

## PARENT AND FAMILY ENGAGEMENT GUIDELINES

The Board believes that activities to increase parental involvement are a vital part of the Title I Program. Parents will have an opportunity to design, implement, evaluate and suggest changes to improve the program.

The guidelines are as follows:

1. Basic Requirement: A school district may receive funds under Title 1, ESSA Section 1116 only if it:
  - Conducts outreach to all parents and family members;
  - Plans and implements programs, activities, and procedures to involve parents and family members in Title I programs, in meaningful consultation.
2. District policy: Each Title 1 school district shall develop jointly with, agree on with, and distribute to, parents and family members of children a *written* parent and family engagement policy that is part of the district's plan and establishes the agency's expectations and objectives for meaningful parent and family involvement.
3. Capacity-building: District policy must provide technical assistance and other support to build the capacity of schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance.
4. Annual Evaluation: The district must conduct, with meaningful parent and family involvement, an annual evaluation of the effectiveness of the parent and family engagement policy in improving the academic quality of schools, including identifying barriers, parent needs, and successful strategies. The findings must be used to improve the program.
5. Reserving Funds: The district must reserve at least one percent of Title 1 funds to assist schools to carry out the parent and family engagement activities. Parents shall be involved in the decisions about how these funds will be used. Ninety percent of the funds must go to schools.
6. Professional Development: Funds may be used to support schools and nonprofit organizations in providing professional development for district and school staff about effective parent and family engagement strategies.
7. School policy: Each school shall write a parent and family engagement policy that is developed with and approved by parents. The school must notify parents and the community in a language parents can understand, and update the policy periodically.
8. School-parent compact: Each school shall jointly develop with parents a school-parent compact that outlines how parents, the entire school staff, and students will *share the responsibility* for improved student achievement and how the school and parents will build and develop a partnership to help children achieve the State's high standards.
9. Parent-teacher communication: The compact must describe how the school will provide regular, two-way, meaningful communication between family members and school staff, parent teacher conferences, frequent reports, opportunities to volunteer and observe in the classroom, describe the schools responsibility to provide a high quality curriculum and, to the extent practicable, provide information in a language that family members can understand.
10. Dual capacity-building: The District, with input from parents, will educate teachers, support staff, school leaders, and other staff relating to: the importance of engaging families; how to work with parents as equal partners; and how to build ties between parents and the school.

LEGAL REF.:

Adopted: June 30, 2008

Revised: January 8, 2018