

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender Public Schools – Room #207
June 10, 2019 – 7:00 p.m.

The Pender Public School Board of Education met in regular session in Room 207 on Monday, June 10, 2019. President Matt Peters called the meeting to order at 7:06 p.m. with the following members present: Mandy Johnson, Matt Peters, Jean Karlen, JJ Maise and Matt Heineman. Absent: Jason Roth. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger and Recording Secretary Deanna Hansen.

A motion was made by Maise and seconded by Johnson to excuse Roth from the meeting. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Karlen, and seconded by Heineman to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Motion to approve the minutes of the regular Board meeting held on May 13, 2019 was made by Heineman and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve financial reports as presented and payment of bills as follows: General Fund - \$259,623.84; School Nutrition Fund - \$18,791.17; Activity Fund - \$20,011.56; and Payroll - \$195,570.58 was made by Heineman seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Secondary Principal Eric Miller, Elementary Principal/Special Education Director Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab and selecting the eMeeting link. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

| <u>Superintendent</u> | <u>Secondary Principal</u> | <u>Elementary Principal</u> |
|------------------------|----------------------------|-----------------------------|
| Mission Statement | Mission Statement | Mission Statement |
| Workshops/Meetings | Past Events/Meetings | Workshops/Meetings |
| NENTA Report | State Track Results | 2019-20 Class Splits |
| P2T Strategic Planning | Summer Schedule | 2019-20 Para Needs |

Legislative Changes
Alumni Weekend
July Meeting Items

Elimination of Class Rank
Handbook Changes
Upcoming Events

Summer School
Jump Start School
PTO
Community Clean-Up
Cap Contest Winners
Buddy Benches
Welsh's Battle of the Books
Stay Strong M&M Lady
Elementary PRIDE
Upcoming Events

President Peters implemented the Procedures for Public Comment. No one took advantage of the opportunity to address the Board.

Letters soliciting proposals for the annual audit for the 2018-19, 2019-20 and 2020-21 fiscal year financial audits were mailed to 12 firms. Two proposals were received, one from Dana F. Cole for a three-year cost of \$30,300 and one from Porter & Company for a total three-year cost of \$25,575. Dr. Dolliver recommended acceptance of the Porter & Company proposal. Board members reviewed the proposals and asked questions.

A motion was made by Karlen and seconded by Heineman to accept the proposal for Porter & Company for the next three years of financial audits. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

The air conditioning unit that serves the elementary portion of the building is having issues. The problem was discovered when it was first needed this spring. After a service call to Rasmussen it was determined that the unit had a larger problem. Proposals were solicited from Rasmussen and Suter to fix the unit. Dr. Dolliver met with members of the Facilities / Transportation Committee to review the proposals. At the time of the meeting the Suter bid was not in hand yet.

The Board reviewed both the Rasmussen and Suter proposals, and asked questions about each. Dr. Dolliver recommended moving forward with the Rasmussen proposal.

A motion was made by Maise and seconded by Johnson to approve the proposal from Rasmussen for repairing the elementary air conditioning unit. President Peters restated the motion and the result of roll call vote being all ayes; motion carried.

Dr. Dolliver shared that year 1 of the PEAK curriculum in the Pendragon Academy was a huge success. The data to support that exists and was shared with the Administrative Team and two Board members during a meeting in May. A proposal to move forward with Dr. Belisle and his team at Missouri State University during the 2019-2020 school year at a cost of \$6,000 was reviewed. The Board reviewed the proposal and asked questions. Dr. Dolliver recommended moving and forward with Dr. Belisle and his team during the 2019-202 school year.

A motion was made by Maise and seconded by Heineman to move forward with year two of the PEAK training and curriculum with the Pendragon Academy at a cost of \$6,000. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

One of the summer projects on the approved list was the purchase and installation of new stage lighting at an approximate cost of \$40,000.00. Two proposals were secured for this project, one from Omaha Stage Equipment and the other from Heartland Scenic Studio. Both were proposals were solid. Dr. Dolliver met with members of the Facilities / Transportation Committee to discuss the proposals. The committee was undecided on which proposal to move forward with due to significant price discrepancy.

Superintendent Dolliver worked closely with both vendors to be able to better compare the two proposals received. He reviewed his findings with the board. The board then reviewed each proposal closer and asked questions. Dr. Dolliver recommended moving forward with the quote from Omaha Stage Equipment.

A motion was made by Maise and seconded by Karlen to approve the Omaha Stage Equipment proposal at a cost of \$41,751.95. President Peters stated the motion and the result of roll call vote being all ayes, motion carried.

Members of the Policy Committee met with Superintendent Dolliver to review new and amended policy provided by legal counsel as a result of the recent legislative session. As a result of the review, Board Policy #1120, 3130, 3131, 4030, 5001, 5012, 5101, 5103, 5104, 5305, 6211, 6410, 8151 and 8153 were presented for first reading approval. Dr. Dolliver recommended approval of first reading of the amended policies as reviewed.

A motion was made by Johnson, and seconded by Karlen to approve first reading of Board Policy #1120, 3130, 3131, 4030, 5001, 5012, 5101, 5103, 5104, 5305, 6211, 6410, 8151 and 8153 as amended. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Dr. Dolliver reported on the progress of the Track & Field and Football Field Complex study. The next step in moving forward with the project will be discussing a fundraising strategy with the community committee.

Extended contracts for additional days beyond a regular 185-day teaching contract were considered for the FFA advisor, guidance counselor and media instructor. Board members discussed the length of each extended contract, benefits provided through the additional days and the total cost to District. Dr. Dolliver recommended that the board approve the 2019-2020 extended contracts for the FFA advisor, guidance counselor and media instructor.

A motion was made by Heineman, and seconded by Johnson to approve extended contracts as presented for the 2019-2020 school year as follows: 1) FFA Advisor – 15 days; 2) Media Instructor – 10 days; and 3) School Counselor – 10 days; at a total cost to District of \$13,228.69. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Effective at the end of the 2018-19 school year Tracy Swanson, Ashly Bryson and Leigh Heese resigned. They are all leaving the district on good terms. Dr Dolliver recommended accepting all 3 resignations and thanking for their service.

A motion was made by Karlen and seconded by Maise to accept the resignations of Tracy Swanson, Ashly Bryson and Leigh Heese and thank them for their service. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion was made by Johnson and seconded by Karlen that the Board enter into Executive Session at 9:43 pm for a strategy session with respect to real estate purchases clearly necessary for the protection of the public interest in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes, motion carried.

President Peters restated the motion prior to moving into executive session.

Board members came out of executive session.

A motion was made by Johnson, and seconded by Maise to resume the meeting in open session at 9:55 p.m. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

No formal action was taken as a result of executive session.

A P2T Board Meeting will be held June 17 at 7:00 pm at Howells. President Peters reminded Board members of the Alumni Omelet breakfast scheduled for June 29 from 8-10 a.m. Board members indicated their availability to assist with the Alumni Omelet breakfast. The next regular meeting is scheduled for July 15, beginning at 7:00 p.m.

A motion to adjourn was made by Johnson and seconded by Karlen. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 9:57 p.m.

Jason Roth, Board Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

June Payables

| Check # | Payee | Type | Amount |
|---------|-----------------------------------|--|-------------|
| 37420 | AFLAC-12 | June Payroll | \$924.95 |
| 37421 | AFLAC-10 | June Payroll | \$30.89 |
| EFT | AxisPlus Benefits | June Payroll | \$1,688.31 |
| 37422 | Blue Cross Blue Shield of NE | June Payroll | \$52,623.69 |
| 37423 | Colonial Life | June Payroll | \$65.62 |
| 37424 | Department of Revenue | June Payroll | \$9,270.48 |
| EFT | Employee Benefit Fund | June Payroll | \$733.36 |
| 37425 | Frontier Bank | June Payroll | \$60,859.45 |
| 37426 | Madison National Life Ins Co, Inc | June Payroll | \$1,588.34 |
| 37427 | Nebraska School Retirement | June Payroll | \$47,704.81 |
| 37428 | PTCE Foundation | June Payroll | \$175.17 |
| 37429 | Vision Service Plan | June Payroll | \$717.02 |
| EFT | Health Savings Deposits | June Payroll | \$3,562.14 |
| 37430 | Access Elevator, Inc. | lift inspection & maintenance | \$438.00 |
| 37431 | ACP Direct | classroom supplies | \$30.30 |
| 37432 | Amazon Capital Services | classroom, office & maintenance supplies | \$2,337.93 |
| 37433 | American Broadband | telephone | \$297.15 |
| 37434 | Awards Unlimited Inc | engraving | \$18.16 |
| 37435 | BR Community School | reimbursement | \$3,081.67 |
| 37436 | Blick Art Materials | classroom supplies | \$452.48 |
| 37437 | BNT Capital LLC | supplies | \$101.00 |
| 37438 | Book Outlet | classroom supplies | \$155.60 |
| 37439 | Carpenter Paper Company | custodial supplies | \$255.63 |
| 37440 | Carrot-Top Industries, Inc. | flags | \$127.63 |
| 37441 | CTL | chromebook chargers | \$175.00 |
| 37442 | Cubby's | fuel & supplies | \$2,536.96 |
| 37443 | Egan Supply Company | carpet cleaner repair & supplies | \$737.67 |
| 37444 | First National Bank | supplies | \$4,456.59 |
| 37445 | Flinn Scientific Inc. | classroom supplies | \$13.86 |
| 37446 | Follett School Solutions, Inc. | library books | \$534.54 |
| 37447 | Frazey's | meal for training | \$68.33 |
| 37448 | Gopher Sport | classroom supplies | \$955.24 |
| 37449 | Gralheer Insurance Agency LLC | insurance | \$17,323.95 |
| 37450 | Houghton Mifflin Harcourt Pub Co | consumable textbooks | \$698.28 |
| 37451 | Janke Auto Co. | vehicle maintenance | \$507.10 |
| 37452 | Jostens, Inc. | diploma | \$14.33 |
| 37453 | JourneyEd, Inc. | classroom supplies | \$26.95 |
| 37454 | Lamp Auto Parts | repairs | \$22.46 |
| 37455 | Lorensen Lumber & Grain | mulch | \$113.85 |
| 37456 | Marco, Inc | copier supplies | \$113.98 |
| 37457 | Matheson Tri-Gas, Inc. | welding gas bottle rent | \$74.13 |
| 37458 | Menards | maintenance supplies | \$1,471.07 |
| 37459 | Midwest Music Center | professional service | \$1,559.49 |
| 37460 | Missouri State University | year 2 PEAK training | \$6,000.00 |
| 37461 | NASB | registration fee | \$75.00 |
| 37462 | NE Council of School Admin | dues | \$335.00 |
| 37463 | Nelson, Randolph L | reimbursement | \$51.68 |
| 37464 | One Source | background check | \$15.00 |
| 37465 | Paper 101 | paper | \$4,474.12 |
| 37466 | PCF, LLC | 2nd half carpet project | \$9,404.00 |

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|-------|------------------------------|---------------------------------------|----------------------|
| 37467 | Pender Ace Hardware | maintenance & transportation supplies | \$515.14 |
| 37468 | Pender Community Hospital | professional service | \$25.00 |
| 37469 | Pender Municipal Utilities | May usage | \$12,303.61 |
| 37470 | Pender School Nutrition Fund | reimbursement | \$2,804.62 |
| 37471 | Petty Cash Fund | reimbursement | \$526.00 |
| 37472 | Quill Corporation | office supplies | \$31.17 |
| 37473 | Rays Midbell | instrument repair | \$308.10 |
| 37474 | Really Good Stuff, Inc. | classroom supplies | \$252.31 |
| 37475 | Scholastic Inc | classroom supplies | \$336.46 |
| 37476 | School Specialty Inc. | classroom supplies | \$2,550.06 |
| 37477 | Staples Advantage | office supplies | \$106.04 |
| 37478 | Sturek Media, Inc. | printing | \$223.21 |
| 37479 | Thurston County Clerk | county flag | \$60.00 |
| 37480 | University of NE - Lincoln | meals | \$93.75 |
| 37481 | Verizon Wireless | wifi | \$40.01 |
| 37482 | Y & Y Lawn Service | professional service | \$450.00 |
| | | General Fund | \$ 259,623.84 |
| | | June Payroll | \$ 195,570.58 |
| | | School Nutrition Fund | \$ 18,791.17 |
| | | Activity Fund | \$ 20,011.56 |