

Perry Elementary

401 N. Watkins Street, Perry, MI 48872
Office: 517-625-3101 Fax: 517-625-5003
www.perry.k12.mi.us

August 3, 2022

Dear Parents/Guardians,

Welcome to Perry Elementary! The start of the school year is just around the corner. I am excited to get reacquainted with all of our returning friends and to meet new smiling faces! Packets were mailed out today containing class placement as well as paperwork for starting the year off. **All paperwork is to be turned in during our Open House.** This year we will be having our open house **in person** on Wednesday, August 17th from 6:00 - 7:00 pm at the elementary. Instructional staff will have their rooms open and ready for the students to visit. In addition, the PTO will be hosting a cold treat under the pavilion while providing different ways you can become involved in our school community. There will be no formal presentations, it is a walk through format. You may arrive anywhere between 6:00-6:45 pm. Due to large numbers, we ask that you limit the amount of people you bring into the building and not congregate in the hallways. You are welcome to meet up with friends outside on the playground after.

Every year families need to fill out the free lunch application. At this time, breakfast and lunch are no longer free to everyone. Applying for free/reduced lunch also provides many additional benefits beyond meals. We encourage everyone to complete the form. This year you can do this online at: <https://www.familyportal.cloud/>. If you are in need of a physical copy of the lunch form, please call 625-3101 or stop by the office.

Robb Brandt is our transportation director. Please contact him at (517) 625-3107 or brandtr@perry.k12.mi.us with any bussing questions you may have prior to the start of the school year. Any bussing student that will **NOT** be bussed to/from their home address needs to contact Robb Brandt **ASAP**. This includes any students that will be dropped off or picked up at any of our local daycare facilities.

The first day of school for grades 1-4 is Thursday, August 18th. Kindergarten students will have a **"Smart Start"** beginning to their school year. Kindergarten teachers will provide additional information to all families regarding this. Front doors will open each morning at **7:45 am** and each student will walk directly to their classrooms. **We ask that you drop off your child at the front doors only with a quick goodbye. We will have staff ready to support all students from that spot.** Please **do not** drop off your child prior to 7:45 am.

Our school day ends at 2:35. If there needs to be changes to their end of day arrangements, please call the office, 625-3101. The end of the school day is one of the most hectic times. In an effort to make sure your child is as safe as possible; please contact the office **no later than 2:00** with any end of the day changes.

If you need child care services, please contact Michelle Klein at 517-625-0080. Before and after care (Latchkey), preschool programs, and GSRP are located in our building and may be available to you.

In order to keep everyone safe, it is very important that parents/guardians park in the appropriate areas and understand the drop-off and pick-up procedures.

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The procedures for **student morning drop-off** are as follows:

1. All drop-off students enter through the front doors located on Watkins Street, near the flagpole.
2. Parents dropping their child off are strongly encouraged to use the caravan line located on Watkins St. at the front entrance. Parking is not allowed in the caravan between the signs on the poles prior to the start of school. Students exit their vehicle from the right starting at 7:45 am. A Perry staff member will be present to open car doors and greet students.
3. Parents can utilize parking along Rolfe St, and the Maintenance garage parking lot, if you choose to walk your child to the front entrance. **Please plan on dropping them off at the door with a quick goodbye.** Staff will be available inside the building to assist students with the transition to their classroom.
4. Students riding the bus will be dropped off at the Madison St entrance in the back of the building starting at 7:45 am.

For **student pick-up** please follow these procedures:

1. All entrances will be locked. If you are picking up your child during school hours, please buzz into the front of the building near the flagpole. You will be asked to **show a picture ID** prior to the release of your child at the front entrance, even if we know who you are.
2. 2nd - 4th grade classes will exit the building out the North exit (N1), and walk to the bus area along the sidewalk with their teacher. Kdg – 1st grade classes will exit the building out one of two South exits (Kdg-S3 & 1st gr-S7) with their teacher.
 - a. 2nd – 4th grade students walking out the north doors can be dismissed to parents who are waiting outside those doors. Parents waiting **must make contact with the classroom teacher** prior to taking their child.
 - b. Kdg – 1st grade students can be dropped off with parents waiting outside the doors near the parking lot located on Horace and Madison Streets. Parents waiting **must make contact with the classroom teacher** prior to taking their child.

At this time we do not have any Covid restrictions except drinking fountains remain closed. Please plan on sending in a labeled water bottle with your child daily. We have a water bottle filling station that will be used for refilling water bottles during the day.

Remember, bring **all completed paperwork** to Open House where we will have boxes set up in the lobby for collection. If you have any questions, please feel free to contact me at 517-625-3101 or via email at staibj@perry.k12.mi.us. The school handbook is available on the school website at www.perry.k12.mi.us. Let's have another great year at Perry Elementary!

Educationally,
Mrs. Staib
Principal