM.

/s/ K. Marilyn Smith, President SIGNED /s/ Patricia F. Heefner, Secretary

*Approved June 23, 2009*