

Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742

SCHOOL VISITOR AND/OR VOLUNTEER APPLICATION

Date _____

Section 1:

Please use your legal name

Mr.

Mrs.

Ms.

Miss _____

Last

First

M.I.

Maiden

Address _____

Street

City

State

Zip

Permanent Telephone No. Area Code _____ Number _____

Position volunteering for OR reason for visit?

___ Classroom volunteer

___ Field Trip

___ Other (Please explain: _____)

Section 2: (for office use only)

Building Principal _____ Approved Disapproved
(Signature of Building Principal)

Superintendent _____ Approved Disapproved
(Signature of Superintendent)

Upon Approval – Copies to Principal and Superintendent

(Go on to next page)

Section 3:

AGREEMENT

I certify that the information given on this application is true and complete to the best of my knowledge.

I authorize you to make such investigations and inquires as may be necessary in arriving at a decision. I hereby release employers, schools or persons from all liability in responding to inquires in connection with my application.

I understand that false or misleading information given in my application or interview(s) may result in denial of voluntary privileges. I understand, also, that I am required to abide by all rules and regulations of the Hamilton Community Schools.

Date of Birth

Signature of Applicant

Date

State of Birth

Social Security Number

Application must be re-submitted annually!

Hamilton Community Schools does not discriminate against any individual because of race, sex, age, color, religion, national origin or physical handicap in the operation of its educational programs or activities.

***This information is necessary in order to submit for a criminal history check.**

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Hamilton, IN 46742

REQUEST FOR BACKGROUND INFORMATION

SCHOOL VISITOR AND/OR VOLUNTEER APPLICATION SUPPLEMENT

Dear Applicant:

Serving as a volunteer with Hamilton Community Schools involve contact with our student population. We ask that you complete the questions below to help us evaluate your suitability to work with students. All applicants as a volunteer are expected to provide us with background information. This insert is part of the application, and any misrepresentation or omission of fact shall be grounds for disqualification from further consideration, or for termination as a volunteer, regardless of when the misrepresentation or omission is discovered.

Conviction of a crime, or any affirmative answer provided by you on this, is not automatic bar to volunteering in our schools. The school system will consider the nature of any conviction or alleged conduct underlying an affirmative response, the date of the alleged conduct in question, your intervening conduct, and the relationship between an offense or alleged conduct underlying an affirmative response and the voluntary position for which you are applying. Responses will be kept confidential.

- A. Have you ever been investigated for, charged with, please guilty or "no contest" to any crime involving sexual abuse of any person, or indecency with a minor?

Yes ____ No ____

- B. Have you ever been investigated for, charged with, arrested for, plead guilty or "no contest" to any crime involving alcohol or drugs?

Yes ____ No ____

- C. Have you ever been charged with a crime, other than a minor traffic offense, where the court has deferred further proceedings without entering a finding of guilt, and placed you on probation or in a public service or education program?

Yes ____ No ____

D. Have you resigned from a position without being asked, but under circumstances involving your employer's investigation of sexual contact with another person, or mishandling of funds, or criminal conduct?

Yes ___ No ___

E. Have you ever been charged with, plead guilty or "no contest" (nolo contendere) to, or been convicted of any crime involving sexual abuse of any person or any other crime of moral turpitude? (Moral turpitude is an act of baseness, vileness, or depravity in the private or social duties which a person owes another member of society or society in general, and which is contrary to the accepted rule of right and duty between persons, including but not limited to, theft attempted theft, murder, rape, swindling and indecency with a minor.)

Yes ___ No ___

If you answered "yes" to any one of the previous questions, please explain, in detail, including the date of charge, the court action, the offense in question, and the address of the court involved; if not involved in court please explain circumstances in detail, including the employer, type of investigation, and type of allegations. Use an additional page or pages, if necessary, and attach to this Request for Background Information, and forward it to the Superintendent of Schools.

SIGNATURE

DATE