

**SCHOOL DISTRICT 52
ENNIS, MADISON COUNTY, MONTANA
JUNE 6, 2022**

REGULAR BOARD MEETING 5:30 P.M.

Meeting was held in person and via zoom

Kyle Stone	Chairman
Andrew Henrich	Vice-Chair
Dino Fanelli	Trustee
Paul Bills	Trustee
Marilyn Jenkins	Trustee
Melissa Newman	Principal
Brian Hilton	Principal
Casey Klasna	Superintendent
Ginger Martello	District Clerk

Chairman Stone called the meeting to order. The pledge to the flag was recited.

APPROVAL OF MINUTES

Minutes for the regular meeting held May 11th and the special meeting held May 16th were submitted for approval. Trustee Henrich made the motion to approve the minutes as amended. Trustee Fanelli seconded the motion. All trustees present were in favor.

VISITORS/PUBLIC COMMENT

Rikki Dilschnieder	Stephanie Myers
Emily Doyle	Jamie Diehl
Tammy Wham	Burleigh Leonard
Twyla Swanson	Cindy Pederson
Jordan Overstreet	Jon Swanson

Burleigh Leonard addressed the board about his concerns with school safety. He asked the board to review policies and procedures to determine what measures to take to protect the district. (See Attachment)

Tammy Wham spoke to the board about the rising cost of supplies. She attended a leadership conference in March and will attend the local conference in June. She also received an award for Excellence in Nutrition Advocacy.

COMMUNICATIONS AND PETITIONS

The board received a thank you card from the staff expressing their gratitude for the staff jackets.

PRINCIPAL REPORTS

Melissa Newman

See Attachment

Brian Hilton

See Attachment

SUPERINTENDENT REPORT

Update on Housing Initiative #1 and #2

Superintendent Klasna informed the board housing initiative #1 is on track and a bit ahead of schedule. The demolition is completed, and the sub-contractors are scheduling now. We are waiting to get approval on the ESSER application for the second initiative. Once we have approval, we will need to get the property surveyed and we need to decide if we want to build stick framed or go modular.

OLD BUSINESS

Progress Report on JH /HS Building Project

The building committee met with 45 Architecture and discussed options for running another bond election. 45 Architecture proposed September or November. There was concern that September was too soon. Discussion included needing to see where the new trustees were at with the project, checking the boxes from the survey, possibly looking at third option, best timing for an election, more community input, smaller gym, expand the high school gym, break into two bonds, slow down, understand how a TEDD may affect the school, etc.

Review Safe Return to School and Continuity of Services Plan

Superintendent Klasna presented the Safe Return to School and Continuity of Services Plan to the board for review. He did not have any recommendations to change the plan and recommended the board review it again in August.

Consideration to Approve Classified Pay Scale

Superintendent Klasna asked the board to also look at raising summer custodial and grounds work pay even though it was not discussed at the work session. Discussion included summer custodian at \$19 per hour, summer grounds at \$25 per hour based on market, sub teacher pay ties to the collective bargaining unit, how much to raise classified pay, negotiating with teachers next year, allocation model may have to change with losing bus drivers, can't use flex fund, need to sustain all raises, need the classified staff, summer school wages, can't have all programs, staff leaving for better opportunities, need to be comfortable with increases, etc. Trustee Bills made a motion to increase starting pay for classified staff \$2.10 excluding custodians and bus drivers. Trustee Fanelli seconded the motion. All members present were in approval. Superintendent Klasna informed the board that John Lee managed the summer work, and no one is willing be a summer grounds for \$15.10 per hour. The summer grounds position will require someone taking care of the irrigation system. To contract we pay approximately \$50 per hour, so

he felt \$25 per hour was appropriate and recommended \$19 per hour for adult summer custodians. Grady Lohrenz has applied for the summer custodian position and Brian Hilton will take over the summer grounds work. He will also stain fences, pick rocks, coordinate schedules with fertilizer companies, etc. Trustee Fanelli made a motion to increase adult summer custodian pay to \$19.00 per hour. Trustee Henrich seconded the motion. All members present were in favor. Trustee Henrich made a motion to pay adult summer grounds \$25.00 per hour. Trustee Fanelli seconded the motion. All members present were in approval. The board said summer schoolteachers would need to be discussed at a duly noticed meeting in July.

NEW BUSINESS

Consideration to Approve Coaching/Activity Contracts for 2022-2023

Jordan Overstreet presented the following positions for hire. Junior High Head Football– Erik Nelson, Assistant Cross Country – Lindsey Graden, Head High School Boys Basketball Head – Jeff Malby, Head Speech and Drama – Marci Whitehurst, Head High School Track – Nick Burgess, Assistant Track – Walker McKittrick and Nichole Bailey, Head Junior High Track – Anthony Gossack, Assistant Junior High Track – Casey Klasna, Head Softball – Andy Thomas, Assistant Softball– Jamie Lovett, Skills USA – Chris McCown, Close up – Kyle Boling, FCCLA and Concession – Jamie Diehl, BPA – Brook Channel, School Play – Tami Jenkins, Cindy Pederson, Band and Chorus – Shelby Kottal, World Strides – Kelley Knack, and Honor Society – Mike Speck. Superintendent Klasna explained a couple of the position have not been officially hired and he concurred with the recommendations. Trustee Bills made a motion to hire the coaching and activity positions as presented. Trustee Jenkins seconded the motion. All members present were in approval.

Consideration to Approve IT Contract with Hi-Tech

The renewal contract for IT services with Hi-Tech was presented for approval. The contract has no changes. Trustee Henrich made a motion to approve the contract as presented. Trustee Fanelli seconded the motion. All members present were in approval.

Consideration to Hire Brooke Channel - Business Education Teacher

Brooke Channel is recommended for the Business Teacher position. She has a year of experience with a class 5 license and will have three years to get her certification. Trustee Fanelli made a motion to hire Brooke Channel as presented, pending a favorable background check. Trustee Bills seconded the motion. All members present were in approval.

Consideration to Hire Jeff Malby - Health Enhancement Teacher

Jeff Malby is recommended for the Health Enhancement position. He has a lot of experience and will bring good strength to the program. Trustee Bills made a motion to hire Jeff Malby as presented, pending a favorable background check. Trustee Jenkins seconded the motion. All members present were in approval.

Consideration to Hire Sarah Thorpe - Custodian

Sarah Thorpe is recommended for the custodian position. Trustee Henrich made a motion to hire Sarah Thorpe as presented, pending a favorable background check. Trustee Fanelli seconded the motion. All members present were in approval.

Consideration to Hire Grady Lohrenz – Summer Custodian

Grady Lohrenz is recommended for the summer custodian position. Trustee Jenkins made a motion to hire Grady Lohrenz as presented, pending a favorable background check. Trustee Fanelli seconded the motion. All members present were in approval.

Consideration to Hire Head of Maintenance – Karl Grant

Karl Grant is recommended for the Head of Maintenance position. He was the only applicant and is currently working for the district as a custodian. He has a wide skill set, is an electrician by trade and has completed boiler school. Discussion included pay, salary vs. hourly, Tim's overtime last year was \$20,000, starting wage of salary of \$55,000, salary make employee more efficient, position supervises and evaluates custodians, managing systems remotely, bump salary to \$60,000, board more inclined to make the position salaried, etc. Trustee Jenkins made a motion to hire Karl Grant as the Head of Maintenance and authorize Superintendent Klasna to negotiate a \$60,000 salary. Trustee Fanelli seconded the motion. All members present were in approval.

Consideration to Hire Administrative Assistant – Linda Melugin

Linda Melugin is recommended for the Administrative Assistant position. She currently works in a school system and is moving here. She interviewed well and would start after the Fourth of July. Trustee Henrich made a motion to hire Linda Melugin as presented, pending a favorable background check. Trustee Fanelli seconded the motion. All members present were in approval.

Consideration to Approve Traffic Education Instructors and Pay

The traffic education instructors from last year have agreed to provide drivers' education for the district this year. Their fees would be \$31 per hour which is the same as last year. Trustee Bills made a motion to approve the traffic education instructors and pay as presented. Trustee Fanelli seconded the motion. All members present were in favor.

Consideration to Approve Traffic Education Fees for Students

The district charged \$250 per student to help offset the cost for drivers' education last year. With increased costs the district may lose money, therefore Superintendent Klasna recommended increasing the fees to \$300 per student. The board agreed the district should not lose money on this program. Trustee Fanelli made a motion to increase drivers' education student fees to \$300 per person this year. Trustee Bills seconded the motion. All members present were in favor.

Consideration to Approve MOU with Farm to Fork

The renewal MOU with Farm to Fork was presented for approval with no changes. Trustee Henrich made a motion to approve the MOU as presented. Trustee Fanelli seconded the motion. All members present were in favor.

Consideration to Approve Propane Bid

The board received two propane bids. Madison River bid \$2.10 per gallon for 71,000 gallons and Amerigas bid \$1.94 per gallon. Trustee Jenkins made a motion to accept the bid from Amerigas for \$1.94 per gallon. Trustee Fanelli seconded the motion. All members present were in approval.

Consideration to Approve Second Semester TR5 and TR6 Contracts

Second semester TR5 and TR6 contracts were presented for board approval. Trustee Henrich made a motion to approve the second semester contracts. Trustee Jenkins seconded the motion. All members present were in favor.

Discussion of Bond Committee and Planning Committee Members

Chairman Stone wanted input from the entire board on how they wanted to proceed with the JH/HS Expansion committees. Discussion included how each committee works, board needs to be better informed, involving entire board, see what the new trustees want in the project, work session for entire board to approve a vision, be able to explain the cost, etc. The board decided to wait on setting committee members and have a work session first to get the entire board on the same page. A tentative date for the work session was set for June 27th or 28th.

Consideration to Approve Bus Use Fees

The board discussed the current bus use fee of \$3.00 per mile. With the cost of drivers, fuel increasing and the wear and tear on the buses, Superintendent Klasna recommended raising the fee. Discussion included who uses the buses, Good Thymes camp may eliminate a trip to cover the additional cost, cannot lose money on the bus use, can change the fees in the future, etc. Trustee Fanelli made a motion to increase the bus use fees to \$3.50 per mile. Trustee Jenkins seconded the motion. All members present were in favor.

Consideration to Approve Obsolete Sale

Superintendent Klasna asked the board to approve an obsolete sale with the date to be determined later this summer. The sale allows the public to purchase items. Trustee Bills made a motion to approve the obsolete sale this summer as presented. Trustee Fanelli seconded the motion. All members present were in favor.

Consideration to Records Retention Schedule

Ms. Martello presented the records' retention schedule for board approval. Records are destroyed based on the state records' schedule. Trustee Fanelli made a motion to approve the retention schedule as presented. Trustee Jenkins seconded the motion. All members present were in favor.

Consider Financial Approvals and Fund Balance Assignments and Commitments

Superintendent Klasna asked the board to allow he and Ms. Martello to approve and commit year end money and expenditures. Maximum reserve balances will be maintained as allowed by law and available fund balances. The district also approved an interlocal agreement that allows transferring year-end money. Trustee Bills made a

motion to allow Superintendent Klasna and Ginger Martello to expend the remaining authorized Fund Budgets for FY22 with the use of warrants, encumbrances, expenditures, transfers, compensated absence transfers and interlocal agreement transfers. Trustee Fanelli seconded the motion. All members present were in approval.

Consideration to Approve Contract with Ginger Martello – Business Manager/District Clerk

Ms. Martello met with Trustee Henrich and Trustee Jenkins regarding her contract. They recommended a 3% increase with no other changes to her contract. Discussion included her salary vs teacher salaries, daily rate of pay is lower than most teachers, Ms. Martello has a 260-day contract vs teacher contract of 176 days, compared to administrative salaries, etc. Trustee Fanelli made a motion increase Ms. Martello's salary 3% for next year. Trustee Henrich seconded the motion. All members present were in approval.

CLAIMS

April activity claims were presented, as well as April warrant listings and preliminary May claims by fund for board approval. Trustee Stone made a motion to approve the listings as presented. Trustee Henrich seconded the motion. All trustees present were in approval.

The next regular meeting is scheduled for June 6, 2022, at 5:30 p.m. As there was no other business for the attention of the board, the regular meeting was adjourned at 7:52 p.m.

ATTEST

Ginger Martello, District Clerk

Kyle Stone, Chairman

Date Approved