

COPENHAGEN CENTRAL SCHOOL

Board of Education  
3020 Mechanic Street  
Copenhagen, NY 13626



Tuesday, May 21, 2019  
Official Board of Education Meeting  
**APPROVED MINUTES**

PRESIDENT, LYNN A. MURRAY, PRESIDING

BOARD MEMBERS PRESENT:

BOARD MEMBERS ABSENT:

TROY BUCKLEY  
KOREEN FREEMAN  
KEITH LEE  
ALFRED TOMASELLI

GABRIELLE THOMPSON  
ROBERT STACKEL

OTHERS PRESENT:

SCOTT N. CONNELL, Superintendent  
SCOT LUTHER, District Treasurer  
NADINE O'SHAUGHNESSY, Building Principal  
BRENDA SHELMDINE, District Clerk  
MICHAEL MACDOUGAL – Participation in Government Student  
CATHY SNYDER - Teacher Assistant, Senior Class Advisor  
VIRGINIA HOVENDON – Teacher, Senior Class Advisor  
ERIC ALLEN – Parent  
SHAREEF STOKLEY - Parent

**A. ROUTINE MATTERS:**

President Lynn Murray called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was said.

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve the meeting agenda.

VOTE:	YES	5	NO	0	ABSTAIN:	
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On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve budget transfers, warrant report and the treasurer’s report for April 2019.

VOTE:	YES	5	NO	0	ABSTAIN:	
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**SENIOR TRIP PRESENTATION – Cathy Snyder, Ginny Hovendon – Advisors:**

The advisors thanked the Board of Education for allowing the seniors to take four school days for part of their senior trip. The advisors shared many comments from staff at the hotels, etc., saying how well behaved, quiet and respectful our students were.

**B. PUBLIC COMMENT:**

Mr. Allen and Mr. Stokley shared concerns about racism and lack of consideration for others. Discussion followed.

**C. ADMINISTRATOR’S REPORT:**

**BUILDING PRINCIPALS REPORT:**

**Student Highlights:**

- High school students were recognized for academic achievement, perfect attendance, and character traits at the annual Academic Awards assembly.

Called meeting to order

Approve meeting agenda

Approval of Budget transfers, Warrant, Treasurers report

- Class of 2019 leaders have been named: Taylor Ridsdale, Valedictorian; Alicia Berghorn, Salutatorian; Ashley Young, Vocational Leader.
- Kimmy Dolan and Annabelle Atnip are concluding their service on the Lewis County Youth Bureau (graduating seniors). Mandalynn Atnip and Peyton Walker have expressed interest and have recently been appointed by the county to serve.
- Twelve students were recognized at The Commons for their contribution to the Holocaust Day of Remembrance.
- The spring concerts were well done and entertaining as always. The students genuinely had a great time performing.
- The Prom and After Prom were very well attended. Even though it was much shorter than usual, students had a great time.

#### **Administrative Highlights:**

- Several responsibilities have been completed for the year:
  - All observations have been submitted.
  - Fire drills have been performed
  - Lock down drills have been practiced
  - 3-8 ELA and Math assessments have been administered and sent for scoring
  - 4&8 science tests are scheduled
- Principals attended Management for Administrators with APL Associates, then turn-keyed some “teaching behaviors” training for aides and assistants.
- The Middle School schedule has been created for next year and now work is under way on the master schedule.
- Regents scoring has been arranged. History and math will be scored with Lyme/Sackets. Science and ELA will be scored with Beaver River.
- During the professional development half day, teachers were very receptive and responsive to getting their contributions submitted for the Curriculum Committee to continue their work on a district writing curriculum.

#### **BOE Goal #1:      To provide a complete educational experience for CCS students.**

- 8th grade students participated in a hands-on career exploratory program - Career Jam.
- Mythbusters - MVPS provided alcohol and marijuana information to seniors in May.
- 13 HS students took AP exams in May, with an additional 7 students submitting an AP art portfolio.

#### **BOE Goal #2:      To continue to lead in technology integration**

- 5th Graders began a chromebook take home pilot this week. Parents were informed and surveyed regarding level of internet access in the home. The goal of this pilot is to provide students with the expectations and responsibilities that come with our take home tech program. Students will have experience using the various apps and programs they will be using in middle school.
- We are currently in an evaluation of two products that could potentially replace current systems we have in place for the 19-20 school year. One is a filter product, [Securly](#). This product was created to keep kids safe wherever they’re connected. We have found this to provide more in depth reporting and easier management than our current filter solution. The other product in evaluation is [Parent Square](#). We are considering this as a replacement for our current Emergency Broadcast Software, secured web document share and parent communication tool.
- Google Expeditions are back this week. The schedule booked up quickly.
- Work is underway to prepare for the next Family STEM night. Rocket Ships!

#### **BOE Goal #3:      To maintain a positive working relationship with all employees.**

- Administrators provided a dessert bar in the faculty room for all staff during Teacher Appreciation Week.
- The PTO provided lunch one day that week.
- The Social Committee planned a potluck lunch for the early dismissal professional development day.
- The monthly drawing was held at the faculty meeting to give away a half personal day.

- Fifteen teachers were recognized for their perfect attendance with a free doughnut on RIF doughnut day.

#### **Upcoming events:**

- May 22 - Seal of Biliteracy presentations and ceremony
- May 23 - 6th Grade Field Trip to Conservation Field Days
- May 23 - YAC Carnival
- May 24-28 - No School
- May 29 - Junior Honor Society Inductions
- May 30 - Athletic Banquet
- May 31 - Senior Picnic
- May 31 - PTO/CTA Family Movie Night
- June 1 - CCS Family Picnic
- June 4 - Copenhagen Idol
- June 5-6 - MS/HS Vaping Prevention Presentations
- June 6 - Family Literacy Night
- June 10 - Elementary Science Fair
- June 13 - End-of-Year Celebration/Retirement Party
- June 14 - Middle School Awards Ceremony
- June 14 - Family STEM Night
- June 14 - Grades 6-12 Block Party
- June 18 - Regents Exams Begin
- June 19 - MS Semi-Formal
- June 20 - MS Water Safari Trip
- June 21 - Kindergarten Graduation

#### **PRE-K-5 PRINCIPALS REPORT:**

##### **Elementary News**

- The PK Self Assessment was completed collaboratively with all PK staff, and an action plan for improvement was developed. This assessment is required by the NYS's Office of Early Learning annually.
- Amplify, the publishers of our elementary ELA curriculum, hosted a Literacy Symposium in Syracuse earlier this month. Reading comprehension instruction was the primary focus, but they also shared Writing Resources which is new to their ELA program.
- CPSE annual reviews and transition to CSE meetings were held earlier this month. 10 students transitioned into CSE.
- Kindergarten Registration was held for the students who do not already come to CCS for Pre-Knights. 8 students were screened and registered.
- Early indicators for enrollment in Wee Knights, Pre-Knights and Kindergarten are 18, 28, and 41 respectively.

##### **BOE Goal #1 To Provide a Complete Educational Experience for CCS Students**

- 114 students in grades PK-5 read for 6 hours or more over Spring break and earned a free ticket to Enchanted Forest Water Safari through our Spring Break Reading Challenge. Thank you to Enchanted Forest Water Safari for providing the tickets!
- Andy the Ambulance visited students in grades PK-1. Students are always so excited to have Andy share safety rules.
- It's Baseball season!
  - Many Copenhagen students in grades 3-6 play League Baseball on Carthage teams coached by Steve Malbouf and Scott Hayden, but often use our facilities to help ease the drive time for parents.
  - Elementary t-ball/coach pitch league started in early May and will last until first week of June. Thank you to Diane Fish for organizing this popular community sport!
- Plans are underway for the Summer Learning Program. Thanks to our Knights in Training grant, we are able to offer programming for any interested student entering Kindergarten through 5th grade. Working with the CAPC, we will be serving breakfast to all students and sending home a bagged lunch, free of charge.

- *Madeline and the Bad Hat* was performed on stage for students in grades K-2. Students were mesmerized by the singing, dancing and funny story line.

**BOE Goal #2** To Continue to Lead in Technology Integration

- 5th Grade Chromebook Take Home - Fifth graders are taking their Chromebooks home for the remainder of the year starting this week. In an attempt to garner responsibility and build healthy computer habits, we want them to feel what it's like when they "step up" to being a computer carrying sixth grader.
- 1st Grade Habitat Projects - Students created habitat dioramas at home after researching their selected habitat. They wrote scripts and were filmed reading them in front of a green screen. The end product is a short "movie" of students talking about their habitats, *while they are in their habitats*.
- 4th Grade Enrichment - Students designed and built small versions of moving carnival rides. Then they were filmed acting as a "carnival barker" in front of a green screen.
- Family STEM Night - BLAST OFF - Our next family STEM night is all about flight. On June 14th students and their families will get all the materials they will need to make a rocket. Then we will blast the rockets off using our homemade (by the HS Maker Club) compressed air rocket launcher.
- Google Expeditions - Our second wave of virtual field trips will be happening over three days. This is always a very popular activity with both the students and the teachers.
- Third graders participated in a four school "Spaghetti-Marshmallow Challenge" in a connected learning event hosted by Indian River School.

**BOE Goal #3** To maintain a positive working relationship with all employees

- Teachers (and staff!) were treated to a dessert bar to celebrate Teacher Appreciation Week.
- A second round “Check In” meetings were held to touch base with grade level and special area teams to discuss what’s working well in their classrooms and what challenges are teachers facing.

**Special Education Numbers**

Date	CSE	CPSE	504
05/17/19	73 <i>1 pending referral</i>	15 <i>2 pending referrals</i>	19 <i>1 pending referral</i>

**D. SUPERINTENDENTS REPORT:**

- Mr. Connell met with Bill Taylor, Matt Cooper and Bob Williams regarding the project and prioritizing. Everything will be bid out possibly in September/October and we will go forward depending on the bids.
- Two teachers were hired for the 2019-2020 school year for Elementary Math and AIS/RTI. Both teachers have awesome resumes.
- Waiting to hear back from the CTA regarding negotiations after our attorneys have made recommendations. A meeting will be scheduled soon.
- We are in the process of looking at aide applications. Schedules will be made in order to know exactly where we need them.
- Work on the playground began last weekend and will continue this weekend to put the pieces together. On June 1· they will bring a concrete truck and are looking for help to pour the footers and then Ben Shambo will be doing the pavers and will fill with the mulch. The playground should be completed before students leave for summer break or shortly after.
- Softball and baseball seating’s for boys are Wednesday, and girls are Thursday or Friday. Playoffs are over.

**H. NEW BUSINESS:**

**SUPERINTENDENT RECOMMENDS APPROVAL OF:**

1. On motion of Troy Buckley, seconded by Keith Lee, the Board approved a Resolution modifying the 2018 – 2019 C.C.S. Instructional Calendar to excuse the attendance of students and 10-month staff on Tuesday, May 28, 2019 for an extended Memorial Day Weekend.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval to  
Modify Instructional  
Calendar*

2. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board Accepted a letter of retirement from **Janette St.Louis** from her permanent part-time Food Service position with regret effective June 30, 2019.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval of  
Letter of  
Retirement from  
Janette St.Louis*

3. On motion of Troy Buckley, seconded by Keith Lee the Board approved the Appointment of **Katie Vanderlan** to a full-time four (4) year probationary teacher appointment, tenure area: Professional Certificates: Childhood Education (1-6); Student with Disabilities (1-6) Tentative expiration of probationary appointment, June 30, 2023 (Per the requirements of Education Law 3012-d); Salary: Step 9, Column 2, on the 2018 – 2019 Salary Schedule.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Appointment  
Of Katie  
Vanderlan*

4. On motion of Troy Buckley, seconded by Alfred Tomaselli the approved the Appointment of **Leia Webb**, pending fingerprinting clearance, to a full-time four (4) year probationary teacher appointment, tenure area: Permanent Certificate: Elementary Education (PreK-6); Tentative expiration of probationary appointment, June 30, 2023 (Per the requirements of Education Law 3012-d); Salary: Step 8, Column 2, on the 2018 – 2019 Salary Schedule.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Appointmnet of  
Leia Webb*

5. On motion of Troy Buckley, seconded by Keith Lee, the Board approved the Resolution to continue Employees' Health Insurance Buy Out – Declination and Waiver of Health Insurance coverage for the 2019 – 2020 school year.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval of  
Resolution to  
Continue  
Employees Health  
Insurance buy out*

6. On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board approved the Resolution to continue the Health Insurance Buy Out to qualifying retirees for \$10,000 for the 2019 – 2020 school year.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval of  
Resolution to  
Continue Health  
Insurance buy out  
for retirees*

7. On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board approved the Resolution to establish an Alternate Retirement Contribution Reserve Sub-Fund as presented.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval to  
Establish Alternate  
Retirement*

8. On motion of Troy Buckley, seconded by Keith Lee, the Board approved the addition to Policy 8505 STUDENT MEAL/SHAMING POLICY – second and final reading:

School staff/faculty are NOT allowed to have a negative balance on their account. Money must be Put on their account ahead of time or use cash. No charging is allowed. NO EXCEPTIONS!

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval of  
Student Meal/  
Shaming Policy*

9. On motion of Troy Buckley, seconded by Keith Lee the Board approved the Appointments to the following positions for the 2019 – 2020 school year:

- ☐ Donna Wheeler – Tax Collector
- ☐ Rachel Guyette – Sub Collector
- ☐ Melissa Herbert – Co-Director of Student Activities
- ☐ Michelle Castor – Co-Director of Student Activities

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval of  
Positions for  
2019-2020*

10. On motion of Troy Buckley, seconded by Alfred Tomaselli the Board approved the appointment to tenure Maren Farney in Literacy, (Birth-Grade 6) and Elementary Education PK-Grade 6), effective September 1, 2019.

VOTE:	YES	5	NO	0	ABSTAIN:	
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Appointment to  
Tenure Maren  
Farney

11. On motion of Troy Buckley, seconded by Keith Lee, the Board approved to dissolve a previous recommendation to appoint Lisa Mattis as Co-Committee on Special Education Chairperson and the Co-Coordinator to the Section 504 Committee.

VOTE:	YES	5	NO	0	ABSTAIN:	
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Approval to  
Dissolve previous  
Appointment of  
CSE Chair, 504  
Committee

12. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board approved Megan Wambold as Co-Chairperson to the Committee on Special Education and the Co-Coordinator to the Section 504 Committee.

VOTE:	YES	5	NO		ABSTAIN:	
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Approval of  
Megan Wambold  
As Co-Chairperson  
To CSE, 504  
Committee

13. On motion of Troy Buckley, and seconded by Koreen Freeman the Board approved the Appointment of Colleen Henegan as School Psychologist for the 2019-2020 school year at a per evaluation rate.

VOTE:	YES	5	NO	0	ABSTAIN:	
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Approval of  
School  
Psychologist

14. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board approved the Appointment of the following substitutes:

- ☐ Elizabeth Pratt – Substitute Bus Aide/Classroom Aide
- ☐ Connie Pridell - Substitute Bus Driver (pending completion of requirements) and Substitute Cafeteria Worker

VOTE:	YES	5	0		ABSTAIN:	
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Appointment  
Of substitutes

15. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board approved the Recommendation for a contract extension for Superintendent Scott Connell to June 30, 2022.

VOTE:	YES	5	0		ABSTAIN:	
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Approval of  
Contract  
extension

**I. DISCUSSION**

Summer Board Meetings dates were discussed. July and August dates are below.

Tuesday, July 9, 2019 – Reorganizational Meeting  
Thursday, July 25, 2019 – Regular Meeting  
Thursday, August 15, 2019 – Work Session  
Tuesday, August 27, 2019 – Regular Meeting

Mr. Connell reviewed a letter from a student asked about a free and public education and why do students purchase review books for regents. This is something we have always had students do. Regents classes are taught from the review book for the last month of school. Are they available online? The cost for students could be from \$2.00 to \$10.00 as you could have to buy four books a year as a junior. Mr. Connell recommended checking with other schools to see what other districts do.

At 7:15 p.m. and on motion of Keith Lee, seconded by Alfred Tomaselli, the Board voted to adjourn the meeting.

VOTE:	YES	5	NO	0	ABSTAIN:	
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Meeting  
adjourned

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Brenda C. Shelmidine  
School District Clerk