

**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Art Room  
**July 23, 2019 5:00 PM**  
**Meeting Agenda**

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda**
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes for the June 18 Meeting
6. **Reorganizational Matters:**
  - a. **Elect Officers**
  - b. **Designate Regular Meeting Dates**
  - c. **Appoint Repository of Funds**
  - d. **Appoint School Attorney**
  - e. **Reaffirm Non-Discrimination Policy**
  - f. **Authorize Administration to Handle Records**
  - g. **Appoint the Chief Administrative Officer**
  - h. **Appoint the Freedom of Information Officer**
7. **New Business and Administrative Reports/Updates**
8. **Other Matters**
9. **Adjournment**

Hillsdale Preparatory School  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Teachers' Lounge  
June 18, 2019 5:00 PM  
Meeting Minutes

1. Call to Order: 5:10 PM
2. Roll Call: Willson, Gilbert, Vear, Maurer, Blood  
Also Present: Robert Henthorne, Melody Henthorne, Annie Fowler, Bill Barker
3. Approval of Agenda: Motion by Maurer, 2nd by Gilbert - Carried
4. Public Comment: None
5. Consent Agenda: Motion by Maurer, 2nd by Gilbert - Carried
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes from the April 23 Meeting
6. Amend the 2018-19 Fiscal Year Budget: Vear made a motion to amend the 2018-19 fiscal year budget, 2nd Gilbert - Carried
7. Budget Hearing for the 2019-20 Fiscal Year Budget: Vear made a motion to close the Board Meeting at 5:25 PM, 2nd Blood - Carried. The budget hearing was opened at 5:26 PM, there were no members of the public present, the budget hearing was closed 5:27 PM. The Board Meeting was opened at 5:28 PM.
8. Adoption of the 2019-20 Fiscal Year Budget: Blood made a motion to adopt the 2019-20 fiscal year budget, 2nd Gilbert- Carried
9. Approve the 2019-20 Calendar: Vear made a motion to approve the 2019-20 calendar, 2nd Gilbert - Carried
10. Approve the amended Grand Valley contract: Vear made a motion to accept the new articles of incorporation, new bylaws and amended Grand Valley contract, 2nd Maurer- Carried
11. Approve the new management contract and the new CEO's contract:
  - a. Maurer made a motion to accept the new management contract with the additional consideration that the management company will never exceed a 7% cap, 2nd Blood - Carried
  - b. Vear made a motion to accept the contract for the CEO, 2nd Maurer - Carried
12. Nominate the new Board Member Ellen Condict: Blood made a motion to nominate Ellen Condict to the Hillsdale Preparatory School's Board of Education, 2nd Maurer - Carried
13. New Business and Administrative Reports/Updates
  - a. Numbers for the fall are down and we are working on some advertising ideas to get the word out about Hillsdale Prep. An every door direct mail has been sent out and a video has been posted on the HPS Facebook Page. The administrative team will work on an advertising strategy to present at the July meeting. In fall of the 2019-20 school year we will have to borrow money.

- i. Vear made a motion to pass the resolution authorizing the school to borrow money, 2nd Blood -Carried

14. GVSU Update: Mr. Barker gave Blood his oath of office

15. Other Matters: Mr. Henthorne presented the school with an old school bell from a one room schoolhouse in Pennsylvania. Willson thank Mr. Henthorne for his service to Hillsdale Prep.

16. Adjournment: Meeting adjourned at 6:20 PM

*John Willson*