

**ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA
August 13, 2018
Meeting – Regular 6:30 PM**

I. CALL TO ORDER - Board President _____ PM

CALENDAR ITEMS:

**August 16 & 17 – Regents Exams
August 27 – Board of Education Meeting – 6:30 PM**

II. Public Comments

III. Presentations

IV. Board Information

1. Extracurricular Activities Reconciliation – June 2018
2. Mary E. Lewis, Internal Claims Auditor Report March 1, 2018 to August 1, 2018
3. Second Reading – Updated Policy #7510 Student Physicals
4. BOCES 2017-18 Summary
5. 2018-2019 Tax Rates
6. Important Dates – Paula Vandyke

V. Board Dialogue

VI. Board Action

1. Consideration of a motion to accept the **Agenda** dated August 13, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated July 23, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
3. Consideration of a motion to accept the **Minutes** of the Special Board of Education meeting dated July 31, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
4. Consideration of a motion to accept the **Warrant** dated July 1-15, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No

5. Consideration of a motion to accept the **Warrant** dated July 16-31, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
6. Consideration of a motion to accept the **Treasurer's Report for May 2018**. Motion made by _____ and seconded by _____. ____ Yes ____ No
7. Consideration of a motion to accept the **Internal Claims Audit Report** of Mary E. Lewis for March 1, 2018 to August 1, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
8. Consideration of a motion to approve **updated Policy #7510 for Student Physicals**. Motion made by _____ and seconded by _____. ____ Yes ____ No
9. Consideration of a motion to approve the **2018-2019 Interscholastic Athletics Policy**. Motion made by _____ and seconded by _____. ____ Yes ____ No
10. Consideration of a motion to authorizing the Superintendent to approve **Project Change Orders up to \$25,000.00**. Motion made by _____ and seconded by _____. ____ Yes ____ No
11. Consideration of a motion authorizing the Board President to sign the **2017-18 Amended AS-7 Contracts** between the Andover Central School District and the Cattaraugus-Allegany BOCES for Cooperative Educational Services. Motion made by _____ and seconded by _____. ____ Yes ____ No
12. Consideration of a motion authorizing the Board President to sign the **2018-19 AS-7 Contracts** between the Andover Central School District and the Cattaraugus-Allegany BOCES for Cooperative Educational Services. Motion made by _____ and seconded by _____. ____ Yes ____ No
13. Consideration of a motion authorizing the Board President to sign the **2018-2019 Lease Agreement for Distance Learning Classroom Space** between the Andover Central School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES. Motion made by _____ and seconded by _____. ____ Yes ____ No
14. Consideration of a motion to declare **Refrigerator Model # RS-1D-S7/Serial # A9223V101/School ID # 000159** obsolete. Motion made by _____ and seconded by _____. ____ Yes ____ No
15. Consideration of a motion to declare **the (attached) list of books as obsolete**. Motion made by _____ and seconded by _____. ____ Yes ____ No
16. Consideration of a motion to accept the **resignation letter of Amber Madison as Food Service Helper**. Motion made by _____ and seconded by _____. ____ Yes ____ No
17. Consideration of a motion to accept the **resignation letter of Amber Madison as Bus Attendant**. Motion made by _____ and seconded by _____. ____ Yes ____ No

18. Consideration of a motion to appoint **Amber Madison as a Teacher's Aide** effective September 1, 2018. Salary will be at Grade 2 Step 2 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by _____ and seconded by _____. ____ Yes ____ No
19. Consideration of a motion to appoint **Katherine Starks as an Instructional and Non-Instructional Substitute** for the 2018-2019 school year. Motion made by _____ and seconded by _____. ____ Yes ____ No
20. Consideration of a motion to appoint **Caroline Mapes as an Instructional and Non-Instructional Substitute** for the 2018-2019 school year (pending fingerprint clearance). Motion made by _____ and seconded by _____. ____ Yes ____ No
21. Consideration of a motion authorizing the Superintendent to sign a **Blanket Request for Tutoring Services with Monroe #1 BOCES** for the 2018 – 2019 school year. Motion made by _____ and seconded by _____. ____ Yes ____ No
22. Consideration of a motion authorizing the Superintendent to sign a **Memorandum of Agreement between Andover Central School and St. Bonaventure University** for the purpose of providing field placements for School of Educational students from St. Bonaventure University. This agreement will begin September 1, 2018 and end June 30, 2020. Motion made by _____ and seconded by _____. ____ Yes ____ No
23. Consideration of a motion approving the following **Tax Rolls and Tax Levy Resolution**. Motion made by _____ and seconded by _____. ____ Yes ____ No

WHEREAS The Board of Education has been authorized by the voters to raise for the current budget of the 2018 – 2019 school year a sum not to exceed \$2,543,464.00.

WHEREAS The Board of Education has applied \$232,000.00 prior years surplus to the 2018 – 2019 budget.

THEREFORE BE IT RESOLVED, That the Board fix the equalized tax rates by the towns and confirm the extension of the taxes as they appear on the following described tax roll: (see attached)

AND BE IT HEREBY DIRECTED THAT the tax warrant of the Board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2018 and end November 15, 2018 at the expiration of which time the tax collector shall make an accounting in writing to the Board.

24. Upon the recommendation of the Superintendent and on consideration of a motion made by _____ and seconded by _____, Larissa Jacobs, who is completing the process of obtaining an Initial New York State Teaching Certificate permitting her to teach in the Early Childhood Education certification area and is expected to complete such certification by September 6, 2018, is hereby **appointed to the position of full-time Pre-Kindergarten Teacher** in the Elementary Education tenure area for a probationary period of four (4) years, to commence on September 1, 2018 and to end on September 1, 2022. The salary during the first year of this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by _____ and seconded by _____. ____ Yes ____ No
25. Consideration of a motion to **Adjourn** at _____. Motion made by _____ and seconded by _____. ____ Yes ____ No

ANDOVER CENTRAL SCHOOL
Extraclassroom Activity Funds

Statement of Cash Receipts and Disbursements - Modified Cash Basis

For the month June 1, 2018 through June 30, 2018

<u>Activities</u>	<u>June 1, 2018</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>June 30, 2018</u>
Class Clubs:				
Class 2018 - 12th	1,887.68	62.90	1,897.10	53.48
Class 2019 - 11th	15,429.14	3,867.15	1,926.21	17,370.08
Class 2020 - 10th	14,794.23	28.32	2,147.31	12,675.24
Class 2021 - 9th	6,205.24	1,641.25	140.64	7,705.85
Class 2022 - 8th	6,074.95	140.64	158.15	6,057.44
Class 2023 - 7th	1,508.87	164.84	-	1,673.71
Band Club	455.18	2,893.52	2,696.81	651.89
Cheerleading	84.15	-	-	84.15
Colorguard	83.70	-	-	83.70
Drama Club	7,232.93	210.00	-	7,442.93
Fine Arts Club	2,408.06	-	-	2,408.06
National Honor	5,236.83	506.87	306.35	5,437.35
National Honor Store	4,207.06	259.03	24.99	4,441.10
SADD	501.68	-	-	501.68
Sr. High Chorus	1,696.36	348.09	-	2,044.45
Student Council	3,764.32	9.73	13.43	3,760.62
Tax Fund	513.21	1,036.83	1,550.04	-
Varsity -Ski	-	-	-	-
Yearbook	20,588.65	406.55	1,305.26	19,689.94
	92,672.24	11,575.72	12,166.29	92,081.67

ACTIVITIES ACCOUNT
MONTHLY REPORT
For the period
From June 1 to June 30, 2018

Total available balance as reported at the end of preceding period		\$92 672 24	Outstanding Checks	
RECEIPTS DURING MONTH				
Date	Source	Amount		
6/1/18 - 6/30/18	Class 2019	\$54 95	12907	\$75.00
	Class 2019	\$183 75	12928	\$569 72
	Class 2019	\$71 00	12930	\$769 24
	Class 2019	\$140 00	12931	\$104 17
	Class 2019	\$163.25	12932	\$213 77
	Class 2019	\$218 00	12933	\$350 00
	Class 2019	\$197 40	12934	\$674 00
	Class 2019	\$102 59	12935	\$50.00
	Class 2019	\$160 25	12939	\$500.00
	Class 2019	\$106 75	12940	\$665.00
	Class 2019	\$115 50		
	Class 2019	\$205 00		\$3,970.90
	Drama Club	\$199 18		
	Drama Club	\$10 82		
	Yearbook	\$87 00		
	Yearbook	\$153 50		
	NHS	\$200 00		
	Band Club	\$50 00		
	Band Club	\$49 50		
	NHS	\$306 35		
	Class 2021	\$1,641 25		
	Band Club	\$195.00		
	Band Club	\$100 00		
	Band Club	\$1,210 00		
	Band Club	\$240 00		
	Band Club	\$223 82		
	Band Club	\$99 00		
	Band Club	\$160 00		
	Band Club	\$320 00		
	Class 2022	\$140 64		
	Class 2023	\$158 15		
	Class 2018	\$35 00		
	Yearbook	\$80 00		
	School Store	\$111.78		
	School Store	\$146 00		
	Sr High Chorus	\$348.09		
	Class 2018	\$27 90		
	Class 2019	\$8 71		
	Class 2020	\$28.32		
	Class 2023	\$6 69		
	Band Club	\$0 20		
	NHS	\$0 52		
	School Store	\$1 25		
	Student Council	\$1 77		
	Yearbook	\$2 20		
	Band Club	\$30 00		
	Band Club	\$1 00		
	Band Club	\$35 00		
	Band Club	\$100.00		
	Yearbook	\$15.00		
	Yearbook	\$48.85		
	Yearbook	\$20.00		
	Class 2019	\$560 00		
	Class 2019	\$1,580.00		
	Band Club	\$80 00		
	Student Council	\$7 96		
Total Deposits		\$10 538 89		
Transfer to Tax Fund		\$1 036 83		
Total Receipts, including balance			\$104 247 96	
DISBURSEMENTS MADE DURING MONTH				
By Check				
From Check No. 12916 to 12940				
Total amount of checks issued and debit charges			\$12 166 29	
Cash Balance as shown by records			\$92,081 67	
RECONCILIATION WITH BANK STATEMENT				
Balance as given on bank statement, end of month			\$96,052 57	
Less total of outstanding checks (See list on report)			\$3,970 90	
Net Balance in bank			\$92,081 67	
Total available balance (Must agree with Cash Balance above if there is a true recon			\$92,081 67	

August 1, 2018

Andover School Board



The school year period of March 1, 2018 thru August 1, 2018, I audited approximately 625 invoices in the amount of \$ 1,895,942.61.

Also audited Capital Projects of 12 invoices amount of \$334,260.99

No substantial errors were detected within the audit of these invoices.

Thank you,

Mary E. Lewis, Claims Auditor

B.O.C.E.S. SUMMARY FOR 2017-18

07/25/18

ANDOVER**BOCES AS-7 CONTRACTS:****ADMIN. & CAPITAL COST SUMMARY**

ADMIN. - REGULAR (001)	38,965.00	
ADMIN. - CAPITAL (002.000)	40,483.00	
ADMIN. - RENT (002.470)	16,800.00	
TOTAL ADMIN. & CAPITAL COST		96,248.00

SERVICES COST SUMMARY

SERVICES (GENERAL)	1,354,728.42	
SERVICES (SPECIAL AID)	13,519.00	
TOTAL SERVICES COST		1,368,247.42

TOTAL BOCES AS-7 CONTRACTS

1,464,495.42**BOCES SERVICES REVENUES:****BOCES AID**

BOCES ADMINISTRATIVE AID	21,845.00	
BOCES SERVICE AID	614,956.00	
BOCES FACILITIES AID - RENT	13,182.00	
BOCES FACILITIES AID - CAPITAL	53,951.00	
TOTAL BOCES AID		703,934.00

BOCES REFUNDS

BOCES SERVICES REFUNDS	116,096.27	
E-RATE REFUNDS	11,564.05	
TOTAL BOCES REFUNDS		127,660.32

OTHER REVENUES

CLASSROOM RENTAL	3,000.00	
CLASSROOM SUPPORT SERVICE	0.00	
SUMMER SCHOOL ROOM RENTAL	0.00	
MISC. PAYMENTS/REFUNDS/REIMB.	0.00	
DISTANCE LEARNING COURSES	0.00	
SUBSTITUTE REIMBURSEMENTS	8,714.00	
TOTAL OTHER REVENUES		11,714.00

TOTAL BOCES SERVICES REVENUES

843,308.32**NET BOCES COST TO DISTRICT ***

621,187.10

B.O.C.E.S. SUMMARY FOR 2017-18**ANDOVER**

* NOTE: NET BOCES COST TO THE DISTRICT DOES NOT INCLUDE EXCESS COST AID, TRANSPORTATION AID, AND OTHER MISC. AID RECEIVED DIRECTLY BY THE DISTRICT FOR BOCES SRVCS.

BOCES CONTRACT PAYMENTS:

BOCES SRVCS (PRIOR YRS) - GEN.	0.00	
BOCES SRVCS (PRIOR YRS) - SPEC.	0.00	
BOCES SRVCS (2016-17) - GEN. FND	4,293.84	
BOCES SRVCS (2016-17) - SPEC.FND	0.00	
BOCES SRVCS (2017-18) - GEN. FND	1,283,871.62	
BOCES SRVCS (2017-18) - SPEC.FND	13,519.00	
TOTAL BOCES CONTRACT PAYMENTS		<u><u>1,301,684.46</u></u>

NON-CONTRACT PAYMENTS:**12,881.00****SELF-INSURANCE PREMIUMS PAID:**

HEALTH INSURANCE (2016-17)	(226.12)	
HEALTH INSURANCE (2017-18)	803,689.00	
HEALTH INSURANCE (2018-19)	0.00	
WORKERS' COMPENSATION (16-17)	0.00	
WORKERS' COMPENSATION (17-18)	27,291.00	
WORKERS' COMPENSATION (18-19)	0.00	
LIABILITY/CASUALTY INSUR. (16-17)	0.00	
LIABILITY/CASUALTY INSUR. (17-18)	0.00	
LIABILITY/CASUALTY INSUR. (18-19)	0.00	
TOTAL INSURANCE PREMIUMS PAID		<u><u>830,753.88</u></u>

TOTAL PAYMENTS TO BOCES**2,145,319.34****ACCOUNTS RECEIVABLE 06/30/18**

GENERAL FUND - CONTRACT	167,104.80	
NON-CONTRACT	0.00	
SPECIAL AID FUND	0.00	
HEALTH INSURANCE	0.00	
WORKERS' COMPENSATION	0.00	
LIABILITY/CASUALTY INSUR.	0.00	
TOTAL ACCOUNTS RECEIVABLE		<u><u>167,104.80</u></u>

2018-2019
RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS The Board of Education has been authorized by the voters to raise for the current budget of the 2018 – 2019 school year a sum not to exceed \$2,543,464.00 And,

WHEREAS The Board of Education has applied \$ 232,000.00 prior years surplus to the 2018 – 2019 budget.

THEREFORE BE IT RESOLVED, That the Board fix the equalized tax rates by the towns and confirm the extension of the taxes as they appear on the following described tax roll:

Town	School Taxable By Towns	Equalized Tax Rate By Towns	Total Tax Levy By Towns
Andover	\$ 67,385,732.00	100.00%	\$ 1,604,586.30
Alfred	\$ 7,288,199.00	88.80%	\$ 195,435.02
Independence	\$ 23,044,366.00	99.00%	\$ 554,274.24
Ward	\$ 86,786.00	95.00%	\$ 2,175.31
Wellsville	\$ 5,274,740.00	99.00%	\$ 126,870.60
Greenwood	\$ 2,524,888.00	100.00%	\$ 60,122.53
Totals	\$ 105,604,711.00		\$ 2,543,464.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of the Board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2018 and end November 15, 2018 at the expiration of which time the tax collector shall make an accounting in writing to the Board.

Town	School Taxable By Towns	Equalized Tax Rate By Towns	Total Library Tax By Towns
Andover	\$ 67,385,732.00	100.00%	\$ 10,724.73
Alfred	\$ 7,288,199.00	88.80%	\$ 1,306.25
Independence	\$ 23,044,366.00	99.00%	\$ 3,704.66
Ward	\$ 86,786.00	95.00%	\$ 14.54
Wellsville	\$ 5,274,740.00	99.00%	\$ 847.98
Greenwood	\$ 2,524,888.00	100.00%	\$ 401.85
Totals	\$ 105,604,711.00		\$ 17,000.00

ANDOVER CENTRAL SCHOOL DISTRICT
TAX RATES
For the 2018-2019 School Year

	Total Assessed Value	School Taxable	Equalization Rate	Equalized Taxable Value	% of Levy	2018-19 School Levy	2018-2019 Tax Rate per \$1000 of Assessed	2017-2018 Tax Rate per \$1000	Dollar Change	Percent Change
ALFRED	\$7,993,640.00	\$7,288,199.00	88.80%	\$8,207,431.31	7.68%	\$195,435.02	26.81526945	24.83409655	\$1,9812	7.98%
ANDOVER	\$75,903,520.00	\$67,385,732.00	100.00%	\$67,385,732.00	63.09%	\$1,604,586.30	23.81195918	23.59239304	\$0.2196	0.93%
INDEPENDENCE	\$23,527,232.00	\$23,044,366.00	99.00%	\$23,277,137.37	21.79%	\$554,274.24	24.0524838	23.59239311	\$0.4601	1.95%
WARD	\$86,786.00	\$86,786.00	95.00%	\$91,353.68	0.09%	\$2,175.31	25.06521789	25.64392238	-\$0.5787	-2.26%
WELLSVILLE	\$6,368,088.00	\$5,274,740.00	99.00%	\$5,328,020.20	4.99%	\$126,870.60	24.0524841	23.59239258	\$0.4601	1.95%
GREENWOOD	\$2,833,100.00	\$2,524,888.00	100.00%	\$2,524,888.00	2.36%	\$60,122.53	23.81195918	23.59239311	\$0.2196	0.93%
TOTALS	\$116,712,366.00	\$105,604,711.00		\$106,814,562.57	100.00%	\$2,543,464.00				

7/31/2018

7/31/2018

ANDOVER CENTRAL SCHOOL DISTRICT
TAX RATES
For the 2018-2019 School Year
Library

	Total Assessed Value	School Taxable	Equalization Rate	Equalized Taxable Value	% of Levy	2018-2019 School Levy	2018-2019 Tax Rate per \$1000 of Assessed	2017-2018 Tax Rate per \$1000	Dollar Change	Percent Change
ALFRED	\$7,993,640.00	\$7,288,199.00	88.80%	\$8,207,431.31	7.68%	\$1,306.25	0.179228092	0.165986112	\$0.0132	7.98%
ANDOVER	\$75,903,520.00	\$67,385,732.00	100.00%	\$67,385,732.00	63.09%	\$10,724.73	0.159154315	0.157686732	\$0.0015	0.93%
INDEPENDENCE	\$23,527,232.00	\$23,044,366.00	99.00%	\$23,277,137.37	21.79%	\$3,704.66	0.160762071	0.157686901	\$0.0031	1.95%
WARD	\$86,786.00	\$86,786.00	95.00%	\$91,353.68	0.09%	\$14.54	0.167538543	0.171359475	-\$0.0038	-2.23%
WELLSVILLE	\$6,368,088.00	\$5,274,740.00	99.00%	\$5,328,020.20	4.99%	\$847.98	0.160762426	0.157686557	\$0.0031	1.95%
GREENWOOD	\$2,833,100.00	\$2,524,888.00	100.00%	\$2,524,888.00	2.36%	\$401.85	0.159155574	0.157685364	\$0.0015	0.93%
TOTALS	\$116,712,366.00	\$105,604,711.00		\$106,814,562.57	100.00%	\$17,000.00				

7/31/2018

7/31/2018

IMPORTANT DATES FOR THE COMING YEAR

**** All meetings will likely be held at Moonwinks in Cuba, unless specified otherwise**

September 27, 2018	ESSA and everything you need to know
October 2018	NYC New York State School Boards convention
November 29, 2018	Meet and greet, new school board member training along with refresher for ACASB delegates. <i>Something new!</i>
December 8, 2018	This is the date we're planning for the Legislative Breakfast! (Location to be announced)
January 2019	No meeting
February 28, 2019	Delegates Business Meeting
March 28, 2019	Spring dinner with program. Perhaps mental health!

Please send along to board members in order for calendars to be highlighted!

Thank you!

Paula M. Van Dyke
Allegany Cattaraugus Association of School Boards
585-268-5169

ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION

DATE: 7-23-18

PLACE: Room 103

TYPE: Regular

MEMBERS PRESENT: Cindy Baker, Dawn Niedermaier, Brian Perkins, Patrick Howland, Michele Calladine

MEMBERS ABSENT: None

OTHERS PRESENT: Jennifer Joyce, Jon Morris, Lawrence Spangenburg, Kathryn Slavinski, Stephanie Harrington

- I. Cindy Baker called the meeting to order at 6:30 PM and reviewed the Calendar items with the Board.

II. **Public Comments - None**

III. **Presentations**

Presentations

1. Jon Morris – Updates to Student Handbook, Athletic Code of Conduct, AIS Policy, and Bus Rider Handbook. Information on HMH American History Books
2. Kathryn Slavinski – iReady data & Regents scores 2016 - 2018

IV. **Board Information**

Board Information

1. First Reading – Updated Policy #7510 Student Physicals

V. **Board Dialogue**

Board Dialogue

1. Michele Calladine has heard a lot of positive comments regarding free breakfast and lunch this coming school year.
2. Cindy Baker thanked the board for having confidence in her as president of the board and hopes that any and all decisions made by the board will be in the best interest of the students.
3. There will be a Special Board Meeting on July 31, 2018 at 5:00pm

VI. **Board Action**

1. Consideration of a motion to accept the **Amended Agenda** dated July 23, 2018. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.

**Amended Agenda
7/23/18**

July 23, 2018

- | | |
|--|---|
| <p>2. Consideration of a motion to accept the Minutes of the Reorganizational and Regular Board of Education meetings dated July 9, 2018. Motion made by Brian Perkins and seconded by Dawn Niedermaier. Passed by 5 votes of Yes.</p> | <p>BOE Minutes 7/23/18</p> |
| <p>3. Consideration of a motion to accept the Warrant dated June 29-30 2018. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes.</p> | <p>Warrant 6/29–6/30/18</p> |
| <p>4. Consideration of a motion to accept and implement the recommendations of the CSE Committee dated June 26, 2018. Motion made by Dawn Niedermaier and seconded by Brian Perkins. Passed by 5 votes of Yes.</p> | <p>CSE Committee</p> |
| <p>5. Consideration of a motion authorizing the Superintendent to sign a Renewal Agreement between the Andover Central School and Chautauqua Transportation Services, Inc. for support services provided for bus fleet operations for the 2018 -2019 school year. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes.</p> | <p>18-19 Renewal Agreement – Chautauqua Transportation</p> |
| <p>6. Upon the recommendation of the Superintendent and on consideration of a motion made by Brian Perkins and seconded by Patrick Howland, Amanda Ballam, who holds a Permanent New York State Teaching Certificate permitting her to teach in the Special Education certification area, is hereby conditionally appointed to the position of full-time Special Education Teacher in the tenure area of Special Education for a probationary period of three (3) years, to commence September 1, 2018, and to end on September 1, 2021. Eligibility for tenure at the end of the probationary period is dependent upon Amanda Ballam receiving APPR ratings of Effective or Highly Effective in 2 of 3 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid at Step 12 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Passed by 5 votes of Yes.</p> | <p>Amanda Ballam – Special Education Teacher 9-1-18</p> |

7. Upon the recommendation of the Superintendent and on consideration of a motion made by Michele Calladine and seconded by Dawn Niedermaier, **Ashley Carter**, who holds Permanent New York State Teaching Certificates permitting her to teach in the Early Childhood Education (Birth - Grade 2) and Childhood Education (Grades 1-6) certification areas, is hereby **conditionally appointed to the position of full-time Elementary Teacher in the tenure area of Elementary Education for a probationary period of four (4) years, to commence September 1, 2018, and to end on September 1, 2022.** Eligibility for tenure at the end of the probationary period is dependent upon Ashley Carter receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Passed by 5 votes of Yes.

**Ashley Carter –
Elementary Teacher
9-1-18**

8. Upon the recommendation of the Superintendent and on a consideration of a motion made by Brian Perkins and seconded by Michele Calladine, **Doris Dunham**, who holds Initial New York State Teaching Certificates permitting her to teach in the Early Childhood Education (Birth - Grade 2) and Childhood Education (Grades 1-6) certification areas, is hereby **conditionally appointed to the position of full-time Elementary Teacher in the tenure area of Elementary Education for a probationary period of four (4) years, to commence September 1, 2018, and to end on September 1, 2022.** Eligibility for tenure at the end of the probationary period is dependent upon Doris Dunham receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Passed by 5 votes of Yes.

**Doris Dunham –
Elementary Teacher
9-1-18**

9. Upon the recommendation of the Superintendent and on a consideration of a motion made by Dawn Niedermaier and seconded by Patrick Howland, **Stephanie Harrington**, who holds an Initial New York State Teaching Certificate permitting her to teach in the English Language Arts certification area, is hereby **conditionally appointed to the position of full-time English Teacher in the tenure area of English for a probationary period of four (4) years, to commence September 1, 2018, and to end on September 1, 2022.** Eligibility for tenure at the end of the probationary period is dependent upon Stephanie Harrington receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Passed by 5 votes of Yes.

**Stephanie Harrington –
English Teacher 9-1-18**

10. Consideration of a motion to approve the **2018 – 2019 Student Handbook.** Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 5 votes of Yes.

**2018 – 2019 Student
Handbook**

11. Consideration of a motion to approve the **2018 – 2019 Athletic Code of Conduct.** Motion made by _____ and seconded by _____. ____ Yes ____ No

**2018 – Athletic Code of
Conduct – ACTION
TABLED**

ACTION TABLED BY THE BOARD OF EDUCATION

12. Consideration of a motion to approve the **2018 – 2019 Bus Rider Handbook.** Motion made by Patrick Howland and seconded by Dawn Niedermaier. Passed by 5 votes of Yes.

**2018 – 2019 Bus Rider
Handbook**

13. Consideration of a motion to approve the **2018 – 2019 AIS Policy.** Motion made by Brian Perkins and seconded by Michele Calladine. Passed by 5 votes of Yes.

2018 – 2019 AIS Policy

14. Consideration of a motion to approve the purchase of **thirty new HMH American History textbooks** as presented by Jon Morris Motion made by Patrick Holwand and seconded by Brian Perkins. Passed by 5 votes of Yes.

**Purchase new HMH
American History
Textbooks**

15. Consideration of a motion to **declare the following equipment as excess and to be offered for sale by bid:**

1. 2006 IC Bus (#60) – Diesel Fuel – 30 Passenger
2. 2007 Chevrolet Van (#65) – Gasoline Fuel – 6 Passenger
3. PowerMatic Planer

Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.

Excess Equipment to be offered by sealed bid – 2006 Bus, 2007 Chevy Van, PowerMatic Planer

16. Consideration of a motion to **declare 200 student desks as obsolete**. Motion made by Dawn Niedermaier and seconded by Brian Perkins. Passed by 5 votes of Yes.

200 student desks declared obsolete

17. Consideration of a motion to **appoint Alyssa Raykovitz as Co-Coach for the 2018 – 2019 Boys Modified Soccer Team**. Motion made by Michele Calladine and seconded by Cindy Baker. Passed by 5 votes of Yes.

Alyssa Raykovitz – Co-Coach 2018-2019 Boys Modified Soccer

18. Consideration of a motion to **appoint Richard Gill as Co-Coach for the 2018 – 2019 Boys Modified Soccer Team**. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 5 votes of Yes.

Richard Gill – Co-Coach 2018 – 2019 Boys Modified Soccer

19. Consideration of a motion upon the recommendation of the Superintendent to grant **transportation for Leila Peckham to the Wellsville Immaculate Conception School for the 2018 – 2019 school year** Motion made by Patrick Howland and seconded by Dawn Niedermaier. Passed by 5 votes of Yes.

ICS Transportation – L. Peckham

20. Consideration of a motion to **Adjourn** at 7:36 PM. Motion made by Michele alladem and seconded by Patrick Howland. Passed by 5 votes of Yes.

Adjourn

Jamie H. Coyle, District Clerk

ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION

DATE: 7-31-18

PLACE: Room 103

TYPE: Special

MEMBERS PRESENT: Cindy Baker, Brian Perkins, Patrick Howland, Michele Calladine

MEMBERS ABSENT: Dawn Niedermaier

OTHERS PRESENT: Lawrence Spangenburg

- I. Cindy Baker called the meeting to order at 5:00 PM and reviewed the Calendar items with the Board.
- II. **Public Comments - None**
- III. **Presentations - None**
- IV. **Board Information - None**
- V. **Board Dialogue - None**
- VI. **Board Action**
 1. Consideration of a motion to accept the **Agenda** dated July 31, 2018. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 4 votes of Yes. **Agenda 7/31/18**
 2. Consideration of a motion to appoint **Lawrence Spangenburg as Clerk Pro-Tem**. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 4 votes of Yes. **Clerk Pro-Tem**

July 31, 2018

- | | |
|---|---|
| <p>3. Consideration of a motion upon the recommendation of the Superintendent to appoint Megan Duke, to the position of Special Education Department Chairperson in the tenure area of Special Education for a four (4) year probationary term to commence August 22, 2018, and to end on August 22, 2022. The salary during the first year of this appointment will be paid at Step 7 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by Brian Perkins and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Megan Duke –
Special Education
Department
Chairperson 8-22-18</p> |
| <p>4. Consideration of a motion upon the recommendation of the Superintendent to appoint Megan Duke to the position of CSE Co-Chairperson effective August 22, 2018. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 4 votes of Yes.</p> | <p>Megan Duke –
CSE Co-Chairperson</p> |
| <p>5. Consideration of a motion upon the recommendation of the Superintendent to appoint Megan Duke to the position of CPSE Co-Chairperson effective August 22, 2018. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 4 votes of Yes.</p> | <p>Megan Duke –
CPSE Co-Chairperson</p> |
| <p>6. Consideration of a motion upon the recommendation of the Superintendent to appoint Megan Duke to the position of 504 Co-Chairperson effective August 22, 2018. Motion made by Brian Perkins and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Megan Duke –
504 Co-Chairperson</p> |
| <p>7. Consideration of a motion upon the recommendation of the Superintendent to appoint Jon Morris to the position of CSE Co-Chairperson effective August 22, 2018. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes.</p> | <p>Jon Morris –
CSE Co-Chairperson</p> |
| <p>8. Consideration of a motion upon the recommendation of the Superintendent to appoint Jon Morris to the position of CPSE Co-Chairperson effective August 22, 2018. Motion made by Brian Perkins and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Jon Morris –
CPSE Co-Chairperson</p> |
| <p>9. Consideration of a motion upon the recommendation of the Superintendent to appoint Jon Morris to the position of 504 Co-Chairperson effective August 22, 2018. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Jon Morris –
504 Co-Chairperson</p> |

10. Consideration of a motion to award the following bids for the Andover Central School District NYSED Project Numbers: Main Building 02-06-01-04-0-001-011 and Bus Garage 02-06-01-04-5-002-004. See attached Bid Tabulation Report.

Award Project Bids
Duggan & Duggan
Blackmon-Farrell
Nairy Mechanical

Duggan & Duggan	General Contract
Base Bid	\$1,780,000
Alternate No. 1 – Mill and Resurface	+ 20,000
Alternate No. 2 – Masonry Cleaning	+ 18,000
Alternate No. 3 – Dropdown Curtain	+ 4,900
Alternate No. 4 – Bus Garage Parking Lot	+ 22,000
Total Contract	\$1,844,900

Blackmon-Farrell	Electrical Contract
Base Bid	\$1,088,000
Alternate No. 2 – Dropdown Curtain	+ 3,300
Alternate No. 3 – Daktron Wiring	+ 0
Total Contract	\$1,091,300

Nairy Mechanical	Plumbing Contract
Base Bid	\$ 437,700
Total Bid	\$ 437,700

Nairy Mechanical	Mechanical Contract
Base Bid	\$1,469,700
Total Bid	\$1,469,700

Project Total \$4,843,600

Motion made by Brian Perkins and seconded by Patrick Howland. Passed by 4 votes of Yes.

11. Consideration of a motion to **Adjourn** at 5:11 PM. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 4 votes of Yes.

Adjourn

Lawrence E. Spangenburg, Clerk Pro-Tem

July 31, 2018

ANDOVER CSD

Check Warrant Report For A - 1: 7/1/18 - 7/15/18 GEN. FUND JULY 2018 - 2019 For Dates 7/1/2018 - 7/15/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
161231	07/10/2018	1229	LEONARDS BUS SALES INC	65 PASSENGER SCHOOL BUS	1800026	115,337.08
161232	07/10/2018	1229	LEONARDS BUS SALES INC	42 PASSENGER SCHOOL BUS	1800001	120,305.24
161233	07/12/2018	4485	BUFFALO ZOO PRESALE ADMISSION	FIELD TRIP SOAR PROGRAM ADMISSION FEE	1800069	345.00
161234	07/15/2018	3392	ASCD	2018 - 2019 MEMBERSHIP - SLAVINSKY	1800029	89.00
161235	07/15/2018	3526	ESI	2018 - 2019 EAP SERVICES	1800036	3,099.00
161236	07/15/2018	4465	GAYLORD ARCHIVAL	ARCHIVE NEWSPAPER BOXES		94.60
161237	07/15/2018	2731	MONROE 2 ORLEANS BOCES	2018 SEMINAR - KLEIN	1800030	95.00
161238	07/15/2018	3194	NASP	2018-2019 MEMBERSHIP - DOUGHERTY	1800048	210.00
161239	07/15/2018	1692	NYS PUBLIC HIGH SCHOOL ATHLETI	2018-2019 MEMBERSHIIP DUES	1800033	810.00
161240	07/15/2018	4483	NYSSMA	2018-2019 SCHOOL PARTICIAPATION FEE	1800034	350.00
161241	07/15/2018	2685	RURAL SCHOOLS ASSOCIATION	2018-2019 MEMBERSHIP FEE	1800028	750.00
161242	07/15/2018	1605	SAANYS	2018-2019 MEMBERSHIP DUES	1800032	455.00
161243	07/15/2018	357	BOCES CATTARAUGUSALLEGA NY	2017-2018 ADJUSTED BILLING		15,420.40
161244	07/15/2018	357	BOCES CATTARAUGUSALLEGA NY	17-18 FINAL ADJUSTED BILLING		1,258.18

Number of Transactions: 14

Warrant Total: 258,618.50
Vendor Portion: 258,618.50

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$258,618.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/18/2018 Michelle L. Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For A - 2: 7/16/18 - 7/31/18 GEN. FUND JULY 2018 - 2019 For Dates 7/16/2018 - 7/31/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
161245	07/17/2018	3926	COMDOC INC.	COPIER	1800003	22,929.00
161246	07/18/2018	2405	FRONTIER COMM OF AMERICA	JUNE - SCHOOL PHONES	1800099	365.24
161247	07/18/2018	4488	MUSEUM OF THE EARTH	FIELD TRIP ADMISSION FEE	1800116	385.00
161248	07/18/2018	4489	TAUGHANNOCK FALLS STATE PARK	PARKING FEE	1800117	35.00
161249	07/18/2018	3528	ALLEGANY COUNTY CLERK	NOTARY RENEWAL FEE	1800114	60.00
161250	07/20/2018	2886	VISA CARDMEMBER SERVICES	HOTEL FOR CONFERENCE		757.00
161251	07/20/2018	2886	VISA CARDMEMBER SERVICES	LUNCHEON & BUSINESS CARDS		125.06
161252	07/20/2018	4490	WARRINER, BRYCE	REIMBURSED FOR FOUND BOOK		9.00
161253	07/24/2018	253	VILLAGE OF ANDOVER	ELECTRIC & WATER - JUNE	1800096	2,894.51
161254	07/24/2018	253	VILLAGE OF ANDOVER	GARAGE UTILITIES - JUNE	1800097	156.84
161255	07/24/2018	144	NATIONAL FUEL GAS	GARAGE HEAT - JUNE	1800110	33.76
161256	07/24/2018	144	NATIONAL FUEL GAS	SCHOOL HEAT - JUNE	1800102	467.52
161257	07/24/2018	344	ALLEGATT SCHOOLS MEDICAL PLAN	JULY HEALTH INSURANCE	1800118	72,947.20
161258	07/24/2018	344	ALLEGATT SCHOOLS MEDICAL PLAN	JULY HEALTH INSURANCE - CAFE	1800120	2,854.80
161259	07/27/2018	1220	GENESEE COUNTRY MUSEUM	ADMISSION FEE	1800131	287.00
161260	07/27/2018	4010	P&A ADMINISTRATIVE SERV. INC.	JULY FSA	1800149	84.00
161261	07/27/2018	4010	P&A ADMINISTRATIVE SERV. INC.	JULY HRA	1800150	296.00
161262	07/30/2018	3999	WILLIAM PENN LIFE INSURANCE	LIFE INSURANCE L. SPANGENBURG	1800155	250.00
161263	07/31/2018	4002	AIRGAS USA, LLC	TANK EXCHANGE - JUNE	1800101	63.80
161264	07/31/2018	872	ANDOVER HARDWARE & HOME CENTER	MAINTENANCE SUPPLIES - JUNE	1800100	819.25
161265	07/31/2018	4450	BEST CHOICE EVENTS, LLC	PRESENTATION	1800015	3,300.00
161266	07/31/2018	3568	BRADFORD PUBLISHING CO.	LEGAL AD - JUNE	1800103	180.95
161267	07/31/2018	3384	CASELLA WASTE SERVICES	TRASH REMOVAL - JUNE	1800098	681.12
161268	07/31/2018	3376	CHAUTAUQUA TRANSPORTATION	19 A SERVICES - JUNE	1800093	2,400.00
161269	07/31/2018	2124	DELL MARKETING LP	COMPUTERS	1800005	36,214.75
161270	07/31/2018	1384	GENESEE VALLEY CENTRAL SCHOOL	MAY & JUNE TUITION	1800112	11,781.41
161271	07/31/2018	2755	GRAINGER	HAND TRUCKS, PLUMBING PARTS, FLAG HOLDERS & SUPPLIES	1800009	3,146.25
161272	07/31/2018	4314	HILLSIDE CHILDREN'S CENTER	TUITION - JUNE	1800113	2,819.76
161273	07/31/2018	2988	HILLYARDNEW YORK	CLEANING SUPPLIES	1800051	670.00
161274	07/31/2018	2988	HILLYARDNEW YORK	CLEANING SUPPLIES	1800004	9,542.25
161275	07/31/2018	2679	HODGSON RUSS LLP	LEGAL ASSISTANCE - JUNE	1800095	655.00

ANDOVER CSD

Check Warrant Report For A - 2: 7/16/18 - 7/31/18 GEN. FUND JULY 2018 - 2019 For Dates 7/16/2018 - 7/31/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
161276	07/31/2018	2679	HODGSON RUSS LLP	LEGAL ASSISTANCE	1800133	3,550.20
161277	07/31/2018	2455	LARRY'S LATRINES	PORTA POTTY RENTAL - JUNE	1800104	90.00
161278	07/31/2018	2844	MAG GROUP BUSINESS OPERATIONS	MEDICAID SERVICES - JUNE	1800105	379.42
161279	07/31/2018	4342	MAPLE CITY PHYSICAL THERAPY, PLLC	PHYSICAL THERAPY - JUNE	1800106	522.00
161280	07/31/2018	4443	MENGEL, METZGER, BARR & CO. LLP	AUDITOR	1800124	7,000.00
161281	07/31/2018	4248	MOBILETECH	MONTHLY SERVICE FEE ON RADIOS - JUNE	1800109	678.00
161282	07/31/2018	2138	NATIONAL FUEL RESOURCES INC	SCHOOL HEAT	1800058	291.68
161283	07/31/2018	3031	NYASP	CONFERENCE REGISTRATION - DOUGHERTY	1800138	390.00
161284	07/31/2018	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - DRAKE	1800135	184.54
161285	07/31/2018	1240	UNITED PARCEL SERVICE	SHIPPING - JUNE	1800107	14.85
161286	07/31/2018	2183	U & S SERVICES INC	2018-2019 HVAC CONTRACT	1800126	11,200.00
161287	07/31/2018	260	WELLSVILLE DAILY REPORTER	LEGAL ADS	1800122	101.79
161288	07/31/2018	4017	SPANGENBURG, LAWRENCE	CELL PHONE REIMBURSEMENT		195.00

Number of Transactions: 44

Warrant Total: 201,808.95

Vendor Portion: 201,808.95

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 44 in number, in the total amount of \$201,808.95. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/2/2018 Michelle Brown Account Clerk
Date Signature Title

ANDOVER CSDCheck Warrant Report For F21C - 1: 7/16/18 - 7/31/18 F-21C-2110-450 JULY 2018-2019 For Dates
7/16/2018 - 7/31/2018

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350429	07/18/2018	4386	FM OFFICE PRODUCTS	SUPPLIES FOR SUMMER SOAR PROGRAM	1701000	1,319.23
350430	07/18/2018	3023	GOPHER SPORT	SUPPLIES FOR SUMMER SOAR PROGRAM	1701013	643.44
350431	07/18/2018	3023	GOPHER SPORT	SUPPLIES FOR SUMMER SOAR PROGRAM	1701019	1,319.52
350432	07/18/2018	370	LAKESHORE CURRICULUM MATERIALS	SUPPLIES FOR SUMMER SOAR PROGRAM	1701016	34.99
350433	07/18/2018	370	LAKESHORE CURRICULUM MATERIALS	SUPPLIES FOR SUMMER SOAR PROGRAM	1701020	779.51
350434	07/18/2018	146	NASCO	SUPPLIES FOR SUMMER SOAR PROGRAM	1701017	111.43
350435	07/18/2018	3036	QUILL CORPORATION	SUPPLIES FOR SUMMER SOAR PROGRAM	1701015	266.09
350436	07/18/2018	3036	QUILL CORPORATION	SUPPLIES FOR SUMMER SOAR PROGRAM	1701022	877.00
350437	07/18/2018	3206	SCHOOL SPECIALTY	SUPPLIES FOR SUMMER SOAR PROGRAM	1701014	203.47
350438	07/18/2018	4386	FM OFFICE PRODUCTS	LAPTOPS, CART & LEGOS	1701010	8,035.19
350439	07/31/2018	3730	AMERICAN RED CROSS	BABYSITTING TRAINING COURSE	1800134	830.00
350440	07/31/2018	4431	HALLETT, AMANDA	REIMBURSE		19.00
350441	07/31/2018	4377	INFORMATION RESOURCES & ASSOCIATES	GRANT EVALUATOR	1800119	1,583.33

Number of Transactions: 13

Warrant Total: 16,022.20

Vendor Portion: 16,022.20

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 13 in number, in the total amount of \$16,022.20. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/2/2018 Michael Brown
Date SignatureAccount Clerk
Title

**Andover Central School
Summary of Monthly Reports
For the Month Ending May 31, 2018**

In accordance with CR170.2 of Commissioner's Regulations the following are presented:

I. General Fund (A)

- A. Trial Balance
- B. Revenue Budget Status
- C. Appropriation (Expenditure) Status - by Function
- D. Reserve Bank Reconciliation Summary
- E. Bank Reconciliation Statements

II. School Lunch Fund (C)

- A. Trial Balance
- B. Revenue Budget Status
- C. Appropriation (Expenditure) Status - by Function
- D. Bank Reconciliation Statement

III. Special Aid (Federal) Fund (F)

- A. Trial Balance
- B. Revenue Budget Status
- C. Appropriation (Expenditure) Status - by Function
- D. Bank Reconciliation Statement

IV. Trust & Agency Fund (TA)

- A. Trial Balance
- B. Bank Reconciliation Statements

V. Private-Purpose Trusts (TE) (PN)

- A. Trial Balance
- B. Bank Reconciliation Statement Summary

VI. Debt Service Fund (V)

- A. Trial Balance
- B. Revenue Budget Status
- C. Bank Reconciliation Statement

VII. Capital Project Fund (H)

- A. Trial Balance
- B. Revenue Budget Status
- C. Appropriation (Expenditure) Status - by Function
- D. Bank Reconciliation Statement

By signature as set-forth this certifies that the above reports for May 1, 2018 through May 31, 2018 have been reviewed and presented as required by the District Treasurer.



ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits
A 200	STEUBEN CHECKING	373,161.45	0.00
A 201	SAVINGS	55,851.61	0.00
A 201.06	SAVINGS - FIVE STAR	1,687,986.94	0.00
A 201.10	COMPENSATED ABS	142,073.36	0.00
A 201.20	TAX CERTIORARI	47,690.74	0.00
A 201.30	PROPERTY LOSS	216,259.81	0.00
A 201.35	Capital Reserve 2016	427,218.89	0.00
A 201.45	BUS RESERVE	258,643.11	0.00
A 201.46	2017 Bus Reserve	338,588.02	0.00
A 201.50	RETIREMENT CONTRIBUTION	720,144.36	0.00
A 210	PETTY CASH	100.00	0.00
A 230	CASH, SPECIAL RESERVE FUNDS	19,390.46	0.00
A 231	UNEMPLOYMENT	197,896.90	0.00
A 380	ACCOUNTS RECEIVABLE	11,100.60	0.00
A 391	DUE FROM OTHER FUNDS	331,404.94	0.00
A 410	DUE FROM STATE AND FEDERAL	60,056.41	0.00
A 510	ESTIMATED REVENUES	8,980,094.00	0.00
A 521	ENCUMBRANCES	142,964.90	0.00
A 522	APPROPRIATIONS	6,536,019.85	0.00
A 599	APPROPRIATED FUND BALANCE	451,952.99	0.00
A 600	ACCOUNTS PAYABLE	0.00	5,070.00
A 630	DUE TO OTHER FUNDS	0.00	148,090.47
A 632	DUE TO TEACHER'S RETIREMENT SYSTEM	0.00	363,128.66
A 637	DUE TO EMPLOYEES' RETIREMENT SYSTEM	0.00	35,867.00
A 806	Prepaid Expenses	0.00	39,612.96
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	197,886.56
A 821	RESERVE FOR ENCUMBRANCES	0.00	142,964.90
A 827	RESERVE FOR RETIREMENT CONTRIBUTION	0.00	787,603.78
A 861	RESERVE FOR PROPERTY LOSS	0.00	216,254.30
A 864	RESERVE FOR TAX CERTIORARI	0.00	47,689.93
A 867	RESERVE FOR EMPLOYEE BENEFITS/ACCRUED LB	0.00	142,069.74
A 878A	CAPITAL RESERVE 2016	0.00	427,200.74
A 878B	CAPITAL BUS RESERVE	0.00	258,632.10
A 878C	2017 Bus Reserve	0.00	338,588.02
A 882	RESERVE FOR REPAIRS	0.00	19,390.29
A 910	APPROPRIATED FUND BALANCE	0.00	231,999.88
A 911	UNAPPROPRIATED FUND BALANCE	0.00	219,091.50
A 912	Unrestricted Fund Balance	0.00	372,454.25
A 960	ESTIMATED APPROPRIATIONS	0.00	9,432,046.99
A 980	REVENUES	0.00	7,572,957.27
A Fund Totals:		20,998,599.34	20,998,599.34
Grand Totals:		20,998,599.34	20,998,599.34

ANDOVER CSD

Revenue Status Report From 7/1/2017 To 5/31/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	2,059,321.00	0.00	2,059,321.00	2,057,690.02	1,630.98
A 1085	SCHOOL TAX RELIEF REIMBURSEMENT	484,143.00	0.00	484,143.00	484,143.25	-0.25
A 1090	INTEREST AND PENALTIES ON REAL PROPERTY	2,600.00	0.00	2,600.00	0.00	2,600.00
A 1410	ADMISSIONS FROM INDIVIDUALS	700.00	0.00	700.00	0.00	700.00
A 2350	YOUTH SERVICES OTHER GOVTS	200.00	0.00	200.00	765.00	-565.00
A 2401	INTEREST AND EARNINGS	1,800.00	0.00	1,800.00	1,155.42	644.58
A 2401.100	SPECIAL AID INTEREST	0.00	0.00	0.00	0.80	-0.80
A 2401.200	INTEREST UNEMPLOYMENT	0.00	0.00	0.00	46.34	-46.34
A 2401.350	Capital Reserve 2016	0.00	0.00	0.00	172.54	-172.54
A 2401.400	INTEREST-TAX CERTIORARI	0.00	0.00	0.00	8.70	-8.70
A 2401.500	INTEREST - EMP. BENEFIT	0.00	0.00	0.00	32.81	-32.81
A 2401.600	INTEREST - CAPITAL	0.00	0.00	0.00	4.23	-4.23
A 2401.650	INTEREST - BUS RESERVE	0.00	0.00	0.00	87.22	-87.22
A 2401.660	2017 Bus Reserve	0.00	0.00	0.00	21.04	-21.04
A 2401.700	INTEREST - REPAIRS	0.00	0.00	0.00	0.97	-0.97
A 2401.800	INTEREST PROPERTY LOSS	0.00	0.00	0.00	54.58	-54.58
A 2401.900	INTEREST RETIREMENT CONTRIBUTION	0.00	0.00	0.00	294.57	-294.57
A 2701	REFUNDS OF PRIOR YEARS EXPENSES	500.00	0.00	500.00	1,770.00	-1,270.00
A 2770	UNCLASSIFIED REVENUES	20,000.00	0.00	20,000.00	42,943.06	-22,943.06
A 3101	BASIC FORMULA	4,866,363.00	0.00	4,866,363.00	3,737,991.55	1,128,371.45
A 3101.001	STATE AID - MEDICAID	5,000.00	0.00	5,000.00	22,458.06	-17,458.06
A 3101.002	EXCESS COST AID	76,219.00	0.00	76,219.00	278,440.50	-202,221.50
A 3101.004	HARDWARE & TECHNOLOGY	6,076.00	0.00	6,076.00	6,018.00	58.00
A 3102	LOTTERY AID	433,850.00	0.00	433,850.00	706,954.48	-273,104.48
A 3103	BOARD OF COOPERATIVE EDUC SERVICES	707,493.00	0.00	707,493.00	176,830.00	530,663.00
A 3260	TEXTBOOKS	17,329.00	0.00	17,329.00	4,456.00	12,873.00
A 3262	COMPUTER SOFTWARE AID	5,150.00	0.00	5,150.00	4,674.00	476.00
A 3263	LIBRARY AV LOAN PROGRAM AID	2,150.00	0.00	2,150.00	1,662.00	488.00
A 3820	YOUTH PROGRAMS	200.00	0.00	200.00	0.00	200.00
A 4601	MEDICAID ASSISTANCE	5,000.00	0.00	5,000.00	44,282.13	-39,282.13
A 5031	INTERFUND TRANSFERS	286,000.00	0.00	286,000.00	0.00	286,000.00
A Totals:		8,980,094.00	0.00	8,980,094.00	7,572,957.27	1,407,136.73



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
Grand Totals:		8,980,094.00	0.00	8,980,094.00	7,572,957.27	1,407,136.73

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.160-00-0000	BRD ED-NON INST-	2,777.00	0.00	2,777.00	2,541.12	0.00	235.88
A 1010.400-00-0000	BRD ED-CONT EXP-	7,160.00	0.00	7,160.00	6,124.00	757.00	279.00
A 1010.450-00-0000	BRD ED-MATERIALS & SUPPLIES	1,200.00	0.00	1,200.00	26.25	0.00	1,173.75
A 1010.490-00-0000	BOCES	3,450.00	-1,500.00	1,950.00	0.00	0.00	1,950.00
1010	BOARD OF EDUCATION	14,587.00	-1,500.00	13,087.00	8,691.37	757.00	3,638.63
A 1040.160-00-0000	DIST CLK-NON INST-	3,500.00	0.00	3,500.00	2,609.79	0.00	890.21
A 1040.200-00-0000	DIST CLK-EQUIP-	250.00	0.00	250.00	0.00	0.00	250.00
A 1040.400-00-0000	DIST CLK-CONT EXP-X-X	7,000.00	0.00	7,000.00	6,789.08	0.00	210.92
A 1040.450-00-0000	DIST CLK-MATERIALS & SUPPLIE	900.00	0.00	900.00	14.08	0.00	885.92
1040	DISTRICT CLERK	11,650.00	0.00	11,650.00	9,412.95	0.00	2,237.05
A 1060.400-00-0000	DIST MTG-CONT EXP-X-X	4,050.00	0.00	4,050.00	1,571.70	213.54	2,264.76
1060	DISTRICT MEETING	4,050.00	0.00	4,050.00	1,571.70	213.54	2,264.76
10		30,287.00	-1,500.00	28,787.00	19,676.02	970.54	8,140.44
A 1240.150-00-0000	CS ADM-INST SAL-X-X	145,000.00	0.00	145,000.00	133,846.08	0.00	11,153.92
A 1240.160-00-0000	CS ADM-NON INST-X-X	36,688.00	0.00	36,688.00	33,401.52	0.00	3,286.48
A 1240.161-00-0000	CS ADM-NON INST-X-X	850.00	0.00	850.00	0.00	0.00	850.00
A 1240.400-00-0000	CS ADM-CONT EXP-X-X	8,800.00	0.00	8,800.00	2,498.00	0.00	6,302.00
A 1240.450-00-0000	CS ADM-MATERIALS& SUPPLIES	2,300.00	0.00	2,300.00	323.61	0.00	1,976.39
1240	CHIEF SCHOOL ADMINISTRATOR	193,638.00	0.00	193,638.00	170,069.21	0.00	23,568.79
12		193,638.00	0.00	193,638.00	170,069.21	0.00	23,568.79
A 1310.150-00-0000	BSN ADM - INST. SALARY	82,620.00	0.00	82,620.00	75,948.65	0.00	6,671.35
A 1310.160-00-0000	BSN ADM-NON INST-X-X	35,291.00	0.00	35,291.00	32,565.28	0.00	2,725.72
A 1310.161-00-0000	BSN ADM-NON INST-X-X	20,490.00	0.00	20,490.00	18,512.64	0.00	1,977.36
A 1310.200-00-0000	EQUIPMENT	150.00	0.00	150.00	0.00	0.00	150.00
A 1310.400-00-0000	BSN ADM-CONT EXP-X-X	5,300.00	0.00	5,300.00	4,617.67	0.00	682.33
A 1310.450-00-0000	MATERIALS AND SUPPLIES	1,000.00	0.00	1,000.00	605.75	0.00	394.25
A 1310.490-00-0000	BSN ADM-SER BOCES-X-X	8,000.00	2,600.00	10,600.00	9,410.75	0.00	1,189.25
1310	BUSINESS ADMINISTRATION	152,851.00	2,600.00	155,451.00	141,660.74	0.00	13,790.26
A 1320.400-00-0000	AUDIT-CONT EXP-X-X	22,500.00	-7,000.00	15,500.00	12,078.00	0.00	3,422.00
1320	AUDITING	22,500.00	-7,000.00	15,500.00	12,078.00	0.00	3,422.00
A 1325.150-00-0000	District Treasurer Salary	19,762.00	0.00	19,762.00	18,350.64	0.00	1,411.36
1325	TREASURER	19,762.00	0.00	19,762.00	18,350.64	0.00	1,411.36
A 1330.400-00-0000	TAX COL-CONT EXP-X-X	3,250.00	0.00	3,250.00	2,415.94	0.00	834.06

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1330.450-00-0000</u>	TAX COL-MATERIALS & SUPPLIES	1,300.00	0.00	1,300.00	1,000.00	0.00	300.00
1330	TAX COLLECTOR						
	Fiscal Agent Fees	4,550.00	0.00	4,550.00	3,415.94	0.00	1,134.06
<u>A 1380.400-00-0000</u>		300.00	0.00	300.00	0.00	0.00	300.00
1380	FISCAL AGENT FEE	300.00	0.00	300.00	0.00	0.00	300.00
13							
	LEGL-CONT EXP-X-X	199,963.00	-4,400.00	195,563.00	175,505.32	0.00	20,057.68
<u>A 1420.400-00-0000</u>		15,000.00	7,000.00	22,000.00	21,069.30	0.00	930.70
1420	LEGAL						
	PERSL-SER BOCES-X-X	15,000.00	7,000.00	22,000.00	21,069.30	0.00	930.70
<u>A 1430.490-00-0000</u>		85,700.00	10,000.00	95,700.00	84,741.29	0.00	10,958.71
1430	PERSONNEL						
	BOCES P.INF. SERVICES	85,700.00	10,000.00	95,700.00	84,741.29	0.00	10,958.71
<u>A 1480.490-00-0000</u>		12,000.00	1,000.00	13,000.00	11,409.41	0.00	1,590.59
1480	PUBLIC INFORMATION & SERVICES						
		12,000.00	1,000.00	13,000.00	11,409.41	0.00	1,590.59
14							
	OP PLNT-NON INST-X-X	112,700.00	18,000.00	130,700.00	117,220.00	0.00	13,480.00
<u>A 1620.160-00-0000</u>		246,586.00	0.00	246,586.00	226,587.45	0.00	19,998.55
A 1620.200-00-0000	OP PLNT-EQUIP-X-X	86,500.00	0.00	86,500.00	75,743.98	0.00	10,756.02
<u>A 1620.400-00-0000</u>		63,900.00	30,000.00	93,900.00	56,931.74	29,214.70	7,753.56
A 1620.400-00-0000	OP PLNT-CONT EXP-X-X	77,600.00	5,000.00	82,600.00	56,142.44	22,248.00	4,209.56
<u>A 1620.450-00-0000</u>		15,960.00	200.00	16,160.00	14,284.53	0.00	1,875.47
A 1620.490-00-0000	OP PLNT-SER BOCES-X-X	60,000.00	-15,000.00	45,000.00	33,709.36	7,541.20	3,749.44
<u>A 1620.500-00-0000</u>		60,000.00	-10,000.00	50,000.00	42,671.06	7,328.94	0.00
A 1620.510-00-0000	OP PLANT - ELECTRIC	5,000.00	0.00	5,000.00	2,178.00	2,098.40	723.60
<u>A 1620.520-00-0000</u>		14,300.00	-5,200.00	9,100.00	3,973.43	1,416.57	3,710.00
A 1620.530-00-0000	OP PLANT - TELEPHONE	629,846.00	5,000.00	634,846.00	512,221.99	69,847.81	52,776.20
1620	OPERATION OF PLANT						
	CNTL DA-SER BOCES-X-X	324,175.00	31,400.00	355,575.00	294,734.37	0.00	60,840.63
<u>A 1680.490-00-0000</u>		324,175.00	31,400.00	355,575.00	294,734.37	0.00	60,840.63
1680	CENTRAL DATA PROCESSING						
		324,175.00	31,400.00	355,575.00	294,734.37	0.00	60,840.63
16							
	UN INS-CONT EXP-X-X	954,021.00	36,400.00	990,421.00	806,956.36	69,847.81	113,616.83
<u>A 1910.400-00-0000</u>		55,450.00	-5,000.00	50,450.00	46,699.00	0.00	3,751.00
1910	UNALLOCATED INSURANCE						
	SCH ASSOC-CONT EXP-X-X	55,450.00	-5,000.00	50,450.00	46,699.00	0.00	3,751.00
<u>A 1920.400-00-0000</u>		1,800.00	0.00	1,800.00	1,395.00	0.00	405.00
1920	SCHOOL ASSOCIATION DUES						
	REF PRP TX-CONT EXP-X-X	3,000.00	-1,000.00	2,000.00	0.00	0.00	2,000.00
<u>A 1964.400-00-0000</u>		3,000.00	-1,000.00	2,000.00	0.00	0.00	2,000.00
1964	REFUND ON REAL PROPERTY TAXES						
	ADM-BOCES-SER BOCES-X-X	41,469.00	0.00	41,469.00	34,758.65	0.00	6,710.35
<u>A 1981.490-00-0000</u>		41,469.00	0.00	41,469.00	34,758.65	0.00	6,710.35
1981	BOCES ADMINISTRATIVE COSTS						

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1983.490-00-0000</u>	BOCES CAP-SER BOCES-X-X	57,283.00	0.00	57,283.00	51,316.02	0.00	5,966.98
1983							
19		57,283.00	0.00	57,283.00	51,316.02	0.00	5,966.98
		159,002.00	-6,000.00	153,002.00	134,168.67	0.00	18,833.33
1		1,649,611.00	42,500.00	1,692,111.00	1,423,595.58	70,818.35	197,697.07
<u>A 2010.150-00-0000</u>	CURR DEV-INST SAL-X-X	34,145.00	7,500.00	41,645.00	35,823.60	0.00	5,821.40
<u>A 2010.490-00-0000</u>	BOCES - CURRICULUM DEVELOP.	2,650.00	100.00	2,750.00	2,380.23	0.00	369.77
2010							
<u>A 2020.150-00-0000</u>	CURRICULUM DEVEL & SUPERVISION	36,795.00	7,600.00	44,395.00	38,203.83	0.00	6,191.17
<u>A 2020.400-00-0000</u>	PRINCIPAL -INST SAL-X-X	85,270.00	0.00	85,270.00	78,710.88	0.00	6,559.12
<u>A 2020.450-00-0000</u>	PRIN SCHL-CONT EXP-X-X	5,700.00	-1,200.00	4,500.00	781.00	0.00	3,719.00
	PRIN SCHL-MAT. & SUPPLIES	1,260.00	0.00	1,260.00	156.99	0.00	1,103.01
2020							
<u>A 2070.400-00-0000</u>	SUPERVISION-REGULAR SCHOOL	92,230.00	-1,200.00	91,030.00	79,648.87	0.00	11,381.13
<u>A 2070.490-00-0000</u>	INSERVICE/TRAINING	5,860.00	0.00	5,860.00	3,041.57	0.00	2,818.43
	BOCES INSERVICE TRAINING	103,052.00	56,000.00	159,052.00	145,455.35	0.00	13,596.65
2070							
	INSERVICE TRAINING-INSTRUCTION	108,912.00	56,000.00	164,912.00	148,496.92	0.00	16,415.08
20							
<u>A 2110.120-00-0000</u>	REG SCH-TCH K-6-X-X	237,937.00	62,400.00	300,337.00	266,349.62	0.00	33,987.38
<u>A 2110.130-00-0000</u>	REG SCH-TCH 7-12-X-X	845,780.00	-26,500.00	819,280.00	593,002.80	0.00	226,277.20
<u>A 2110.131-50-0000</u>	REG SCH-TCH 7-12-X-X	850,700.00	0.00	850,700.00	625,351.37	0.00	225,348.63
<u>A 2110.131-60-0000</u>	TUTORING	4,000.00	0.00	4,000.00	1,540.50	0.00	2,459.50
<u>A 2110.140-00-0000</u>	REG SCH-SUBS-X-X	300.00	0.00	300.00	0.00	0.00	300.00
<u>A 2110.150-00-0000</u>	REG SCHOOL INST SALARIES	65,000.00	0.00	65,000.00	52,443.23	0.00	12,556.77
<u>A 2110.160-00-0000</u>	REG SCH-NON INST-X-X	0.00	10,000.00	10,000.00	10,512.16	0.00	-512.16
<u>A 2110.200-00-0000</u>	REG SCH-EQUIP-X-X	35,067.00	9,400.00	44,467.00	38,946.61	0.00	5,520.39
<u>A 2110.400-00-0000</u>	REG SCH-CONT EXP-X-X	22,425.00	-3,000.00	19,425.00	19,178.05	209.95	37.00
<u>A 2110.400-01-0000</u>	REG SCH-CONT EXP-X-X	19,500.00	-4,000.00	15,500.00	8,492.31	395.97	6,611.72
<u>A 2110.400-06-0000</u>	REG SCH-CONT EXP-X-X	12,854.00	0.00	12,854.00	2,666.36	708.54	9,479.10
<u>A 2110.400-26-0000</u>	REG SCH-CONT EXP-X-X	5,750.00	0.00	5,750.00	0.00	0.00	5,750.00
<u>A 2110.400-27-0000</u>	REG SCH-CONT EXP-X-X	5,530.00	0.00	5,530.00	1,343.55	0.00	4,186.45
<u>A 2110.450-00-0000</u>	REG SCH-CONT EXP-X-X	2,765.00	0.00	2,765.00	1,877.30	0.00	887.70
<u>A 2110.450-01-0000</u>	REG SCH. MAT. & SUPPLIES	25,200.00	-100.00	25,100.00	21,160.05	361.57	3,578.38
<u>A 2110.450-02-0000</u>	REG SCH-MAT. & SUPPLIES	1,022.00	0.00	1,022.00	943.83	0.00	78.17
<u>A 2110.450-03-0000</u>	REG SCH-MAT & SUPPLIES	572.00	0.00	572.00	542.43	0.00	29.57
<u>A 2110.450-04-0000</u>	REG SCH-MAT. & SUPPLIES	225.00	0.00	225.00	194.72	0.00	30.28
	REG SCH-MAT. & SUPPLIES	523.00	0.00	523.00	497.95	0.00	25.05

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A 2110.450-05-0000	REG SCH-MAT. & SUPPLIES	523.00	0.00	523.00	78.92	254.60	189.48
A 2110.450-06-0000	REG SCH-MAT. & SUPPLIES	1,600.00	0.00	1,600.00	1,077.54	235.68	286.78
A 2110.450-07-0000	REG SCH-MAT. & SUPPLIES	536.00	0.00	536.00	327.94	0.00	208.06
A 2110.450-08-0000	REG SCH-MAT. & SUPPLIES	0.00	2,000.00	2,000.00	109.53	28.70	1,861.77
A 2110.450-09-0000	REG SCH-MAT. & SUPPLIES	333.00	0.00	333.00	276.76	0.00	56.24
A 2110.450-11-0000	REG SCH-MAT. & SUPPLIES	325.00	0.00	325.00	274.96	50.04	0.00
A 2110.450-12-0000	REG SCH-MAT. & SUPPLIES	303.00	0.00	303.00	109.99	0.00	193.01
A 2110.450-15-0000	REG SCH-MAT. & SUPPLIES	4,360.00	0.00	4,360.00	4,114.52	0.00	245.48
A 2110.450-17-0000	REG SCH-MAT. & SUPPLIES	875.00	0.00	875.00	822.21	0.00	52.79
A 2110.450-19-0000	REG SCH-MAT. & SUPPLIES	228.00	0.00	228.00	43.88	0.00	184.12
A 2110.450-20-0000	REG SCH-MAT. & SUPPLIES	604.00	0.00	604.00	407.56	0.00	196.44
A 2110.450-22-0000	REG SCH-MAT. & SUPPLIES	1,490.00	0.00	1,490.00	1,490.00	0.00	0.00
A 2110.450-23-0000	REG SCH-MAT. & SUPPLIES	6,400.00	0.00	6,400.00	6,389.98	0.00	10.02
A 2110.450-24-0000	REG SCH-MAT. & SUPPLIES	500.00	0.00	500.00	383.10	0.00	116.90
A 2110.450-26-0000	REG SCH-MAT. & SUPPLIES	1,450.00	0.00	1,450.00	1,417.93	32.06	0.01
A 2110.450-27-0000	REG SCH-MAT. & SUPPLIES	1,410.00	0.00	1,410.00	1,217.33	192.60	0.07
A 2110.450-29-0000	REG SCH-MAT. & SUPPLIES	3,250.00	0.00	3,250.00	2,420.70	0.00	829.30
A 2110.450-31-0000	REG SCH-MAT. & SUPPLIES	565.00	0.00	565.00	547.93	0.00	17.07
A 2110.450-32-0000	REG SCH-MAT. & SUPPLIES	75.00	0.00	75.00	0.00	0.00	75.00
A 2110.450-33-0000	REG SCH-MAT. & SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.450-34-0000	REG SCH-MAT. & SUPPLIES	255.00	0.00	255.00	153.90	0.00	101.10
A 2110.450-35-0000	REG SCH-MAT. & SUPPLIES	285.00	0.00	285.00	248.30	0.00	36.70
A 2110.450-36-0000	REG SCH-MAT. & SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.450-39-0000	REG SCH-MAT. & SUPPLIES	400.00	0.00	400.00	367.34	0.00	32.66
A 2110.450-41-0000	REG SCH-MAT. & SUPPLIES	530.00	0.00	530.00	527.60	0.00	2.40
A 2110.450-42-0000	REG SCH-MAT. & SUPPLIES	236.00	0.00	236.00	220.48	0.00	15.52
A 2110.450-47-0000	REG SCH-MAT. & SUPPLIES	400.00	0.00	400.00	368.48	0.00	31.52
A 2110.450-50-0000	REG SCH-MAT. & SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.450-57-0000	REG SCH-MAT. & SUPPLIES	1,650.00	0.00	1,650.00	1,548.33	0.00	101.67
A 2110.450-75-0000	Miscellaneous Teacher Supplies	1,000.00	0.00	1,000.00	964.88	0.00	35.12
A 2110.480-00-0000	REG SCH-TEXTBOOKS-X-X	11,750.00	0.00	11,750.00	9,575.30	2,131.67	43.03
A 2110.480-01-0000	REG SCH-TEXTBOOKS-X-X	700.00	0.00	700.00	143.51	0.00	556.49
A 2110.490-00-0000	REG SCH-SER BOCES-X-X	119,200.00	32,720.00	151,920.00	122,190.56	13,161.86	16,567.58

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2110	TEACHING-REGULAR SCHOOL	*	2,058,746.00	2,079,266.00	1,536,512.68	17,763.24	524,990.08
21		**	2,058,746.00	2,079,266.00	1,536,512.68	17,763.24	524,990.08
<u>A 2250.150-00-0000</u>	HC CHILD-INST SAL-X-X		312,885.00		239,685.37	0.00	73,199.63
<u>A 2250.150-00-2270</u>	HC CHILD-INST SAL-X-X		0.00	0.00	0.00	0.00	0.00
<u>A 2250.160-00-0000</u>	HC CHILD-NON INST-X-X		108,056.00	108,056.00	72,433.41	0.00	35,622.59
<u>A 2250.200-00-0000</u>	HC CHILD-EQUIP-X-X		1,525.00	1,525.00	1,452.00	0.00	73.00
<u>A 2250.400-00-0000</u>	HC CHILD-CONT EXP-X-X		48,040.00	-15,400.00	26,488.94	765.80	5,385.26
<u>A 2250.450-00-0000</u>	HC CHILD-MATERIALS & SUPPLIE		2,870.00	100.00	2,815.19	0.00	154.81
<u>A 2250.470-00-0000</u>	TUITION		120,000.00	36,000.00	127,236.07	13,232.53	15,531.40
<u>A 2250.490-00-0000</u>	HC CHILD-SER BOCES-X-X		310,707.00	-50,000.00	214,392.49	0.00	46,314.51
2250	PROGRAMS-STUDENTS W/ DISABIL	*	904,083.00	874,783.00	684,503.47	13,998.33	176,281.20
<u>A 2280.490-00-0000</u>	BOCES OCCUPATIONAL EDUCATION		214,600.00	0.00	194,246.43	0.00	20,353.57
2280	OCCUPATIONAL EDUCATION	*	214,600.00	0.00	194,246.43	0.00	20,353.57
22		**	1,118,683.00	-29,300.00	878,749.90	13,998.33	196,634.77
<u>A 2330.490-00-0000</u>	BOCES TEACHING-SUMMER SCHOOL		14,800.00	1,280.00	16,080.00	0.00	0.00
2330	TEACHING-SPECIAL SCHOOLS	*	14,800.00	1,280.00	16,080.00	0.00	0.00
23		**	14,800.00	1,280.00	16,080.00	0.00	0.00
<u>A 2610.150-00-0000</u>	LIB AUDIO-INST SAL-X-X		51,000.00	0.00	34,346.11	0.00	16,653.89
<u>A 2610.400-00-0000</u>	LIB AUDIO-CONT EXP-X-X		1,050.00	0.00	1,030.21	0.00	19.79
<u>A 2610.450-00-0000</u>	LIB AUDIO-MAT. & SUPPLIES		2,420.00	0.00	2,381.70	33.31	4.99
<u>A 2610.490-00-0000</u>	LIB AUDIO-SER BOCES-X-X		33,080.00	0.00	27,969.53	0.00	5,110.47
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	87,550.00	0.00	65,727.55	33.31	21,789.14
<u>A 2630.160-00-0000</u>	COMPUTER NON TEACHING		48,989.00	0.00	44,479.60	0.00	4,509.40
<u>A 2630.200-00-0000</u>	COMP INST-EQUIP-X-X		57,800.00	61,390.00	24,574.60	17,858.18	76,757.22
<u>A 2630.400-00-0000</u>	COMP INST-CONT EXP-X-X		520.00	0.00	0.00	0.00	520.00
<u>A 2630.450-00-0000</u>	COMP INST-MATERIALS&SUPPLIES		3,500.00	0.00	2,739.75	523.30	236.95
<u>A 2630.461-00-0000</u>	Software		10,973.00	0.00	7,334.65	520.99	3,117.36
<u>A 2630.490-00-0000</u>	BOCES - TECHNOLOGY		181,495.00	-88,400.00	60,981.60	0.00	32,113.40
2630	COMPUTER ASSISTED INSTRUCTION	*	303,277.00	-27,010.00	140,110.20	18,902.47	117,254.33
26		**	390,827.00	-27,010.00	205,837.75	18,935.78	139,043.47
<u>A 2805.160-00-0000</u>	ATTENDANCE		10,070.00	0.00	8,069.51	0.00	2,000.49
2805	ATTENDANCE-REGULAR SCHOOL	*	10,070.00	0.00	8,069.51	0.00	2,000.49
<u>A 2810.150-00-0000</u>	GUID R SCH-INST SAL-X-X		66,800.00	0.00	45,930.86	0.00	20,869.14

ANDOVER CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 5/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2810.160-00-0000	GUID R SCH-NON INST-X-X	15,316.00	0.00	15,316.00	14,043.30	0.00	1,272.70
A 2810.400-00-0000	GUID R SCH-CONT EXP-X-X	3,350.00	0.00	3,350.00	2,211.08	0.00	1,138.92
A 2810.450-00-0000	GUID R SCH-MATERIALS & SUPPL	1,150.00	0.00	1,150.00	1,137.33	0.00	12.67
2810	GUIDANCE-REGULAR SCHOOL	86,616.00	0.00	86,616.00	63,322.57	0.00	23,293.43
A 2815.160-00-0000	HLTH R SCH-NON INST-X-X	52,627.00	0.00	52,627.00	37,271.35	0.00	15,355.65
A 2815.400-00-0000	HLTH R SCH-CONT EXP-X-X	5,480.00	0.00	5,480.00	1,113.00	204.00	4,163.00
A 2815.450-00-0000	HLTH R SCH-MATERIALS & SUPPL	850.00	0.00	850.00	524.80	0.00	325.20
2815	HEALTH SERVICES-REGULAR SCHOOL	58,957.00	0.00	58,957.00	38,909.15	204.00	19,843.85
A 2820.150-00-0000	PSYCH-INST SAL-X-X	62,380.00	0.00	62,380.00	46,202.69	0.00	16,177.31
A 2820.400-00-0000	PSYCH-CONT EXP-X-X	1,900.00	0.00	1,900.00	1,537.85	202.38	159.77
A 2820.450-00-0000	PSYCH-MATERIALS & SUPPLIES	1,100.00	0.00	1,100.00	1,017.29	0.00	82.71
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	65,380.00	0.00	65,380.00	48,757.83	202.38	16,419.79
A 2825.150-00-0000	SOCIAL WORK SERVICES	75,000.00	-10,000.00	65,000.00	45,247.74	0.00	19,752.26
A 2825.160-00-0000	Community Schools Non-instructional	16,000.00	0.00	16,000.00	3,924.03	0.00	12,075.97
A 2825.200-00-0000	Community Schools Equipment	10,000.00	4,000.00	14,000.00	10,564.91	3,332.02	103.07
A 2825.400-00-0000	SOCIAL WORK/COMMUNITY SCHOOLS	31,500.00	-5,000.00	26,500.00	7,668.98	2,474.60	16,356.42
A 2825.450-00-0000	COMMUNITY SCHOOLS MATERIALS & SUPPLIES	10,000.00	5,000.00	15,000.00	11,210.95	0.00	3,789.05
2825	SOCIAL WORK SRVC-REG SCHOOL	142,500.00	-6,000.00	136,500.00	78,616.61	5,806.62	52,076.77
A 2850.150-00-0000	COCURR ACT-INST SAL-X-X	54,895.00	0.00	54,895.00	2,385.50	0.00	52,509.50
A 2850.160-00-0000	COCURR ACT-NON INST-X-X	5,000.00	0.00	5,000.00	3,158.75	0.00	1,841.25
A 2850.400-00-0000	COCURR ACT-CONT EXP-X-X	805.00	0.00	805.00	659.24	0.00	145.76
A 2850.450-00-0000	COCURR ACT-MATERIALS & SUPPL	1,705.00	0.00	1,705.00	498.48	61.25	1,145.27
2850	CO-CURRICULAR ACTIV-REG SCHL	62,405.00	0.00	62,405.00	6,701.97	61.25	55,641.78
A 2855.150-00-0000	INT ATH-INST SAL-X-X	36,000.00	0.00	36,000.00	17,302.15	0.00	18,697.85
A 2855.160-00-0000	INT ATH-NON INST-X-X	45,000.00	0.00	45,000.00	31,759.99	0.00	13,240.01
A 2855.200-00-0000	INT ATH-EQUIP-X-X	3,910.00	-1,000.00	2,910.00	0.00	0.00	2,910.00
A 2855.400-00-0000	INT ATH-CONT EXP-X-X	25,860.00	0.00	25,860.00	17,444.47	0.00	8,415.53
A 2855.450-00-0000	INT ATH-MATERIALS&SUPPLIES	19,490.00	0.00	19,490.00	15,467.61	1,531.47	2,490.92
A 2855.490-00-0000	INT ATH-SER BOCES-X-X	3,035.00	0.00	3,035.00	2,118.29	0.00	916.71
2855	INTERSCHOL ATHLETICS-REG SCHL	133,295.00	-1,000.00	132,295.00	84,092.51	1,531.47	46,671.02
28		559,223.00	-7,000.00	552,223.00	328,470.15	7,805.72	215,947.13
2		4,380,216.00	20,890.00	4,401,106.00	3,232,000.10	58,503.07	1,110,602.83
A 5510.160-00-0000	TRANS-D-NON INST-X-X	213,624.00	0.00	213,624.00	203,264.03	0.00	10,359.97

ANDOVER CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 5/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 5510.200-00-0000	TRANS-D-EQUIP-X-X	17,500.00	6,100.00	23,600.00	23,158.45	0.00	441.55
A 5510.210-00-0000	TRANS-D-PURCH BUS-X-X	135,000.00	120,646.99	255,646.99	250,183.78	0.00	5,463.21
A 5510.400-00-0000	TRANS-D-CONT EXP-X-X	44,210.00	0.00	44,210.00	22,391.43	678.00	21,140.57
A 5510.440-00-0000	TRANS-D-TIRES EXP	5,000.00	0.00	5,000.00	294.00	0.00	4,706.00
A 5510.450-00-0000	TRANS-D-MATERIALS & SUPPLIES	7,156.00	0.00	7,156.00	3,799.19	2,988.61	368.20
A 5510.451-00-0000	TRANS-D-AUTO PARTS	12,000.00	0.00	12,000.00	5,678.69	5,860.56	460.75
A 5510.455-00-0000	TRANS-D GASOLINE	48,000.00	0.00	48,000.00	29,150.95	0.00	18,849.05
A 5510.456-00-0000	TRANS-D OILS & LUB	3,000.00	0.00	3,000.00	74.94	0.00	2,925.06
A 5510.490-00-0000	TRANS-D-SER BOCES-X-X	3,605.00	0.00	3,605.00	3,087.05	0.00	517.95
A 5510.500-00-0000	TRANS INSURANCE	8,600.00	750.00	9,350.00	9,330.00	0.00	20.00
5510	DISTRICT TRANSPORT-MEDICAID	497,695.00	127,496.99	625,191.99	550,412.51	9,527.17	65,252.31
A 5530.400-00-0000	GARG-CONT EXP-X-X	6,850.00	-750.00	6,100.00	1,620.73	486.00	3,993.27
A 5530.450-00-0000	GARG-MATERIALS & SUPPLIES	2,000.00	0.00	2,000.00	647.98	0.00	1,352.02
A 5530.500-00-0000	GARAGE - FUEL	7,000.00	0.00	7,000.00	2,563.92	1,436.08	3,000.00
A 5530.510-00-0000	GARAGE - ELECTRIC	4,000.00	0.00	4,000.00	2,482.31	495.69	1,022.00
A 5530.520-00-0000	GARAGE - WATER & SEWER	700.00	0.00	700.00	383.60	138.40	178.00
A 5530.530-00-0000	GARAGE - TELEPHONE	3,700.00	0.00	3,700.00	3,277.07	422.93	0.00
5530	GARAGE BUILDING	24,250.00	-750.00	23,500.00	10,975.61	2,979.10	9,545.29
55		521,945.00	126,746.99	648,691.99	561,388.12	12,506.27	74,797.60
5		521,945.00	126,746.99	648,691.99	561,388.12	12,506.27	74,797.60
A 9010.800-00-0000	ST RET-EMP BENEFI-X-X	140,000.00	0.00	140,000.00	129,815.00	0.00	10,185.00
9010	STATE RETIREMENT	140,000.00	0.00	140,000.00	129,815.00	0.00	10,185.00
A 9020.800-00-0000	TCH RET-EMP BENEFI-X-X	400,000.00	-2,000.00	398,000.00	0.00	0.00	398,000.00
9020	TEACHERS' RETIREMENT	400,000.00	-2,000.00	398,000.00	0.00	0.00	398,000.00
A 9030.800-00-0000	SS-EMP BENEFI-X-X	255,000.00	0.00	255,000.00	208,373.98	0.00	46,626.02
9030	SOCIAL SECURITY	255,000.00	0.00	255,000.00	208,373.98	0.00	46,626.02
A 9040.490-00-0000	WORK COMP-SER BOCES-X-X	28,000.00	0.00	28,000.00	27,291.00	0.00	709.00
9040	WORKERS' COMPENSATION	28,000.00	0.00	28,000.00	27,291.00	0.00	709.00
A 9050.800-00-0000	UNEMP-EMP BENEFI-X-X	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9050	UNEMPLOYMENT INSURANCE	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 9060.800-00-0000	HLTH INS-EMP BENEFI-X-X	802,733.00	-67,490.00	735,243.00	707,404.33	1,137.21	26,701.46
9060	HOSPITAL, MEDICAL & DENTAL INS	802,733.00	-67,490.00	735,243.00	707,404.33	1,137.21	26,701.46
A 9089.150-01-0000	Vacation Buyout	11,400.00	0.00	11,400.00	-62.50	0.00	11,462.50

ANDOVER CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 5/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9089.160-01-0000	Vacation Buyout	2,125.00	0.00	2,125.00	0.00	0.00	2,125.00
9089	OTHER	13,525.00	0.00	13,525.00	-62.50	0.00	13,587.50
90		1,649,258.00	-69,490.00	1,579,768.00	1,072,821.81	1,137.21	505,808.98
A 9711.600-00-0000	SB SCH CON PRIN INDEB X DISTRICT	800,000.00	0.00	800,000.00	34,092.36	0.00	765,907.64
A 9711.700-00-0000	SB SCH CON INT INDEBT X DISTRICT	102,870.00	0.00	102,870.00	12,121.88	0.00	90,748.12
9711		902,870.00	0.00	902,870.00	46,214.24	0.00	856,655.76
97		902,870.00	0.00	902,870.00	46,214.24	0.00	856,655.76
A 9901.930-00-0000	INTERFUND TRANSFERS	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
9901	TRANSFER TO SPECIAL AID	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
A 9902.930-00-0000	INTERFUND TRANSFERS	200,000.00	0.00	200,000.00	200,000.00	0.00	0.00
9902	TRANSFER TO RISK RETENTION	200,000.00	0.00	200,000.00	200,000.00	0.00	0.00
99		207,500.00	0.00	207,500.00	200,000.00	0.00	7,500.00
9		2,759,628.00	-69,490.00	2,690,138.00	1,319,036.05	1,137.21	1,369,964.74
Fund ATotals:		9,311,400.00	120,646.99	9,432,046.99	6,536,019.85	142,964.90	2,753,062.24
Grand Totals:		9,311,400.00	120,646.99	9,432,046.99	6,536,019.85	142,964.90	2,753,062.24

Andover Central School
Reserve Bank Reconciliation Summary
Treasurer's Monthly Report - Detail
For the Month Ending May 31, 2018

Books		Employee Accrued Benefit	Tax Certiorari	Property Loss	Capital Reserve 2005	Capital Reserve 2016	Repair Reserve	Unemployment Reserve	Retirement Contribution	Bus Reserve 2016	Bus Reserve 2017	Total
Cash Balance 4/30/2018		\$ 142,069.74	\$ 47,689.93	\$ 216,254.30	\$ -	\$ 427,200.74	\$ 19,390.29	\$ 197,891.85	\$ 720,113.78	\$ 259,632.10	\$ 339,588.02	\$ 2,369,830.75
Receipts:		\$ 3.62	\$ 0.81	\$ 5.51	\$ -	\$ 18.15	\$ 0.17	\$ 5.05	\$ 30.58	\$ 11.01	\$ -	\$ 74.90
Interest		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dividends		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
Transfers		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000.00)	\$ (3,000.00)
Payment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Balance 05/31/18		\$ 142,073.36	\$ 47,690.74	\$ 216,259.81	\$ -	\$ 427,218.89	\$ 19,390.46	\$ 197,896.90	\$ 720,144.36	\$ 258,643.11	\$ 338,588.02	\$ 2,367,905.65
Bank												
Bank Balance 5/31/2018		\$ 142,073.36	\$ 47,690.74	\$ 216,259.81	\$ -	\$ 427,218.89	\$ 19,390.46	\$ 197,896.90	\$ 720,144.36	\$ 258,643.11	\$ 338,588.02	\$ 2,367,905.65
Deposits-In-Transit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outstanding Checks		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bank Balance 5/31/2018		\$ 142,073.36	\$ 47,690.74	\$ 216,259.81	\$ -	\$ 427,218.89	\$ 19,390.46	\$ 197,896.90	\$ 720,144.36	\$ 258,643.11	\$ 338,588.02	\$ 2,367,905.65

**STEBEN TRUST
GENERAL SAVINGS
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 55,846.87

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
------	--------	--------

Taxes	\$	-
Transfer	\$	-
Steuben Interest	\$	4.74

Total Deposits	\$	<u>4.74</u>
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Total Receipts, including balance	\$	55,851.61
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DISBURSEMENTS MADE DURING MONTH

Transfer to GF Checking	\$	-
Tax Fees	\$	-
Wire Transfer to Depository Trust	\$	-
Check Charge	\$	-

Total amount of checks issued and debit charges	\$	<u>-</u>
---	----	----------

Cash Balance as shown by records	\$	<u>55,851.61</u>
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmt, end of month	\$	55,851.61
---	----	-----------

Less total of outstanding checks (See list on reverse side of report)	\$	<u>-</u>
--	----	----------

Net Balance in bank (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	\$	55,851.61
--	----	-----------

Amount of receipts undeposited (add) (See reverse side of report)	\$	-
--	----	---

Total available balance - deposit in transit (Must agree with Cash Balance above if there is a true reconciliation)	\$	<u>55,851.61</u>
--	----	------------------

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

August 13, 2018

Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled

[Signature]
TREASURER OF SCHOOL DISTRICT

**STEBEN TRUST
GENERAL FUND
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 129,001.44

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
05/01/18	Transfer from FSB State Aid Savings	\$ 400,000.00
05/02/18	Tax relevy	\$ 258.09
05/03/18	Medicaid Reimbursement	\$ 21,824.07
05/09/18	CA BOCES Sub Reimbursement	\$ 1,549.00
05/10/18	FSA	\$ 1,158.65
05/10/18	Employee Health Insurance	\$ 2,827.65
05/23/18	Transfer from FSB State Aid Savings	\$ 500,000.00
05/29/18	FSA	\$ 1,158.65
05/29/18	Employee Health Insurance	\$ 2,815.96
05/31/18	Lost Library Book	\$ 4.99
05/31/18	Interest	\$ 42.77
05/31/18	Bank error correction	\$ 0.30

Total Deposits \$ 931,640.13

Total Receipts, including balance \$ 1,060,641.57

DISBURSEMENTS MADE DURING MONTH

Check 161008 to Check 161120	\$ 345,877.66
Transfer to Flex	\$ 42,744.00
Transfer to Payroll	\$ 290,726.50
Transfer to Federal	\$ -
Transfer to Lunch	\$ 8,131.96

Total amount of checks issued and debit charges \$ 687,480.12

Cash Balance as shown by records \$ 373,161.45

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmt, end of month \$ 470,478.03

Less total of outstanding checks \$97,316.58

(See list on reverse side of report)

Adjust for pending transfer

Net Balance in bank

(Should agree with Cash Balance ABOVE unless
there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ -
(See reverse side of report)

Total available balance \$ 373,161.45

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

August 13, 20 18

Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.

[Signature]
TREASURER OF SCHOOL DISTRICT

**FIVE STAR
GENERAL FUND
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 2,094,666.09

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount	
05/11/18	From Breakfast/Lunch/Snack	\$ 11,474.00	
05/30/18	General Aid	\$ 603,258.45	
05/31/18	Interest	\$ 66.72	
Total Deposits			\$614,799.17
			\$ 2,709,465.26

DISBURSEMENTS MADE

Transfer to Lunch	
Transfer to Capital Project	\$ 65,069.20
Transfer to Capital Project	
Transfer to General Fund	\$ 900,000.00
Transfer to Lunch	\$ 24,563.00
Transfer to Federal Fund	\$ 31,846.12
Transfer to 2017 Bus Reserve	

Total amount of checks issued and debit charges \$ 1,021,478.32 1,021,478.32

\$ 1,687,986.94

Cash Balance as shown by records

RECONCI Balance as given on bank stmt, end of month \$ 1,687,986.94

Less total of outstanding checks
(See list on reverse side of report)

Net Balance in bank
(Should agree with Cash Balance ABOVE unless
there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add)
(See reverse side of report)

Total available balance \$ 1,687,986.94
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

August 13, 20 18
Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.


TREASURER OF SCHOOL DISTRICT

ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits
C 200	SCHOOL LUNCH CASH	44,364.30	0.00
C 380	ACCOUNTS RECEIVABLE	2,387.46	0.00
C 391	DUE FROM OTHER FUNDS	21,220.96	0.00
C 445	INVENTORY OF MATERIALS AND SUPPLIES	3,246.31	0.00
C 446	FOOD INVENTORY	7,485.68	0.00
C 446.10	FOOD INVENTORY	3,068.28	0.00
C 446.20	FOOD INVENTORY	2,024.14	0.00
C 510	ESTIMATED REVENUES	213,060.00	0.00
C 521	ENCUMBRANCES	14,152.55	0.00
C 522	EXPENDITURES	162,968.31	0.00
C 630	DUE TO OTHER FUNDS	0.00	32,694.96
C 631	DUE TO OTHER GOVERNMENTS	0.00	2,689.95
C 691	Deferred Revenue	0.00	3,595.39
C 806	Non-spendable Fund Balance	0.00	15,792.50
C 821	RESERVE FOR ENCUMBRANCES	0.00	14,152.55
C 915	Assigned Unappropriated Fund Balance	0.00	36,549.16
C 960	APPROPRIATIONS	0.00	213,060.00
C 980	REVENUE	0.00	155,443.48
C Fund Totals:		473,977.99	473,977.99
Grand Totals:		473,977.99	473,977.99

ANDOVER CSD

Revenue Status Report From 7/1/2017 To 5/31/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1440	SALE REIM. BREAKFAST	4,625.00	0.00	4,625.00	3,925.00	700.00
C 1440.100	SALE REIM. LUNCH	23,628.00	0.00	23,628.00	22,406.85	1,221.15
C 1445	OTHER FOOD BREAKFAST	5,593.00	0.00	5,593.00	4,353.05	1,239.95
C 1445.100	OTHER FOOD SALES LUNCH	12,284.00	0.00	12,284.00	13,448.25	-1,164.25
C 1445.200	OTHER ADULT BREAKFAST	1,348.00	0.00	1,348.00	701.77	646.23
C 1445.201	OTHER ADULT LUNCH	7,150.00	0.00	7,150.00	4,583.90	2,566.10
C 2401	INTEREST AND EARNINGS	10.00	0.00	10.00	32.68	-22.68
C 2770	OTHER MISC. SALES	12,112.00	0.00	12,112.00	6,670.84	5,441.16
C 2770.001	CASH OVER/SHORT	0.00	0.00	0.00	554.65	-554.65
C 3190	STATE REIMB. BREAKFAST	1,627.00	0.00	1,627.00	707.00	920.00
C 3190.100	STATE REIM. LUNCH	2,650.00	0.00	2,650.00	1,051.00	1,599.00
C 3190.200	State Summer	307.00	0.00	307.00	387.00	-80.00
C 4190	FEDERAL REIM. BREAKFAST	29,595.00	0.00	29,595.00	18,124.00	11,471.00
C 4190.100	FEDERAL REIM. LUNCH	68,445.00	0.00	68,445.00	49,385.00	19,060.00
C 4190.200	FED. REIM. SURPLUS FOOD	11,056.00	0.00	11,056.00	3,342.49	7,713.51
C 4190.300	Federal Reim. Snack	25,266.00	0.00	25,266.00	15,998.00	9,268.00
C 4190.400	Federal Summer	7,364.00	0.00	7,364.00	9,772.00	-2,408.00
C Totals:		213,060.00	0.00	213,060.00	155,443.48	57,616.52
Grand Totals:		213,060.00	0.00	213,060.00	155,443.48	57,616.52

ANDOVER CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 5/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-00-0000	LUNCH NON INST X DISTRICT	74,000.00	-2,076.00	71,924.00	53,228.61	0.00	18,695.39
C 2860.161-00-0000	LUNCH-NON INST-X-X	0.00	0.00	0.00	11.96	0.00	-11.96
C 2860.200-00-0000	LUNCH-EQUIP-X-X	0.00	576.00	576.00	576.00	0.00	0.00
C 2860.400-00-0000	LUNCH-CONT EXP-X-X	3,400.00	0.00	3,400.00	2,790.04	187.08	422.88
C 2860.410-00-0000	LUNCH-FOOD PURCHASES	85,000.00	0.00	85,000.00	74,698.19	5,289.15	5,012.66
C 2860.450-00-0000	LUNCH-MATERIALS & SUPPLIES	6,000.00	0.00	6,000.00	5,624.52	341.29	34.19
2860	*	168,400.00	-1,500.00	166,900.00	136,929.32	5,817.52	24,153.16
28	**	168,400.00	-1,500.00	166,900.00	136,929.32	5,817.52	24,153.16
2	***	168,400.00	-1,500.00	166,900.00	136,929.32	5,817.52	24,153.16
C 9010.800-00-0000	ERS	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9010	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
C 9030.800-00-0000	SS-EMP BENEFIT-X-X	5,660.00	0.00	5,660.00	3,874.02	0.00	1,785.98
9030	*	5,660.00	0.00	5,660.00	3,874.02	0.00	1,785.98
C 9060.800-00-0000	HLTH INS-EMP BENEFIT-X-X	29,000.00	1,500.00	30,500.00	22,164.97	8,335.03	0.00
9060	*	29,000.00	1,500.00	30,500.00	22,164.97	8,335.03	0.00
90	**	44,660.00	1,500.00	46,160.00	26,038.99	8,335.03	11,785.98
9	***	44,660.00	1,500.00	46,160.00	26,038.99	8,335.03	11,785.98
Fund CTotals:		213,060.00	0.00	213,060.00	162,968.31	14,152.55	35,939.14
Grand Totals:		213,060.00	0.00	213,060.00	162,968.31	14,152.55	35,939.14

**SCHOOL LUNCH FUND
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$23,613.75

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
05/31/18		
	Sales	\$ 6,215.31
	Prepay	\$ 725.00
	Transfer from State Aid Savings	\$ 24,563.00
	Transfer from GF	\$ 8,131.96
	Interest	\$ 2.09

Total Deposits \$ 39,637.36

Total Receipts, including balance \$ 63,251.11

DISBURSEMENTS MADE DURING MONTH

From Check No. 251484 to 251490	\$ 13,464.06
Payroll Transfers	\$ 5,422.75
Sales Tax	
Sales Tax	
Check Charge	
Total amount of checks issued and debit charges	<u>\$ 18,886.81</u>

Cash Balance as shown by records \$ 44,364.30

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmtnt, end of month \$ 55,067.95

Reconciling Item - Deposit in Transit

Less total of outstanding checks \$ 10,703.65
(See list on reverse side of report)

Net Balance in bank \$ 44,364.30
(Should agree with Cash Balance ABOVE unless
there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add)
(See reverse side of report)

Total available balance \$ 44,364.30
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.

August 13, 2018
Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

[Signature]
TREASURER OF SCHOOL DISTRICT

ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits	Balance
F21C 200	Cash in Checking	117,115.57	167,170.01	50,054.44 CR
FCH1 200	CASH	190,425.15	87,887.72	102,537.43
FIDA 200	CASH	55,495.00	88,191.02	32,696.02 CR
FNR1 200	CASH IN CHECKING	0.41	0.00	0.41
FNR2 200	CASH IN CHECKING	0.48	0.00	0.48
FNR4 200	CASH IN CHECKING	392.81	0.00	392.81
FNR5 200	CASH IN CHECKING	5,948.05	0.00	5,948.05
FNR6 200	CASH IN CHECKING	14,201.00	2,878.14	11,322.86
FNR7 200	Cash in Checking	0.00	1,036.20	1,036.20 CR
FRTT 200	CASH IN CHECKING	0.03	0.00	0.03
FSUM 200	CASH IN CHECKING	78,416.07	0.00	78,416.07
FTI2 200	CASH	2,148.40	0.00	2,148.40
FTOT 200	CASH	5,100.00	4,440.40	659.60
FTPR 200	CASH	13,049.00	31,853.68	18,804.68 CR
FUPK 200	CASH	63,535.33	53,647.91	9,887.42
200 Totals:		545,827.30	437,105.08	108,722.22
FCH1 391	DUE FROM OTHER FUNDS	58,109.10	56,926.97	1,182.13
FIDA 391	DUE FROM OTHER FUNDS	46,204.59	31,712.00	14,492.59
FNR4 391	DUE FROM OTHER FUNDS	4,402.21	0.00	4,402.21
FNR5 391	DUE FROM OTHER FUNDS	159.23	0.00	159.23
FSUM 391	DUE FROM OTHER FUNDS	32,600.12	0.00	32,600.12
FTI2 391	DUE FROM OTHER FUNDS	0.00	2,148.00	2,148.00 CR
FTOT 391	DUE FROM OTHER FUNDS	5,880.30	5,100.00	780.30
FTPR 391	DUE FROM OTHER FUNDS	27,671.33	13,049.00	14,622.33
FUPK 391	DUE FROM OTHER FUNDS	49,192.37	61,528.00	12,335.63 CR
391 Totals:		224,219.25	170,463.97	53,755.28
FNR6 410	STATE & FEDERAL AID RECEIVABLE	2,878.14	0.00	2,878.14
FUPK 410	STATE AND FEDERAL, OTHER	19,904.00	0.00	19,904.00
410 Totals:		22,782.14	0.00	22,782.14
F21C 510	Estimated Revenue	238,570.00	0.00	238,570.00
FIDA 510	EST. REV.	92,602.00	0.00	92,602.00
FTOT 510	EST. REV.	3,400.00	0.00	3,400.00
FUPK 510	EST. REV.	59,517.00	0.00	59,517.00
510 Totals:		394,089.00	0.00	394,089.00
F21C 521	Encumbrances	166,788.50	160,724.59	6,063.91
521 Totals:		166,788.50	160,724.59	6,063.91
F21C 522	Expenditures	167,170.01	2,115.91	165,054.10
FCH1 522	EXPENDITURES	75,088.81	1,646.21	73,442.60
FIDA 522	EXPENDITURES	80,612.47	0.00	80,612.47
FNR6 522	EXPENDITURES	14,201.00	0.00	14,201.00
FNR7 522	Expenditures	1,036.20	0.00	1,036.20
FTOT 522	EXPENDITURES	3,660.10	0.00	3,660.10
FTPR 522	EXPENDITURES	17,231.66	0.00	17,231.66
FUPK 522	EXPENDITURES	45,604.58	111.33	45,493.25
522 Totals:		404,604.83	3,873.45	400,731.38
FNR6 599	APPROPRIATED FUND BALANCE	14,201.00	0.00	14,201.00

ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits	Balance
FNR7 599	Appropriated Fund Balance	22,332.00	0.00	22,332.00
599 Totals:		36,533.00	0.00	36,533.00
F21C 630	Due to other funds	0.00	10.66	10.66 CR
FCH1 630	DUE TO OTHER FUNDS	0.00	100,778.71	100,778.71 CR
FIDA 630	DUE TO OTHER FUNDS	0.00	6,915.38	6,915.38 CR
FNR4 630	DUE TO OTHER FUNDS	0.00	4,795.02	4,795.02 CR
FNR5 630	DUE TO OTHER FUNDS	0.00	6,107.28	6,107.28 CR
FNR6 630	DUE TO OTHER FUNDS	0.00	14,201.00	14,201.00 CR
FSUM 630	DUE TO OTHER FUNDS	0.00	80,142.24	80,142.24 CR
FUPK 630	DUE TO OTHER FUNDS	0.00	16,249.74	16,249.74 CR
630 Totals:		0.00	229,200.03	-229,200.03
F21C 821	Reserve for Encumbrances	160,724.59	166,788.50	6,063.91 CR
821 Totals:		160,724.59	166,788.50	-6,063.91
FCH1 909	FUND BALANCE, UNRESERVED	0.55	0.00	0.55
FIDA 909	FUND BALANCE, UNRESERVED	1.34	0.00	1.34
FNR2 909	FUND BALANCE, UNRESERVED	0.00	0.48	0.48 CR
FRTT 909	FUND BALANCE, UNRESERVED	0.00	0.03	0.03 CR
FSUM 909	FUND BALANCE, UNRESERVED	0.00	0.40	0.40 CR
FTI2 909	FUND BALANCE, UNRESERVED	0.00	0.40	0.40 CR
FTPR 909	FUND BALANCE, UNRESERVED	0.00	0.31	0.31 CR
FUPK 909	FUND BALANCE, UNRESERVED	0.00	1.01	1.01 CR
909 Totals:		1.89	2.63	-0.74
FNR1 911	Unrestricted Fund Balance	0.00	0.41	0.41 CR
FUPK 911	UNAPPROPRIATED FUND BALANCE	0.00	0.29	0.29 CR
911 Totals:		0.00	0.70	-0.70
F21C 960	Appropriations	0.00	238,570.00	238,570.00 CR
FIDA 960	EST. APPR.	0.00	92,602.00	92,602.00 CR
FNR6 960	APPROPRIATIONS	0.00	14,201.00	14,201.00 CR
FNR7 960	Appropriations	0.00	22,332.00	22,332.00 CR
FTOT 960	EST. APPR.	0.00	3,400.00	3,400.00 CR
FUPK 960	EST. APPR.	0.00	59,517.00	59,517.00 CR
960 Totals:		0.00	430,622.00	-430,622.00
F21C 980	Revenues	0.00	114,989.00	114,989.00 CR
FCH1 980	REVENUES	0.00	76,384.00	76,384.00 CR
FIDA 980	REVENUES	0.00	55,495.00	55,495.00 CR
FNR6 980	REVENUES	0.00	14,201.00	14,201.00 CR
FSUM 980	REVENUES	0.00	30,873.55	30,873.55 CR
FTOT 980	REVENUES	0.00	5,100.00	5,100.00 CR
FTPR 980	REVENUES	0.00	13,049.00	13,049.00 CR
FUPK 980	REVENUES	0.00	46,698.00	46,698.00 CR
980 Totals:		0.00	356,789.55	-356,789.55
Grand Totals:		1,955,570.50	1,955,570.50	0.00

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F21C 3289</u>	21st Century	238,570.00	0.00	238,570.00	114,989.00	123,581.00
	F21C Totals:	238,570.00	0.00	238,570.00	114,989.00	123,581.00
<u>FCH1 4126</u>	ESEA CHAPTER 1, BASIC GRANT	0.00	0.00	0.00	76,384.00	-76,384.00
	FCH1 Totals:	0.00	0.00	0.00	76,384.00	-76,384.00
<u>FIDA 4256</u>	IDEA	92,602.00	0.00	92,602.00	55,495.00	37,107.00
	FIDA Totals:	92,602.00	0.00	92,602.00	55,495.00	37,107.00
<u>FNR6 4289</u>		0.00	0.00	0.00	14,201.00	-14,201.00
	FNR6 Totals:	0.00	0.00	0.00	14,201.00	-14,201.00
<u>FSUM 3289</u>	Summer 4408 State Aid	0.00	0.00	0.00	30,873.55	-30,873.55
	FSUM Totals:	0.00	0.00	0.00	30,873.55	-30,873.55
<u>FTOT 3289</u>	Teachers of Tomorrow	3,400.00	0.00	3,400.00	5,100.00	-1,700.00
	FTOT Totals:	3,400.00	0.00	3,400.00	5,100.00	-1,700.00
<u>FTPR 4128</u>	Title II-A	0.00	0.00	0.00	13,049.00	-13,049.00
	FTPR Totals:	0.00	0.00	0.00	13,049.00	-13,049.00
<u>FUPK 3289</u>	Universal Pre-K	59,517.00	0.00	59,517.00	46,698.00	12,819.00
	FUPK Totals:	59,517.00	0.00	59,517.00	46,698.00	12,819.00
	Grand Totals:	394,089.00	0.00	394,089.00	356,789.55	37,299.45

Appropriation Status Detail Report By Function From 7/1/2017 To 5/31/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>F21C 2110.150-00-0000</u>	21st Century Instructional	10,500.00	0.00	10,500.00	4,009.00	0.00	6,491.00
<u>F21C 2110.160-00-0000</u>	21st Century Non-instructional	18,735.00	0.00	18,735.00	1,330.91	0.00	17,404.09
<u>F21C 2110.400-00-0000</u>	21st Century Contractual	192,027.00	0.00	192,027.00	149,308.85	5,920.69	36,797.46
<u>F21C 2110.450-00-0000</u>	21st Century Materials and Supplies	10,395.00	0.00	10,395.00	10,007.34	143.22	244.44
<u>F21C 2110.460-00-0000</u>	21st Century Travel	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>F21C 2110.800-00-0000</u>	21st Century Benefits	4,913.00	0.00	4,913.00	398.00	0.00	4,515.00
2110		238,570.00	0.00	238,570.00	165,054.10	6,063.91	67,451.99
21		238,570.00	0.00	238,570.00	165,054.10	6,063.91	67,451.99
2		238,570.00	0.00	238,570.00	165,054.10	6,063.91	67,451.99
	Fund F21CTotals:	238,570.00	0.00	238,570.00	165,054.10	6,063.91	67,451.99
<u>FCH1 2330.150-00-0000</u>	SP SCH INSTRUCTIONAL	0.00	0.00	0.00	69,910.51	0.00	-69,910.51
<u>FCH1 2330.800-00-0000</u>	SP SCH-EMP BENEFIT-X-X	0.00	0.00	0.00	3,532.09	0.00	-3,532.09
2330		0.00	0.00	0.00	73,442.60	0.00	-73,442.60
23		0.00	0.00	0.00	73,442.60	0.00	-73,442.60
2		0.00	0.00	0.00	73,442.60	0.00	-73,442.60
	Fund FCH1Totals:	0.00	0.00	0.00	73,442.60	0.00	-73,442.60
<u>FIDA 2110.130-00-0000</u>	REG SCH TCH 7-12 X X	0.00	0.00	0.00	226.62	0.00	-226.62
<u>FIDA 2110.150-00-0000</u>	TEACHERS	92,602.00	0.00	92,602.00	75,333.93	0.00	17,268.07
<u>FIDA 2110.800-00-0000</u>	FRINGES	0.00	0.00	0.00	5,051.92	0.00	-5,051.92
2110		92,602.00	0.00	92,602.00	80,612.47	0.00	11,989.53
21		92,602.00	0.00	92,602.00	80,612.47	0.00	11,989.53
2		92,602.00	0.00	92,602.00	80,612.47	0.00	11,989.53
	Fund FIDA Totals:	92,602.00	0.00	92,602.00	80,612.47	0.00	11,989.53
<u>FNR6 2110.200</u>		92,602.00	0.00	92,602.00	80,612.47	0.00	11,989.53
2110	Rural Schools Equipment	14,201.00	0.00	14,201.00	14,201.00	0.00	0.00
21		14,201.00	0.00	14,201.00	14,201.00	0.00	0.00
2		14,201.00	0.00	14,201.00	14,201.00	0.00	0.00
	Fund FNR6Totals:	14,201.00	0.00	14,201.00	14,201.00	0.00	0.00
<u>FNR7 2110.150-00-0000</u>	Instructional	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>FNR7 2110.160-00-0000</u>	Non Instructional	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>FNR7 2110.200-00-0000</u>	Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>FNR7 2110.400</u>	Contractual	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>FNR7 2110.450-00-0000</u>	Materials and Supplies	5,332.00	0.00	5,332.00	1,036.20	0.00	4,295.80
2110	*	22,332.00	0.00	22,332.00	1,036.20	0.00	21,295.80
21	**	22,332.00	0.00	22,332.00	1,036.20	0.00	21,295.80
2	***	22,332.00	0.00	22,332.00	1,036.20	0.00	21,295.80
Fund FNR7Totals:		22,332.00	0.00	22,332.00	1,036.20	0.00	21,295.80
<u>FTOT 2110.150-00-0000</u>	TEACHERS SALARY	3,400.00	0.00	3,400.00	3,400.00	0.00	0.00
<u>FTOT 2110.800-00-0000</u>	FRINGE BENEFITS	0.00	0.00	0.00	260.10	0.00	-260.10
2110	*	3,400.00	0.00	3,400.00	3,660.10	0.00	-260.10
21	**	3,400.00	0.00	3,400.00	3,660.10	0.00	-260.10
2	***	3,400.00	0.00	3,400.00	3,660.10	0.00	-260.10
Fund FTOTTotals:		3,400.00	0.00	3,400.00	3,660.10	0.00	-260.10
<u>FTPR 2110.150-00-0000</u>	TEACHERS	0.00	0.00	0.00	16,708.00	0.00	-16,708.00
<u>FTPR 2110.800-00-0000</u>	FRINGES	0.00	0.00	0.00	523.66	0.00	-523.66
2110	*	0.00	0.00	0.00	17,231.66	0.00	-17,231.66
21	**	0.00	0.00	0.00	17,231.66	0.00	-17,231.66
2	***	0.00	0.00	0.00	17,231.66	0.00	-17,231.66
Fund FTPRTotals:		0.00	0.00	0.00	17,231.66	0.00	-17,231.66
<u>FUPK 2510.150-00-0000</u>	INSTRUCTIONAL SALARIES	50,047.00	0.00	50,047.00	24,382.32	0.00	25,664.68
<u>FUPK 2510.160-00-0000</u>	NONINSTRUCTIONAL SALARIES	9,470.00	0.00	9,470.00	18,086.96	0.00	-8,616.96
<u>FUPK 2510.800-00-0000</u>	EMPLOYEE BENEFITS	0.00	0.00	0.00	3,023.97	0.00	-3,023.97
2510	*	59,517.00	0.00	59,517.00	45,493.25	0.00	14,023.75
25	**	59,517.00	0.00	59,517.00	45,493.25	0.00	14,023.75
2	***	59,517.00	0.00	59,517.00	45,493.25	0.00	14,023.75
Fund FUPKTotals:		59,517.00	0.00	59,517.00	45,493.25	0.00	14,023.75
Grand Totals:		430,622.00	0.00	430,622.00	400,731.38	6,063.91	23,826.71

**FEDERAL FUND
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 144,832.30

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount	
05/31/18			
	Refund		
	Transfer from TA		
	Transfer from State Aid Savings/Summer S/UPK	\$ 31,846.12	
	Title II	\$ -	
	Transfer from General Fund	\$ -	
	Small Rural Schools	\$ -	
	Interest	\$ 10.66	
	Total Deposits		\$ 31,856.78
	Total Receipts, including balance		\$ 176,689.08

DISBURSEMENTS MADE DURING MONTH

From Chk. No. 350412 to Check No. 350415	\$ 46,161.07	
Transfer to T&A	\$ 22,165.79	
Void CK#350403	\$ (360.00)	
Total amount of checks issued and debit charges		\$ 67,966.86
Cash Balance as shown by records		\$ 108,722.22

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmtnt, end of month	\$ 111,481.96	
Less total of outstanding checks (See list on reverse side of report)	\$2,759.74	
Net Balance in bank (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	\$ 108,722.22	
Amount of receipts undeposited (add) (See reverse side of report)	\$ -	
Total available balance (Must agree with Cash Balance above if there is a true reconciliation)		\$ 108,722.22

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled

August 13, 2018
Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

[Signature]
TREASURER OF SCHOOL DISTRICT

ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits
TA 018.01	STATE RETIREMENT	0.00	7.05
TA 020.024	Retiree 14	0.00	23,019.65
TA 020.07	FLEX DEBIT ACCOUNT	0.00	124,094.17
TA 020.08	Dental & Vision Insurance	0.00	1,884.52
TA 038	STUDENT DEPOSITS	0.00	90,660.66
TA 085.10	PEPSI MACHINE	0.00	1,165.58
TA 085.20	CHRISTMAS BASKE	0.00	2,144.64
TA 200	CASH CHECKING	1,589.17	0.00
TA 200.10	CASH PAYROLL	5,854.05	0.00
TA 200.15	HEALTH REIM- DENTAL & VISION	6,848.53	0.00
TA 200.20	CASH FLEXIBLE BENEFITS	147,113.82	0.00
TA 200.30	CASH EXTRACLASS	90,660.66	0.00
TA 630	DUE TO OTHER FUNDS	0.00	7,869.72
TA 630.10	DUE TO OTHER GOVT SWT	0.00	1,220.24
TA Fund Totals:		252,066.23	252,066.23
Grand Totals:		252,066.23	252,066.23

**TRUST & AGENCY
CHECKING
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 7,095.17

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount	
05/31/18			
	Christmas Basket		
	Health Insurance	\$ 4,514.00	
	Dental/vision		
	From Flex		
	Transfer from GF	\$ 290,726.50	
	Transfer from Lunch	\$ 5,422.75	
	Transfer from Health Reimbursement		
	Transfer from Federal	\$ 22,165.79	
	Interest	\$ 1.22	
	Total Deposits		\$ 322,830.26
	Total Receipts, including balance		\$ 329,925.43

DISBURSEMENTS MADE DURING MONTH

Check No. 802097-802118	\$ 28,782.10	
IRS	\$ 70,593.02	
NYS Taxes	\$ 12,574.48	
ERS	\$ 1,220.24	
Transfer to PenServ	\$ 9,076.20	
Transfer to Federal		
Transfer to Payroll	\$ 206,090.22	
Transfer to GF		
Fees - checks		
Total amount of checks issued and debit charges		\$ 328,336.26
Cash Balance as shown by records		<u>\$ 1,589.17</u>

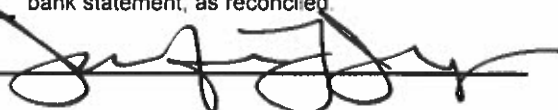
RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmtnt, end of month	\$ 10,091.43	
	\$ 28,782.10	
Less total of outstanding checks (See list on reverse side of report)	\$ 8,502.26	
Less outstanding tax payments		
Net Balance in bank (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	\$ 1,589.17	
Amount of receipts undeposited (add) (See reverse side of report)		
Total available balance (Must agree with Cash Balance above if there is a true reconciliation)		<u>\$ 1,589.17</u>

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled

August 13 2018
Jamie H. Coyle



**TRUST & AGENCY
PAYROLL FUND
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 5,852.58

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
05/31/18		
	T&A Checking	\$ 206,090.22
	General Fund	
	Interest	\$ 1.47

Total Deposits \$ 206,091.69

Total Receipts, including balance \$ 211,944.27

DISBURSEMENTS MADE DURING MONTH

Payroll - Ck - 711245-711301	\$ 26,778.24
Direct Deposits	\$ 179,311.98
Transfers	
Transfer to GF	
	<hr/>
	\$ 206,090.22

Total amount of checks issued and debit charges \$ 206,090.22

Cash Balance as shown by records \$ 5,854.05

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmt	\$ 10,511.22
Reconciling Item - Check 700495 from 2007-08	\$ 845.07
Deposit in transit	
Less total of outstanding checks (See list on reverse side of report)	<u>\$3,812.10</u>
Net Balance in bank (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	\$ 5,854.05

Amount of receipts undeposited (add)
(See reverse side of report)

Total available balance \$ 5,854.05
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

August 13 20 18
Jamie X. Coyle
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.

[Signature]
TREASURER OF SCHOOL DISTRICT

**HEALTH REIMBURSEMENT ACCOUNT
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 4,037.07

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
05/31/18		
	Transfers	
	Withholdings from payroll	\$ 2,811.46
	Interest	\$ -
	Total Deposits	<u>\$ 2,811.46</u>
	Total Receipts, including balance	<u>\$ 6,848.53</u>

DISBURSEMENTS MADE DURING MONTH

Fees for Deposit Slips	
Transfer	
Total amount of checks issued and debit charges	<u>\$ -</u>
Cash Balance as shown by records	<u>\$ 6,848.53</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmtnt, end of month	\$6,848.53
Less total of outstanding checks (See list on reverse side of report)	<u> </u>
Withdrawal in transit	
Net Balance in bank	\$ 6,848.53
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	
Amount of receipts undeposited (add) (See reverse side of report)	\$ -
Total available balance (Must agree with Cash Balance above if there is a true reconciliation)	<u>\$ 6,848.53</u>

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.

August 13 20 18
Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

[Signature]
TREASURER OF SCHOOL DISTRICT

For the period
From May 1, 2018 to May 31, 2018

August 13, 2018
Jarnie H. Coyle
CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits
TE 200	CASH SCHOLARSHIP	35.35	0.00
TE 201.10	CASH CLAIR	6,139.54	0.00
TE 201.30	CASH PERRONE	1,071.46	0.00
TE 201.35	CASH MERLYN D. WHITING	2,175.22	0.00
TE 201.40	CASH TROXELL	6,330.81	0.00
TE 201.45	CASH RED & JEAN ALLEN	1,285.53	0.00
TE 201.50	CASH REIL HARDER	2,520.76	0.00
TE 201.53	Bartz Conde Reil	22,606.37	0.00
TE 201.55	CASH MARGARET JOYCE	400.03	0.00
TE 201.60	CASH WOODRUFF	8,196.78	0.00
TE 201.70	CASH BABCOCK	7,996.73	0.00
TE 201.75	CASH RIFENBURG	2,454.49	0.00
TE 201.85	CASH STIMSON NEIGHBORHOOD	1,896.10	0.00
TE 201.90	CASH McCORMICK	1,105.74	0.00
TE 201.95	CASH JOYCE	1,005.49	0.00
TE 600	Accounts Payable	0.00	35.35
TE 923.10	EXPEND CLAIR	0.00	6,139.54
TE 923.30	EXPEND PERRONE	0.00	1,071.46
TE 923.35	EXPEND MERLYN D. WHITING	0.00	2,175.22
TE 923.40	EXPEND TROXELL	0.00	6,330.81
TE 923.45	EXPEND RED & JEAN ALLEN	0.00	1,285.53
TE 923.50	EXPEND REIL HARDER	0.00	2,520.76
TE 923.53	EXPEND BARTZ CONDE REIL	0.00	22,606.37
TE 923.55	EXPEND MARGARET JOYCE	0.00	400.03
TE 923.60	EXPEND WOODRUFF	0.00	8,196.78
TE 923.70	EXPEND BABCOCK	0.00	7,996.73
TE 923.75	EXPEND RIFENBURG	0.00	2,454.49
TE 923.85	EXPEND STIMSON NEIGHBORHOOD	0.00	1,896.10
TE 923.90	EXPEND McCORMICK	0.00	1,105.74
TE 923.95	EXPEND JOYCE	0.00	1,005.49
TE Fund Totals:		65,220.40	65,220.40
Grand Totals:		65,220.40	65,220.40

Andover Central School
Bank Reconciliation Statement Summary
Treasurer's Monthly Report - Detail
For the Month Ending May 31, 2018

Books	Everett Clair Memorial	Patrick Perrone Scholarship	Jane Troxell Scholarship	Madeline Woodruff Scholarship	Helen Babcock Scholarship	Charles Joyce Scholarship	Stimson Neighborhood Scholarship	Dick Ritenburg Scholarship	Red & Jean Allen Scholarship	Jamie McCormick Basketball	Margaret Joyce Award	Reil Harder Scholarship	Meryn Whiting Scholarship	Bartz Conde Reil Scholarship	Total
Cash Balance 04/30/18	\$ 6,139.28	\$ 1,071.41	\$ 6,330.54	\$ 8,196.78	\$ 7,996.73	\$ 1,005.45	\$ 1,896.02	\$ 2,454.39	\$ 1,285.48	\$ 1,105.69	\$ 400.01	\$ 2,520.85	\$ 2,175.13	\$ 22,605.41	\$ 65,182.97
Receipts:															
Interest	\$ 0.26	\$ 0.05	\$ 0.27	\$ -	\$ -	\$ 0.04	\$ 0.08	\$ 0.10	\$ 0.05	\$ 0.05	\$ 0.02	\$ 0.11	\$ 0.09	\$ 0.96	\$ 2.08
Dividends															\$ -
Donations	\$ -	\$ -		\$ -	\$ -										\$ -
Transfer															\$ -
Fees											\$ -				\$ -
Payments															\$ -
Cash Balance 05/31/18	\$6,139.54	\$ 1,071.46	\$ 6,330.81	\$ 8,196.78	\$ 7,996.73	\$ 1,005.49	\$ 1,896.10	\$ 2,454.49	\$ 1,285.53	\$ 1,105.74	\$ 400.03	\$ 2,520.76	\$ 2,175.22	\$ 22,606.37	\$65,185.05
Bank															
Bank Balance 05/31/18	\$ 6,139.54	\$ 1,071.46	\$ 6,330.81	\$ 8,196.78	\$ 7,996.73	\$ 1,005.49	\$ 1,896.10	\$ 2,454.49	\$ 1,285.53	\$ 1,105.74	\$ 400.03	\$ 2,520.76	\$ 2,175.22	\$ 22,606.37	\$ 65,185.05
Deposits-in-Transit	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
End of June Check	\$ -			\$ -	\$ -										\$ -
Outstanding Checks															\$ -
Bank Balance 05/31/18	\$ 6,139.54	\$ 1,071.46	\$ 6,330.81	\$ 8,196.78	\$ 7,996.73	\$ 1,005.49	\$ 1,896.10	\$ 2,454.49	\$ 1,285.53	\$ 1,105.74	\$ 400.03	\$ 2,520.76	\$ 2,175.22	\$ 22,606.37	\$ 65,185.05

ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits
V 200	CASH	1,124,031.40	0.00
V 884	RESERVE FOR DEBT	0.00	1,153,260.86
V 909	FUND BALANCE, UNRESERVED	29,649.89	0.00
V 980	REVENUES	0.00	420.43
V Fund Totals:		1,153,681.29	1,153,681.29
Grand Totals:		1,153,681.29	1,153,681.29

ANDOVER CSD

Revenue Status Report From 7/1/2017 To 5/31/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTEREST	0.00	0.00	0.00	372.70	-372.70
	V Totals:	0.00	0.00	0.00	372.70	-372.70
	Grand Totals:	0.00	0.00	0.00	372.70	-372.70

**DEBT SERVICE
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 1,123,983.67

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
05/31/18		
	Deposit	
	Interest	\$ 47.73
	Transfer	
	Total Deposits	<u>\$ 47.73</u>
	Total Receipts, including balance	<u>\$ 1,124,031.40</u>

DISBURSEMENTS MADE DURING MONTH

Transfer to General Fund for EOY
By Debit Charge

Total amount of checks issued and debit charges

\$ -

Cash Balance as shown by records

\$ 1,124,031.40

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmtnt, end of month \$ 1,124,031.40

Less total of outstanding checks
(See list on reverse side of report)

\$ -

Net Balance in bank
(Should agree with Cash Balance ABOVE unless
there are undeposited funds in treasurer's hands)

\$ 1,124,031.40

Amount of receipts undeposited (add)
(See reverse side of report)

\$ -

Total available balance
(Must agree with Cash Balance above if there is a true reconciliation)

\$ 1,124,031.40

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.

August 13, 2018
Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

[Signature]
TREASURER OF SCHOOL DISTRICT

ANDOVER CSD

Trial Balance Report From 7/1/2017 - 5/31/2018



Account	Description	Debits	Credits
HM17A 200	Cash in Checking	68,875.00	0.00
HM17B 200	Cash in Checking	0.48	0.00
HM18 200	Cash in Checking	102,792.95	0.00
200 Totals:		171,668.43	0.00
HM17B 391	Due From Other Funds	0.01	0.00
HM18 391	Due From Other Funds	133,944.20	0.00
391 Totals:		133,944.21	0.00
HMSMT 510	Estimated Revenue	67,490.00	0.00
510 Totals:		67,490.00	0.00
HM17A 522	Expenditures	100,000.00	0.00
HM17B 522	Expenditures	99,999.51	0.00
HM18 522	Expenditures	329,385.60	0.00
HMSMT 522	Expenditures	63,499.89	0.00
522 Totals:		592,885.00	0.00
HM17A 599	Appropriated Fund Balance	100,000.00	0.00
HM17B 599	Appropriated Fund Balance	100,000.00	0.00
HM18 599	Appropriated Fund Balance	6,165,470.00	0.00
599 Totals:		6,365,470.00	0.00
HM17A 630	Due to Other Funds	0.00	68,875.00
HM18 630	Due to other funds	0.00	65,069.21
630 Totals:		0.00	133,944.21
HM18 909	Fund Balance, Unreserved	0.00	501,053.54
909 Totals:		0.00	501,053.54
HM17A 960	Appropriations	0.00	100,000.00
HM17B 960	Appropriations	0.00	100,000.00
HM18 960	Appropriations	0.00	6,165,470.00
HMSMT 960	Appropriations	0.00	67,490.00
960 Totals:		0.00	6,432,960.00
HM17A 980	Revenues	0.00	100,000.00
HM17B 980	Revenues	0.00	100,000.00
HMSMT 980	Revenues	0.00	63,499.89
980 Totals:		0.00	263,499.89
Grand Totals:		7,331,457.64	7,331,457.64

**CAPITAL PROJECT CHECKING
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 123,273.79

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
05/31/18	Transfers from Capital Outlay	\$ 82,032.86
	Transfer from State Aid	\$ 65,069.20
	Account Analysis	
	Refund	
	Interest	
Total Deposits		<u>\$ 147,102.06</u>
Total Receipts, including balance		<u>\$ 270,375.85</u>

DISBURSEMENTS MADE DURING MONTH

From Check No. 700031 through 700037	\$ 97,718.56
Transfer to Capital Outlay	\$ 989.34
Transfer to Bus Reserve	
Fees	
Total amount of checks issued and debit charges	<u>\$ 98,707.90</u>
Cash Balance as shown by records	<u><u>\$ 171,667.95</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmt, end of month	\$257,917.16
Less total of outstanding checks (See list on reverse side of report)	<u>\$ 86,249.21</u>
Withdrawal in transit	
Net Balance in bank <i>(Checks cut in June but held until the transfer goes through)</i> (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	\$171,667.95
Amount of receipts undeposited (add) (See reverse side of report)	\$ -
Total available balance (Must agree with Cash Balance above if there is a true reconciliation)	<u><u>\$ 171,667.95</u></u>

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

August 13, 2018
Jamie H. Coyle
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.

[Signature]
TREASURER OF SCHOOL DISTRICT

**CAPITAL OUTLAY
TREASURER'S MONTHLY REPORT**

For the period
From May 1, 2018 to May 31, 2018

Total available balance as reported at the end of preceding period \$ 81,044.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of short term loans)

Date	Source	Amount
05/31/18	Transfer from Capital Project Interest	\$ 989.34
Total Deposits		<u>\$ 989.34</u>
Total Receipts, including balance		<u>\$ 82,033.34</u>

DISBURSEMENTS MADE DURING MONTH

Transfer to Capital Project	\$ 82,032.86
Total amount of checks issued and debit charges	<u>\$ 82,032.86</u>
Cash Balance as shown by records	<u>\$ 0.48</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank stmtnt, end of month	\$ 0.48
Less total of outstanding checks (See list on reverse side of report)	\$ -
Net Balance in bank (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	<u>\$ 0.48</u>
Amount of receipts undeposited (add) (See reverse side of report)	\$ -
Total available balance (Must agree with Cash Balance above if there is a true reconciliation)	<u>\$ 0.48</u>

Received by the Board of Education and entered as part of the
minutes of the Board meeting held

August 13 20 18
James H. Coyle
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash
Balance is in agreement with my
bank statement, as reconciled.

[Signature]
TREASURER OF SCHOOL DISTRICT



2018 – 2019



ANDOVER CENTRAL SCHOOL

INTERSCHOLASTIC ATHLETICS



POLICY



INTERSCHOLASTIC ATHLETICS

Participation in athletics requires keen minds, healthy bodies, and high levels of training and conditioning. Individual performance and team success are dependent upon universally recognized training rules both in school practice and during those times between practices when students are away from the school. In addition to encouraging students to develop their athletic skills, the District encourages and promotes good sportsmanship and sound morals. Students participating in athletics are more likely to be exposed to the judgment of their peers, professionals, and the public. The District recognizes its obligation to encourage maximum precautions to protect the morals and reputations of the students. In particular, students wearing the letter of the school are uniquely identified with the School District. Their actions and behavior reflect on them as individuals and on the Andover Central School District.

This athletic policy has been adopted to promote excellent sportsmanship and citizenship, to protect the health, safety and welfare of the students engaged in strenuous physical activity, and to assist the students in building sound moral characters. It will advise them regarding certain activities which have an adverse impact upon their physical well-being and their moral character.

Each athlete may expect that the coach has a genuine and to-date knowledge of the sport, and the coach will treat him/her fairly and without prejudice.

"Student" or "athlete" as used herein means a pupil participating in athletics.

It is the responsibility of each athlete to study this document and, along with a parent or guardian, sign the form on the last page. The signature indicates that the policies and the procedures have been read and will be honored by the student.

INTERSCHOLASTIC ATHLETICS REGULATION

I. Conditions for Participation:

- A. Once each school year, every athlete must pass an approved physical examination prior to participating in any interscholastic sport. Each athlete is responsible for reporting for the physical at the scheduled time. If the athlete does not have a physical at school, they are responsible for having an approved physical by their own physician **BEFORE** participating in a school sport.
- B. If an athlete is under the care of a doctor due to injury (including concussion protocol), they may not practice or play until a doctor's release is given.
 - In the case of a suspected head injury or concussion, all students, parents and coaches must follow School Concussion Policy.
 - See Attachment A.
- C. Academic eligibility, according the Andover Central School Policy must be maintained.
- D. All eligibility requirements of the NYSPHSAA (New York State Public High School Athletes Association) must be met. Generally an athlete must be a bona fide student, meaning a student must be enrolled in four subjects, including physical education. Alternatives to this eligibility requirement are set forth by NYSPHSAA. It is the responsibility of the Athletic Director/coach to inform the students about the age requirements and other standards set forth by NYSPHSAA.
- E. The student must be provided with and shall read a copy of this athletic policy, acknowledge receipt of same, and return a signed copy of the consent form to the school signed by the student and a parent or guardian. Parental/guardian signature indicates awareness of this athletic policy and consent for the student to participate in the sport.
- F. The Board of Education of the District is committed to the belief that its school athletes should be healthy and properly conditioned. This includes abstaining from the use of alcohol or engaging in any kind of substance abuse as set forth in the Code of Conduct.

II. Code of Conduct

- A. The misuse and abuse of alcohol, controlled substances, tobacco products (cigarettes, e-cigarettes, vapes, chew, etc.), and other drugs have been determined to be adverse to good health and a violation of law. Athletes will not put themselves in situations in which underage drinking or the use of illegal drugs is taking place.

In order to protect the health of participants and to encourage good conditioning for successful athletic participation, the following training rules are in force both on and off school property, regardless of the student's age, and for the entire sports season:

- Athletes will not smoke, use, or have in their possession any tobacco products, e-cigarettes, or vape products
- Athletes will not use or possess alcoholic beverages.
- Athletes will not use or possess drugs. Drugs refer to use and/or possession of controlled substances or misuse of non-controlled substances.

B. The consequences provided for in this section apply to actual interscholastic competition, which is defined as official games with other schools.

1st Offense - The athlete will be dismissed from interscholastic athletic competition for the equivalent of 20% of consecutive games, in the season in which the offense happened. If there is not enough games left in the season to carry out the suspension, the number of games left to sit out will roll over into the next season the athlete participates. The athlete is still expected to go to practices, scrimmages, and games as usual. The athlete will be reinstated after the suspension if the athlete also provides documentation of three counseling sessions for substance abuse.

2nd Offense - The athlete will be dismissed from interscholastic competition for the equivalent of 50% of consecutive games, in the season of which the offense happened. The suspension will roll over to the next season if there is not enough games in a season to serve the suspension. The athlete is still expected to go to practices, scrimmages, and games as usual. The athlete will be reinstated after the suspension if the athlete also provides documentation of six counseling sessions for substance abuse.

3rd Offense - The athlete will be dismissed from athletics for the equivalent of 100% of consecutive games, in the season of which the offense happened. The suspension will roll over to the next season if there is not enough games in a season to serve the suspension. The athlete is still expected to go to practices, scrimmages, and games as usual. The athlete will be reinstates after the suspension if the athlete also provides documentation of twelve counseling sessions for substance abuse.

- If an athletic suspension is not completed during the season in which the violation occurred, the remaining suspension time will be applied to the beginning of the next sport season in which the athlete wishes to participate.

These games may be missed from either season, depending on when the suspension began.

- If an athlete quits or is removed from a team prior to the completion of the suspension time, the remaining portion of suspension time will be applied at the beginning of the next sport season in which the athlete wishes to participate. As a mandatory condition, the athlete must sit out a minimum of 2 games. These games may be missed from either season, depending on when the suspension began.
 - In all cases, scrimmages will not be considered games.
 - An athlete convicted of a violation of the NYS Vehicle and Traffic Law relating to the use of alcohol while operating a motor vehicle, or convicted of violation of laws relating to the use of drugs, controlled substances or alcohol, or the giving of alcohol to others shall be automatically charged as having violated this section of the athletic policy.
 - Any athlete convicted of a misdemeanor or a felony, or found to be a youthful offender, in areas as described above or otherwise, may be dismissed from the team pending a meeting with the Athletic Director and/or a member of administration.
- C. If a student is assigned to a detention after school, that assignment takes precedence over any practice or game during that time. Students may practice or play after detention is served.
- D. Students on school suspension (in school or out-of-school) may not practice or play on the day(s) of suspension.
- E. Athletes are expected to attend all practices and games unless excused by the coach. Unexcused absence from a game may result in dismissal from the team unless an emergency situation made notification impossible. Unexcused absences from practices will be subject to disciplinary action as determined by the coach.
- F. Athletes are expected to demonstrate appropriate behavior during athletic activities as well as during the regular school day.
- 1) Sportsman-like behavior and ethical conduct are expected from all athletes at all times. Athletes should demonstrate respect for coaches, officials, and other team members, and should show courtesy to opposing coaches and players.
 - 2) Profanity or racial slurs are NOT permitted.
 - 3) Insubordination to faculty members or other adults, or repeated disciplinary problems in school may jeopardize

the student's privilege to participate in a sport.

(Note: The disciplinary action taken as a result of inappropriate behavior as noted above is described in the Student Handbook.)

- G. Intentional indecent exposure will result in dismissal from the team.
- H. Coaches may establish additional written rules and procedures as they deem necessary and prudent for the participation of students in sports. Such written rules or procedures will be distributed to each member of the team at the beginning of the season along with this athletic policy and regulation. A copy of such written rules and procedures will be submitted will be filed with the Principal and the Athletic Director prior to being disseminated to the team members.
- I. Other disciplinary measures. This athletic policy and regulation shall not be deemed exclusive or supersede any other policies or discipline codes of the school. (Ex: The discipline code of the school may require suspension from school at the same time that the athletic policy requires suspension from team activities. Students are subject to this athletic policy and any other discipline codes or rules and regulation of Andover Central School.)

III. Due Process

- A. Appeal procedure – A student, or the student's parent, may appeal a disciplinary action. Such appeal shall be made in writing to the Principal to meet with the Athletic Council (the Athletic Council consists of the Athletic Director, an administrator, the Guidance Counselor, the Student Government President, a coach, and a student athlete) within five (5) school days of the Athletic Director's notification to the parents. The student athlete will continue to fully participate in the sport during the appeal process.
 - 1) The Principal shall convene the Athletic Council within five (5) school days of the receipt of the appeal request.
 - 2) A hearing shall be conducted by the Athletic Council. The coach involved, the athlete, and any witnesses to the violation must be present at the hearing. The athlete's parents may be present if they wish. The athlete and coach shall be allowed to testify and will have the right to have witnesses appear, witness statements and to question all witnesses.
 - 3) A decision shall be reached by a majority vote of the Athletic Council and a written notice of the results shall be sent to the athlete, the coach, and the parents. The decision by the Athletic Council is final.

IV. Related Policies

- A. Eligibility in extra-curricular activities and interscholastic athletics is a privilege. This privilege is based on a student's academic performance. Should the student's academic performance diminish, restrictions will be placed on the student's involvement in these extracurricular activities. All students must maintain academic eligibility in accordance with the school's academic eligibility program. Otherwise the consequences as set forth in the school's Faculty Handbook and the Student Handbook will be enforced.

B. Attendance Requirements

- 1) To be eligible to participate in an interscholastic competition (game, practice, scrimmage, match) an athlete must be in attendance for the entire school day (which starts at 7:50 AM). Exceptions will be made for approved medical appointment or emergency situations. ***The student must provide a signed doctors note upon arrival at school if the appointment is not preapproved by the administration.***
- 2) The athlete will be expected to attend school for a full day following a contest. Failure to do so may result in disciplinary action.
- 3) Students who do not participate in a regularly scheduled physical education class will not be allowed to participate in the interscholastic activity (practice, game, scrimmage, or match) for that day.

(Exceptions to these requirements may be reviewed and acted upon by the Athletic Director/Principal.)

- C. Transportation – All members of Andover Central School athletic teams shall be transported both to and from athletic events outside the Andover School District by means of transportation provided by the District. The athlete must ride home on the bus unless:

- 1) The parent signs a release form and accepts custody of the student.
- 2) The athlete presents a note to the coach, signed by the parent, stating that the athlete may ride home with another parent of a team member, or another adult family member. Verbal parental permission will not be accepted. The note must include a name of the parent/adult family member. Athletes will NOT be released to fellow students, boyfriends, or girlfriends.

- D. Insurance Coverage – The insurance provided by the School District is very limited, offering only secondary (not primary) coverage for injuries sustained in school related accidents. The student's family insurance is expected to provide primary or basic coverage.

V. Student Responsibilities

A. Dress – As representatives of the school and community, student appearance is important; thus, athletes are expected to dress appropriately. Personal effects should be locked at all times.

B. Equipment

- 1) Athletic uniforms are to be worn only at scheduled games.
- 2) Athletes are responsible for all equipment issued to them and must return all of it promptly at the coach's request.
- 3) Any athlete who fails to return all equipment issued, in satisfactory condition, as determined by the coach and Athletic Director, **must return the uniform and / or equipment or pay restitution before being allowed to participate in another sport.**
- 4) The stealing, or attempted stealing, of equipment will result in dismissal from the sports team currently being participated in by the athlete.
- 5) No equipment should be removed from the storage locker without coach supervision.

C. Reporting Injuries – All injuries received while participating in athletics must be reported to the coach immediately. The coach will then complete an "Injury Report" form and forward it to the nurse.

D. Use of Building – During and after practice or games athletes are not to be in unauthorized areas of the building. Non-team members are not allowed in the locker rooms or the coach's office.

E. **There will be no athletic activities without coach supervision.**

Athletes are encouraged to help keep the locker room clean and neat. As a guest at away games, an extra effort should be made to be respectful of the school's facilities. Locker rooms should be checked before leaving to ensure satisfactory appearance. If an athlete damages school property, whether it is another school's or Andover's, the athlete will be appropriately disciplined.

VI. Code of Ethics

It is the duty of all concerned with high school athletics:

A. To emphasize the proper ideals of sportsmanship, ethical conduct, and

fair play.

- B. To eliminate all possibilities which tend to destroy the best values of the game.
- C. To stress the values derived from playing the game fairly.
- D. To show cordial courtesy to visiting teams and officials.
- E. To respect the integrity and judgment of sports officials.
- F. To achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility, including training rules.
- G. To encourage leadership, use of initiative, and good judgment by the players on the team.
- H. To recognize that the purpose of athletics is to promote the physical, mental, moral, social, and emotional well-being of the individual players.
- I. To remember that an athletic contest is only a game – not a matter of life or death for player, coach, school, official, fan, community, or nation.
- J. At an agreed upon time (not during games), concerns of or by the players, students, parents or spectators need to be directed **first to the coach**. Once a coach has been contacted, and if the matter has not been resolved to the satisfaction of the complainant, the matter needs to be directed to the Athletic Director.

POLICY

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Students

CONCUSSION MANAGEMENT SCHOOL POLICY

The Board of Education of the Andover Central School recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports or recreational activities. Therefore the district adopts the following policy to support the proper evaluation and management of reported head injuries.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from concussion will vary. Avoiding re-injury and over exertion until fully recovered are the cornerstones of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses and other appropriate staff will receive training to recognize those signs, symptoms or behaviors consistent with a concussion. Any student exhibiting those signs, symptoms or behaviors while participating in a school sponsored class, extracurricular activity, or interscholastic athletic activity shall be removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. Either the coach, Athletic director, school nurse or school physician will notify the student's guardians or parents and recommend appropriate monitoring to the parents or legal guardians.

If a student sustains a concussion at a time other than when engaged in a school sponsored activity, the district expects the parent /legal guardian to report the condition to their teacher, coach, athletic director, school nurse or school physician so the district can support the appropriate management of the condition.

The student shall not return to school or activity until authorized to do so by an appropriate health care professional (school physician). The schools physician will make the final decision on return to activity including physical education class and after school sports. Any student who continues to have signs or symptoms upon return to activity must be removed from play and reevaluated by the student's health care provider or school physician.

The Superintendent, in consultation with appropriate district staff, including the school physician, will be in compliance to follow regulations and protocols to guide the return to activity.

(continued)

The New York State Education Department recommends the following on concussion management.

- A commitment to implement strategies that reduce the risk of head injuries in the school setting and during sponsored events. Such strategies are resourced through the New York State Public High School Athletic Association.
- A procedure and treatment plan developed to be utilized by the district staff who may respond to a person with a head injury.
- A procedure to ensure that the school nurse, physical education teachers and coaches have completed the NYSED approved required course. This policy addresses the education needs of teachers and other appropriate staff, students and parents and legal guardians, as needed
- A procedure for periodic review of the concussion management policy.

After a head injury the coach, athletic director or school nurse shall complete the Head Injury Checklist. If any symptoms are observed reassess in 30 minutes. If at that time any symptoms are observed student needs to be evaluated by their provider or emergency care. Parents are to be notified of any symptoms noted.

If a student is sent to their provider or emergency care send the Head Injury Doctor's Report which includes the Play Progression Plan.

Remember the student must be cleared and released on the same day, post dated releases will not be accepted.

Adopted: