

SCHOOL CELL PHONE GUIDELINES

Electronic devices shall be turned off and kept out of sight during class or at any other time as directed by a school district employee, except where deemed medically necessary or when otherwise permitted by the teacher or administrator. Students are prohibited from using cell phones outside the classroom during breaks, lunch, and ALL state and school tests/assessments. Any cell phone with camera, video or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

A student who violates this policy may be prohibited from possessing a mobile communications device at school or school-related events and/or may be subject to further discipline in accordance with Board policy and administrative regulation.

PROGRESSIVE DISCIPLINE

1. **FIRST VIOLATION** Verbal Warning
 2. **SECOND VIOLATION** Grades 6-8: Phone is confiscated from student and returned at the end of the period. Teacher will log violation into School System.

Grades TK-5: Phone is confiscated from student and returned at the break in instruction (Morning Recess, Lunch, and End of Day). Teacher will log violation into School System.
 3. **THIRD VIOLATION** Phone confiscated and sent to the school office. Students can pick up the phone at the end of the day and will be assigned a detention. Teacher will contact parent/guardian and log the entry in to School System.
 4. **FOURTH VIOLATION** Phone is confiscated and sent to the school office. Parent/Guardian must pick up the phone at the end of the day and a one-day detention will be assigned. Vice Principal or designees will contact parent/guardian and log the violation in to School System.
 5. **FIFTH VIOLATION** Phone is confiscated and sent to the school office. Parent/Guardian must pick up the phone at the end of the day and a 2-Hour Opportunity Room Session will be assigned. Vice Principal or designees will contact parent/guardian and log the violation in to School System.
- SIXTH VIOLATION** Student is prohibited from possessing the Mobile Communication Device for the remainder of the Trimester AND serve a one-day suspension for defiance of authority.

Board Approved: July 9, 2019

