Beresford School District
Parent Portal Acceptable Use Policy
(new application only)

Beresford School District utilizes Infinite Campus’ Parent Portal as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child’s school records anywhere at any time. The Portal is available to every parent or guardian of a student enrolled in the Beresford School District. Parents are expected to act in a responsible, ethical and legal manner, and are required to adhere to the following guidelines.

1. Parents will not share their passwords with anyone, including their children.
2. Parents will not attempt to harm or destroy data of their own children, of another user, school or district network, or the Internet.
3. Parents will not use the portal for any illegal activity, including violation of data privacy laws. Anyone found to be violating laws will be subject to civil and/or criminal prosecution.
4. Parents will not access data or any account owned by another parent.
5. Parents who identify a security problem with the Parent Portal must notify the district office immediately, without demonstrating the problem to anyone else.
6. Parents who are identified as a security risk to the Parent Portal will be denied access to the Parent Portal.

Please sign and return this agreement to receive access to the Parent Portal. ***If you are currently a Parent Portal user, you do not need to reapply each school year.***

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Beresford School District
301 West Maple
Beresford, SD 57004
(605) 763-4293

Return this form to the address above.

Please fill in all blanks (Print)

Parent Name: ________________________________________________
Email Address: ________________________________________________

Please select your log-in information:

User Name (at least 6 characters long): __________________________
User Password (at least 8 characters long): _______________________

(Passwords are case sensitive, must contain letters AND numbers or special characters, and should not contain any part of your user name.)

Children Information

Name: ____________________________________________ Grade: _________
Name: ____________________________________________ Grade: _________
Name: ____________________________________________ Grade: _________

I have read the Parent Portal Acceptable Use Policy and I agree to abide by and support these rules. I understand that if I violate any terms of this Acceptable Use Policy that I may lose my privilege to use the Parent Portal, and may be liable for civil and/or criminal consequences.

Signature: ____________________________________________ Date: ______________
Beresford School District

Parent Portal User Guidelines and System Requirements

Your Parent Portal account will become active as soon as we receive your signed copy of the Acceptable Use Policy/User Guidelines. Your instructions will arrive by e-mail from the Beresford School District. If you do not receive an e-mail within two weeks of the date you sent in your signed acceptable use policy, please contact the school. Contact information is listed below.

1. Parents will have access to the following data about their child:
   a. Schedule including grades for current classes - updates vary from class to class
   b. Attendance - updated daily
   c. Behavior - updated as events occur
   d. Health - immunization records
   e. Fees
   f. Reports - report cards, schedule, missing assignments

2. Parents will not share their password with anyone.

3. System recommendations for home computers to access the Parent Portal:
   a. Internet connection - 56k modem speed or greater
   b. Browser - Internet Explorer 5.5 or higher, Mac or Windows
   c. Monitor resolution of at least 800x600

4. Security features of the Parent Portal:
   a. Three unsuccessful login attempts will disable the Parent Portal account. In order to use the Portal again, parents will need to contact the district office to have the account reactivated.
   b. You will be automatically logged off if you leave the Parent Portal web browser open and inactive for more than 15 minutes.
   c. All attempts at logging into the system are recorded and monitored, and a full audit trail is tracked on sensitive data.

5. For technical support or questions:
   a. If you are having technical difficulties logging on to the system, please contact the school for assistance: (605) 763-4293; (605) 763-5012; or (605) 763-2139.