

ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION

DATE: 10-2-17

PLACE: Room 103

TYPE: Special

MEMBERS PRESENT: Monica Dean, Michele Calladine, Cindy Baker,
Brian Perkins and Patrick Howland Jr.

MEMBERS ABSENT: None

OTHERS PRESENT: Lawrence Spangenburg, Linda Geer, Kathryn Cornell, Jon Morris, Tom Zuber

- I. Monica Dean called the meeting to order at 6:30 PM and reviewed the Calendar items with the Board.

- II. **Public Comments - None**

- III. **Presentations**
 1. Tom Zuber, Independent Auditor, Raymond F. Wager, CPA, P.C.
– Annual Audit Report

- IV. **Board Information - None**

- V. **Board Dialogue - None**

- VI. **Board Action**
 1. Consideration of a motion to accept the **Agenda** dated October 2, 2017. Motion made by Cindy Baker and seconded by Patrick Howland. Passed by 5 votes of Yes. **Agenda 10/2/17**

 2. Consideration of a motion to accept the **Minutes** of the Board of Education meeting dated September 11, 2017. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 5 votes of Yes. **BOE Minutes 9/11/17**

 3. Consideration of a motion to accept the **Warrant** dated September 1 – 15, 2017. Motion made by Cindy Baker and seconded by Brian Perkins. Passed by 5 votes of Yes. **Warrant 9/1–9/15/17**

 4. Consideration of a motion to accept and implement the recommendations of the **CPSE Committee** dated September 8, 2017. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes. **CPSE Committee**

 5. Consideration of a motion to accept and implement the recommendations of the **CSE Subcommittee** dated September 13, 14 and 26, 2017. Motion made by Cindy Baker and seconded by Brian Perkins. Passed by 5 votes of Yes. **CSE Subcommittee**

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| <p>6. Consideration of a motion to accept the Annual Audit Report as presented by Tom Zuber, Independent Auditor, Raymond F. Wager, CPA, P.C. for the year ending June 30, 2017. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.</p> | <p>Annual Audit Report – June 30, 2017</p> |
| <p>7. Consideration of a motion to approve Katie Cleveland as an Instructional and Non-Instructional Substitute for the 2017-2018 school year. Motion made by Brian Perkins and seconded by Cindy Baker. Passed by 5 votes of Yes.</p> | <p>Katie Cleveland – Instructional/ Non-Instructional Substitute</p> |
| <p>8. Consideration of a motion to approve Kaitlyn O'Rourke as an Instructional and Non-Instructional Substitute for the 2017-2018 school year. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 5 votes of Yes.</p> | <p>Kaitlyn O'Rourke – Instructional/ Non-Instructional Substitute</p> |
| <p>9. Consideration of a motion to approve Tasha Rossrucker as an Instructional and Non-Instructional Substitute for the 2017-2018 school year. Motion made by Cindy Baker and seconded by Brian Perkins. Passed by 5 votes of Yes.</p> | <p>Tasha Rossrucker – Instructional/ Non-Instructional Substitute</p> |
| <p>10. Consideration of a motion to approve Taylor Waite as an Instructional and Non-Instructional Substitute for the 2017-2018 school year. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes.</p> | <p>Taylor Waite – Instructional/ Non-Instructional Substitute</p> |
| <p>11. Consideration of a motion to approve Debra Rossrucker as a Non-Instructional Substitute for the 2017-2018 school year. Motion made by Brian Perkins and seconded by Cindy Baker. Passed by 5 votes of Yes.</p> | <p>Debra Rossrucker – Non-Instructional Substitute</p> |
| <p>12. Consideration of a motion to approve Margaret Porter as a Non-Instructional Substitute for the 2017-2018 school year. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.</p> | <p>Margaret Porter – Non-Instructional Substitute</p> |
| <p>13. Consideration of a motion to appoint Jarrold Shafer as a Co-Advisor of the 9th Grade Class for the 2017 – 2018 school year. Motion made by Cindy Baker and seconded by Brian Perkins. Passed by 5 votes of Yes.</p> | <p>Jarrold Shafer – Co-Advisor 9th Grade</p> |
| <p>14. Consideration of a motion to appoint Katharine Houy as a Co-Advisor of the 9th Grade Class for the 2017 – 2018 school year. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes.</p> | <p>Katharine Houy – Co-Advisor 9th Grade</p> |
| <p>15. Consideration of a motion to appoint Kendra Mikols as a Co-Advisor of the Fine Arts Club for the 2017 – 2018 school year. Motion made by Michele Calladine and seconded by Cindy Baker. Passed by 5 votes of Yes.</p> | <p>Kendra Mikols – Co-Advisor Fine Arts</p> |

16. Consideration of a motion to appoint **Melissa Harrison as a Co-Advisor of the Fine Arts Club** for the 2017 – 2018 school year. Motion made by Brian Perkins and seconded by Patrick Howland. Passed by 5 votes of Yes. **Melissa Harrison – Co-Advisor Fine Arts**
17. Consideration of a motion to appoint **Erica Jacobs as a Co-Advisor of the Fine Arts Club** for the 2017 – 2018 school year. Motion made by Cindy Baker and seconded by Michele Calladine. Passed by 5 votes of Yes. **Erica Jacobs – Co-Advisor Fine Arts**
18. Consideration of a motion to acknowledge **Gretta Howland as a Student Observer for Speech Pathology** with Jennifer Smith for the 2017-2018 school year. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 4 votes of Yes. Abstain - Patrick Howland **Gretta Howland – Student Observer Speech Pathology**
19. Consideration of a motion to approve the following Alfred University Early Childhood/Childhood Education Practicum Student for the Fall 2017: **AU Student Teacher – Megan Steen**
- | | | |
|--------------------------|-----------------|-------------------------------|
| <u>Classroom Teacher</u> | <u>Grade</u> | <u>Student Teacher</u> |
| Laura Cone | 1 st | Megan Steen |
| | | October 23 – December 8, 2017 |
- Motion made by Cindy Baker and seconded by Patrick Howland. Passed by 5 votes of Yes.
20. Consideration of a motion to **accept the 2017-2018 District Safety Plan for state submittal**. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 5 votes of Yes. **District Safety Plan – 17-18 State Submittal**
21. Consideration of a motion upon the recommendation of the Superintendent to appoint **Laura Cone as a mentor for Sheeanna Milton** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2017 - 2018 school year. Motion made by Patrick Howland and seconded by Cindy Baker. Passed by 5 votes of Yes. **Laura Cone mentor Sheeanna Milton**
22. Consideration of a motion upon the recommendation of the Superintendent to appoint **Denise Burrows as a mentor for Maci Lloyd** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2017 - 2018 school year. Motion made by Brian Perkins and seconded by Michele Calladine. Passed by 5 votes of Yes. **Denise Burrows mentor Maci Lloyd**
23. Consideration of a motion upon the recommendation of the Superintendent to appoint **Audrey Watson as a mentor for Brittany Streed** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2017 - 2018 school year. Motion made by Cindy Baker and seconded by Patrick Howland. Passed by 5 votes of Yes. **Audrey Watson mentor Brittany Streed**

24. Consideration of a motion upon the recommendation of the Superintendent to appoint **Zachary Owen as a mentor for Erica Jacobs** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2017 - 2018 school year. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 5 votes of Yes. **Zachary Owen mentor
Erica Jacobs**
25. Consideration of a motion upon the recommendation of the Superintendent to appoint **Cassandra Lamphier as a mentor for David Riling** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2017 - 2018 school year. Motion made by Patrick Howland and seconded by Cindy Baker. Passed by 5 votes of Yes. **Cassandra Lamphier
mentor David Riling**
26. Consideration of a motion to approve **Jerry Grossman as a Substitute Cleaner** for the 2017-2018 school year. Motion made by Brian Perkins and seconded by Patrick Howland. Passed by 5 votes of Yes. **Jerry Grossman –
Substitute Cleaner**
27. Consideration of a motion to appoint **Scott Mansfield as a .5 FTE Long-Term Substitute Elementary Special Education Teacher** effective September 1, 2017. The salary and benefits will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by Michele Calladine and seconded by Cindy Baker. Passed by 5 votes of Yes. **Scott Mansfield - .5 FTE
Long-Term Substitute
Elementary Special Ed.**
28. Consideration of a motion authorizing the Superintendent to sign the **Memorandum of Understanding between the Andover Central School District and Allegany County Community Opportunities and Rural Development (ACCORD), Inc. Head Start** for services to individuals with special needs residing in the Andover Central School District. This memorandum shall be effective September 1, 2017 through August 31, 2018. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 5 votes of Yes. **ACCORD MOU 17-18**
29. Consideration of a motion to approve the **revised 2017-2018 School Calendar**. Motion made by Cindy Baker and seconded by Michele Calladine. Passed by 5 votes of Yes. **Revised 2017-2018
School Calendar**
30. Consideration of motion to accept the **Andover Central School District Plan for Special Education effective September 1, 2017 through June 30, 2020**. Motion made by Brian Perkins and seconded by Patrick Howland. Passed by 5 votes of Yes. **Special Education
District Plan
9/1/17 – 6/30/20**

31. Consideration of a motion to accept the sealed bids for Capital Improvement Projects 02060104-0-001-009 (Bleachers and scoreboard) and 02060104-0-001-010 (Gym Update and Fire Alarm) and to **award the bid to Kinley Corp, Allegany NY in the amount of \$195,593.00**. Bid Tabulation Sheet (**attached**). Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes.

**Award Kinley Corp
Capital Improvement
Projects - \$195,593.00**

32. Consideration of a motion to move to an **Executive Session** for the purpose of discussing the employment history of a particular person.

Executive Session

Move to Executive Session – 7:10 PM
Return to Regular Session – 7:35 PM

Motion made by Brian Perkins and seconded by Michele Calladine. Passed by 5 votes of Yes.

32a. Consideration of a motion to accept the following resolution:

**Joshua Robinson –
Paid Administrative
Leave**

BE IT RESOLVED, that pursuant to its authority under New York State Education Law and upon the recommendation of the Superintendent of Schools, the Board of Education hereby places Joshua Robinson on paid administrative leave status pending further investigation of matters discussed with this Board in executive session.

Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.

33. Consideration of a motion to **Adjourn** at 7:36 PM. Motion made by Cindy Baker and seconded by Brian Perkins. Passed by 5 votes of Yes.

Adjourn

Jamie H. Coyle, District Clerk