

**ANDOVER CENTRAL SCHOOL  
BOARD OF EDUCATION AGENDA  
August 27, 2018  
Meeting – Regular 6:30 PM**

**I. CALL TO ORDER - Board President \_\_\_\_\_ PM**

**CALENDAR ITEMS:**

**August 29 & 30 – Superintendent’s Conference Days  
August 30 – Back to School Bash – 3:00-6:00 PM  
7<sup>th</sup> Grade Orientation – 6:00 PM  
Open House – 6:00-8:00 PM  
September 3 – Labor Day – Offices Closed  
September 4 – First Day of School  
September 10 – BOE Meeting – 6:30 PM**

**II. Public Comments**

**III. Presentations**

**IV. Board Information**

1. Extracurricular Activities Reconciliation – July 2018
2. 2018-2019 Tax Rates
3. Correspondence regarding the Annual Fall Dinner on September 27, 2018

**V. Board Dialogue**

**VI. Board Action**

1. Consideration of a motion to accept the amended **Agenda** dated August 27, 2018.  
Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated August 13, 2018. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
3. Consideration of a motion to accept the **Warrant** dated August 1-15, 2018. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

4. Consideration of a motion approving the following **Tax Rolls and Tax Levy Resolution**.  
Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No

WHEREAS The Board of Education has been authorized by the voters to raise for the current budget of the 2018 – 2019 school year a sum not to exceed \$2,543,464.00.

WHEREAS The Board of Education has applied \$232,000.00 prior years surplus to the 2018 – 2019 budget.

THEREFORE BE IT RESOLVED, That the Board fix the equalized tax rates by the towns and confirm the extension of the taxes as they appear on the following described tax roll: (see attached)

AND BE IT HEREBY DIRECTED THAT the tax warrant of the Board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2018 and end November 15, 2018 at the expiration of which time the tax collector shall make an accounting in writing to the Board.

5. Consideration of a motion upon the recommendation of the Superintendent to appoint **Audrey Watson as a mentor for Doris Dunham** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No
6. Consideration of a motion upon the recommendation of the Superintendent to appoint **Denise Burrows as a mentor for Larissa Jacobs** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No
7. Consideration of a motion upon the recommendation of the Superintendent to appoint **Lisa Kent as a mentor for Stephanie Harrington** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No
8. Consideration of a motion upon the recommendation of the Superintendent to appoint **Aaron Brubaker as a mentor for Ashley Carter** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No
9. Consideration of a motion to approve **Cheryl Mueller (pending fingerprint clearance)** as a non-instructional substitute for the 2018 – 2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No
10. Consideration of a motion to approve **PaulaJo Dimino (pending fingerprint clearance)** as a non-instructional substitute for the 2018 – 2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No

11. Consideration of a motion to appoint **Michelle Schweigart as a Scorekeeper and Scoreboard Operator for the Girls' Varsity Soccer** team for the 2018 Soccer Season. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
12. Consideration of a motion to appoint **Eliza Ordway as a Scorekeeper and Scoreboard Operator for the Boys' Varsity Soccer** team for the 2018 Soccer Season. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
13. Consideration of a motion to appoint **Amy Brown as a Scorekeeper and Scoreboard Operator for the Boys' Modified Soccer** team for the 2018 Soccer Season. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
14. Consideration of a motion to appoint **Angela Brewster as a Scorekeeper and Scoreboard Operator for the Girls' Modified Soccer** team for the 2018 Soccer Season. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
15. Consideration of a motion to appoint the following as **Advisors for the 2018 – 2019 school year:**

<b>Senior Class</b>	<b>Lisa Kent &amp; Michael Chaffee</b>
<b>Junior Class</b>	<b>Aaron Brubaker &amp; Tom Franclemont</b>
<b>Sophomore Class</b>	<b>Katharine Houy &amp; Jarrod Shafer</b>
<b>Freshmen Class</b>	<b>Suzanne Scott &amp; Sheryl Dougherty</b>
<b>8<sup>th</sup> Grade Class</b>	<b>Amanda Ballam</b>
<b>7<sup>th</sup> Grade Class</b>	<b>Angela Brewster &amp; Alyssa Raykovitz</b>
<b>Yearbook</b>	<b>Cheri Drake</b>
<b>Play Director</b>	<b>Seth Grant</b>
<b>Assistant Play Director</b>	<b>Denise Burrows</b>
<b>Drama Club</b>	<b>Seth Grant &amp; Denise Burrows</b>
<b>Student Council</b>	<b>Angela Brewster</b>
<b>Color Guard</b>	<b>Jessica Hyland-Wieszczyk</b>
<b>Academics 7-12</b>	<b>Harold Brown, Aaron Brubaker, Lisa Kent &amp; Sean Reilly</b>
<b>SADD</b>	<b>Tom Franclemont</b>
<b>Fine Arts Club</b>	<b>Melissa Harrison, Erica Jacobs &amp; Kendra Mikols</b>
<b>Health Coordinator</b>	<b>Beth Klein</b>
<b>National Honor Society</b>	<b>Cheri Drake</b>
<b>NHS School Store</b>	<b>Cheri Drake</b>
<b>Science Club</b>	<b>Tim Demster</b>
<b>SAT Review Math</b>	<b>Sean Reilly</b>
<b>SAT Review English</b>	<b>Lisa Kent</b>
<b>Lunch Monitor (Middle School)</b>	<b>Jacob Bannerman</b>
<b>Sr. High Chorus (Unpaid)</b>	<b>Kendra Mikols</b>
<b>Acapella (Unpaid)</b>	<b>Kendra Mikols</b>
<b>Band Club (Unpaid)</b>	<b>Melissa Harrison</b>

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

16. Consideration of a motion to appoint **Kathleen McCutcheon as a Full-Time Special Education Teacher effective September 1, 2018**. Salary will be paid at Step 21 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
17. Consideration of a motion to accept the **resignation letter of Elizabeth Kenyon as Cafeteria Monitor effective August 24, 2018**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
18. Consideration of a motion to accept the **resignation letter of Lori Clarke as Cafeteria School Monitor effective August 31, 2018**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
19. Consideration of a motion to appoint **Stephen Lewis as a Bus Attendant** for the 2018–2019 school year. Salary will be paid in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
20. Consideration of a motion to appoint **Richard Gill a Substitute Bus Attendant** for the 2018-2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
21. Consideration of a motion to appoint **Amber Madison a Substitute Bus Attendant** for the 2018-2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
22. Consideration of a motion to appoint **Sarah Whitesell a Substitute Bus Attendant** for the 2018-2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
23. Consideration of a motion to appoint **Jessica Wieszczyk a Substitute Bus Attendant** for the 2018-2019 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
24. Consideration of a motion to appoint **Lori Clarke as a Food Service Helper effective September 1, 2018**. The Salary will be paid at Step 5 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
25. Consideration of a motion to approve the **Instructional and Non-Instructional Substitute List** for the 2018 – 2019 school year (see attached). Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No
26. Consideration of a motion to accept the sealed bid of \$1,055.00 by Blair Buchholz for the **18" PowerMatic Planer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_ No

27. Consideration of a motion to accept the sealed bid of \$1,567.00 by Janet Lee for the **2007 Chevrolet Uplander Van**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
28. Consideration of a motion to accept the sealed bid of \$426.00 by Michael Hulse for the **2006 30 Passenger IC Bus**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
29. Consideration of a motion to **Adjourn** at \_\_\_\_\_. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

**ANDOVER CENTRAL SCHOOL**  
**Extraclassroom Activity Funds**

**Statement of Cash Receipts and Disbursements - Modified Cash Basis**

**For the month July 1, 2018 through July 31, 2018**

<u>Activities</u>	<u>July 1, 2018</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>July 31, 2018</u>
Class Clubs:				
Class 2018 - 12th	53.48	-	-	53.48
Class 2019 - 11th	17,370.08	-	-	17,370.08
Class 2020 - 10th	12,675.24	-	-	12,675.24
Class 2021 - 9th	7,705.85	-	-	7,705.85
Class 2022 - 8th	6,057.44	-	-	6,057.44
Class 2023 - 7th	1,673.71	-	-	1,673.71
Band Club	651.89	-	-	651.89
Cheerleading	84.15	-	-	84.15
Colorguard	83.70	-	-	83.70
Drama Club	7,442.93	-	-	7,442.93
Fine Arts Club	2,408.06	-	-	2,408.06
National Honor	5,437.35	-	-	5,437.35
National Honor Store	4,441.10	-	-	4,441.10
SADD	501.68	-	-	501.68
Sr. High Chorus	2,044.45	-	-	2,044.45
Student Council	3,760.62	7.98	-	3,768.60
Tax Fund	-	-	-	-
Varsity -Ski	-	-	-	-
Yearbook	19,689.94	-	-	19,689.94
	<u>92,081.67</u>	<u>7.98</u>	<u>-</u>	<u>92,089.65</u>

ACTIVITIES ACCOUNT  
MONTHLY REPORT  
For the period  
From July 1 to July 31, 2018

Total available balance as reported at the end of preceding period      \$92,081.67      Outstanding Checks:

RECEIPTS DURING MONTH

Date	Source	Amount		
7/1/18 - 7/31/18	Student Council	\$7.98	12907	\$75.00
			12930	\$769.24
			12939	\$500.00

\$1,344.24

Total Deposits	\$7.98
Transfer to Tax Fund	\$0.00
Total Receipts, including balance	<u>\$92,089.65</u>

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. **None Recorded**

Total amount of checks issued and debit charges	\$0.00
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Cash Balance as shown by records	<u>\$92,089.65</u>
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$93,433.85
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Less total of outstanding checks (See list on report)	\$1,344.24
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Net Balance in bank	<u>\$92,089.61</u>
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Total available balance (Must agree with Cash Balance above if there is a true recon)	<u>\$92,089.65</u>
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Bank error on check #12940 - amount should be 665.00 - bank  
debited 665.04 - making adjustment on August statement

**ANDOVER CENTRAL SCHOOL DISTRICT**  
**TAX RATES REVISED**  
**For the 2018-2019 School Year**

	Total Assessed Value	School Taxable	Equalization Rate	Equalized Taxable Value	% of Levy	2018-19 School Levy	2018-2019 Tax Rate per \$1000 of Assessed	2017-2018 Tax Rate per \$1000	Dollar Change	Percent Change
ALFRED	\$7,993,640.00	\$7,288,199.00	88.80%	\$8,207,431.31	7.68%	\$195,462.47	26.81903581	24.83409655	\$1.9849	7.99%
ANDOVER	\$75,903,520.00	\$67,370,732.00	100.00%	\$67,370,732.00	63.08%	\$1,604,454.43	23.81530351	23.59239304	\$0.2229	0.94%
INDEPENDENCE	\$23,527,232.00	\$23,044,366.00	99.00%	\$23,277,137.37	21.80%	\$554,352.09	24.05586207	23.59239311	\$0.4635	1.96%
WARD	\$86,786.00	\$86,786.00	95.00%	\$91,353.68	0.09%	\$2,175.62	25.0687899	25.64392238	-\$0.5751	-2.24%
WELLSVILLE	\$6,368,088.00	\$5,274,740.00	99.00%	\$5,328,020.20	4.99%	\$126,888.42	24.05586247	23.59239258	\$0.4635	1.96%
GREENWOOD	\$2,833,100.00	\$2,524,888.00	100.00%	\$2,524,888.00	2.36%	\$60,130.97	23.81530191	23.59239311	\$0.2229	0.94%
<b>TOTALS</b>	<b>\$116,712,366.00</b>	<b>\$105,589,711.00</b>		<b>\$106,799,562.57</b>	<b>100.00%</b>	<b>\$2,543,464.00</b>				

8/13/2018

8/14/2018



**ANDOVER CENTRAL SCHOOL DISTRICT**  
**TAX RATES**  
**For the 2018-2019 School Year REVISED**  
Library

	Total Assessed Value	School Taxable	Equalization Rate	Equalized Taxable Value	% of Levy	2018-2019 School Levy	2018-2019 Tax Rate per \$1000 of Assessed	2017-2018 Tax Rate per \$1000	Dollar Change	Percent Change
ALFRED	\$7,993,640.00	\$7,288,199.00	88.80%	\$8,207,431.31	7.68%	\$1,306.43	0.179252789	0.165986112	\$0.0133	7.99%
ANDOVER	\$75,903,520.00	\$67,370,732.00	100.00%	\$67,370,732.00	63.08%	\$10,723.85	0.159176688	0.157686732	\$0.0015	0.94%
INDEPENDENCE	\$23,527,232.00	\$23,044,366.00	99.00%	\$23,277,137.37	21.80%	\$3,705.18	0.160784636	0.157686901	\$0.0031	1.96%
WARD	\$86,786.00	\$86,786.00	95.00%	\$91,353.68	0.09%	\$14.54	0.167538543	0.171359475	-\$0.0038	-2.23%
WELLSVILLE	\$6,368,088.00	\$5,274,740.00	99.00%	\$5,328,020.20	4.99%	\$848.10	0.160785176	0.157686557	\$0.0031	1.97%
GREENWOOD	<u>\$2,833,100.00</u>	<u>\$2,524,888.00</u>	100.00%	<u>\$2,524,888.00</u>	<u>2.36%</u>	\$401.90	0.159175377	0.157685364	\$0.0015	0.94%
<b>TOTALS</b>	<u>\$116,712,366.00</u>	<u>\$105,589,711.00</u>		<u>\$106,799,562.57</u>	<u>100.00%</u>	<u>\$17,000.00</u>				

8/13/2018

8/14/2018

Michelle - No ?  
Cindy - Yes ?  
Dawn - ?  
Pat - ?

The Allegany Cattaraugus Association of School Boards Annual Fall Dinner meeting is scheduled for:

September 27, 2018  
at Moonwinks  
Cash Bar - 5:30 to 6:00  
Dinner at 6:00

This Association is pleased to have presenters from BOCES, Mr. Tim Cox, Assistant Superintendent for ISS programs and Mr. Tim Clarke, Sr. Program Manager, Professional Development/Curriculum Coordinator. They will bring the latest in ESSA, Every Student Succeeds Act. This program will inform all of the ESSA plan requirements.

We also need a few minutes for a (brief) business meeting. We are reviewing and making updates to our By Laws and Constitution.

We will be enjoying one of Moonwinks' new buffet selections, which includes a carving station. The cost is \$24.00 per person.

Please register the following for the Annual Fall Dinner event on September 27, 2018:

School District Reporting \_\_\_\_\_

Please RSVP before September 19th in order for final arrangements to be made.

[pvand67332@aol.com](mailto:pvand67332@aol.com)  
585-268-5169

Thank you

Paula M. Van Dyke

ANDOVER CENTRAL SCHOOL  
BOARD OF EDUCATION

DATE: 8-13-18

PLACE: Room 103

TYPE: Regular

MEMBERS PRESENT: Cindy Baker, Brian Perkins, Patrick Howland, Michele Calladine,  
Dawn Niedermaier (arrived at 6:31 PM)

MEMBERS ABSENT: None

OTHERS PRESENT: Lawrence Spangenburg, Jon Morris, Jennifer Joyce

- I. Cindy Baker called the meeting to order at 6:30 PM and reviewed the Calendar items with the Board.

II. **Public Comments - None**

III. **Presentations - None**

IV. **Board Information**

**Board Information**

1. Extracurricular Activities Reconciliation – June 2018
2. Mary E. Lewis, Internal Claims Auditor Report March 1, 2018 to August 1, 2018
3. Second Reading – Updated Policy #7510 Student Physicals
4. BOCES 2017-18 Summary
5. 2018-2019 Tax Rates
6. Important Dates – Paula Vandyke

V. **Board Dialogue**

**Board Dialogue**

1. Michele Calladine said a lot of people have approached her and they are very excited about the new sidewalk by the playground.
2. Dawn Niedermaier asked what the status is of the conflict of interest with purchasing from Maier's Market with her being on the Board. Cindy Baker informed Dawn that the school would no longer be able to purchase from Maier's Market with her being on the BOE because of policies already in place.

VI. **Board Action**

1. Consideration of a motion to accept the **Amended Agenda** dated August 13, 2018. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.

**Amended Agenda  
8/13/18**

2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated July 23, 2018. Motion made by Brian Perkins and seconded by Dawn Niedermaier. Passed by 5 votes of Yes.

**BOE Minutes 7/23/18**

August 13, 2018

- |  |  |
|--|--|
| 3. Consideration of a motion to accept the <b>Minutes</b> of the Special Board of Education meeting dated July 31, 2018. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes.   | <b>BOE Minutes 7/31/18 - Special</b>                           |
| 4. Consideration of a motion to accept the <b>Warrant</b> dated July 1-15, 2018. Motion made by Brian Perkins and seconded by Michele Calladine. Passed by 5 votes of Yes.   | <b>Warrant 7/1 - 7/15/18</b>                                   |
| 5. Consideration of a motion to accept the <b>Warrant</b> dated July 16-31, 2018. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.  | <b>Warrant 7/16 – 7/31/18</b>                                  |
| 6. Consideration of a motion to accept the <b>Treasurer's Report for May 2018</b> . Motion made by Brian Perkins and seconded by Dawn Niedermaier. Passed by 5 votes of Yes.   | <b>Treasurer's Report – May 2018</b>                           |
| 7. Consideration of a motion to accept the <b>Internal Claims Audit Report</b> of Mary E. Lewis for March 1, 2018 to August 1, 2018. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 5 votes of Yes.  | <b>Internal Claims Audit Report – March 1 – August 1, 2018</b> |
| 8. Consideration of a motion to approve <b>updated Policy #7510 for Student Physicals</b> . Motion made by Dawn Niedermaier and seconded by Brian Perkins. Passed by 5 votes of Yes.   | <b>Updated Policy #7510 – Student Physicals</b>                |
| 9. Consideration of a motion to approve the <b>2018-2019 Interscholastic Athletics Policy</b> . Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.  | <b>2018-2019 Interscholastic Athletics Policy</b>              |
| 10. Consideration of a motion to authorizing the Superintendent to approve <b>Project Change Orders up to \$25,000.00</b> . Motion made by Brian Perkins and seconded by Michele Calladine. Passed by 5 votes of Yes.  | <b>Project Change Orders up to \$25,000.00</b>                 |
| 11. Consideration of a motion authorizing the Board President to sign the <b>2017-18 Amended AS-7 Contracts</b> between the Andover Central School District and the Cattaraugus-Allegany BOCES for Cooperative Educational Services. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 5 votes of Yes. | <b>2017-18 Amended AS-7 Contracts with C-A BOCES</b>           |
| 12. Consideration of a motion authorizing the Board President to sign the <b>2018-19 AS-7 Contracts</b> between the Andover Central School District and the Cattaraugus-Allegany BOCES for Cooperative Educational Services. Motion made by Dawn Niedermaier and seconded by Michele Calladine. Passed by 5 votes of Yes.    | <b>2018-19 AS-7 Contracts with C-A BOCES</b>                   |

August 13, 2018

- |   |   |
|---|---|
| <p>13. Consideration of a motion authorizing the Board President to sign the <b>2018-2019 Lease Agreement for Distance Learning Classroom Space</b> between the Andover Central School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 5 votes of Yes.</p>                   | <p><b>2018-2019 Lease Agreement for Distance Learning Classroom Space – CAEW Counties BOCES</b></p> |
| <p>14. Consideration of a motion to declare <b>Refrigerator Model # RS-1D-S7/Serial # A9223V101/School ID # 000159 obsolete</b>. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.</p>  | <p><b>Obsolete Refrigerator</b></p>   |
| <p>15. Consideration of a motion to declare <b>the (attached) list of books as obsolete</b>. Motion made by Dawn Niedermaier and seconded by Michele Calladine. Passed by 5 votes of Yes.</p>   | <p><b>Obsolete Books</b></p>  |
| <p>16. Consideration of a motion to accept the <b>resignation letter of Amber Madison as Food Service Helper</b>. Motion made by Brian Perkins and seconded by Dawn Niedermaier. Passed by 5 votes of Yes.</p>  | <p><b>Amber Madison – resignation Food Service Helper</b></p>                                       |
| <p>17. Consideration of a motion to accept the <b>resignation letter of Amber Madison as Bus Attendant</b>. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 5 votes of Yes.</p>   | <p><b>Amber Madison – resignation Bus Attendant</b></p>   |
| <p>18. Consideration of a motion to appoint <b>Amber Madison as a Teacher's Aide</b> effective September 1, 2018. Salary will be at Grade 2 Step 2 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 5 votes of Yes.</p> | <p><b>Amber Madison – Teacher's Aide</b></p>  |
| <p>19. Consideration of a motion to appoint <b>Katherine Starks as an Instructional and Non-Instructional Substitute</b> for the 2018-2019 school year. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 5 votes of Yes.</p>   | <p><b>Katherine Starks – 18-19 Substitute List</b></p>  |
| <p>20. Consideration of a motion to appoint <b>Caroline Mapes as an Instructional and Non-Instructional Substitute</b> for the 2018-2019 school year (pending fingerprint clearance). Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 5 votes of Yes.</p>   | <p><b>Caroline Mapes – 18-19 Substitute List</b></p>  |
| <p>21. Consideration of a motion authorizing the Superintendent to sign a <b>Blanket Request for Tutoring Services with Monroe #1 BOCES</b> for the 2018 – 2019 school year. Motion made by Patrick Howland and seconded by Brian Perkins. Passed by 5 votes of Yes.</p>  | <p><b>Blanket Request Monroe #1 BOCES</b></p>   |

22. Consideration of a motion authorizing the Superintendent to sign a **Memorandum of Agreement between Andover Central School and St. Bonaventure University** for the purpose of providing field placements for School of Educational students from St. Bonaventure University. This agreement will begin September 1, 2018 and end June 30, 2020. Motion made by Michele Calladine and seconded by Brian Perkins. Passed by 5 votes of Yes.

**St. Bonaventure  
University MOA –  
Field Placements  
9/1/18-6/30-19**

23. Consideration of a motion approving the following **Tax Rolls and Tax Levy Resolution**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No \_\_\_\_\_

**Tax Rolls and Levy  
Resolution –  
ACTION TABLED**

WHEREAS The Board of Education has been authorized by the voters to raise for the current budget of the 2018 – 2019 school year a sum not to exceed \$2,543,464.00.

WHEREAS The Board of Education has applied \$232,000.00 prior years surplus to the 2018 – 2019 budget.

THEREFORE BE IT RESOLVED, That the Board fix the equalized tax rates by the towns and confirm the extension of the taxes as they appear on the following described tax roll: (see attached)

AND BE IT HEREBY DIRECTED THAT the tax warrant of the Board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2018 and end November 15, 2018 at the expiration of which time the tax collector shall make an accounting in writing to the Board.

**ACTION TABLED BY THE BOARD OF EDUCATION**

24. Upon the recommendation of the Superintendent and on consideration of a motion made by Dawn Niedermaier and seconded by Patrick Howland, **Larissa Jacobs**, who is completing the process of obtaining an Initial New York State Teaching Certificate permitting her to teach in the Early Childhood Education certification area and is expected to complete such certification by September 6, 2018, is hereby **appointed to the position of full-time Pre-Kindergarten Teacher** in the Elementary Education tenure area for a probationary period of four (4) years, to commence on September 1, 2018 and to end on September 1, 2022. The salary during the first year of this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Passed by 5 votes of Yes.

**Larissa Jacobs –  
Pre-Kindergarten  
Teacher 9-1-18**

25. Consideration of a motion to **Adjourn** at 6:49 PM. Motion made **Adjourn**  
by Michele Calladine and seconded by Brian Perkins. Passed by  
5 votes of Yes.

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Jamie H. Coyle, District Clerk

August 13, 2018

# ANDOVER CSD

Check Warrant Report For A - 3: 8/1/18 - 8/15/18 GEN. FUND AUGUST 2018 - 2019 For Dates  
8/1/2018 - 8/15/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
161289	08/01/2018	4224	RMSC	ADMISSION FEE FOR SUMMER TRIP	1800163	280.00
161291	08/02/2018	2968	VERIZON	CELL PHONES	1800162	363.81
161292	08/02/2018	4001	NORTHWESTERN MUTUAL	DISABILITY INSUARNC	1800165	904.68
161293	08/09/2018	4495	AQUARIUM OF NIAGARA	ADMISSION FOR SUMMER FIELD TRIP	1800179	292.99
161294	08/15/2018	2678	FRONTIER PHONES	SCHOOL PHONES	1800183	370.55
161295	08/15/2018	872	ANDOVER HARDWARE & HOME CENTER	MAINT. & GARAGE SUPPLIES	1800181	998.57
161296	08/15/2018	1672	NYS ASSOC OF SCHOOL BUSINESS O	2018 - 2019 MEMBERSHIP - COYLE	1800172	150.00
161297	08/15/2018	2304	B & H PHOTO VIDEO	PHOTO INKJET PRINTER	1800013	351.99
161298	08/15/2018	3818	ALLEG/CATT SCHLS INS/RISK CONS	2018-2019 WORKERS COMP PREMIUMS	1800175	28,013.00
161299	08/15/2018	2344	COUNTRY CROSS ROADS FEED	PLAYGROUND WOOD CHIPS	1800085	2,600.00
161300	08/15/2018	1465	DICK BLICK	ART SUPPLIES	1800019	1,401.03
161301	08/15/2018	4497	DUNHAM, DORIS	REIMBURSEMENT FOR CLASSROOM SUPPLIES		63.43
161302	08/15/2018	2797	EAI EDUCATION	CLASSROOM SUPPLIES - TAYLOR	1800021	99.04
161303	08/15/2018	3115	ENERGY ENTERPRISES INC	GAS REPORTING SERVICE	1800180	295.00
161304	08/15/2018	3060	FLAGHOUSE INC	SPECIAL ED. CLASS SUPPLIES	1800022	132.24
161305	08/15/2018	4481	FLINN SCIENTIFIC, INC.	SCIENCE SUPPLIES	1800023	77.70
161306	08/15/2018	3293	GENESEE REFRIGERATION	COMMERCIAL REFRIGERATOR	1800115	2,635.00
161307	08/15/2018	434	GEYER INSTRUCTIONAL AIDS CO IN	MATH SUPPLIES	1800024	81.34
161308	08/15/2018	4258	GLOBAL INDUSTRIAL	LAPTOP CART	1800068	556.17
161309	08/15/2018	2679	HODGSON RUSS LLP	LEGAL ASSISTANCE	1800177	1,478.28
161310	08/15/2018	2814	INNOVATIVE LEARNING CONCEPTS I	TOUCHMATH 2ND GRADE STANDARDS	1800078	1,751.89
161311	08/15/2018	4378	IXL LEARNING	1 YR IXL MEMBERSHIP - BOSWORTH	1800044	349.00
161312	08/15/2018	4458	JOYCE, JENNIFER	REIMBURSE FOR CLASS		80.00
161313	08/15/2018	4458	JOYCE, JENNIFER	REIMBURSEMENT FOR MILEAGE		102.47
161314	08/15/2018	370	LAKESHORE CURRICULUM MATERIALS	CLASSROOM SUPPLIES	1800041	704.79
161315	08/15/2018	2455	LARRY'S LATRINES	PORTA POTTY RENTAL	1800184	90.00
161316	08/15/2018	3774	LEARNING A - Z	ONLINE RAZ KIDS SOFTWARE	1800046	109.95
161317	08/15/2018	3774	LEARNING A - Z	ONLINE SOFTWARE - BOSWORTH	1800045	199.95
161318	08/15/2018	2844	MAG GROUP BUSINESS OPERATIONS	JULY MEDICAID SERVICES	1800176	405.00
161319	08/15/2018	4248	MOBILETECH	RADIOS MONTHLY FEE - JULY & AUGUST	1800190	1,356.00



# ANDOVER CSD

Check Warrant Report For A - 3: 8/1/18 - 8/15/18 GEN. FUND AUGUST 2018 - 2019 For Dates  
8/1/2018 - 8/15/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
161320	08/15/2018	4093	MY CABLE MART LLC	50 FOOT HDMI CABLES	1800128	1,569.59
161321	08/15/2018	144	NATIONAL FUEL GAS	SCHOOL HEAT	1800182	385.52
161322	08/15/2018	761	ORIENTAL TRADING COMPANY	CLASSROOM SUPPLIES - CONE	1800057	209.51
161323	08/15/2018	761	ORIENTAL TRADING COMPANY	CLASSROOM SUPPLIES - BOSWORTH	1800056	250.59
161324	08/15/2018	761	ORIENTAL TRADING COMPANY	CLASSROOM SUPPLIES - CHAFFEE	1800123	26.95
161325	08/15/2018	4010	P&A ADMINISTRATIVE SERV. INC.	AUGUST HRA	1800173	292.00
161326	08/15/2018	4010	P&A ADMINISTRATIVE SERV. INC.	AUGUST FSA	1800174	76.00
161327	08/15/2018	4367	PREMIER 1 SUPPLIES	CARBON FIBER HEATER	1800059	80.73
161328	08/15/2018	3036	QUILL CORPORATION	SUPPLIES	1800054	330.78
161329	08/15/2018	2090	REALLY GOOD STUFF INC	MATH SUPPLIES - BREWSTER	1800061	25.94
161330	08/15/2018	1605	SAANYS	2018 - 2019 MEMBERSHIP - MORRIS	1800035	524.42
161331	08/15/2018	3206	SCHOOL SPECIALTY	ART SUPPLIES	1800065	362.64
161332	08/15/2018	3206	SCHOOL SPECIALTY	KINDERGARTEN SUPPLIES	1800018	226.87
161333	08/15/2018	2783	SUPER DUPER PUBLICATIONS	SPEECH SUPPLIES	1800060	181.83
161334	08/15/2018	4243	SHOP3DUNIVERSE.COM	3D PRINTERS	1800147	6,990.00
161335	08/15/2018	866	TEACHER CREATED MATERIALS	READING SUPPLIES	1800077	103.92
161336	08/15/2018	3993	TEACHER'S DISCOVERY	SPEC. ED SUPPLIES	1800079	89.85
161337	08/15/2018	4496	THE EVANS AGENCY, LLC	INSURANCE	1800185	46,741.00
161338	08/15/2018	3188	TREND	REM. MATH SUPPLIES	1800076	20.92
161339	08/15/2018	1240	UNITED PARCEL SERVICE	SHIPPING CHARGES	1800125	27.95
161340	08/15/2018	3134	WARD'S NATURAL SCIENCE	SCIENCE SUPPLIES	1800082	264.29
161341	08/15/2018	4487	WPS	OT TESTING SUPPLIES	1800084	378.68
161342	08/15/2018	294	ZANERBLOSER	HANDWRITING BOOKS - GRADE 3	1800086	331.29
161343	08/15/2018	294	ZANERBLOSER	HANDWRITING BOOKS GRADE 2	1800087	318.55
161344	08/15/2018	4498	ROSELAND WATERPARK	ADMISSION FEE	1800197	967.50

Number of Transactions: 55

Warrant Total: 107,071.19  
Vendor Portion: 107,071.19

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 55 in number, in the total amount of \$107,071.19. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/20/18 *Michelle Brown* Account Clerk  
Date Signature Title

**ANDOVER CSD**

Check Warrant Report For F21C - 2: 8/1/18 - 8/15/18 F-21C AUGUST 2018 - 2019 For Dates 8/1/2018 - 8/15/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350442	08/15/2018	4446	STEMFINITY	STEM SUPPLIES	1700999	8,259.21
Number of Transactions: 1					Warrant Total:	8,259.21
					Vendor Portion:	8,259.21

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$8,259.21. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/20/2018 Michelle Brown Account Clerk  
Date Signature Title

2018-2019  
RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS The Board of Education has been authorized by the voters to raise for the current budget of the 2018 – 2019 school year a sum not to exceed \$2,543,464.00 And,

WHEREAS The Board of Education has applied \$ 232,000.00 prior years surplus to the 2018 – 2019 budget.

THEREFORE BE IT RESOLVED, That the Board fix the equalized tax rates by the towns and confirm the extension of the taxes as they appear on the following described tax roll:

Town	School Taxable By Towns	Equalized Tax Rate By Towns	Total Tax Levy By Towns
Andover	\$ 67,370,732.00	100.00%	\$ 1,604,454.43
Alfred	\$ 7,288,199.00	88.80%	\$ 195,462.47
Independence	\$ 23,044,366.00	99.00%	\$ 554,352.09
Ward	\$ 86,786.00	95.00%	\$ 2,175.62
Wellsville	\$ 5,274,740.00	99.00%	\$ 126,888.42
Greenwood	\$ 2,524,888.00	100.00%	\$ 60,130.97
<b>Totals</b>	<b>\$ 105,589,711.00</b>		<b>\$ 2,543,464.00</b>

AND BE IT HEREBY DIRECTED THAT the tax warrant of the Board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2018 and end November 15, 2018 at the expiration of which time the tax collector shall make an accounting in writing to the Board.

Town	School Taxable By Towns	Equalized Tax Rate By Towns	Total Library Tax By Towns
Andover	\$ 67,370,732.00	100.00%	\$ 10,723.85
Alfred	\$ 7,288,199.00	88.80%	\$ 1,306.43
Independence	\$ 23,044,366.00	99.00%	\$ 3,705.18
Ward	\$ 86,786.00	95.00%	\$ 14.54
Wellsville	\$ 5,274,740.00	99.00%	\$ 848.10
Greenwood	\$ 2,524,888.00	100.00%	\$ 401.90
<b>Totals</b>	<b>\$ 105,589,711.00</b>		<b>\$ 17,000.00</b>

**2018-2019**

**INSTRUCTIONAL SUBSTITUTES**

<b>NAME</b>	<b>DEGREE / NO DEGREE / CERTIFICATION</b>
Ballengee, Joe Rodney	Instructional/Non-Instructional
Brown, Amy	No degree
Brown, Michelle	Nurse
Bull, Susan	Instructional/Non-Instructional
Carl, Hannah	Non-certified
Cleveland, Katie	Instructional/Non-Instructional
Denner, Mary Lois	Bachelors
Dougherty, Sally	Bachelor Instructional/Non-Instructional (Elementary Only)
Fanton, Kimberly	Instructional/Non-Instructional
Fuhrer, Estelle	Instructional/Non-Instructional - No Degree
Gavin, Tammy	Instructional/Non-Instructional
Gaylord, Sabrina	Associates
Gill, Brenda	Bachelors -- art/history
Grice, Morgan	Instructional/Non-Instructional ( <b>Pending Fingerprint</b> )
Griswold, Margaret (Peg)	Nurse - RN
Hallett, Amanda	Instructional/Non-Instructional
Haswell, Kimberly	No degree
Hixson, Rebekah	Instructional/Non-Instructional, clerical no degree
Howland, Gretta	Instructional/Non-Instructional - No Degree
Jacobs, Larissa	Associate's
Joyce-Phelps, Amanda	non-certified teacher/teacher aide
Koehler, Lydia	Instructional/Non-Instructional (No Degree)
Lockwood, Raquel	Instructional/Non-Instructional
Mapes, Caroline	Instructional/Non-Instructional
McGinnis, Ella	No degree (teacher, cafe or aide)
Niedermaier, Jody	NonCertified Teacher/Aide
Olds, Emily	Instructional/Non-Instructional ( <b>Pending Fingerprint</b> )
Olds, Sue	Instructional/Non-Instructional
Ordiway, Melissa	No degree, LPN + (teacher or aide)
O'Rourke, Kaitlyn	Instructional/Non-Instructional
Padden, Kelly	Associates -- business & EMT (teacher or aide)
Reed, Breanna	Certified Instructional/ Non-Instructional
Rossrucker, Debra	No degree
Rossrucker, Tasha	Instructional/Non-Instructional
Spangenburg, Catherine	Bachelors, English w/Education minor
Spierling, Nicole	Certified
Starks, Katherine	Certified
Stewart, David	Bachelors -- communications, media arts
Tilman, Kelly	Instructional/Non-Instructional (No Degree)
Troutman, Debra	1 yr college
Waite, Taylor	Instructional/Non-Instructional
Walsh, Kimberly	Instructional/Non-Instructional - No Degree

NON-INSTRUCTIONAL SUBSTITUTES	
NAME	DEGREE / NO DEGREE
Ballengee, Rodney	Instructional/Non-Instructional
Bannerman, Jacob	Fitness Room Supervisor
Brewster, Neil	? (bus driver)
Briggs, Cheryl	Cafeteria/non-instructional
Brown, Michelle	Nurse
Bull, Susan	Instructional/Non-Instructional
Burrows, Darci	Non-Instructional (Cafeteria)
Burton, Seth	Bus Driver
Carl, Hannah	Non-certified
Carlin, Molly	Bachelors
Clark, Glenna	Cafeteria
Clemons, Kelly	No degree (café or aide)
Cleveland, Katie	Instructional/Non-Instructional
Dougherty, Brandon	Fitness Room Supervisor
Dougherty, Sally	Bachelor Instructional/Non-Instructional (Elementary Only)
Fanton, Kimberly	Instructional/Non-Instructional
Fuhrer, Estelle	Instructional/Non-Instructional - No Degree
Gavin, Tammy	Instructional/Non-Instructional
Gertzen, Evan	Cleaner
Gertzen, Grace	Cleaner
Gill, Brenda	Bachelors -- art/history
Greene, Cody	Fitness Room Supervisor
Gregory, Valarie	Bus Driver
Grice, Morgan	Instructional/Non-Instructional
Griswold, Margaret (Peg)	Nurse - RN
Grossman, Jerry	Cleaner
Hallett, Amanda	Instructional/Non-Instructional
Haswell, Kim	No degree (aide)
Helveston, Lois	Cafeteria Only
Hixson, Rebekah	Instructional/Non-Instructional, clerical no degree
Hosmer, Timothy	Cleaner, Bus Monitor
Howland, Gretta	Instructional/Non-Instructional - No Degree
Jacobs, Larissa	Associate's
Koehler, Lydia	Instructional/Non-Instructional (No Degree)
Lockwood, Raquel	Instructional/Non-Instructional
Mapes, Caroline	Instructional/Non-Instructional
McGinnis, Ella	No degree (teacher, cafe or aide)
Niedermaier, Jody	No degree (café or aide)
Olds, Emily	Instructional/Non-Instructional (Pending Fingerprint)
Olds, Sue	Instructional/Non-Instructional
Ordiway, Karissa	Lifeguard
Ordiway, Melissa	No degree -- LPN + (teacher or aide)
O'Rourke, Kaitlyn	Instructional/Non-Instructional
Padden, Kelly	Associates -- business & EMT (teacher or aide)
Perry, Diana	Non-Instructional/Cafeteria
Porter, Margaret "Peg"	Non-Instructional (Aide, Food Service, Monitor)
Reed, Breanna	Certified Instructional/Non-Instructional

NON-INSTRUCTIONAL SUBSTITUTES	
NAME	DEGREE / NO DEGREE
Rossrucker, Debra	Non-Instructional (Aide, Cafeteria, Etc.)
Rossrucker, Tasha	Instructional/Non-Instructional
Rumfelt, Allison	Sub Cleaner Only
Spangenburg, Catherine	Bachelors, English w/Education minor
Spierling, Nicole	Certified
Starks, Katherine	Certified
Stewart, David	Bus Driver
Tilman, Kelly	Instructional/Non-Instructional (No Degree)
Troutman, Debra	1 yr college
Volk, Kheland	Bus Driver
Waite, Taylor	Instructional/Non-Instructional
Walsh, Kimberly	Instructional/Non-Instructional - No Degree
Whitesell, Sarah	No degree(lifeguard, janitorial, aide, cafeteria)
Wieszczyk, Jessica	No degree (aide)