



TVCS Board Meeting Minutes

May 16, 2019

Regular Session: 7:00 pm

Location: 1747 N Fairmeadow Dr, Boise, Idaho 83704

Present: (voting members in bold)					
Ben Greenwood (Chair)	X	Tony Richard - Administrator	X	Other/Staff Attendees:	
Rachael Smith (Vice-Chair)	X	Pat Griffin – Vice Principal	X	Chris Yorgason - Lawyer	X
Jake Hays (Secretary)	X			Jennifer Owen-Tillotson - Enrollment/Marketing	X
Brad Wright (Treasurer)					
Andrea Estes	X				
Adrian Castaneda					

Our Vision

The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.

Our Mission

Cultivating Critical Thinkers, Developing Strong Leaders

The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment. Our Village includes passionate, innovative and encouraging teachers, administrators, parents and community members all working together to support our students.

Regular Session		Presenter	Presentation	Issues/Planned Action
7:05 pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A	N/A
Trustee Greenwood called the meeting to order, roll call was taken Trustee Castaneda was absent. Trustee Smith made a motion to amend the agenda Trustee Hays seconded all in favor; motion passed no discussion was had. All present recited the Pledge of Allegiance.				
7:08 pm	April Meeting Minutes	All	Review	Action
Trustee Wright made a motion to ratify approval of the April board minutes. Trustee Estes seconded the motion. All were in favor.				
7:08 pm	April Payroll and Website Report	All	Review	Action
Report was tabled				
7:09 pm	April Bank Reconciliation	All	Review	Action
April Bank Rec was tabled				

7:10 pm	Budget to Actual	All	Informational	Review
Budget to Actual was tabled				
7:11 pm	PTO Report	Jenni Florendo	Informational	Review
Jenni Florendo presented and introduced herself as President Elect; she also introduced Taevya Marconi as PTO treasurer. PTO has a full board, and is holding nominations and elections during the May and June meetings. End of the year events were a success, school carnival is May 23.				
7:15 pm	Opportunity for Public Comment	TBD	Informational	TBD
No Public Comment				
7:15	ISAT Results	Tony Richard	Informational	Review
Tony Richard presented the 2018/2019 ISAT results. TVCS outpaced the state in ELA, Science, and IRI scores. Discussion was help on how to continue to raise math scores.				
7:22 pm	Milepost Management System	Tony Richard	Informational	Review
Tony Richard presented information on the Milepost Management System. He stated the state is mandating a school SMS system and will pay for the system if Milepost is used. Discussion was held.				
7:30 pm	Leadership Day Update	Pat Griffin	Informational	Review
Pat Griffin presented on the 2019 Leadership Day event. He stated that it was well attended and he felt it was successful. The event consisted of 23 student led activities and was attended by 4 representatives from the Covey Foundation.				
7:45 pm	Enrollment Update	Jennifer OwenTillotson	Informational	Review
Jennifer OwenTillotson presented updated enrollment and lottery data. Discussion was held				
7:50	Summer Marketing Plan	Jennifer OwenTillotson	Informational	Review
Summer marketing will be focused on local community events and apartments around TVCS. Discussion was held on turning focus back towards retention and working with current families to grow retention rates.				
8:07 pm	Amended Audit Report 2017/2018	Brad Wright	Review	Action
Brad Wright presented the need to amend the 2017/2018 audit report to show reclassification of short term loans. Trustee Wright explained why the loans had to be reclassified. Discussion was held. Trustee wright made a motion to approve the amended Audit Report, Trustee Hayes seconded. A roll call vote was taken all were in favor. Motion passed at 8:18 pm.				
8:18 pm	Board Recruitment	Adrian Castaneda	Informational	Review
Trustee Castaneda was absent. Trustee Smith presented on his behalf. Trustee term limits are expiring during summer. Trustee Smith stated that Trustee Castaneda was going to start the recruitment process.				
8:22 pm	Teacher Liaison	Jake Hays	Informational	Review
Jake Hays presented proposal for teacher liaison position. Trustee Hays stated that this would not be a board position but instead a set time for a staff appointed person to present concerns and noteworthy items to the board on a monthly basis. The position would be set up to help with staff board relations and communications. Discussion was held.				
8:31 pm	School Fundraising Policy	Adrian Castaneda	Informational	Review
Trustee Castaneda was absent, this item was tabled.				
8:32 pm	MAST Contract	Ben Greenwood	Review	Action
Ben Greenwood presented the terms of the MAST contract. Chris Yorgason stated that the terms were that of a typical service contract. Discussion was held. Trustee Smith made a motion to approve the MAST contract subject to Chris Yorgason and Adam Holcomb coming to an agreement on changes to section 3:1. Trustee Hays seconded. A roll call vote was held all approved. Motion Pass 8:40pm.				
8:40 pm	Business Manager Contract	Rachel Smith	Review	Action
No Action Needed.				
8:41 pm	Teacher Contracts	Adam Holcomb	Informational	Review
Adam Holcomb presented on teacher contracts for the 2019/2020 school year. Adam stated he was going through all contracts and current salary structure and updating them as needed for the new year.				
8:43 pm	Board Training	Rachel Smith	Informational	Review
Rachel Smith presented on Board Training. Trustee Smith stated that they are still looking at doing training through ISBA and also ICSN.				
8:45 pm	ISBA Contract	Adam Holcomb	Informational	Review
Item was tabled				

8:50	School Travel Proposal	Rachel Smith	Informational	Review
Item was tabled.				
8:53 pm	Meeting Adjourned			

Dated the _____ day of _____, 2019.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda