

# Annual Required Training

1. To access the Right to Know and Bloodborne Pathogen trainings go to the following website.  
<https://firstnetcampus.com/NYSIR2/entities/NYSIR/logon.htm>
2. You will sign in the area designated, as “I am a returning user” using your mail.fehb.org address. For example [svincent@mail.fehb.org](mailto:svincent@mail.fehb.org). If you have forgotten your password Click on “Click here” and it will direct you to a new page where you type in your email address. A temporary password will be sent to your email account. If you have any questions please contact Stacy Vincent for assistance.



The image shows the login page for NYSIR Online University. At the top left is the NYSIR logo with the text "NEW YORK SCHOOLS INSURANCE RECIPROCAL". To the right is the slogan "NYSIR. WE'RE ALL IN THIS TOGETHER." and the main title "NYSIR Online University". Below this is a photograph of a smiling man and four children in a library. The main heading is "Welcome! Please sign in ...". There are two options for users: "I am a returning user" and "I am a new user". The "I am a returning user" section includes a "Please enter your user name:" field, a "Please enter your password:" field, a "Forgot your password or user name? Click here" link, and a "Sign in ..." button. A red arrow points to the password field with the text "Forgot Password". Below the "Sign in ..." button is a checkbox for "Remember my user name on this computer (Please leave this box unchecked if this computer is shared with others.)". To the right of the login fields is a "What's New Page" link and a logo for "NYSIR's Head Injury Prevention Program" with the text "Module 2: Awareness, Recognition, and Response" and "HIPP: Awareness, Recognition and Response to Concussions". At the bottom is the copyright notice: "Copyright © 1999-2018 by FIRSTNET LEARNING :|: Disclaimer & Copyright Restrictions".

**NYSIR**  
NEW YORK SCHOOLS  
INSURANCE RECIPROCAL

NYSIR. WE'RE ALL IN THIS TOGETHER.

# NYSIR Online University

Welcome! Please sign in ...

I am a returning user

Please enter your user name:

Please enter your password:

Forgot your password or user name? [Click here](#)

Remember my user name on this computer  
(Please leave this box unchecked if this computer is shared with others.)

Sign in and check out our featured courses on the **What's New** Page

**NYSIR's**  
Head Injury Prevention Program

Module 2: Awareness, Recognition, and Response

HIPP: Awareness, Recognition and Response to Concussions

I am a new user

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3. Once you have successfully logged into the NYSIR Online University website you will see the following screen. To begin the two required trainings click on the My Training link on the menu bar.

**NYSIR Online University**

HOME | MY TRAINING | STUDENT CENTER | RESOURCES | WHAT'S NEW | HELP | ADMINISTRATION | DASHBOARD

Welcome Stacy Vincent to NYSIR Online University!

NYSIR is committed to providing our subscribers and their employees with a high quality educational experience. We are passionate about sharing knowledge - that's why we're pleased to bring you our Online University. These highly interactive courses are custom designed to meet the needs of our school districts and BOCES. Simply click a link below to view the courses available. You'll be able to track your own progress as you move through the course, as well as print your own Certificate of Completion when you are finished. Enjoy the training programs!

Course thumbnails: DASA: Dignity for All Students Act, Emergency Management, Head Injury Prevention Program, Playground Safety, School Administration, CTLE Credit Courses.

- a. This course dashboard will provide information about your required trainings.
  - i. Click on the Assigned Training box (top arrow). Then to begin the training click on the Training Title (bottom arrow).

**Good Morning, Stacy**

1 ASSIGNED TRAINING | 0 NOTICES | 2 ACHIEVEMENTS

PAST DUE | ASSIGNED | COMPLETED

Online

Type	Training Title Click Title to Launch or View	Sort by Title	info	COURSE CODE	Status	Status Date	Next Due Date
Online	<a href="#">Employment Discrimination</a>			NR33	NOT ATTEMPTED	07/10/2018	

**FEATURED TRAINING**

HIPP: Awareness, Recognition and Response to Concussions

[More ...](#)

**RECENT ACHIEVEMENTS**

Welcome, Stacy! Earn more badges by completing your training!

Completed Online Course Hazard Communication Training Program: Right to Know on 05/10/2018

Completed Online Course Bloodborne Pathogens and Standard Precautions Training Program on 05/10/2018

[View All Completions ...](#)

- b. The course will then begin. If you are unable to complete the training just close out and a bookmark will keep track of where you left off. When you log back in you will not need to restart the course but will continue from where you left off. Once you have worked your way through the course you will need to complete the post-test at the end of the session and earn an 80% or higher on the test.

The screenshot shows the 'Employment Discrimination' course interface. At the top left is the 'NEW YORK SCHOOLS NYSIR INSURANCE RECIPROCAL' logo. The page title is 'Employment Discrimination' with an 'Exit' link in the top right. A blue header bar contains the text 'Employment Discrimination'. On the left is a 'Menu' with options: 'Employment Discrimination', 'Introduction' (highlighted), 'Video', 'Post-Test', and 'Thank You'. The main content area states: 'This course takes approximately **30 minutes** to complete. You will be required to take a short post-test for successful completion of this course.' Below this text is a large circular button with a right-pointing arrow and the word 'BEGIN'.

- c. Once you have successfully completed the course and test you will receive a message similar to this.

The screenshot shows the 'Post-Test Results' screen. At the top left is the 'NEW YORK SCHOOLS NYSIR INSURANCE RECIPROCAL' logo. The page title is 'Employment Discrimination' with an 'Exit' link in the top right. A blue header bar is present. The main content area displays 'Post-Test Results' and 'Your score: 100%', where '100%' is circled in green. Below this, there are three options with corresponding buttons: 1. 'Congratulations, you passed. To complete the course, click here.' with a right-pointing arrow button. 2. 'To review the Post-Test with your answers, click here.' with a book icon button. 3. 'To retry the Post-Test, click here. This will reset your Post-Test score.' with a refresh icon button.

- d. Go back to the My Training Dashboard to complete the rest of the assigned trainings.
- e. Once you have completed all of the trainings you can see the results by going to the My Training Dashboard and clicking on the Completed box.

### Good Morning, Stacy

0  
ASSIGNED TRAINING

0  
NOTICES

2  
ACHIEVEMENTS

PAST DUE

ASSIGNED

COMPLETED

Online ✔

Type	Training Title <small>Click Title to Launch or View</small>	Sort by Title	info	COURSE CODE	Status	Status Date	Next Due Date	Certificate <small>View All</small>
<span style="color: green;">✔</span>	<a href="#">Bloodborne Pathogens and Standard Precautions Training Program</a>		<a href="#">i</a>	NR31	PASSED	05/10/2018		<a href="#">View/Print Eval</a>
<span style="color: green;">✔</span>	<a href="#">Employment Discrimination</a>		<a href="#">i</a>	NR33	PASSED	07/10/2018		<a href="#">View/Print Eval</a>
<span style="color: green;">✔</span>	<a href="#">Hazard Communication Training Program Right to Know</a>		<a href="#">i</a>	NR29	PASSED	05/10/2018		<a href="#">View/Print Eval</a>

FEATURED TRAINING

HIPP: Awareness, Recognition and Response to Concussions

[More ...](#)

RECENT ACHIEVEMENTS

Welcome, Stacy! Earn more badges by completing your training!

Completed Online Course Hazard Communication Training Program: Right to Know on 05/10/2018

Completed Online Course Bloodborne Pathogens and Standard Precautions Training Program on 05/10/2018

[View All Completions ...](#)

- f. Once you have completed all of your trainings click on the down arrow next to your Name and select Logout.

NYSIR WE'RE ALL IN THIS TOGETHER

NYSIR Online University

HOME | MY TRAININGS | STUDENT CENTER | RESOURCES | WHAT'S NEW | HELP | ADMINISTRATION | DASHBOARD

Stacy Vincent

### Good Morning, Stacy

1  
ASSIGNED TRAINING

0  
NOTICES

2  
ACHIEVEMENTS

FEATURED TRAINING

HIPP: Awareness, Recognition and Response to Concussions

[More ...](#)