

TWO RIVERS SCHOOL DISTRICT
 17727 EAST STATE HWY 28
 OLA AR 72853
 PHONE (833) 272-8773

APPLICATION FOR INSTRUCTIONAL AND ADMINISTRATIVE POSITIONS

Instructions: Please do not omit any applicable item. Failure to complete the entire form including the writing sample can result in the rejection of your candidacy.

Name _____
First Middle Last

Social Security Number _____ Phone No. _____
Home

Address _____ Phone No. _____
PO Box/Street Cell/Message

City State Zip Code Present Address Valid Until

Permanent Address _____
PO Box/Street City State Zip

Position(s) Applied For: _____

A. CERTIFICATION

1. Do you hold or have you held Arkansas teaching certification? _____

a. Type: Regular _____ Provisional _____ b. Certification areas: _____

_____ c. Years valid: 20__ - 20__

2. Do you hold or have you held teaching certification in another state? _____

a. State: _____ b. Type: _____

c. Certification areas: _____

3. If you do not currently hold a teaching certificate, describe your status (i.e. Deficiency & Removal Plan):

B. EDUCATIONAL AND PROFESSIONAL TRAINING

1. List high school (optional), college or university.

Dates Attended	School/Institution	Location	Major	Minor	Degree & Year

2. Special training, seminars, etc: _____

TWO RIVERS SCHOOL DISTRICT
17727 EAST STATE HWY 28
OLA AR 72853
PHONE (833) 272-8773

C. POSITION(S) DESIRED Full-time_____ Part-time_____

1. Check appropriate space(s) below:

_____ Kindergarten	_____ Special Education	_____ Middle School	_____ Other
_____ Elementary	_____ Counselor – Elementary	_____ Administrator	_____
_____ Junior High	_____ Counselor – Secondary	_____ Gifted/Talented	_____
_____ Senior High	_____ Media Specialist	_____ Speech Therapist	_____

2. Number in order of preference those elementary grade levels you wish to teach:
K _____ 1st _____ 2nd _____ 3rd _____ 4th _____ 5th _____ K-5 _____ (Special Education, Music, Media, Speech, etc.)

3. List the secondary subject areas (including Middle School) for which you hold certification:

4. List other subjects you could teach and the number of semester hours in these areas: _____

5. a. Check the extra-curricular activities or clubs which you would be willing to sponsor.
b. Circle those in which you would be willing to assist.

_____ Drama	_____ Cheerleaders	_____ Athletics – Sports: _____	_____ Foreign Language
_____ Debate	_____ Drill Team	_____	_____
_____ Pep Club	_____ Newspaper	_____ Music – Areas: _____	Other: _____
_____ Yearbook	_____ Student Council	_____	_____
_____ Honor Society	_____	_____	_____

D. ADDITIONAL INFORMATION

1. Professional, technical, educational, community or service organizations to which you belong:

Honors or awards received: _____

Hobbies, sports, special interests: _____

Collegiate extra-curricular activities: _____

Other: _____

TWO RIVERS SCHOOL DISTRICT
 17727 EAST STATE HWY 28
 OLA AR 72853
 PHONE (833) 272-8773

1. Language ability (other than English); fluent in _____
 Conversant in: _____ Read with understanding _____
2. Have you ever been convicted of a felony? Yes _____ No _____
3. Have you ever failed to be rehired? _____ Where? _____
4. Why do you wish to leave your present position? _____
5. Has the State Board of Education acted upon an ethics complaint under Act 1323 of 2013? Yes _____ No _____

E. EXPERIENCE – Account for your work history in Parts 1 and/or 2 below, beginning with current experience.
 1. Teaching Experience – List in sequence regular teaching experience in public and private schools and in colleges and universities.

Dates: Mo./Yr. From – To	Name of Institution or District	City and State	Grade or Subject Taught
Student Teaching:			

2. Non-Teaching Experience – List other employment and/or experience.

Dates: Mo./Yr. From – To	Firm or Agency	Address	Position

3. Full-time U.S. Armed Forces Service – Branch of Service: _____
 Rank at Discharge: _____ Dates of Service: From _____ To _____
4. Are you a veteran, disabled veteran or surviving spouse of a veteran? Yes _____ No _____

F. REFERENCES Give at least five references; include principals and superintendents for whom you have most recently worked and one additional person who can attest to your character and qualifications.

Name	Official Position	Address & Telephone

TWO RIVERS SCHOOL DISTRICT
17727 EAST STATE HWY 28
OLA AR 72853
PHONE (833) 272-8773

G. ORIGINAL STATEMENT – Please respond to the following in your own handwriting. Explain why you chose to enter the teaching profession and why you would like to teach in the Two Rivers School District.

H. READ CAREFULLY BEFORE SIGNING

Placement credentials, NTE scores, photocopy of teaching certificate, and an official transcript of all college or university credit should be forwarded to: Superintendent, Two Rivers School District, 17727 East State Highway 28, Ola AR 72853.

Application forms are sent to all who request them regardless of existing vacancies. The issuance of such forms does not signify that the applicant is under consideration for appointment. The applicant will be notified when an initial interview is scheduled.

An application remains active for a period of one year and must be renewed following this period.

The facts set forth in my application for employment shall be considered true and complete. I understand that, if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.

Signed _____
Applicant Date

The Two Rivers School District is an equal opportunity educational and employment institution. The law protects the rights for an equal employment opportunity regardless of race, religious creed, national origin, ancestry, physical handicap, sex, or age.