

MEDFIELD SCHOOL COMMITTEE

Monday, December 19 2016

High School - Library

7:30 PM

PRESENT: Maryanne Sullivan, Chairperson
Anna Mae O'Shea Brooke, Vice Chairperson
Eileen DeSisto, Finance Secretary
Timothy Bonfatti, Recording Secretary
Christopher Morrison, School Committee Member
Chris McGrory - Student Representative
Francine Kelly, Secretary

Jeffrey Marsden, Superintendent

Executive Session: Yes

The regular meeting was called to order at 7:38 p.m. by Ms. Sullivan welcoming everyone, reading over the agenda.

Public Input: NONE

Approval of Minutes:

A motion was made by Ms. O'Shea Brooke to approve the School Committee minutes for December 5, 2016; first by Mr. Morrison, second by Ms. DeSisto. **The vote was unanimous.**

New Business:

- 2017-2018 School Calendar (II) - Superintendent Marsden informed the School Committee that preparation for the 2017-2018 school calendar is now underway and looking for guidance and suggestions from the School Committee. Superintendent Marsden reviewed the attendance on the changes that were made to the 2016-2017 calendar including opening of school, half days, and professional development days suggesting that he hopes to have a draft of the 2017-2018 school calendar done for the next School Committee meeting.
- Designation of Records Access Officer - Superintendent Marsden reviewed the purpose of designation of Access Officers noting that the new law goes into effect in January of 2017. He went on to inform the School Committee that the school attorney will be coming in to outline this new procedure in January or February of 2017. Superintendent Marsden asked the School Committee to vote to approve the Superintendent of Schools as the Designation of Records and Access Officer with the Director of Finance and Operations as the back-up person in case of the Superintendent's absence; first by Mr. Morrison, second by Ms. O'Shea Brooke. **The vote was unanimous.**
- MCAS/PARCC Results Presentation (I) (SP3) - Superintendent Marsden presented a powerpoint presentation of the 2016 MCAS/PARCC results for the Medfield School District. Superintendent Marsden reviewed grades 3-10 ELA and Math results and growth along with grades 5, 8, and 10 Science results. Superintendent Marsden went on

to explain how we use this data to improve our School District such as what adjustments to our curriculum may need to be made, as well as some improvements that may be needed in instruction and learning for our students. Superintendent Marsden noted that the Department of Education commended Dale Street School for their progress with some conversation ensuing around some factors contributing to the Dale Street School improvement in scores. Superintendent Marsden also noted that Middle School math is not as strong as the other grades, leading to a conversation with the School Committee expressing some of the factors to be growth development and increased rigor in student learning. In closing, Superintendent Marsden gave a brief snapshot of the school district from 2009 until 2016 noting the nice trend in ELA and the strong growth in Mathematics. Superintendent Marsden commended the staff noting how proud he is of the work being done for these tests. There was a brief conversation about the the test being administered on line next year, additional Chromebooks that will be needed affecting upcoming budget numbers, and how the tests would be implemented in the schools to the students.

Old Business:

- Donations (III) (SP3) - Superintendent Marsden asked for a vote to approve the following donation:
 - \$1,000 to Medfield SEPAC from Luis and Mary Kay Smith Family Foundation

Ms. Sullivan made a motion to approve the donation; first by Ms. O'Shea Brooke, second by

Ms. DeSisto. **The vote was unanimous.**

FY18 Budget - Superintendent Marsden reviewed the FY18 Budget process to date noting that the FY 18 budget aligns with "Medfield 2021." Such as a commitment to a collaborative learning culture of continuous improvement for staff and students, supporting and developing health and social/emotional well-being of all students and staff, commitment to developing the whole child, contributing to a vibrant community by fostering good communication and education of all students, and commitment to continued investments in the facilities and equipment. Superintendent reviewed the FY18 Budget Assumptions and the Budget Drivers noting that the biggest Budget Driver of FY18 is the Unit A (Teacher's) Market Correction. Superintendent Marsden explained the implications this budget driver and why this market correction is needed to put our teachers in line with other "like" districts. Superintendent Marsden suggested that for FY18 they will be projecting and asking for an increase of 6.75%. Superintendent Marsden went on to explain what this increase would include and the next steps in the initial budget proposal noting that as of right now, we still have a ways to go before the completion of the budget but it is a clear proposal of what is needed for the Medfield School District. Ms. O'Shea Brooke asked for clarification of iPads being bought by the School District vs. purchased by the parents with Ms. Sullivan suggesting that the survey sent out recently by Blake Middle School may help with some of the those questions. There was also a brief conversation with concern on space issues and Kindergarten slots for next year at the Memorial School.

Superintendent's Report to the Committee:

- District Recognition (III) (SP 3) - Superintendent Marsden just wanted to reaffirm the great happenings and teaching in our schools as he visits classrooms and wished everyone a Merry Christmas.

Future Agenda Items:

Ms. Sullivan reviewed the Future Agenda Items and asked Chris McGrory, Student Representative for any additional input. Chris reviewed the ongoing fundraisers and spoke of the annual candy cane sale.

Adjournment:

Ms. Sullivan made a motion to adjourn the meeting; first by Mr. Morrison, second by Ms. O'Shea Brooke. **The vote was unanimous.**

Meeting adjourned: 8:45 p.m.

Next Meeting: January 9, 2017

Minutes approved by the School Committee: January 9, 2017

Respectfully Submitted:
Francine Kelly, Secretary

EXHIBITS AND DOCUMENTS:

- Agenda and Narrative for Monday, December 19, 2016
- Minutes for December 5, 2016
- House Bill Act to improve public records
- MCAS/PARCC powerpoint presentation
- Donation letter
- FY18 Initial Budget proposal powerpoint presentation

<https://www.youtube.com/watch?v=kji20eg6Lok>