

PENDER PUBLIC SCHOOLS BOARD OF EDUCATION MEETING MINUTES
Pender Public Schools – Room #207
July 15, 2019 – 7:00 p.m.

The Pender Public School Board of Education met in regular session in Room 207 on Monday, July 15, 2019. President Matt Peters called the meeting to order at 7:06 p.m. with the following members present: Jason Roth, Matt Heineman, Jean Karlen, Mandy Johnson and Matt Peters. Absent: JJ Maise. Johnson moved and Karlen seconded to excuse Maise. President Peters restated the motion and results of roll call vote being all ayes, motion carried. Also present were Superintendent Jason Dolliver, Elementary Principal Kelly Ballinger and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Roth and seconded by Heinema to approve the agenda as amended, moving item #14 up to before item #12. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Motion to approve the minutes of the regular board meeting held on June 10, 2019 was made by Johnson and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

A motion to approve financial reports and payment of bills as follows: General Fund - \$276,592.50; School Nutrition Fund - \$8,468.27; Bond Fund - \$1,074.00; Activity Fund - \$13,471.67; and Payroll - \$173,999.67 was made by Heineman, seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Superintendent Jason Dolliver, and Elementary Principal/SPED Director Kelly Ballinger presented administrative reports, and Dr. Dolliver reviewed Secondary Principal Miller's report. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab, selecting eMeeting and opening the attached reports. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

Superintendent

Mission Statement
Workshops/Meetings
New Copiers & Printers
Heyne Field Gates Locked
HVAC Repairs

Secondary Principal

Mission Statement
Workshops/Meeting
Handbook Changes
Summer Projects
Weightlifting Numbers

Elementary Principal

Mission Statement
Workshops/Meetings
2019-20 Class Splits
2019-20 Paraeducator Needs
Summer School

Omelet Feed	Musical	Jump Start School
Summer Project Update	Back-To-School	Elementary PRIDE
Dual Credit Courses	Upcoming Events	Handbook Changes
State Aid & Budget Authority		Handbook Updates

Board member Heineman provided a brief update of the recent P2T meeting he attended with Dr. Dolliver. Board members asked questions and provided input for inclusion during the next P2T meeting.

President Peters implemented the Procedures for Public Comment and no one took advantage of the opportunity to address the board.

Letters soliciting a proposal for petroleum products were mailed to all distributors in the district. One proposal was received from Cubby's, Inc. for 11¢ below pump price. Dr. Dolliver recommended acceptance of the Cubby's, Inc. proposal. Board members reviewed the proposal.

Motion was made by Roth, seconded by Heineman to accept the proposal submitted by Cubby's, Inc. of 11¢ below pump price for the 2019-20 school year. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Mr. Dolliver shared a milk proposal for the 2019-20 school year from Hiland Dairy, and shared a letter from Dean Foods stating that due to logistics, they were unable to submit a bid this year. Superintendent Dolliver recommended accepting the proposal from Hiland Dairy. Board members reviewed the proposal.

A motion was made by Roth and seconded by Johnson to accept the proposal from Hiland Dairy to provide milk to the district for the 2019-20 school year. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Superintendent Dolliver reviewed the proposed 2019-2020 food service, drivers ed, substitute teachers and classified staff, activity fees, activity passes, and high school and junior high contest admission fees for students and patrons with Board members.

Dr. Dolliver updated BOE members on Nebraska Department of Education's Equity in School Lunch Pricing provision required by the United States Department of Agriculture (USDA) which provides guidance for determining district meal prices. School Districts are required to use the Paid Lunch Equity Tool to determine meal prices, and whether there needs to be a price increase. Dr. Dolliver stated that when the PLE was completed it recommended a 10¢ increase in meal prices for the 2019-20 school year due to the USDA requirement coupled with increased costs for personnel and rising food prices. Dr. Dolliver recommended raising meal prices 10¢, and raising the price of seconds 5¢. No recommendation was made to increase milk or prices for seconds.

Drivers ed tuition fees were reviewed. Currently, the district charges \$270 tuition for drivers ed. Of that tuition, \$160 per student is paid to the instructor and the balance is used to offset costs of offering the program. A waiver for Free & Reduced students is in place. Superintendent Dolliver

recommended increasing the current drivers ed tuition fee for the 2019-2020 school year to \$275 with \$165 per student paid to instructor.

Currently the district pays \$115 per day for a substitute teacher and \$9.75 per hour for classified staff member substitutes. The substitute teacher rate was raised from \$110 to \$115 per day in 2017-2018. After surveying area schools, Mr. Dolliver recommended leaving the rate at \$115 per day for substitute teachers and increasing the classified staff member substitute rate from \$9.75 to \$10.00per hour.

PPS began collecting activity fees during the 2018-19 school year after a three-year lapse. Dr. Dolliver recommended that PPS continue collecting activity fees and activity pass fees (for students) again to help the Activity Fund and offset expenses.

Motion was made by Heineman and seconded by Roth to approve fees for the 2019-20 school year as follows:

- Breakfast: \$2.30-Adult; \$1.80-PK-12 students; Seconds: Main-\$.80; Side-\$.55
- Lunch: \$3.75-Adult; \$2.70-7-12 Students; \$2.45-K-6 Students; \$2.20-Preschool; Seconds: Main Entrée-\$1.30; Side Dish-\$.80; Milk-\$.45
- Milk Break: \$35/\$70-K-3 students; \$35/\$70-Preschool M-F am; \$20/\$40-Preschool M-F pm; \$20/\$40-Preschool MWF am; \$20/\$40-Preschool MWF pm; \$15/\$30-Preschool TR am; \$10/\$20-Preschool TR pm. (Semester/Year)
- Drivers Ed: \$275 per student; \$165-instructor per student; F&R waiver available; Reduced will pay a percentage
- Substitutes: \$115.00-Teacher; \$10.00/hour-Classified staff
- Activity Fees: \$35 year-JH and HS Students; \$100-Family Maximum; F&R waiver available; Reduced will pay a percentage
- Activity Passes: \$50.00-Adults; \$40.00-Senior Citizens; \$125-Family; \$25-K-6 Students; and \$25-7-12 Students (waived for participants)
- HS Contests: \$5.00-Adults; \$4.00 K-12 Students (waived for participants)
- JH Contests: \$2.00-Adults; \$1.00-K-12 Students (waived for participants)

President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Superintendent Dolliver presented a letter encouraging PPS to consider continuation of membership in NRCSA for the 2019-2020 school year as well as the membership in NREA (National Rural Education Association). Annual fees for membership in NRCSA of \$850 remained unchanged from the 2018-2019 membership cost, as did the membership in NREA at just \$75. Dr. Dolliver explained some about what the NREA does for schools, and recommended renewal of the district's NRCSA membership and joining the NREA. Board members discussed the value of membership in the Nebraska Rural Community Schools Association and the NREA.

A motion was made by Johnson and seconded by Karlen to approve renewing membership in NRCSA at cost of \$850 for the 2019-20 school year and renewing the NREA membership at a cost of \$75 for

the 2019-20 school year. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Superintendent Dolliver reviewed a list of items and asked that they be declared surplus and disposition be authorized. Board Policy 3090 provides guidelines for declaring items as surplus and disposing of them. Dr. Dolliver recommended approval of the list as presented.

A motion was made by Heineman and seconded by Johnson to declare the list of items as surplus and to authorize the Superintendent to dispose of the items as allowed in Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Policy Committee members met prior to the meeting and reviewed the student handbooks and the classified and certified staff handbooks. Dr. Dolliver shared revisions to classified and certified staff handbooks and reviewed the summary of changes to the student handbooks as well. Superintendent Dolliver recommended approval of changes to the handbooks.

Board members reviewed Policy 1120, 3130, 3131, 4030, 5001, 5012, 5101, 5103, 5104, 5305, 6211, 6410, 8151 and 8153. All of these policies had been approved for first reading during the June BOE meeting. After review and discussion, there were no additional changes to any of the policies.

A motion was made by Johnson and seconded by Karlen to approve the second and final reading of Policy 1120, 3130, 3131, 4030, 5001, 5012, 5101, 5103, 5104, 5305, 6211, 6410, 8151 and 8153. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

A motion was made by Johnson and seconded by Heineman to approve the 2019-20 elementary and secondary student/parent handbooks and classified and certified staff handbooks. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Dr. Dolliver reviewed with the Board what had happened in the last month with the Track & Field and Football Field Complex Study. He outlined a plan moving forward. He suggested the next step in the process would be holding a town-hall type meeting, involving the community committee and members of the Village Board. Board members established a date of August 5, 2019 beginning at 7:00 p.m. in the Heese Event Center for a special meeting to hear community input on the Track & Field and Football Field Complex that has been studied the past several months.

A motion was made by Johnson and seconded by Roth that the Board enter into Executive Session at 9:54 pm for a strategy session with respect to real estate purchases clearly necessary for the protection of the public interest in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent), motion carried.

President Peters restated the motion prior to moving into executive session.
Board members came out of executive session.

A motion was made by Johnson, and seconded by Karlen to resume the meeting in open session at 10:34 p.m. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

The Board gave Superintendent Dolliver the authority to pursue the purchase of property as reviewed.

President Peters reminded Board members of the next regular board meeting scheduled for Monday, August 12, beginning at 7:00 p.m. and the special meeting on August 5, beginning at 7:00 p.m. to hear community input on the Track & Field and Football Field Complex Project.

A motion to adjourn was made by Johnson and seconded by Roth. President Peters stated the motion and the result of the vote being all ayes (5-0, Maise absent); the meeting was adjourned at 10:37 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

July Payables

Check Number	Payee	Type	Amount
37483	AFLAC-12	July Payroll Liability	\$924.95
EFT	AxisPlus Benefits	July Payroll Liability	\$1,423.31
37484	Blue Cross Blue Shield of NE	July Payroll Liability	\$52,242.39
37485	Colonial Life	July Payroll Liability	\$65.62
37486	Department of Revenue	July Payroll Liability	\$8,721.10
37487	Frontier Bank	July Payroll Liability	\$55,986.35
37488	Madison National Life Ins Co, Inc	July Payroll Liability	\$1,440.98
37489	Nebraska School Retirement	July Payroll Liability	\$44,753.40
37490	Vision Service Plan	July Payroll Liability	\$712.70
EFT	Health Savings Acct Deposits	July Payroll Liability	\$3,562.14
37491	Amazon Capital Services	Maint & Classroom Supplies	\$1,531.97
37492	American Broadband	Telephone	\$300.27
37493	ASCA	Counselor Dues	\$159.00
37494	Binswanger Glass	Door Replacement	\$5,087.00
37495	Blick Art Materials	Classroom Supplies	\$1.48
37496	CenturyLink	Internet	\$283.08
37497	Computers Etc.	Classroom Supplies	\$43.23
37498	Cubby's	Fuel & Misc. Supplies	\$1,067.69
37499	DyKnow	Software Renewal	\$1,800.00
37500	Educational Service Unit #1	SPED Services	\$45,585.91
37501	Educational Service Unit #2	Professional Development	\$450.00
37502	Egan Supply Company	Custodial Supplies	\$2,163.55
37503	Electronic Systems, Inc.	Professional Services	\$95.00
37504	First National Bank	Accounts Payable	\$1,047.68
37505	Follett School Solutions, Inc.	Library Software	\$943.83
37506	Grow Publications	Classroom Supplies	\$303.49
37507	Heartland Fire Protection	Professional Services	\$672.35
37508	J.F. Ahern Co.	4th Qtr. Sprinkler Inspections	\$740.00
37509	Janke Auto Co.	Van Maintenance	\$66.00
37510	Lamp Auto Parts	Maintenance Supplies	\$155.00
37511	Lorensen Lumber & Grain	Building Supplies	\$183.70
37512	Marco Technologies LLC	Copier Supplies	\$826.26
37513	Matheson Tri-Gas, Inc.	Welding Gas Bottle Rent	\$72.09
37514	Menards	Maintenance Supplies	\$748.08
37515	National Art & School Supplies	Classroom Supplies	\$2,140.48
37516	NECO Security	Professional Services	\$118.80
37517	Newton Diesel	Vehicle Inspections	\$520.00
37518	NRCSA	Membership Fee	\$850.00
37519	NREA	Membership Fee	\$75.00
37520	NWEA	Software Renewal	\$2,030.00
37521	One Source	Background Checks	\$40.00
37522	Pender Ace Hardware	Maintenance Supplies	\$151.91
37523	Pender Community Hospital	DOT Physical	\$175.00
37524	Pender Municipal Utilities	June Usage	\$14,773.02
37525	Pender School Nutrition Fund	Reimbursement	\$366.49
37526	Petty Cash Fund	Reimbursement	\$536.27
37527	Pyramid School Products	Classroom Supplies	\$1,456.83
37528	Quill Corporation	Office Supplies	\$159.98
37529	Rasmussen Mechanical Services	Elem AC Service Call	\$1,633.18
37530	Rays Midbell	Instrumental Music Supplies	\$967.51
37531	Scholastic Inc	Guided Reading	\$475.16
37532	School Health Corporation	Nurse Supplies	\$44.10
37533	School Specialty Inc.	Classroom Supplies	\$796.67

37534	Seesaw Learning, Inc.	Software Renewal	\$1,175.00
37535	Smidt's Dumpall	Roll-Off Dumpster & Land Fill Fees	\$251.08
37536	Staples Advantage	Classroom Supplies	\$258.46
37537	Studio 427	Blinds	\$2,641.00
37538	Sturek Media, Inc.	Printing	\$1,397.14
37539	Teaching Strategies, Inc.	GOLD Renewal	\$537.75
37540	Verizon Wireless	Wifi	\$40.01
37541	Wenke Manufacturing	Repairs	\$20.40
37542	WhiteboardDepot.com	Classroom Supplies	\$3,261.33
37543	Wisner-Pilger Public Schools	Softball Coop Share	\$5,540.33
		General Fund Total	\$276,592.50
		July Payroll	\$173,999.67
		School Nutrition Fund	\$8,468.27
		Activity Fund	\$13,471.67
		Bond Fund	\$1,074.00