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<b>Policy Manual</b>	

## **REDUCTION IN SUPPORT STAFF WORK FORCE**

The number of employees may be reduced due to a change in program, a change in the size or nature of the student population, or budgetary considerations. The Board will attempt to accomplish such a reduction through normal staff attrition, unless the best interests of the school district dictate otherwise.

In the event reduction of staff is necessary, student needs, longevity, priority of programs, recommendations of administrative staff, evaluation record competency, and qualifications will be considered along with performance in determining employees who will be affected by either layoff or changes in position. Employees being terminated will be given a two week notice.

Before a new employee is hired, a staff member whose employment has been suspended due to reduction in force will be given opportunity to return to work should the position be reinstated or other suitable vacancies open.

Legal References:

Adopted: January 12, 2009

Revised: