

# BOARD OF EDUCATION MEETING

**February 23, 2015**

## **ROLL CALL**

The regular meeting of the Board of Education was held at the Education Service Center and was called to order by President Chris Jewell at 6:30 pm with Mr. Delvin Kinser, Mr. Nick Hatcher, Mr. Steve Helm, Mr. Matt Durler, Mr. Matt Friederich, and Mr. Stewart Cauble in attendance.

Mr. Paul Larkin, Mrs. Renae Hickert, Mr. Jerry Clay, Mr. Mike Rogg, Mrs. Lana Evans, Mrs. Vicki Adams, Mrs. Sheri King, and Mrs. Vanessa Jones were also in attendance.

## **OPENING PRAYER**

Pastor Jack Jacob led the opening prayer.

## **MINUTES APPROVED**

1. Motion by Helm, seconded by Hatcher, to approve the minutes as presented for February 9, 2015, Board of Education meeting. Motion carried 7-0.

## **AGENDA APPROVED**

2. Motion by Durler, seconded by Cauble, to approve the agenda as presented. Motion carried 7-0.

## **COMMENTS FROM THE FLOOR**

3. LNEA Report – Daniel Minde – Legislative Bills

## **GOOD THINGS**

4. Lincoln Elementary – Sort Activity

## **SUPERINTENDENT'S REPORT**

Mr. Paul Larkin presented the following for information:  
a. USD 480 Strategic Plan 2014-2015

## **DEPUTY SUPERINTENDENT'S REPORT**

Mrs. Renae Hickert presented the following for information:  
a. Summer School Update  
b. Parent-Teacher Conference Attendance Information

## **DIRECTOR OF BUSINESS REPORT**

Mr. Jerry Clay presented the following for information:  
a. State and Local Funding Comparison  
b. Activity Funds

## **DIRECTOR OF AUXILIARY SERVICES**

Mr. Mike Rogg presented the following for information:  
a. December Food Service Monthly Report

**BOND PROJECT  
MANAGER REPORT**

Mrs. Vanessa Jones presented the following for information:  
a. Construction Site Safety Guidelines

**CONSENT  
AGENDA**

5. Motion by Hatcher, seconded by Cauble, to approve the items listed in the consent agenda. Motion carried 7-0.

**NHS Induction  
Ceremony**

a. Approve the LHS National Honor Society Induction Ceremony on Wednesday, March 11<sup>th</sup>, at 7:00 p.m.

**Overnight Student  
Activity Trips**

b. Approve Overnight Activity Trips:  
03/08/15 to 03/09/15 West MS – Legislative Page Topeka, KS  
03/02/15 to 03/03/15 LHS –FCCLA State Officer Training Hesston, KS

**Sunday Student  
Activity**

c. Approve the requested Sunday Student Activity:  
Production of Cinderella, March 8, 2015, 3:00 – 5:00

**Staff Travel**

d. ESOL Praxis Test in Amarillo, TX, 3/13/2015 -- Miriam Climenhaga.

KNEA Representative Assembly in Topeka, KS, 4/17/2015 – 4/19/2015 -- Daniel Minde, Miriam Climenhaga, Angelique Malwitz, Jeannett Moore.

Middle School Math Conference in Santa Fe, NM, 2/25/2015 - 2/28/2015 -- Randy Stewart, Meagan Buesing, Catherine Martin, Chad Ralston, Nick Zimmerman, and Troy McCarter.

Professional Learning from KSDE and Writing Experts in Holcomb, KS, 3/2/2015 -- Kelly Douglas and Randi Jones.

KAESP Conference in Salina, KS, 3/1/2015 - 3/2/2015 – Jennifer Hofferber.

MidAmerica Presentation/Donnelly in Olathe, KS, 4/22/2015 - 4/23/2015 -- Jennifer Hofferber.

**Employment**

e. Classified Employment  
2/10/2015, Cesilia Hernandez, FOCUS Para, Washington , Arlene Rivera , 2/2/2015  
2/10/2015, Kevin Livingston, IRC Para, MacArthur, Kari Livesay, 12/19/2014  
2/6/2015, Selena Chavez, IRC Para, Washington , Tyra Jenkins, 12/15/2014  
2/19/2015, Luz Vasquez, Sub Custodian, District

2/11/2015, Reyes Rivera, Sub Bus Driver, District

**Transfers**

- f. Classified Transfers  
2/18/2015, Jennifer Herrera, Sub Custodian, Custodian @ LHS  
2/18/2015, Angela Guzman, Sub Custodian, Custodian @ LHS

**Resignations/  
Retirement**

- g. Certified Resignations/Retirement  
5/21/2015, Laura Hopkins, Music, Cottonwood/Sunflower  
5/21/2015, Ashli Hunter, 5th Grade, Cottonwood  
5/21/2015, Chase Sowell, 5th Grade, Sunflower  
5/21/2015, Jessica Pearson, 4th Grade, Sunflower  
5/21/2015, Margaret Porter, English, LHS

Classified Resignations/Retirement

2/2/2015, Arlene Rivera, FOCUS Para, Washington  
2/5/2015, Ruth Chavira, ESL Para, WMS  
10/29/2014, Laura Garcia, Server, Garfield

**Apparel Program  
Consent Form**

6. Approve the consent form for Wal-Mart to use the USD 480 logo.

**RESOLUTION  
02-23-2015**

7. Motion by Kinser, seconded by Durler to approve Resolution 2-23-2015. Motion carried 7-0.

**SERVER UPGRADES**

8. Motion by Friederich, seconded by Helm to approve the scopes of work from AOS in the amount of \$20,700. Motion carried 7-0.

**FIREWALL  
UPGRADE**

9. Motion by Friederich, seconded by Cauble to approve the firewall upgrade in the amount of \$42,622.46 from AOS and Cisco AMP in the amount of \$4,405.44. Motion carried 7-0.

**ACCESS POINTS**

10. Motion by Friederich, seconded by Durler to approve the ordering of access points in the amount of \$84,750.78 on April 1 2015, from AERCOR. Motion carried 7-0.

**SOUND FIELD  
SYSTEMS PURCHASE**

11. Motion by Hatcher, seconded by Cauble to purchase sound field equipment from Lightspeed Technologies for classrooms at LHS and within the district for students with hearing impairments in the amount of \$22,923.00. Motion carried 7-0.

**CONSTRUCTION  
MATERIALS TESTING**

12. Motion by Kinser, seconded by Hatcher to approve the contract with Earles Engineering & Inspections, Inc. for

**& SPECIAL  
INSPECTIONS FOR  
BOND PROJECTS**

Construction Materials Testing and Special Inspections in the amount of \$401,095.90. Motion carried 7- 0.

**BOARD OF  
EDUCATION  
SELF EVALUATION**

13. The Board of Education discussed the board self evaluation forms.

**BOARD  
COMMENTS**

Each of the Board Members had the opportunity to report school activities and meetings they attended or were aware of since the last board meeting.

**EXECUTIVE  
SESSION**

14. Motion by Helm, seconded by Kinser to enter into executive session for 15 minutes at 8:45pm for the purpose of discussing personnel matters for nonelcted personnel; in order to protect the privacy interests of an identifiable individual and preliminary discussion relating to the acquisition of real property; in order to protect the district's financial interest and bargaining position. Motion carried 7- 0.

**NOTE:** Larkin and Yoxall were invited into executive session.

**NOTE:** The Board returned to regular session at 9:00 pm.

**ADJOURNMENT**

15. Motion by Durler, seconded by Helm, to adjourn the meeting at 9:01 pm. Motion carried 7-0.

\_\_\_\_\_  
President

\_\_\_\_\_  
Clerk

**Resolution No. 02-23-15**

**A RESOLUTION APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE UNIFIED SCHOOL DISTRICT NO. 480, SEWARD COUNTY, KANSAS AND CITY OF LIBERAL, KANSAS, REGARDING THE DELEGATION OF THE DUTIES OF THE CITY BUILDING INSPECTOR TO AN ENTITY HIRED BY THE UNIFIED SCHOOL DISTRICT NO. 480 AND WAIVING CERTAIN PERMITTING FEES, ALL SUBJECT TO THE APPROVAL OF THE KANSAS ATTORNEY GENERAL.**

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**WHEREAS**, K.S.A 12-2901 *et seq.* (the "Act") provides that, in order for public agencies to make the most efficient use of their powers, such public agencies may cooperate with other public agencies and private agencies on a basis of mutual advantage to provide services and facilities in a manner that will best accord with geographic, economic and other factors influencing the needs and development of such public and private agencies; and

**WHEREAS**, the Act authorizes public agencies to enter into Interlocal Agreements with one or more other public agencies or private agencies for joint or cooperative action pursuant to the provisions of the Act; and

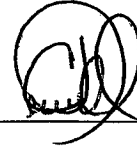
**WHEREAS**, the Unified School District No. 480, Seward County, Kansas (the "District"), also a "public agency" and pursuant to the Act the DISTRICT has determined it is necessary and advisable to enter into an Interlocal Agreement with the City of Liberal, Kansas (the "City") is a "public agency" within the State of Kansas (the "State"), in order to collectively provide for certain matters regarding the construction of certain educational facilities, as more fully set forth in the April 6, 2014 Interlocal Agreement, which was approved by the Attorney General on April 16, 2014.

**THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED SCHOOL DISTRICT NO. 480, SEWARD COUNTY, KANSAS:**

**SECTION 1.** Subject to the approval of the Kansas Attorney General, the District is hereby authorized to enter into an "Interlocal Cooperation Agreement" between the City and the District, dated as of this date (the "Agreement") to collectively provide for certain matters regarding the delegation of duties required of the City Building Inspector, as more fully set forth in the Interlocal Agreement. The form of the Agreement presented to the governing body of the District this date is hereby approved in substantially the form presented, and the President and Clerk are hereby authorized to execute the Agreement in that form, with such changes as may be approved by the President and the City Manager and the President's execution of the Agreement shall evidence any such approval.

**SECTION 2.** This Resolution shall take effect and be in full force from and after its passage by the governing body of the District and publication in the official City newspaper.

ADOPTED by the governing body of the Unified School District No. 480, Seward County, on February 23, 2015, and signed by the President.



\_\_\_\_\_  
President



(SEAL)

ATTEST:



\_\_\_\_\_  
Clerk

# SCHOOL BOARD SELF-EVALUATION

Directions: Use the following scale:

(1) to rate your board's performance on each of the stated practices;

(2) to indicate the desirability of each of the stated practices.

Please mark the appropriate number in each area.

1 = Never

2 = Rarely

3 = About 1/2 the time

4 = Almost Always

5 = Always

		LOCAL BOARD PERFORMANCE					BOARD AVERAGE
		1	2	3	4	5	
1.	A highly visible and meaningful mission statement exists which drives decision making of the board.						3.4
2.	The board has: a. long-range goals b. strategies for meeting these goals and objectives c. benchmarks for measuring progress district goals						2.8
3.	The board supports a process which involves administrators, teachers and citizens in the development of district goals/objectives.						3.7
4.	Board members understand their function and role as members of a policy-making body, e.g., a board.						3.5
5.	When the board establishes a particular policy, board and staff members support the policy, despite possible disagreement with its rationale.						3.8
6.	When faced with unexpected emergencies and public pressure for immediate action, the board remains calm and gathers appropriate information before developing a new policy.						3.7
7.	Any board member can place any item on the agenda for discussion by simply submitting that item to the superintendent or board president before the agenda is prepared and mailed.						4.1
8.	The superintendent is prepared to discuss his/her written recommendations on agenda items, including various options considered.						4.0
9.	The board uses its time efficiently. (Unimportant agenda items are not allowed to waste valuable time.)						3.4
10.	Meetings are conducted in a business-like manner, following accepted parliamentary procedures and rules.						3.8
11.	Board members listen carefully and focus on the issues under discussion during meetings.						4.1
12.	Board members are polite and treat each other, as well as school personnel, with respect during meetings.						4.0

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		LOCAL BOARD PERFORMANCE					
		1	2	3	4	5	
13.	Board members are willing to compromise when an impasse arises and are able to move toward agreement in their deliberations.						3.5
14.	Board members support final board decisions regardless of their personal votes or opinions on the issues.						3.4
15.	At the conclusion of the board meeting, I feel that the meeting was well spent.						3.8
16.	The board provides the superintendent with a clear statement of expectations for performance against which he/she will be assessed on a regular basis.						2.5
17.	The superintendent provides the board with needed and/or requested information in a timely manner.						4.1
18.	Board policy allows board members to directly request routine non-time consuming information from its key administrators.						3.7
19.	The professional climate between the board and superintendent is characterized by mutual respect and candor.						4.0
20.	To introduce newly elected or appointed board members to their responsibilities, current board policies and operating procedures, experienced board members and/or the superintendent conduct orientation programs.						3.5
21.	The board utilizes training opportunities such as conferences and workshops relevant to board responsibilities.						3.1