

USD #364 BOARD OF EDUCATION
Minutes of Regular Board Meeting
July 17, 2019
6:00 p.m.
Jr/Sr High Innovation Room
Marysville, KS 66508

All posted Board of Education Minutes are unofficial until approved at the succeeding regular BOE meeting.

Call To Order	President Chris Denner called the regular meeting of the Board of Education to order at 6:00 P.M.
Members Present	Brenda Arntt, Lanny Carpenter, Pam Dankenbring, Chris Denner, Todd Milner, Kevin O'Neil and Kevin Samuelson
Others Present	Interim Superintendent Denise Guy; Clerk Jody Bruna; Administrators Caroline Green, Doug Minneman, Darren Schroeder and Jason Wheeler; Gerri Wybo, Melissa Borgerding and Jeff Bartels Media: Julie Perry
President Elected	Motion made by Mr. Milner, seconded by Mr. Samuelson to maintain current officers until January. Motion failed 3-4. (Mrs. Arntt, Mr. Carpenter, Ms. Dankenbring and Mr. O'Neil voted no.) Motion made by Mr. O'Neil, seconded by Mr. Carpenter to elect Pam Dankenbring as President for 2019-20. <i>Motion carried 4-3. (Mr. Milner, Mr. Denner and Mr. Samuelson voted no.)</i>
Vice-President Elected	Motion made by Mrs. Arntt, seconded by Mr. Carpenter to elect Kevin O'Neil as Vice-President for 2019-20. <i>Motion carried 6-1. (Mr. Denner voted no.)</i>
Clerk, Treasurer, and Deputy Clerk Appointed	Motion made by Mr. Milner, seconded by Mr. Carpenter to designate Jody Bruna as Clerk of the Board, Marna Zayas as Treasurer, and Tara Crawford as Deputy Clerk. <i>Motion carried 7-0.</i>
Attorney Appointed	Motion made by Mr. Milner, seconded by Mr. O'Neil to appoint the law firm of Bolton & McNish at the rate of \$70 per hour for legal services. <i>Motion carried 7-0.</i>
Approve Agenda & Consent Agenda Agenda & Consent	Motion made by Mr. Milner, seconded by Mr. Carpenter to approve the agenda and consent agenda with the following change: 2.11 Amend KPERs Designated Agent to Jody Bruna

Agenda Amendment

Motion passed 7-0.

Minutes

*Bills & Transfers
Reports Received*

Gifts

*State and Federal
Programs Representative*

KPERS Designated Agent

*Bank Depositories
Authorized*

*School Year 1,116 Hours
Advocate-Official District
Newspaper*

*Corns Designated to Verify
In-Service Credit*

*Hearing & Determining
Officers for Free &
Reduced Appeals*

*Hearing Officer for Student
Long Term Suspensions or
Expulsions*

*Hearing Officer to hear
appeals in student
expulsion cases*

- Approved June Minutes and July 10th Board Retreat Minutes
- Approved Bills and Transfers
- Received Clerk's Financial Report, Treasurer's Report, Investment Securities Report, Budget Summary, Cash Balance Report and Miscellaneous Reports.
- Received Bond Issue Financial Update
- Approved Gifts:
 - Kids University received a \$500 donation from United Methodist Church.
 - Jr/Sr High received a \$500 donation from Blue Valley Telecommunications.
 - Boys' Basketball Club received a \$110 donation from Marvin Schlatter.
- Appointed the Superintendent to be the authorized district representative for all state and federal programs including liaison for homeless children and youth.
- Appointed Jody Bruna as Designated Agent for KPERS.
- Authorized Citizens State Bank and Trust Company of Bremen, United Bank & Trust, Citizens State Bank, and First Commerce Bank, as designated depositories for district funds.
- Set the 2019-20 school year at 1,116 hours.
- Named the Marysville Advocate as the official district newspaper.
- Designated Randy Corns, the Director of the Southeast Kansas Education Service Center (Greenbush), as the person who will verify that in-service credit is valid for license renewal.
- Appointed the Superintendent as the hearing officer for free and reduced price meal application appeals, Cyndi Creek as authorized food service representative, and Tara Crawford as the determining official.
- Appointed the Superintendent as the hearing officer to conduct due process hearings for student long term suspensions or expulsions.
- Appointed John McNish or Darold Bolton or their designee as the hearing officer to hear appeals in student expulsion cases.

Attendance Officers

Freedom Information Officer

Asbestos Requirements Implemented

*Facsimile Signatures
Early Payment Requests
Fixed Asset Accounting*

G.A.A.P. Waiver Approved

Special Ed Transportation Request

Extended Contract Request

- Appointed Administrators as Attendance Officers.
- Appointed the Superintendent as Freedom Information Officer.
- Designated John Runnebaum as the person to ensure that asbestos federal requirements are properly implemented.
- Approved use of Facsimile Signatures.
- Approved Early Payment Requests.
- Approved fixed asset accounting.
- Approved G.A.A.P. Waiver (Generally Accepted Accounting Principles)
- Special Education Transportation Request
- Extended Contract Request

Motion carried 7-0.

Special Board Meeting to approve Budget for publication

Motion made by Mr. Milner, seconded by Mr. Carpenter to set Wednesday, July 31, 2019 at 5:15 for a Special Board Meeting to approve the budget and meeting with AHRS.

Motion carried 7-0.

Special Board Meeting for Budget Hearing

Motion made by Mr. Milner, seconded by Mr. O’Neil to set Wednesday, August 21, 2019 at noon for a Special Board Meeting for the Budget Hearing.

Motion carried 7-0.

Families First of Marshall County

Gerri Wybo reported to the board on the Families First of Marshall County (School based Mentoring Program) for 2018-19. The program had 26 Buddies (K-6) enrolled, 17 were down in the amount of absences. The board was reminded that the initial agreement was for 3 years and will need to be reconsidered for the 2020-21 school year.

Handbooks Approved
Jr/Sr High Handbook Approved

Mr. Schroeder highlighted the attendance changes made to the Jr/Sr High handbook. Mr. Schroeder also stated he would like to add the chain of command matrix for handling concerns. Motion made by Mr. O’Neil, seconded by Mr. Milner to approve the Jr/Sr High handbook with the addition of the chain of command matrix.

Motion carried 7-0.

Elementary handbook approved

Motion made by Mr. Carpenter, seconded by Mrs. Arntt to approve the elementary handbook with the addition of the chain of command matrix.

Activities handbook approved

Motion carried 7-0.

Motion made by Mr. Milner, seconded by Mr. Carpenter to approve the Activities handbook with the addition of the chain of command matrix.

Motion carried 7-0.

ERC handbook approved

Motion made by Mr. Milner, seconded by Mr. Carpenter to approve the handbook for the new Educational Resource Center (ERC) with the addition of the chain of command matrix.

Motion carried 7-0.

Ag Complex/Bond Update

Dr. Guy reviewed a spreadsheet showing the remaining amount of bond funds available after current projects were completed and a spreadsheet regarding the sale of the remaining bonds. Dr. Guy also presented a proposal from TCA regarding the HVAC improvements in the Jr/Sr High. The consensus of the board was to wait until the meeting with AHRS on July 31st before proceeding with the sale of the bonds.

Food Service Agreement w/State

Motion made by Mr. Milner, seconded by Mr. Carpenter to approve continuation of the Food Service Agreement with the State Department of Education.

Motion carried 7-0.

Resolution Adopted for Activity Funds

Motion made by Mr. Milner, seconded by Mr. Carpenter to adopt resolutions authorizing building principals to be in charge of building activity funds for Marysville Junior/Senior High and Marysville Elementary.

Motion carried 7-0.

Resolution Adopted for Petty Cash

Motion made by Mr. Milner, seconded by Mr. O'Neil to adopt resolutions authorizing petty cash accounts for the superintendent's office, high school, elementary school, and special services office.

Motion carried 7-0.

Resolution Adopted for Destruction of Records

Motion made by Mr. Milner, seconded by Mr. Carpenter to adopt a resolution for destruction of records.

Motion carried 7-0.

Approve purchases over \$5,000

Motion made by Mr. O'Neil, seconded by Mr. Milner to approve the purchases over \$5,000.

2019-20 Insurance approved

Motion passed 7-0.

The insurance quote for the 2019-20 year is \$100,558. This included an inflationary increase of \$15,235 from last year to maintain replacement cost coverage. Motion made by Mr. Milner, seconded by Mr. Carpenter to approve the insurance quote from Wright Insurance.

Motion passed 7-0.

Set Date, Time, and Place for Board Meetings

Motion made by Mr. O'Neil, seconded by Mrs. Arntt to approve a resolution setting the second Wednesday of each month at 6:00 P.M. in the Jr/Sr High Innovation Center as the date, time, and place of the regular board meetings, and reserving the right to adjourn a board meeting to another time and/or place.

Motion carried 7-0.

Special Education Advisory Council

Motion made by Mr. Milner, seconded by Mr. O'Neil to appoint Lanny Carpenter and Brenda Arntt to serve on the Special Education Advisory Council.

Motion carried 7-0.

Gov. Relations Representative

Motion made by Mr. Milner, seconded by Mr. Carpenter to appoint Pam Dankenbring as the Governmental Relations Representative with KASB.

Motion carried 7-0.

Foundation Board Members

Motion made by Mr. Milner, seconded by Mr. O'Neil to appoint Lanny Carpenter and Brenda Arntt to serve on the USD 364 Foundation Board of Directors.

Motion carried 7-0.

Negotiation Team Members

Motion made by Mr. Milner, seconded by Mr. Samuelson to appoint Pam Dankenbring and Kevin O'Neil with Brenda Arntt as alternate to serve on the Negotiations Team.

Motion carried 7-0.

Facilities Committee Members

Motion made by Mr. Milner, seconded by Mr. Carpenter to appoint Chris Denner, Todd Milner, and Kevin Samuelson to serve on the Facilities Committee.

Motion carried 7-0.

Finance Committee

Motion made by Mr. Milner, seconded by Mr. Denner to appoint

Members	<p>Pam Dankenbring, Kevin O’Neil, and Brenda Arntt to serve on the Finance Committee. <i>Motion carried 7-0.</i></p>
Policy Review Committee	<p>Motion made by Mr. Milner, seconded by Mr. O’Neil to appoint Lanny Carpenter, Chris Denner and Kevin O’Neil to serve on the Policy Review Committee. <i>Motion carried 7-0.</i></p>
Mileage Rate Set	<p>Motion made by Mr. Milner, seconded by Mr. Carpenter to set the district mileage reimbursement at .58 per mile. <i>Motion carried 7-0.</i></p>
Milk Bid	<p>Motion made by Mr. Milner, seconded by Mr. Carpenter to accept the escalator bid of Dean Foods/Land O Lakes of Lincoln, NE to provide milk to the district for the 2019-20 school year. <i>Motion carried 7-0.</i></p>
Head Start Agreement	<p>Motion made by Mr. Milner, seconded by Mrs. Arntt to approve the agreement between the Marshall County Special Education Cooperative and NEK-CAP, Inc. for the 2019-20 year. <i>Motion carried 7-0.</i></p>
Recess	<p>7:07 P.M. Motion made by Mr. Milner, seconded by Mrs. Arntt to have a 5-minute recess. <i>Motion carried 7-0.</i></p>
Executive Session	<p>7:13 P.M. Motion made by Mr. O’Neil, seconded by Mr. Carpenter that the board go into executive session to discuss resignations and appointments pursuant to the non-elected personnel exception under Kansas Open Meetings Act (KOMA) and the open meeting will resume in this room at 8:23 P.M. The seven board members entered the executive session. Dr. Guy was invited into the executive session. <i>Motion carried 7-0.</i></p>
Resignation/Retirement Approved	<p>Motion made by Mr. O’Neil, seconded by Mr. Carpenter to accept the resignation and retirements as presented. John Runnebaum – Retirement effective Sept. 1st Erin Wright – Assistant HS Volleyball Coach <i>Motion carried 7-0.</i></p>

**Extra Duty
Assignments approved**

Mr. Denner stated that his vote was not reflective of all individuals on the extra duty list. Motion made by Mr. O’Neil, seconded by Mrs. Arntt to accept the extra duty assignments as presented. *Motion passed 4-3. (Mr. Denner, Mr. Samuelson and Mr. Milner voted no.)*

Paras approved

Motion made by Mr. O’Neil, seconded by Mrs. Arntt to approve paraprofessionals for the 2019-20 as presented.

Sheldon Smith – Jr/Sr High

Kaitlyn Garcia – Jr/Sr High

Motion passed 7-0.

General Discussion

General Discussion:

New Teacher Reception – August 14, 2019 at 5:00 P.M.

Ms. Dankenbring stated there is a coffee reception scheduled for

Dr. Guy at the Empty Cup on August 1st from 4:30-6:30.

Dr. Guy asked to dismiss school at 1:40 on August 16th to allow for additional professional development time.

Several workshops available to board members that are covered under the district’s season pass.

Adjournment

Motion made by Mr. Milner, seconded by Mr. O’Neil to adjourn the meeting.

Motion carried 7-0.

Meeting Adjourned at 7:29 P.M.

Respectively Submitted:

Jody A. Bruna, Clerk

Approved:

Pam Dankenbring - President

Date