

COPENHAGEN CENTRAL SCHOOL

Board of Education
3020 Mechanic Street
Copenhagen, NY 13626



Monday, June 24, 2019
Official Board of Education Meeting
APPROVED MINUTES

PRESIDENT, LYNN A. MURRAY, PRESIDING

BOARD MEMBERS PRESENT: BOARD MEMBERS ABSENT:

TROY BUCKLEY
ROBERT STACKEL
KEITH LEE
GABRIELLE THOMPSON
ALFRED TOMASELLI
ROBERT STACKEL

OTHERS PRESENT:
SCOTT N. CONNELL, Superintendent
SCOT LUTHER, District Treasurer
NADINE O’SHAUGHNESSY, Building Principal
PAMELA RATLIFF, Elementary Principal
BRENDA SHELMIDINE, District Clerk

A. ROUTINE MATTERS:

President Lynn Murray called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was said.

On motion of Troy Buckley, seconded by Robert Stackel, the Board voted to approve the meeting agenda.

VOTE:	YES	7	NO	0	ABSTAIN:	
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On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve the Treasurer’s Report for May 2019.

VOTE:	YES	7	NO	0	ABSTAIN:	
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On motion of Troy Buckley, seconded by Robert Stackel, the Board voted to approve the Warrants for May 2019.

VOTE:	YES	7	NO	0	ABSTAIN:	
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B. PUBLIC COMMENT: No public

C. ADMINISTRATOR’S REPORT:

BUILDING PRINCIPALS REPORT:

Student Highlights:

- Our first Seal of Biliteracy recipient, Brooke Craig, earned a perfect score by all judges on the panel. She will be encouraged to wear her medallion at graduation.

Meeting called to order

Approval of Agenda

Approval of May Treasurer’s Report

Approval of Warrants

- The YAC carnival, organized entirely by students, was small but fun for those in attendance. Mr. Day was the lucky staff member to receive a pie in the face. All proceeds donated to a family in our community.
- A very nice group of students was inducted into the Junior Honor Society in a student led ceremony that was a pleasure to attend.
- The Athletic Banquet drew in a small crowd for the dinner but doubled for the awards portion of the ceremony. Coaches shared great pride for their teams.
- The annual senior picnic and yearbook dedication was a great time for our soon to be graduates.
- We had a finalist, honorable mention in the annual ESD art contest, Peyton Walker.
- Each fifth grader spent a day in a sixth grader's shoes during the yearly Shadow Days.
- Internet Cafe ended with a field trip to the Escape Room in Watertown.
- Our BOCES students were honored at the yearly ceremony at South Lewis CSD with five of our seniors receiving technical endorsement.
- The Middle School Awards Ceremony was earlier than normal this year but just as well organized as ever.
- The soon to become traditional Senior Send Off was a fun way to start their last day of school.

Administrative Highlights:

- Grades 4 & 8 Science performance and written tests were administered to all students in both grades.
- All field tests, paper based at the high school and computer based in the middle school, have been administered.
- The master schedule for next year has been completed.
- Although one district unexpectedly decided not to score history regents exams with CCS, another district stepped up.
- Regents exams are well under way and will be completed and scored this week.
- A meeting was held with a JCC representative to discuss the potential to add JCC EDGE classes to our catalogue.

BOE Goal #1: To provide a complete educational experience for CCS students.

- This year was the first annual Senior Capstone project which, in part, required every senior to present their research to a panel of community judges. By all accounts, it was a very successful first attempt and will be improved for next year.
- Students who remained referral free from January until the end of the year were taken on a reward field trip to Camp Oswegatchie for some fun and teamwork on the high ropes course.
- Middle School Advisory Team organized a wellness fair for all students at that level. There were four stations with presentations on topics from the sugar content in their sports drinks, to gratitude, to mindful eating and healthy snacks and mythbuster information regarding things they think they already know.
- A total of 14 students enrolled in at least one of 6 JCC DL classes this year to accrue a total of 93 college credits earned.
- 3 AP classes were offered: AP English Lit; AP US History; AP Studio Art: Drawing. A total of 20 enrolled in those classes. Scores are released in July.

BOE Goal #2: To continue to lead in technology integration

- To improve parent, teacher, and student communication and streamline the process, we have identified and purchased a single platform, ParentSquare, that can serve all grades preK-12. This communication tool will be introduced to staff and all end-of-year team meetings. An announcement will be made to families at the end of the summer in preparation for a smooth transition into next school year.
- Also, a new internet filter, mobile device manager and student safety application has been identified with purchase pending. SecURLy will be implemented this summer beginning in July.
- Summer professional development offerings have been set and will be shared with all staff prior to departure for summer vacation.

BOE Goal #3: To maintain a positive working relationship with all employees.

- The last free ½ day was raffled at the last faculty meeting of the year. Due to the huge success, we will continue this perk next year.

- This year's end of year celebration honored five retirees who will be greatly missed.

Upcoming events:

- June 25 - Last Day of Regents Examinations
- June 28 - Copenhagen Wind Project Dedication
- June 29 - Alumni Banquet
- June 30 - Senior Commencement
- July 2 - Online Summer School Begins
- July 10-12 - Administrators' Leadership Conference

July 19- Lewis County Fair Spelling Bees

PRE-K-5 PRINCIPALS REPORT:

Elementary News

- A team including teachers, SPED providers, counselors and admin met to create class lists for next year. This is a long process and everyone works really hard to ensure each class includes a diverse mix of students based on gender, behavior needs and academic achievement.

BOE Goal #1 To Provide a Complete Educational Experience for CCS Students

- Once again this summer, students have been invited to participate in a summer reading challenge. This year's challenge is "Reading Rocks."
- Plans for the Summer Learning Program are in place with a few changes this year. Both breakfast and lunch will be served each day school is in session and students will be rotating through 5 different "subject" areas each day. Nearly 80 students plan on attending!
- Many of our elementary classes have taken field trips. These included; UPK- Lowville Fairgrounds, K- Old McDonald's Farm, 1st Grade - Camp Wabasso. 2nd- Burnett Park Zoo, 3rd Oswegatchie Educational Center, 4th Grade - Fort Stanwix, and 5th grade- Lowville Farm Safety Days. Thankfully, most of the field trips avoided the rainy weather.
- Track and Field Day was held last week. It was a beautiful day, and students were able to take full advantage of the stations Mrs. O'Mara had created.
- Our courtyard garden, funded by a grant through Cornell Cooperative Extension is off to a slow start due to the rainy weather. Sueann Carroll is working with Cornell to design a summer curriculum that revolves around our garden and Wanda Collins from that agency will be joining our summer learning program once a week to share some gardening fun.
- The Sci Tech Center excited students for the upcoming Science Fair by sharing fun science phenomena. Students were especially excited when their teachers became involved. Thank you to the PTO for funding this opportunity!
- Family STEM Night - BLAST OFF - Our family STEM night is all about flight. On June 14th students and their families got made their very own rockets and then blasted the rockets off using homemade (by the HS Maker Club) compressed air rocket launches.
- Our preschool programs were especially busy this month, hosting end of year celebrations, Muffins for Moms and Donuts for Dads. All events were well attended, and children were excited to "show off" their family members!
- Top runners in The Mighty Milers program were recognized during our final "I am a Knight" assembly for this school year with a certificate, medal and gift card. Because of our students' dedication and hard work participating in this program, \$150 was donated to our school library for the RIF program.

BOE Goal #2 To Continue to Lead in Technology Integration

- Students throughout the elementary have been involved in video productions to end off the school year. Among these projects were first graders reporting on their habitats while standing in them!

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BOE Goal #3 To maintain a positive working relationship with all employees

- Mrs. Venderlan was invited in for a "soft landing", where she met many of the elementary teachers and children she would be working with next year.

Special Education Numbers

Date	CSE	CPSE	504
06/21/19	72	15 2 pending referrals	18

D. SUPERINTENDENTS REPORT:

- The Capstone Projects for High School English were awesome.
- Attended BOCES Graduation. Ashley Young sang the “Star Spangled Banner” and was amazing.
- The district is in the negotiations stages with all groups.
- The construction of the playground is moving forward. It started out as a gift from the Windmill Company and a \$10,000 donation from the PTO and the EDF workers were originally going to build it by May 2019. Unfortunately, that did not happen. Ben Shambo is in the process of completing it and is doing a nice job. A sign was cemented in the playground area by the Windmill Company thanking contributors for their donations with the exception of the PTO; the sign will be removed and replaced.

H. NEW BUSINESS:

SUPERINTENDENT RECOMMENDS APPROVAL OF:

1. On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board accepted a letter of retirement from **Thomas Hovendon** from his teacher aide position with regret, effective June 30, 2019.

VOTE:	YES	7	NO	0	ABSTAIN:	
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2. On motion of Troy Buckley, and seconded by Keith Lee, the Board accepted a letter of retirement from **Barbara Crane** from bus driver position with regret, effective June 30, 2019.

VOTE:	YES	7	NO	0	ABSTAIN:	
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3. On motion of Troy Buckley, seconded by Robert Stackel the Board approved the letter of request from **Kaillie O’Mara** for maternity leave to commence on or around September 25, 2019 with an expected return date of six to ten weeks.

VOTE:	YES	7	NO	0	ABSTAIN:	
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4. On motion of Troy Buckley, seconded by Keith Lee the Board approved the letter of resignation from **Ashlee Haas** from her Elementary Teaching position with regret, effective June 30, 2019.

VOTE:	YES	7	NO	0	ABSTAIN:	
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5. On motion of Troy Buckley, seconded by Gabrielle Thompson, the Board approved the appointments of the following Summer Learning Program 2019 Staff:

Summer School Dates: 7/9/19 – 8/15/19, (T, W, Th)
Teachers: Jennifer Adams, SueAnn Carroll, Sarah Gerow, Amy L’Huillier, Becky Mulvaney, Cathy Snyder, Tiffany Stephens
Substitute: Michelle Castor
Teacher Aide: Laura Fitzpatrick

Teachers Pay - \$90.00 per day
Teacher Aide Pay - \$18.24 per hour

VOTE:	YES	7	NO	0	ABSTAIN:	
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*Letter of
Retirement from
Thomas Hovendon*

*Letter of
Retirement from
Barbara Crane*

*Letter of
Maternity leave
From Kaillie O’Mara*

*Letter of
Resignation from
Ashley Haas*

*Appointment of
Summer Learning
Program Staff*

6. On motion of Troy Buckley, seconded by Robert Stackel, the Board approved **Madison Freeman** as bus aide from 7/8/19 to 8/16/19 at the rate of \$11.10 per hour.

VOTE:	YES	7	NO	0	ABSTAIN:	
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7. On motion of Troy Buckley, seconded by Keith Lee, the Board approved **Brooke Spaulding** as summer cleaner from 7/1/19 to 8/30/19 at the rate of \$11.10 per hour.

VOTE:	YES	7	NO	0	ABSTAIN:	
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8. On motion of Troy Buckley, seconded by Keith Lee the Board approve the following requests from the following individuals to carry over vacation days from the 2018 – 2019 school year to the 2019 – 2020 school year:

- Terry Brown - 32
- Dale Clarke – 16
- Scot Luther - 18
- Nadine O’Shaughnessy – 5
- Pamela Ratliff – 5
- Brenda Shelmidine – 20.5
- Robin Spaulding – 24.5
- Ronald Trainham – 28

VOTE:	YES	7	NO	0	ABSTAIN:	
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9. On motion of Troy Buckley, seconded by Koreen Freeman the Board approved the following excess equipment to Auction International:

- 2001 – 5520 John Deere Tractor – Loader Push Blade, 2,700 hours
- 2010 – Ford, F250 Pickup with Plow
- 1 Vending Machine from Kitchen – 15 years old

VOTE:	YES	7	NO	0	ABSTAIN:	
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10. On motion of Troy Buckley, seconded by Koreen Freeman, the Board approved the appointment of the following coaching staff for the 2019 – 2020 fall sports season:

- Varsity Girls Soccer – Charity Smykla
- Varsity Boys Soccer – Scott Randall
- Varsity Tennis – Juli Hebert
- Modified Girls Soccer – Natalie Scott
- Modified Boys Soccer – Marissa Kerins

VOTE:	YES	7	NO	0	ABSTAIN:	
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*Approval of
Madison Freeman
as bus aide*

*Approval of
Brooke Spaulding
as summer
cleaner*

*Approval of
Individuals to
Carry over
Vacation days*

*Approval to
Excess
equipment*

*Appointment of
Fall Coaching
Staff*

11. On motion of Troy Buckley, and seconded by Keith Lee, the Board approved appointment of the following Club/Advisor staff for the 2019 – 2020 school year.

Approval of
Club/Advisor
Staff

- 12th Grade, Class of 2020 – Christina Petersen, Marissa Kerins
- 11th Grade, Class of 2021 – Lori Griffin, John Cain
- 10th Grade, Class of 2022 – SueAnn Carroll
- 9th Grade, Class Of 2023 – Nicole Lee, Christopher Day
- 8th Grade, Class of 2024 – Melissa Herbert, Clay Russell
- 7th Grade, Class of 2025 – Mary Roesch, Zachary Makuch
- Art Club – Virginia Hovendon
- Bi-County Band/ Area All State – Megan Harvey
- Bi-County Chorus/ Area All State/NYSSMA - TBA
- Bowling – Dora Dorchester
- Common Ground – Michelle Castor
- Director of Student Activities – Michelle Castor, Melissa Herbert
- Director of Musicals – TBA
- Elementary Play – Cynthia Graves
- George S. O’Brien Chapter, National Honor Society – Zachary Makuch
- Junior National Honor Society – Nicole Lee
- Marching Band Director – Megan Harvey
- Majorettes – Shelva Frizzell
- Odyssey of the Mind – Krisha Greene
- Riparian – Samantha Snyder
- SADD – Becky Scholler, Dora Dorchester
- Ski Club – Nikki Lee
- Spanish Club – Angela Cataldo
- Student Council – Michelle Castor
- Trap Shooting Club – Michael LaBarge
- Whiz Quiz – John Cain
- YAC – Brigitte Gillette

VOTE:	YES	7	NO		ABSTAIN:	
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12. On motion of Troy Buckley, and seconded by Robert Stackel the Board approved the resolution to approve the annual Distance Learning Classroom Lease Agreement between Jefferson Lewis BOCES and the Copenhagen Central School District for the 2019 – 2020 school year.

Approval of DL
Classroom Lease

VOTE:	YES	7	NO	0	ABSTAIN:	
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13. On motion of Troy Buckley, and seconded by Robert Stackel, the Board approved the recommendations from the Committee on Preschool Special Education as presented.

Approval of
Recommendations
from CPSE

VOTE:	YES	7	0		ABSTAIN:	
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I. DISCUSSION

- Board of Education meetings for the 2019-2020 school year were reviewed.
- Discussed Building and Grounds Supervisor Dale Clarke who does not receive overtime and the board was in agreement to adjusting his salary to reflect overtime worked.
- Mr. Lee shared that Pastor George from the River of Life Church would like to make a donation to the school next year and will be in touch with Mr. Connell as to what area of need we have for donations.

At 6:55 p.m. and on motion of Troy Buckley, seconded by Keith Lee, the Board voted to adjourn the meeting.

Adjourn meeting

VOTE:	YES	7	NO	0	ABSTAIN:	
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Brenda C. Shelmidine
School District Clerk