

**ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA
September 10, 2018
Meeting – Regular 6:30 PM**

I. CALL TO ORDER - Board President _____ PM

CALENDAR ITEMS: **September 13 – School Picture Day**
 Beginning Band Instrumental Night – 6:00 PM
September 28 – Homecoming Parade/Bonfire – 6:00 PM
September 29 – Homecoming Dance – 7:00-11:00 PM
October 1 – BOE Meeting – 6:30 PM

II. Public Comments

III. Presentations

IV. Board Information

V. Board Dialogue

VI. Board Action

1. Consideration of a motion to accept the **Agenda** dated September 10, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated August 27, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
3. Consideration of a motion to approve the following First Placement Student Teachers from Alfred University for the Fall 2018 Semester:

<u>Classroom Teacher</u>	<u>Grade</u>	<u>Student Teacher</u>
Denise Burrows	K	Katlyn Boland September 4 – October 26, 2018
Laura Cone	1 st	Samantha Grgas September 4 – October 26, 2018

Motion made by _____ and seconded by _____. ____ Yes ____ No

4. Consideration of a motion authorizing the Superintendent to sign a **Memorandum of Agreement between the Andover Central School District and the Andover Teachers' Association** to resolve the hours of the 2018 Open House. Motion made by _____ and seconded by _____. ____ Yes ____ No
5. Consideration of a motion authorizing the Superintendent to sign two **Memorandums of Understanding between the Andover Central School District and Allegany County Community Opportunities and Rural Development (ACCORD), Inc. Head Start** effective September 1, 2018 through August 31, 2019. Motion made by _____ and seconded by _____. ____ Yes ____ No
6. Consideration of a motion to approve the **Adult Meal Price increase** from \$3.80 (\$3.50 + \$.30 tax) to \$4.35 (\$4.01+\$0.34 tax) for the 2018-2019 school year. Motion made by _____ and seconded by _____. ____ Yes ____ No
7. Acting on the recommendation of the Superintendent and on a motion made by _____ and seconded by _____, BE IT RESOLVED that the Board of Education of Andover Central School **creates one full-time competitive class civil service position of School Security Officer**. Special job requirements shall include those requirements set forth in the Civil Service job description including NYSED fingerprint clearance, a minimum of five (5) years of experience as a police officer, deputy sheriff or law enforcement officer, annual training as assigned by the Superintendent, and possession of a valid New York State Pistol Permit. ____ Yes ____ No
8. Consideration of a motion to accept the **resignation letter of Sarah Whitesell as Cafeteria School Monitor and School Bus Attendant** effective August 28, 2018. Motion made by _____ and seconded by _____. ____ Yes ____ No
9. Consideration of a motion to appoint **Candace Cornell as Multi-Media Club Advisor** for the 2018-2019 school year. Motion made by _____ and seconded by _____. ____ Yes ____ No
10. Consideration of a motion to appoint **Sue Olds as a Substitute Bus Attendant** for the 2018-2019 school year. Motion made by _____ and seconded by _____. ____ Yes ____ No
11. Consideration of a motion to appoint **Melissa Ordiway as a Substitute Bus Attendant** for the 2018-2019 school year. Motion made by _____ and seconded by _____. ____ Yes ____ No

12. Upon the recommendation of the Superintendent and on a consideration of a motion made by _____ and seconded by _____, **Katharine Houy**, who holds an Initial New York State Teaching Certificate permitting her to teach in the Library Media Specialist certification area, is hereby **conditionally appointed to the position of full-time Library Media Specialist** in the tenure area of Library Media Specialist for a probationary period of three (3) years, to commence **September 1, 2018, and to end on September 1, 2021**. Eligibility for tenure at the end of the probationary period is dependent upon Katharine Houy receiving APPR ratings of Effective or Highly Effective in 2 of 3 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid at Step 2 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. ____
Yes ____ No
13. Consideration of a motion to **Adjourn** at _____. Motion made by _____ and seconded by _____. ____ Yes ____ No

ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION

DATE: 8-27-18

PLACE: Room 103

TYPE: Regular

MEMBERS PRESENT: Cindy Baker, Dawn Niedermaier, Patrick Howland, Michele Calladine

MEMBERS ABSENT: Brian Perkins

OTHERS PRESENT: Lawrence Spangenburg, Jennifer Joyce

- I. Cindy Baker called the meeting to order at 6:30 PM and reviewed the Calendar items with the Board.

II. **Public Comments - None**

III. **Presentations - None**

IV. **Board Information**

Board Information

1. Extracurricular Activities Reconciliation – July 2018
2. 2018-2019 Tax Rates
3. Correspondence regarding the Annual Fall Dinner on September 27, 2018

V. **Board Dialogue**

Board Dialogue

1. Patrick Howland handed out a flyer. His daughter Grace would like to set up a table at ACS on September 22, 2018 to collect donations for the SPCA.
2. Dawn Niedermaier asked what the status was on a resource office for ACS. Mr. Spangenburg is working on setting up something with the NYS Troopers where they would set up an Office of Convenience room to check in here at ACS. He is still working on the hiring of an SRO.
3. Cindy Baker asked if the fitness room is ready to open on the first day of school. Mr. Spangenburg said that the new equipment hasn't arrived yet, but the fitness center will be ready to open on the first day of school.
4. Dawn Niedermaier was told that students who have problems with their class schedules were told to wait until the first day of school. Mr. Spangenburg said that Ms. Raykovitz and Mr. Morris will be at the school on August 29, 30 and 31 and that students can come in then.

August 27, 2018

VI. Board Action

1. Consideration of a motion to accept the amended **Agenda** dated August 27, 2018. Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes. **Amended Agenda 8/27/18**
2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated August 13, 2018. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes. **BOE Minutes 8/13/18**
3. Consideration of a motion to accept the **Warrant** dated August 1-15, 2018. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes. **Warrant 8/1 – 8/15/18**
4. Consideration of a motion approving the following **Tax Rolls and Tax Levy Resolution**. Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes. **Tax Rolls and Tax Levy Resolution**

WHEREAS The Board of Education has been authorized by the voters to raise for the current budget of the 2018 – 2019 school year a sum not to exceed \$2,543,464.00.

WHEREAS The Board of Education has applied \$232,000.00 prior years surplus to the 2018 – 2019 budget.

THEREFORE BE IT RESOLVED, That the Board fix the equalized tax rates by the towns and confirm the extension of the taxes as they appear on the following described tax roll: (see attached)

AND BE IT HEREBY DIRECTED THAT the tax warrant of the Board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2018 and end November 15, 2018 at the expiration of which time the tax collector shall make an accounting in writing to the Board.
5. Consideration of a motion upon the recommendation of the Superintendent to appoint **Audrey Watson as a mentor for Doris Dunham** consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes. **Audrey Watson mentor Doris Dunham**

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| <p>6. Consideration of a motion upon the recommendation of the Superintendent to appoint Denise Burrows as a mentor for Larissa Jacobs consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Denise Burrows mentor
Larissa Jacobs</p> |
| <p>7. Consideration of a motion upon the recommendation of the Superintendent to appoint Lisa Kent as a mentor for Stephanie Harrington consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Lisa Kent mentor
Stephanie Harrington</p> |
| <p>8. Consideration of a motion upon the recommendation of the Superintendent to appoint Aaron Brubaker as a mentor for Ashley Carter consistent with the NYS mentoring requirements for certification at the rate of \$500 for the 2018 - 2019 school year. Motion made by Dawn Niedermaier and seconded by Michele Calladine. Passed by 4 votes of Yes.</p> | <p>Aaron Brubaker mentor
Ashley Carter</p> |
| <p>9. Consideration of a motion to approve Cheryl Mueller (pending fingerprint clearance) as a non-instructional substitute for the 2018 – 2019 school year. Motion made by Patrick Howland and seconded by Dawn Niedermaier. Passed by 4 votes of Yes.</p> | <p>Cheryl Mueller –
18-19 Non-Instructional
Substitute List</p> |
| <p>10. Consideration of a motion to approve PaulaJo Dimino (pending fingerprint clearance) as a non-instructional substitute for the 2018 – 2019 school year. Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes.</p> | <p>PaulaJo Dimino –
18-19 Non-Instructional
Substitute List</p> |
| <p>11. Consideration of a motion to appoint Michelle Schweigart as a Scorekeeper and Scoreboard Operator for the Girls' Varsity Soccer team for the 2018 Soccer Season. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes.</p> | <p>Michelle Schweigart
Scorekeeper /
Scoreboard Operator</p> |
| <p>12. Consideration of a motion to appoint Eliza Ordway as a Scorekeeper and Scoreboard Operator for the Boys' Varsity Soccer team for the 2018 Soccer Season. Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes.</p> | <p>Eliza Ordway –
Scorekeeper /
Scoreboard Operator</p> |
| <p>13. Consideration of a motion to appoint Amy Brown as a Scorekeeper and Scoreboard Operator for the Boys' Modified Soccer team for the 2018 Soccer Season. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Amy Brown –
Scorekeeper /
Scoreboard Operator</p> |

14. Consideration of a motion to appoint **Angela Brewster as a Scorekeeper and Scoreboard Operator for the Girls' Modified Soccer** team for the 2018 Soccer Season. Motion made by Dawn Niedermaier and seconded by Michele Calladine. Passed by 4 votes of Yes.

**Angela Brewster –
Scorekeeper /
Scoreboard Operator**

15. Consideration of a motion to appoint the following as **Advisors for the 2018 – 2019 school year:**

2018-2019 Advisors

Senior Class	Lisa Kent & Michael Chaffee
Junior Class	Aaron Brubaker & Tom Franclemont
Sophomore Class	Katharine Houy & Jarrod Shafer
Freshmen Class	Suzanne Scott & Sheryl Dougherty
8th Grade Class	Amanda Ballam
7th Grade Class	Angela Brewster & Alyssa Raykovitz
Yearbook	Cheri Drake
Play Director	Seth Grant
Assistant Play Director	Denise Burrows
Drama Club	Seth Grant & Denise Burrows
Student Council	Angela Brewster
Color Guard	Jessica Hyland-Wieszczuk
Academics 7-12	Harold Brown, Aaron Brubaker, Lisa Kent & Sean Reilly
SADD	Tom Franclemont
Fine Arts Club	Melissa Harrison, Erica Jacobs & Kendra Mikols
Health Coordinator	Beth Klein
National Honor Society	Cheri Drake
NHS School Store	Cheri Drake
Science Club	Tim Demster
SAT Review Math	Sean Reilly
SAT Review English	Lisa Kent
Lunch Monitor (Middle School)	Jacob Bannerman
Sr. High Chorus (Unpaid)	Kendra Mikols
Acapella (Unpaid)	Kendra Mikols
Band Club (Unpaid)	Melissa Harrison

Motion made by Michele Calladine and seconded by Patrick Howland. Passed by 4 votes of Yes.

16. Consideration of a motion to appoint **Kathleen McCutcheon as a Full-Time Special Education Teacher effective September 1, 2018**. Salary will be paid at Step 21 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes.

**Kathleen McCutcheon –
Full-Time Special
Education Teacher
9/1/18**

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| <p>17. Consideration of a motion to accept the resignation letter of Elizabeth Kenyon as Cafeteria School Monitor effective August 24, 2018. Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes.</p> | <p>Elizabeth Kenyon –
resignation Cafeteria
School Monitor</p> |
| <p>18. Consideration of a motion to accept the resignation letter of Lori Clarke as Cafeteria School Monitor effective August 31, 2018. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes.</p> | <p>Lori Clarke –
resignation Cafeteria
School Monitor</p> |
| <p>19. Consideration of a motion to appoint Stephen Lewis as a Bus Attendant for the 2018–2019 school year. Salary will be paid in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by Patrick Howland and seconded by Dawn Niedermaier. Passed by 4 votes of Yes.</p> | <p>Stephen Lewis –
Bus Attendant
2018-2019</p> |
| <p>20. Consideration of a motion to appoint Richard Gill a Substitute Bus Attendant for the 2018-2019 school year. Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes.</p> | <p>Richard Gill –
Substitute Bus
Attendant 2018-2019</p> |
| <p>21. Consideration of a motion to appoint Amber Madison a Substitute Bus Attendant for the 2018-2019 school year. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Amber Madison –
Substitute Bus
Attendant 2018-2019</p> |
| <p>22. Consideration of a motion to appoint Sarah Whitesell a Substitute Bus Attendant for the 2018-2019 school year. Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes.</p> | <p>Sarah Whitesell –
Substitute Bus
Attendant 2018-2019</p> |
| <p>23. Consideration of a motion to appoint Jessica Wieszczyk a Substitute Bus Attendant for the 2018-2019 school year. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes.</p> | <p>Jessica Wieszczyk –
Substitute Bus
Attendant 2018-2019</p> |
| <p>24. Consideration of a motion to appoint Lori Clarke as a Food Service Helper effective September 1, 2018. The Salary will be paid at Step 5 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes.</p> | <p>Lori Clarke –
Food Service Helper
9/1/18</p> |
| <p>25. Consideration of a motion to approve the Instructional and Non-Instructional Substitute List for the 2018 – 2019 school year (see attached). Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes.</p> | <p>Instructional/Non-
Instructional Sub List
2018-2019</p> |

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| 26. Consideration of a motion to accept the sealed bid of \$1,055.00 by Blair Buchholz for the 18" PowerMatic Planer . Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes. | Blair Buchholz –
Sealed Bid for
PowerMatic Planer |
| 27. Consideration of a motion to accept the sealed bid of \$1,567.00 by Janet Lee for the 2007 Chevrolet Uplander Van . Motion made by Michele Calladine and seconded by Dawn Niedermaier. Passed by 4 votes of Yes. | Janet Lee –
Sealed Bid for 2007
Chevrolet Uplander Van |
| 28. Consideration of a motion to accept the sealed bid of \$426.00 by Michael Hulse for the 2006 30 Passenger IC Bus . Motion made by Patrick Howland and seconded by Michele Calladine. Passed by 4 votes of Yes. | Michael Hulse –
Sealed Bid for 2006
30 Passenger IC Bus |
| 29. Consideration of a motion to Adjourn at 7:01 PM. Motion made by Dawn Niedermaier and seconded by Patrick Howland. Passed by 4 votes of Yes. | Adjourn |

Jamie H. Coyle, District Clerk