

Lindsay Elementary is committed to creating the safest possible environment for our students. We have a student drop off/pickup zone, located immediately along the east side of the elementary office. We appreciate our parents using the designated traffic patterns ensuring that we provide a safe environment for all students. Please see the attached map or access the map and “Arrival and Drop off” procedures on our school website ([www.lindsay.k12.ok.us](http://www.lindsay.k12.ok.us)).

Each parent desiring to use our pickup zone on any given day during the school year will need to register in our elementary office for a pickup sign that is to be displayed on your dashboard during pickup. You may request multiple signs if more than one person typically picks up your child.

The drop off/pickup lane will not be available for visitor parking between 7:15am – 8:30am **and** 2:30pm – 3:30pm. If your child needs your assistance being picked up after school, you will need to park and wait on the sidewalk nearest the fire hydrant. Siblings can always be dropped off/picked up together based upon the youngest student in the family.

## **Arrival and Drop off**

Enter the school grounds from the far south end of SW 8<sup>th</sup> by the Lindsay High School football field or the Garvin County Health Department. Please do not enter the drop off zone from Kiowa Street.

Children may be dropped off after 7:45am. Please do not allow your child to arrive before 7:45 am as no supervision is provided.

Parents will drop students off at the Lindsay Elementary School entrance on SW 8<sup>th</sup> St. Students are not to be dropped off anywhere else along SW 8<sup>th</sup> street.

Students will exit the vehicle on **curb side only** and must be ready on arrival. This includes having **all school materials including backpack and lunch ready**. A school staff member or designated volunteer will be at the drop off point to assist your child.

If a student is delayed exiting a vehicle, parents may be asked to pull forward in order to maintain a steady flow of traffic.

Do not park or get out of your vehicle in the loading/unloading lane.

Your vehicle may exit the loading/unloading lane via the bypass lane to the driver's right. All traffic will turn right (East) on Creek St.

Please be courteous to all and wait your turn in line. We will strive to unload as quickly as possible. Our goal is for the safety of our students.

## ***Dismissal and Pickup***

Students will be in the cafeteria ready for dismissal at 3:00pm.

All families that register for the pickup lane will receive name cards. The name card must be placed in the lower left hand corner of your automobile's dash. Please make certain that caregivers who routinely pick up your child have a name card.

Students are not permitted to approach a loading vehicle until given permission by the supervisor.

Vehicles should enter the pickup line from the South by the Lindsay High School football field or by the Garvin County Health Department. Please do not enter the car line from Kiowa Street.

Drivers should remain in the vehicle at all times. Staff will be on hand to assist students.

Parents should pick students up from the curb lane only.

If a student is delayed coming out to the vehicle, parents may be asked to pull forward in order to maintain a steady flow of traffic.

Once your child has been assisted into the vehicle by school staff, you may exit the loading/unloading lane via the bypass lane to the driver's right.

If you prefer to walk up to meet your child, you will need to wait on the sidewalk nearest the fire hydrant. Please have your child's pickup sign with you. Your child will be called to meet you in the pickup area.

### ***Important facts to remember:***

The curb side lane in front of Lindsay Elementary is a loading/unloading zone ONLY.

Students leave campus on foot. Please be aware of the many walkers.

Be your child's best example. Be courteous and follow all safety guidelines.

Follow all directions from school safety personnel.

Before school supervision is provided beginning at 7:45am. Do not allow your child to arrive at school before 7:45am.

Avoid using your cell phone as you enter the zone immediately in front of the elementary office.

Handicap spaces are reserved for cars with a handicap tag.

### ***After school transportation changes:***

***Walking or Pickup:*** We understand that you have occasional schedule changes. If there is a change of dismissal plans for your child, please notify the school in writing or by phone prior to 2:00pm. This ensures that we are able to deliver the proper information to your child before dismissal.

***BUS:*** The school must be informed in writing if a student is riding a different bus along with the address of this temporary stop. Otherwise students are to ride their regular bus and depart the bus at their assigned stop. In the case of emergency, parents may call the office for bus changes prior to 2:00pm.



**The car drop off line is a cell phone free zone. For the safety of your child as well as other children and teachers, please refrain from talking on your cell phone while you are in the line.**