Checklist of information needed from Subs

Employee's Name: _____ DOB: _____

Welcome to West Nodaway!

Here is a checklist of forms, ect, that are need to be completed and returned to the superintendent's office before you will be added to our sub list:

_____ Application of Employment

_____ Employment Eligibility Form (I-9) with documentation-

Copies of (examples) Driver's License
Social Security card
Passport or other

_____ Completion of fingerprinting

_____ Substitute Certificate

_____ W-4's Federal
State