



Woodland Junior High School

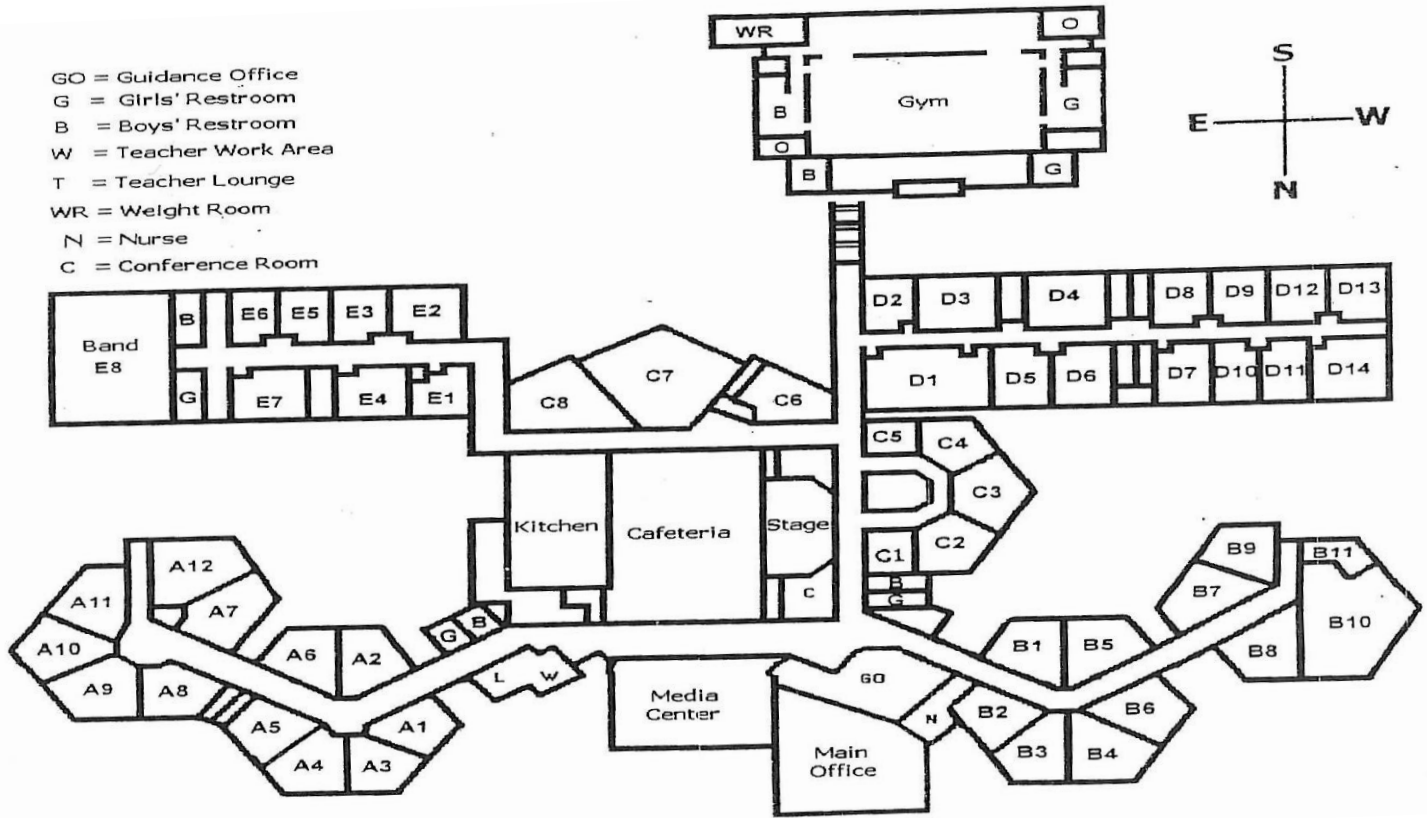
1 East Poplar Street

Fayetteville, Arkansas 72703

www.fayar.net/woodland

Principal: David McClure
Telephone: 479-444-3067

Assistant Principals: Andrew Glade, Laura Venters
Fax: 479-444-3039



Student Planner Belongs To:

Name _____

Locker Number _____ Advisory Teacher _____

Regular Schedule

FIRST BELL	8:15
TARDY BELL	8:25
1 ST PERIOD	8:25-9:13
ADVISORY	9:18-9:43
2 ND PERIOD	9:48-10:36
3 RD PERIOD	10:41-11:29
4 TH PERIOD	11:34-12:52
1 ST LUNCH	11:29-11:59
2 ND LUNCH	12:22-12:52
5 TH PERIOD	12:57-1:45
6 TH PERIOD	1:50-2:38
7 TH PERIOD	2:43-3:30

School Day

- School office hours: 7:30—4:00
- School hours for teachers: 8:00—3:30
- School hours for students: 8:25—3:30
- Library hours: 8:00—3:40
- Guidance office hours: 7:30—4:00
- 8:00 a.m. the building will be open for those who wish to eat breakfast in the cafeteria.
- 8:15 a.m. is the regular entry time when students may go to their lockers, use the restroom, etc.
- 3:30 p.m. the regular school day ends.
- Students in the halls before 8:15 a.m. Must have a pass from a teacher.
- During inclement weather or temperatures below 40 degrees, students may go to the cafeteria at 7:30 AM. Once they choose to go into the cafeteria, they must remain until the 8:15 bell sounds.
- Students may enter the band room or choir room for early morning rehearsal only when the teacher is present.

Counseling (Guidance) Services

Student services are shared between our two counselors:

Counselor Rajhi Thompson 479-445-1263

Counselor Carolyn Jordan 479-445-1262

- Provide orientation/transitioning activities.
- Provide group/individual academic advisement for class selection.
- Interpret standardized testing to student/parents/staff.
- Provide assistance to student and/or parents individually with developmental, personal, and educational concerns.
- Consult with special services personnel in the identification and referral of students with special needs.
- Advocate for all students.
- Make appropriate referrals of students/parents to school and/or community programs

Library Media Center

- Library hours are 8:00 a.m. – 3:40 p.m. and during all lunches.
- No more than three students at a time may come from a class without a teacher.

- Seven books at a time may be checked out for a period of two weeks.
- Overdue fines will be charged at a daily rate. Failure to return books and/or pay Library fines may result in disciplinary action or loss of privileges.
- FPS online databases and student circulation records can be accessed from the Woodland Library Web page. Students will need to log in using their student ID.

Attendance Procedures

Absences and Tardies: Parents should call the school attendance office (445-1253) any time their child will be tardy or absent from school. If the office has not been notified, the home will be called sometime during the day of the absence.

Admission to Class: Students who are tardy to school must sign in and obtain a Hall Pass from the office before attending classes

Tardies (late to school):

- A student is considered late if he/she arrives after 8:25.
- If a student arrives late to school for reasons other than illness or medical appointment, the following discipline will be administered:

Tardies (late to class):

- Students will receive disciplinary action for their **2nd tardy** in a class and each subsequent tardy.
 - 2nd tardy results in 1 day of lunch detention.
 - 3rd tardy results in 2 days of lunch detention.
 - 4th tardy results in 3 days of lunch detention.
 - 5th tardy will result in a referral to the office.

Absences:

Excused Absences

“Excused” absences occur when (a) the student is on official school business, or (b) the student’s absence is due to one of the reasons listed below and the student’s parent or guardian reports an acceptable reason for the absence. A parent or guardian’s report of an excused absence must be provided to the school within five (5) school days after the student absence occurs. Excused absences shall include all of the following:

1. The student’s illness or when attendance could jeopardize the health of other students, provided that a maximum of five (5) days for health reasons are allowed per semester unless the condition causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal;
2. Death or serious illness in a student’s immediate family;
3. Observance of recognized holidays observed by the student’s faith;

4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students;
9. Absences granted to allow a student to visit a parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting, provided that the number of additional excused absences shall be at the discretion of the Superintendent;
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12); and
11. Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

Unexcused Absences

Absences not defined above or not properly reported by the parent or legal guardian within the time period required by this Policy shall be considered unexcused absences. Students with six (6) unexcused absences in a course in a semester shall not receive credit for that course; provided, however, that if the student has otherwise successfully completed the requirements of the course, the principal or designee has discretion to override the loss of credit upon a justified request from a parent, guardian or other person having knowledge of the circumstances of the unexcused absences. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has three (3) unexcused absences in a semester, his or her parents, guardians, or persons in loco parentis, shall be notified of these absences. Notification shall be by telephone or by certified mail, return receipt requested, by the end of the week in which the fourth such unexcused absence occurs.

When a student has six (6) unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

Students having excessive absences shall be given assistance in obtaining credits for their courses. At any time prior to a student exceeding the number of unexcused absences permitted by this

Policy, the student, or his or her parent, guardian, or person in loco parentis, may petition the school or District administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized in a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the District administrator or designee.

Students who attend in-school suspension or serve an out-of-school suspension shall not be counted absent for the days spent in such suspension.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he or she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

Checkout Procedures:

- **Students will be released to parents/guardians or adults designated on the student's records ONLY.** Students to be checked out should do so only through the office. When parents come to the building to sign-out students, they are requested to sign the sheet marking the appropriate time and reason for check out.
- If a student is to walk to a doctor or dentist appointment, a note signed by the parent is required. *Please place the student's full name on the note so that the proper coding can be recorded.* This note should indicate the nature of the appointment and the time the student is to leave campus. For this absence to be excused, the student must present documentation from the doctor or dentist upon return to school.

Makeup Work

- Students with excused absences will be given two (2) days for each day absent to make up work (up to a maximum of ten days). Make-up work will be confined to homework assignments, teacher handouts, textbook pages covered, quizzes and unscheduled tests.
- For absences of more than three days, parents should call the office for assignments.
- **Upon return to school, it is the student's responsibility to obtain from the teacher any missing assignments.**
- Assignments not made up within the specified make up period will be counted as '0'.

Breakfast

- Students eating breakfast should purchase their breakfast tray immediately upon entering the cafeteria.
- Students eating breakfast should *sit and remain* seated in the cafeteria.
- When students are finished with breakfast, they should clean up after themselves and remain seated until the first bell rings.

Lunch

- Hot/cold lunches may be purchased from the cafeteria.
- Lunches must be eaten in the cafeteria. Unless given permission to eat in a different location.
- Students are not allowed out of the cafeteria without permission.
- Saving places in line and at the tables is an infringement on the rights of others and will not be permitted.
- Lunch students may use the main hall restrooms only.
- Lunch students are not allowed in the halls during lunch.
- Students may not receive carry-out food deliveries.
- *Parents are discouraged from checking students out for lunch. Students arriving late from such an outing will NOT be excused from absence or tardy.*

Cafeteria

- Lunch accounts are designed for use by the designated student and can be used for breakfast and lunch. Advanced account payments are recommended for faster line service. These deposits can be made daily during regular serving times.
- The cafeteria accepts checks for deposit to accounts. Please make checks payable to the Woodland Cafeteria and write the account number on the check. Checks for \$5.00 or more that state "lunch" or "account number" will be applied to the accounts. Checks for \$5.00 or less that state "a la carte" may be used to purchase a la carte items. The cafeteria does not cash checks for any other purpose.
- **Students may not receive carry out food deliveries.**
- Applications for free or reduced priced meals are available at any time (Public Law 91-248). **Renewal applications are required at the beginning of each**

school year. Requests for these applications can be made in the school office. **Online Meal Benefit Applications can be filled out at <https://www.myschoolapps.com/Home/>**

Food and Nutrition

To comply with Arkansas Department of Education regulations (Rules Governing Nutrition and Physical Activity Standards in Arkansas Public Schools), student consumption of snacks, food, beverages, and other products at school must meet certain requirements. **Parents may not bring food to any student other than their own child/children.** Foods with minimum nutritional value may not be used as student rewards. Fund-raisers involving food of minimal nutritional value must be sold off school property and outside the school day.

Deliveries

- Students may not receive flowers or gift type deliveries at school.

Equity Statement

No student in the Fayetteville Public Schools shall, on the grounds of race, color, religion, national origin, gender, gender orientation, gender identity, gender expression, age, or disability be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by Fayetteville Public Schools. Fayetteville Public Schools has a limited open forum granting equal access to organizations and groups in accordance with Federal and State Law.

Academic Honesty

Students are expected to submit original work for homework, test, and any other form of assessment. If another's work is used, quotation marks or other standards for citing references must be used. Failure to follow these requirements shall result in disciplinary action.

Grading Scale

The following grading scale will be used by all public schools in the state for all courses, except advanced placement courses:

- A = 100-90
- B = 89-80
- C = 79-70
- D = 69-60
- F = 59-below

Citizenship Grades

Students will receive a conduct grade on each progress report and report card. The following notations will be used:

- E = Excellent
- S = Satisfactory
- N = Needs improvement
- U = Unsatisfactory

Report Cards & Progress Reports

- Grades assigned to the student are a reflection of the extent to which the student achieved the expressed objectives and standards of the course. Teachers will also assign citizenship (conduct) grades.
- Report cards and conduct grades will be computer generated each nine weeks.
- Progress reports will be computer generated at each midpoint of each 9-week grading period.

Promotion/Retention

- Please review *District Policy 5.10* for details concerning promotion and retention.

Discipline Policy and Procedures

To insure a safe and orderly environment for all students, it is necessary for disciplinary consequences to be assigned for students who do not follow the rules of conduct set forth in this student handbook and *District Policy 5.17*. The disciplinary consequences are as follows:

- **Lunch detention**
- **Saturday school**
- **Behavior Contracts**
- **In School Suspension (ISS)** – At the administrator’s discretion, a student may be assigned in-school suspension.
- **Out-of-school Suspension (OSS)** - Students can be suspended from one to ten days. Only administrators can assign out-of-school suspension. Students will be allowed to make up any assignments, test, or work.

Bullying

- **Bullying** creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors.
- “Bullying” means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated that causes or creates actual or reasonably foreseeable;
 - Physical harm to a school employee or student or damage to the school employee’s or student’s property.
 - Substantial interference with a student’s education or with a school employee’s role in education.
 - A hostile educational environment for one (1) or more students or school employees due to the severity, persistence, or pervasiveness of the act.
 - Substantial disruption of the orderly operation of the school or educational environment.
- **Bullying** is a category III (Student Discipline Policy) infraction. Consequences include but are not limited to a) school requested parent/guardian conference, and b) 0-10 days suspension; and c) referral to pre-

expulsion hearing committee with the possibility of expulsion for up to one calendar year.

District Policy 5.47

State Act 907

Legal Reference A.C.A. § 6-18-514

Cyber bullying

Cyber bullying is communication through electronic means and there is a zero tolerance policy for cyber bullying.

A person commits the offense of cyber bullying if he/she transmits, sends, or posts, a communication by electronic means with the purpose to frighten, coerce, intimidate, threaten abuse, harass, or alarm another person.

State Act 905

Sexual Harassment

The school district recognizes that harassment on the basis of sex is a violation of law, school district policy, and common courtesy. The district is committed to providing a learning environment free from sexual harassment, and will not tolerate such conduct on the part of employees, students, nonemployees, vendors, Board of Education, or any others having business or other contact with the school district. Sexual harassment when perpetrated on any student by any employee or student will be treated as sexual harassment under this policy.

District Policy 5.27

State Act 907

Federal Law Title IX

Truancy

Students will be considered truant if:

1. Student leaves campus after arriving in the morning.
2. Student leaves campus without following the proper checkout procedure.
3. Student fails to report to his/her assigned classes while on campus.
 - ❖ When truant, the student will receive no credit (for that class period), a ‘U’ in classes missed, and other consequences established by district guidelines.
 - ❖ Please refer to Attendance Policy No. 5113 for more information concerning unjustified absences.
 - ❖ Missing 20 or more minutes of class is truancy.

Code of Conduct

Woodland Junior High recognizes that effective discipline can be achieved and maintained through the cooperative efforts of parents, educators, students, and community members. Each has a right to expect a wholesome atmosphere that is conducive to learning.

Woodland students are expected to conduct themselves at all times (at school, at school activities, assemblies, programs, and traveling to and from school on school related trips) in a manner that will promote the best interest of the school system and will not infringe on the rights of others.

Individual teachers may establish rules of conduct for their classrooms and may establish their own disciplinary actions concerning those rules.

The following are among behaviors that are considered improper and unacceptable. The student who chooses to engage in these behaviors will be subject to disciplinary action:

- Bullying/Harassment (name calling, threatening, intimidating others) *District Policy 5.47*
- Actions which might present a danger to self or others
- Assault, bullying, fighting, physical abuse, extortion, persistent or severe harassment, gestures, and/or verbal abuse of another student including recording and/or distributing pictures/video of such incidents.
- Sexual harassment (unwelcome sexual advances, requests or demands for sexual favors, and other inappropriate verbal or physical conduct of a sexual nature) *District Policy 5.27*
- Repeated tardies
- Loitering in the halls
- Noncompliance with student dress code
- Extreme dress or appearance, which is disruptive
- Rude or disorderly conduct in the lunchroom
- Public displays of affection (kissing, embracing, etc.)
- Possession of any obscene material (pornographic, vulgar, indecent, etc.)
- Gang activity
- Disruption and interference with the educational process
- Damage, destruction, or theft of private or public property
- Inappropriate language (cussing)
- Verbal abuse by a student to a fellow student, school employee, or other individual
- Possession of any weapon, replica of a weapon, knife, gun, or any other instrument or article that might be injurious to a person or property
- Possession, sale, or use of narcotics, drugs, alcohol, tobacco, or other controlled substances
- Disregard of reasonable directions or commands given by authorized school personnel. (Insubordination)
- Truancy or chronically poor attendance
- Extortion of other students
- In halls without an authorized pass
- Academic cheating
- **Use of Cell Phones and other electronic devices for non-educational purposes during class time.**

The school reserves the right to control behavior which is subversive to good order and discipline even though such behavior is not directly specified in the preceding written rules of conduct.

Consequences for violating the code of conduct include, but are not limited to; Parent/Teacher/Student conference, lunch detention, Saturday school, in-school suspension (ISS), out-of-school suspension (OSS), and/or expulsion. These consequences are in compliance with state law and board policy.

Violations of Local, State, or Federal laws will be referred to the proper authorities.

Electronic Devices

- Usage: Students will be permitted to use electronic devices during class time (with teacher permission) and during lunch in the lunchroom.
- Non-use: Students will not be allowed to use electronic devices during class time (unless teacher permitted) or in the library during school wide academic related activities, assemblies. Students will not be allowed to use phones in halls in between classes, this includes the use of headphones. The following actions will be administered during non-use occurrences:
 - 1st infraction – Confiscate phone and student may retrieve the phone at the end of the school day from the front office.
 - 2nd infraction – 1st infraction administered and 3 days of lunch detention.
 - 3rd infraction – Confiscate phone, parent retrieve phone, 1 day of in-school suspension (ISS).
 - Any additional infractions will result in further disciplinary action.
- Refusal to give phone at any time will result in disciplinary actions
- Electronic device offenses are defined as:
 - Use without permission during class time; disruption to the learning process, which includes all beeps, buzzes, rings, songs, etc, student taking his/her phone out to “look” at it or check the time, student taking out the SIM cards or batteries.
- Phone use in advisory is treated the same as any other academic period. Phones may only be used if permitted by teacher.

Search, Seizure, and Interrogations

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority. School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness; however, searches may be done at any time with or without notice or the student’s consent. A personal search must not be

excessively intrusive in light of the age and sex of the student and the nature of the infraction.

District Policy 5.31

Technology

- All students must sign and adhere to the Fayetteville Public Schools Computer/Network Use Policy.
- Students will observe copyright laws.
- Failure to comply with policy will result in disciplinary action.

Assemblies

During assemblies, student conduct will show the pride they have in themselves and their school. Loud talking, whistling, booing and general bad behavior shows lack of respect for the speaker or performer, yourself, and your school. Offenders will be dismissed from the assembly and subject to disciplinary action.

Changing Classes

- Five (5) minutes is allowed between each class to go to lockers, use restrooms, and pass to the next class. At the end of this time students are expected to be in class and have the necessary books and materials for that class.
- There will be a “warning” bell that will sound at four minutes.
- Hall traffic will flow much more smoothly if all students practice these common rules or courtesy:
 - Always walk on the right side of the hall
 - Do not congregate in groups that block the flow of traffic.
 - Refrain from running, pushing, excessive noise, and other types of discourteous conduct.
- No yelling, pushing, running, screaming, swearing, or other inappropriate behaviors are allowed in the hallways or classrooms.

Hall Passes

- Each teacher will keep a record of hall passes used in their own classroom.
- Each classroom will have a sign out sheet and lanyards for hall passes.
- Hall passes are granted at the teacher’s discretion.

Backpacks/Bags/Purses

Backpacks, athletic bags, briefcases and large purses must be kept in lockers and out of sight at all times during the school day.

Lockers

- A locker with a built-in combination lock is provided and assigned to each student.
- Combinations should not be shared with anyone.
- Lockers may not be shared.
- Students are responsible for the contents of their lockers.

- Security of the lockers cannot be guaranteed by the school.
- The school cannot be responsible for items left in lockers.
- Lockers are clean when issued and are expected to remain clean.
- Stickers of any kind are not allowed.
- Lockers remain under the jurisdiction of the school. Therefore, no personal locks are allowed.
- Searches of lockers may be conducted at any time there is a reasonable cause to do so. The student does not have to be present.

Lost and Found

- A lost and found area is maintained within the school.
- Check the main office for location.
- Please write your name on all personal items for easy identification.

Medicine at School

- **Medications must be checked in with the nurse.**
- No student shall have any medication in his/her possession with the exception of inhalers and epi pens. However, the nurse must have on file a doctor’s note stating the student is allowed to carry any medications while at school.
- All prescription medications presented to the school nurse must be in the original container and labeled with student’s name, drug name, and instructions.
- If prescribed, it is the student’s responsibility to report to the nurse at the proper time to receive his/her medication.
- Over the counter medications can be given by the nurse only. Parents must furnish the medicine in the original, unopened container.
- The school does not provide over the counter medications.
- **A Medication Administration Release form must be signed by the parent/guardian for any medications to be given at school.**
- Medicine left in the office after the last day of school will be discarded.
- **Violation of this policy is a disciplinary infraction, which will result in disciplinary action.**

Personal Property Restrictions and Nuisance Items

To protect students, prevent theft, and to minimize disruption of classes the following items **may not be possessed by students on campus or at any school sponsored activity:**

- Knives, weapons, or other dangerous devices.
- Matches, lighters, tobacco, vapes, etc.
- Electronic games and all other toys.
- Expensive personal property should be kept at home.
- Items not listed (nuisance items) may be restricted at teacher/administrator discretion.

- These items will be confiscated and held by the assistant principal or the principal where they may be picked up by a parent or guardian.
- The school is not responsible for these items if they are damaged or lost while in the school's possession.
- The school reserves the right to hold questionable items indefinitely.

Postings/Posters/Signs

- All posted material must be pre-approved by the principal or assistant principal.

Textbooks

- State adopted textbooks or other school printed resources will be issued to students.
- All texts should be treated as borrowed property.
- It is the student's responsibility to keep books covered or protected and in good condition.
- The teacher will assess damage to textbooks in excess of normal wear and the student will be charged accordingly.
- In the event of a lost textbook, the student will be required to pay the total replacement cost of the new book before being issued another book.
- All books must be returned at the end of the school year or at the time of withdrawal from WJHS.
- Students will be charged the full replacement cost for lost or stolen books.

Traffic regulations

- Campus speed limit is 5 m.p.h.
- The sidewalk is painted as a pedestrian crosswalk; it should be observed as such.
- **No automobiles in the bus loading and unloading area.**
- Pedestrian and bus traffic always have the right of way.
- Buses should not have to maneuver around cars.
- Automobiles should not enter the courtyard area, sidewalks or brick pavers.
- **Afternoon: Traffic in the Gym area is in the upper parking lot only. Please do not pick-up or drop-off in the Gym driveway.**
- **Please do not park at neighboring businesses or drive through grassy areas or over curbs when dropping off or picking up students at Woodland.**

Motorcycles, Bicycles, & Skateboards

- Under normal circumstances, the use of automobiles on campus by junior high school students is not allowed.
- Students, who drive to school, must obtain permission with an Administrator.
- Bicycles should be locked to the bike rack.
- Motorcycles must be parked in the front of the school.
- Skateboards are designated as a 'toy mode of transportation' by the City of Fayetteville and therefore are not allowed on campus (see personal property restrictions.)

- Forms to verify eligibility to take the driver's test may be requested through the counseling office.

Buses

Students riding a bus are expected to maintain responsible behavior while waiting for the bus and while being transported to and from school. Any behavior that is determined potentially dangerous to the passengers, driver or the bus may result in suspension of bus riding privileges. Any student suspended from a bus must provide his or her own transportation to and from school. Buses used for athletic or field trips are governed in the same way.

Students are to exit the building to the bus waiting zone immediately after the final bell.

Rules to follow while waiting for the bus are as follows.

- Once outside students may not re-enter the building unless an emergency.
- Students may not congregate in front of doorways, blocking entrance and exit to the school.
- Students must remain in the designated area, within sight of the teachers on duty.
- Students should step back from the bus door and allow students to exit buses before trying to board the bus.

In order to ride an unassigned bus, students must have parent permission and administrator approval.

Closed Campus

- WJHS is a closed campus. Students are required to remain on campus after arrival regardless of the means of transportation.
- After arrival, students who leave campus without permission at any time during the day, including lunch, will be considered truant and subject to disciplinary action. (See truancy policy.)
- No student will be released during the school day unless the legal guardian checks him/her out through the office. (See attendance policy.)

Visitors

- Any visitor arriving on campus must first check in through the main office.
- The principal or a designee of the principal will verbally approve or disapprove the visit.
- Approved visitors will receive an I.D. that must remain visible at all times.
- Visitors should check out at the main office.
- No high school student is allowed on campus *before, during, or after school unless he/she is a pre-approved visitor.*
- Student visitors may not visit during class time; **lunch is considered class time.**

Eligibility for Extracurricular Activities

Eligibility for participation in extracurricular activity will be based on grades earned during the semester prior to that activity. Criteria for participation will include academic and conduct grades. Students must maintain satisfactory grades in both areas to represent WJHS as a participant in extra-curricular activities. It is the student's responsibility to be aware of the requirements for the various activities and organizations.

Field Trips

- Written parent/guardian permission is required for students to attend field trips.
- Attending field trips is an enrichment activity and a privilege. Teacher discretion will be used to determine eligibility.

Drills – Fire, Intruder, & Tornado

- Fire drills will occur monthly as required by state law.
 - When the alarm siren sounds, students should evacuate the building by the prescribed route and wait for their teacher in a designated location.
 - Students should not carry anything with them and should not talk.
 - Teachers and students may re-enter the building when the Administrator has given the all-clear signal.
- Intruder/lock down drills, tornado drills, and evacuation drills will occur periodically.

Fund-Raising

- Fund-raising campaigns by Woodland school groups are permitted upon receiving permission of the principal.
- They may not interfere with the instructional program.
- Students may not take fund-raising orders during the school hours.
- Woodland students may not sell items for individual gain or non-Woodland organizations.

Withdrawals from WJHS

- The Counselor's Office should be notified in advance of student withdrawal.
- Copies of the student's records will be sent to the receiving school upon the written request of said school.
- Withdrawal forms should be obtained from the Counselor's Office on the last day of attendance. These slips must be initialed by each of the student's teachers.
- All fines and fees must be paid and all books returned before records can be released.

Woodland has GRIT

Growth Mindset

- With a positive attitude and a full effort anything is possible

Reflective Attitude

- Serious thought leads to change and innovation
- Students are evaluators of knowledge

Integrity

- Have the courage to do the right thing
- Being a good person is the most important thing

Team Mentality

- We is stronger and more meaningful than I

Passion and Perseverance = GRIT

Fayetteville Public Schools Dress Code

Items	Description
Loungewear	<ul style="list-style-type: none"> House shoes are prohibited.
Pants	<ul style="list-style-type: none"> Sagging is not allowed at all. (specified in Arkansas law, Act 835) Clothing with holes, rips or tears above mid-thigh length is not permitted. Clothing with holes should not reveal inappropriate skin or expose undergarments.
Shirts	<ul style="list-style-type: none"> Students are prohibited from wearing, while on the school ground, during the school day and at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female (State Law 835 of 2011) Shirts must meet 3 fingertip shoulder coverage rule Prohibited Shirts: <ul style="list-style-type: none"> Spaghetti straps Halter tops Mesh tops, sheer blouses and see through shirts (acceptable with under garment coverage that meets dress code) Muscle shirts Low cut armholes Rules for Body Exposure <ul style="list-style-type: none"> No cleavage (specified in Arkansas law, Act 835) No revealing midriff (even when arms are raised) Back must be covered (no backbone exposed)
Shorts, Skirts, and Dresses	<ul style="list-style-type: none"> Shorts, skirts, or dresses are to be modest in length, appearance and fit.
School uniforms	<ul style="list-style-type: none"> Must meet dress code except during designated school performances.
Offensive clothing	<p><u>No clothing, hats, backpacks or jewelry:</u></p> <ul style="list-style-type: none"> that advertise or depict alcohol, drugs, tobacco or tobacco products, violence, hate themes, racial/gender degradation, sexually explicit or suggestive wording or pictures, gang affiliation, gang related tattoos, or gang monikers, subject matter/groups that promotes illegal activities, or clothing likely to cause a disruption within the school environment.
Other	<ul style="list-style-type: none"> Hats are not allowed in the building (Elementary, Middle, Jr. High) (Except School designated days) No long belts, spiked accessories, sunglasses, bandanas, or chains No tattoos displaying defamatory writing, racist, obscene language or symbols, or symbols of drugs, sex, marijuana, or alcohol No bare feet in the interest of safety and hygiene.(Health Code violation) No costumes or hoodies with hood up (Except High School) No shoes with rollers (heelys).
Violations	<p>*Repeated offenses will result in further and more punitive disciplinary action. *Administrators have the right to assess fads and determine if they are appropriate attire.</p>

The district's dress code is established to teach grooming and hygiene, prevent disruptions, and minimize safety hazards. It is the campus administrator's or designee's responsibility to ensure that enforcement of this policy is done so in a consistent manner with respect to community standards and age appropriateness. While it is inevitable that there will be differences of opinion regarding the appropriateness of a student's attire, the final decision lies with the building administrator.

Student Expectation Matrix

Woodland TCB

	Classroom	Hallway	Cafeteria	Etiquette (Bathroom, Library, Courtyard, Bus Loading, Office, Gym, Nurse, D-1)	Community
Respectful	<p>Be polite & courteous</p> <p>Respect property</p> <p>Follow directions</p> <p>Use appropriate language & voice level</p>	<p>Keep hallway clean</p> <p>Use appropriate language & voice level</p> <p>Be aware of your surroundings</p>	<p>Stand & wait in a single file line patiently</p> <p>Clean up after yourself</p> <p>Listen & follow adult directions</p>	<p>Respond politely to all</p> <p>Follow district dress code</p> <p>Wait patiently</p> <p>Use time appropriately & efficiently</p>	<p>Be a positive role model & lead by example</p> <p>Represent Woodland by taking care of business in your school & community</p>
Responsible	<p>Be on time & prepared</p> <p>Take ownership of behavior</p> <p>Honor network use agreement</p> <p>Keep classroom neat & clean</p> <p>Follow district electronic device policy</p>	<p>Food should only be in the cafeteria</p> <p>Silence device & remove headphones from ears</p> <p>Walk with a purpose</p> <p>Honor the purpose of your pass</p> <p>Report problems to adult</p>	<p>Dispose all food & garbage appropriately</p> <p>Be in correct location</p>	<p>Use appropriate pass</p> <p>Report any inappropriate use</p> <p>Honor network use agreement</p> <p>Use proper hygiene</p>	<p>Always demonstrate the Woodland Way - take care of business</p>
Safe	<p>Follow classroom procedures</p> <p>Maintain self-control</p> <p>Keep hands, feet, & objects to self</p>	<p>WALK on the right side of the hallway</p> <p>Keep hands, feet, & objects to self & backpacks in lockers</p>	<p>Push in chairs</p> <p>Walk</p> <p>Place belongings in designated areas</p>	<p>Report all unsafe behavior & vandalism</p>	<p>Make good decisions & avoid conflict</p>