

Union Gap School District Board Minutes
Regular Meeting: June 18, 2019
6:30 p.m.

Present: Nicole Rivera Lisa Gredvig, Superintendent
Kiel Martin Stefanie Jespersen, Business Manager
Don Mittlieder Patrick Vincent, Assistant Principal
Aaron Schilperoort, Assistant Principal

Absent: Maria Rosas
Dianna Grunlose

Call to order: Chairman Nicole Rivera called the regular board meeting to order at 6:30pm. The flag salute was given.

Excused
Absence: Chairman Nicole Rivera asked for a motion to excuse Dianna Grunlose and Maria Rosas from the board meeting. Kiel Martin moved to excuse them from the board meeting. Seconded by Don Mittlieder. Motion Carried.

Approval
Consent
Agenda: A motion was made by Don Mittlieder to accept the consent agenda. Seconded by Kiel Martin. Motion carried. Included in the consent agenda were minutes from the last regular board meeting, vouchers, and payroll.

FUND	WARRANTS	AMOUNT	ISSUE DATE
General	58479-58520	\$63,487.03	6/28/19
General	58521	\$19.48	6/28/19
General	58550-58570	\$22,222.32	6/28/19
General	58522	\$52.23	6/28/19
General	58523-58549	\$268,632.70	6/28/19
General – EFT		\$265,316.29	6/28/19
ASB	2778-2786	\$7,079.65	6/28/19
ASB	2787-2791	\$5,303.46	6/28/19

Student
Recognition: There was no student recognition.

Public
Comment: There was no public comment.

Guest Report:

Athletics
Update: Facilities and Maintenance Supervisor/Athletic Director, Andy Torres presented the board with the athletic report for Spring sports - Girls Soccer and Baseball.

Building Administrator and Superintendent Report:

Handbooks: Patrick Vincent and Aaron Schilperoort gave updates on the changes regarding discipline, handbooks, and other items coming to the next school year.

Staff Resignation/
Hiring: Superintendent Lisa Gredvig presented the board the following staffing changes:

Hiring:

Katie Pottenger – Volleyball Head Coach
Jack Weaver – Volleyball Assistant Coach
Mark Day – Football Head Coach
Brian Buehler – Football Assistant Coach

Resignations:

Elizabeth Periman – Psychologist
April O’Shea – Latchkey

Leave of Absence

Melissa Gott, Paraeducator – Student Teaching

Kiel Martin moved to accept the staffing changes as presented. Don Mittlieder seconded the motion. Motion carried.

School
Facilities
Update:

Superintendent Gredvig discussed the following facilities and safety updates with the board:

- Installation of cameras, wireless, cabling and key card access will be completed tomorrow. It will all be fully operational once a switch is delivered and installed.
- The strobe and speaker will likely be installed before summer school starts.
- Superintendent Gredvig reported that the kitchen passed their recent inspection. She noted that the inspector commended the kitchen staff on always having an exceptional inspection.

Enrollment:

Superintendent Gredvig reported that the final enrollment as of the end of June was 612 headcount, and 621.31 average FTE for the 2018-19 school year. She stated that there are currently 52 students registered for Kindergarten.

Food Service
And FFVP
Overview:

Business Manager Stefanie Jespersen and Superintendent Gredvig reviewed the District’s food service, breakfast after the bell, summer food, and fresh fruit and vegetable programs with the board.

General Report:

- Superintendent Gredvig reported that the Department of Health gave us a certificate for our immunization status of our Kindergarteners (100%).
- Superintendent Gredvig notified the board she will be having hand surgery on Friday, June 21, and will be out one day.
- Pepsi has ordered the new reader board and the District has signed the contract extension. Training on the new reader board software is next week that both Tony Silver and Superintendent Gredvig will be attending.
- Superintendent Gredvig will be attending the “Train the Trainer” workshop for the paraprofessional state mandated training that will be required in the 2019-20 school year.
- District Administrators will be attending their annual conference in Spokane on June 24th and 25th. Superintendent Gredvig will be out the rest of that week for vacation.

Business Manager Report:

Financial
Report:

Business Manager Stefanie Jespersen presented the budget status report for May 2019. She also went over the June 2019 cash flow statements. The board received the second set of accounts payable ran for the month of June in their packets. She reminded the board that she will be presenting the 2019-20 budget and four-year projection at the July board meeting.

Non-High
Reporting:

Stefanie reported that she received non-high reports from both Yakima School District and East Valley School District. The students will be verified and reports will be filed with the ESD and OSPI.

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Surplus: Business Manager Stefanie Jespersen presented the board with a list of surplus textbooks, library books, and miscellaneous technology equipment that have been determined to be obsolete and recommended the board declare these items surplus to the District. She discussed the surplus process with the board.

Don Mittlieder moved to declare the items presented as surplus. Kiel Martin seconded the motion. Motion carried.

Sodexo
Contract

Extension: Business Manager Stefanie Jespersen notified the board that the term of the current contract with SODEXO, the District's Food Service Management Company, expires July 31, 2019. The contract has a one-year option for the next four years. She recommended to the board that they extend the contract for the 2019-20 school year.

Kiel Martin moved to extend the SODEXO contract for the 2019-20 school year. Don Mittlieder seconded. Motion carried.

Resolution
130-19:

Business Manager Stefanie Jespersen presented Resolution 130-19 Salary Schedule for Non-Represented Personnel to the board. She explained that the salary schedule for non-represented building staff whose contracts begin before the new fiscal year will not be finalized before the year starts. This resolution gives the district the authority to retro-pay those salary changes to the start of their contracts. This is an annual resolution.

Kiel Martin moved to adopt Resolution 130-19. Don Mittlieder seconded the motion. Motion carried.

Board of Directors:

Capital Projects

Levy: Superintendent Lisa Gredvig reported that the Union Gap City Council decided to move forward with running a levy to fund the construction of a new library in the fall. The District has been planning and considering running a technology (capital) levy to fund the transition into 1:1 devices for our students. She discussed her concerns with two levies being on the Union Gap voter ballots in the Fall and asked the board if they would still like to move forward with running the technology (capital) levy this year.

The board discussed their options. The board decided to proceed with the levy in the Fall. Superintendent Gredvig said she will still be involved with providing input to the City on their Library Levy, but will not be campaigning on their behalf. She will also look into selling the District surplus library books to the Union Gap City library, if they are interested.

Superintendent

Optional Hours: Superintendent Gredvig presented the board with her optional hours log for the 2018-19 school year. She had logged over 47 additional days.

Pre-Kinder
Program:

Superintendent Gredvig reported that there are currently 13 applications that have been submitted for the preschool program. She does not expect any change to the program for 2019-2020 based on that enrollment.

Annual
Goal Setting
Meeting:

Superintendent Gredvig discussed with the board their time, date and location preferences for their annual goal setting meeting. The board said they would like to do a Tuesday in August at the Holiday Inn. Superintendent Gredvig will send out available dates and times to the board.

Federal/State
Compliance
Officers:

Superintendent Gredvig recommended the following State and Federal Compliance Officer appointments for the 2019-20 school year:

Foster Care Liaison – Barbara Groth
Title IX/Affirmative Action Officer – Aaron Schilperoort
Civil Rights Compliance Officer – Patrick Vincent
Section 504/ADA Coordinator – Barbara Groth
Homeless Liaison – Juanita Justo

Kiel Martin moved to appoint the officers as presented. Don Mittlieder seconded. Motion carried.

2019-20
Board
Meeting
Dates:

The Board received the draft board meeting dates for 2019-20 in their packet.

Don Mittlieder moved to approve the 2019-20 board meeting dates as presented. Kiel Martin seconded the motion. Motion carried.

Board Policies:

The following board policy updates were presented for a 1st reading:

- Policy/Procedure 3200 – Rights and Responsibilities
- Procedure 3224P(2) – Dress Code
- Procedure 3224P(3) – Uniform Guide
- Policy/Procedure 3241 – Student Discipline

A motion was made by Don Mittlieder to approve these policies as presented for a 1st reading. Seconded by Kiel Martin. Motion carried.

There were no board policy updates presented for a 2nd reading.

Future Agenda
Items:

2019-20 Budget and 4-year Projection Presentation and Adoption, Capital Levy Resolution, Annual Goal Setting Meeting, Handbooks.

Adjourn:

With no further business, the meeting was adjourned at 7:59 p.m.

Chairman

Secretary