

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender High School – Room #207
May 13, 2019 – 7:00 p.m.

The Pender Public School Board of Education met in regular session in Room 207 on Monday, May 13, 2019. President Matt Peters called the meeting to order at 7:10 p.m. with the following members present: Jason Roth, J.J. Maise, Matt Peters, Jean Karlen and Matt Heineman. Absent: Mandy Johnson. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Heineman and seconded by Peters to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Motion to approve the minutes of the regular board meeting held on April 8, 2019 was made by Karlen and seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve financial reports and payment of bills as follows: Activity Fund - \$13,489.60; General Fund - \$422,459.33; Hot Lunch Fund - \$20,067.18; Bond Fund - \$3,851.31 and Payroll - \$200,826.68 was made by Roth, seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Mandy Johnson arrived at 7:25 pm.

Secondary Principal Eric Miller, Elementary Principal/Special Education Director Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>) and clicking on the Board of Education tab, and then selecting eMeeting. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Workshops/Meetings	Workshops/Meetings Attended	Workshops/Meetings
P2T Strategic Planning	EHC Art Show	Mission Monday
School Improvement	The Big Show Art Show	2019-20 Class Splits
EMC Insurance Dividend	District Music Contest	2019-20 Projected Para Needs
EMC Insurance Work Comp	State Track	NSCAS Testing Season
Refurbish Dishwasher	NSAA Student Advisory Council	Autism Walk
eCollect	Academic All-State	Spring Sprints

EHC Changes
Alumni Weekend Omelet Feed
Stage Lighting
Surveillance Cameras

STRIV Viewership
Guidance Update
Stage Lighting
2019 Athletic Banquet
Academic Awards Celebration
Graduation
Future Graduation Dates
Upcoming Events

Summer School
Jump Start School
Golden Spoon Award
Elementary PRIDE
Upcoming Events

Elementary Principal/SPED Director Kelly Ballinger arrived at 7:58 pm.

President Peters implemented the Procedures for Public Comment. No one took the opportunity to address the Board.

Superintendent Dolliver reported that request for proposal letters were sent to 11 auditors throughout our region on April 9th to complete PPS's audit for the 18-19, 19-20 and 20-21 fiscal years, with proposals being due on May 3. Only 1 proposal was received. He also stated that he had been making phone to solicit more proposals, and another was expected to be received on Wednesday. This item was tabled until the June meeting.

Dr. Dolliver reported that he and Jen Davis had been working to secure proposals for copier and printer services for the upcoming 5 fiscal years. The current contract with Marco ends in July. Proposals were received from Eakes Office Solutions, Marco and Office Systems Company, all of which were 5-year agreements and were priced significantly less than the current agreement. All proposals would include leasing 3 new copiers and 9 new printers and provide everything except paper and staples. The proposed 5-year lease agreements were reviewed and discussed by Board members. Dr. Dolliver recommended accepting the copier lease proposal from Office Systems Company.

A motion was made by Maise and seconded by Johnson to accept the proposal from Office Systems Company to provide three copiers and nine printers for district use, all maintenance and supplies except paper and staples for a period of five years. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A check in the amount of \$500.00 was recently received from Mainstreet Thriftique during the Autism Walk and is intended for items needed in the autism room.

A motion was made by Maise and seconded by Roth to accept the donation valued at \$500.00 from the Thriftique and thank them for their generosity, as required by Board Policy 3202. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A check in the amount of \$4,259.94 was recently received from Cubby's. This donation is the result of Cubby's receipts being given to the school. For every dollar spent at Cubby's that is verified by a receipt, Cubby's donates \$0.02 to the school.

A motion was made by Maise and seconded by Karlen to accept the donation valued at \$4,259.94 from Cubby's to put in the uniform fund and thank Cubby's for their generosity, as

required by Board Policy 3202. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reviewed a list of items and asked that they be declared surplus and disposition be authorized. Board Policy 3090 provides guidelines for declaring items as surplus and disposing of them. Dr. Dolliver recommended approval of the list as presented.

A motion was made by Maise and seconded by Heineman to declare the list of items as surplus and to authorize the Superintendent to dispose of the items as allowed in Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reported that he had met with the Transportation / Facilities Committee prior to the Board meeting to begin combing through the individual items on the cost estimate. The next step is for the Transportation / Facilities Committee to meet with the community committee to further the review the cost estimate and develop a plan for moving forward with promotion and fundraising. The cost estimate was discussed by Board members. No action was taken.

Maggie Fillipi and Cassie Gade requested to be added to the local sub list for the remainder of the school year. Both are certified to sub in the capacity for which we will use them. Dr. Dolliver recommended approving both of them be added to the District sub list.

A motion was made by Maise and seconded by Roth to approve Maggie Fillipi and Cassie Gade to be added to the District's classified sub list. President Peters restated the motion and the result of a roll call vote being all ayes, motion carried.

Superintendent Dolliver presented a work agreement for the School Nurse. He reviewed with Board members that increasing the FTE of the nurse had been discussed at the Board Retreat in January. The current agreement includes 40.5 8-hour days throughout the school year; the work load assigned to this individual requires more time than this. The new proposed work agreement is for 81 days per school year. This will increase the cost to district by \$8,911.48, which is a considerable increase, but the workload requires it. Dr. Dolliver recommended approving the agreement for the school nurse as presented and reviewed.

A motion was made by Maise and seconded by Karlen to approve the work agreement with the Leslie Timm, school nurse, for the 2019-20 school year at a total cost to the District of \$17,578.81. President Peters restated the motion and the result of a roll call vote being all ayes, motion carried.

Superintendent Dolliver reported that Tab Albus, Kayla Brewer, Jessica Brichacek, Lindi Hathaway, Kim Hofmeister and Kira Swinton were offered and have accepted summer work agreements. These employees will provide services for our students through the Pendragon Academy, ESY/SAT/Credit Recovery and Jump Start programs. Dr. Dolliver recommended approval of the summer work agreements as presented.

A motion was made by Karlen and seconded by Maise to approve 2019 summer work

agreements with Tab Albus, Kayla Brewer, Jessica Brichacek, Lindi Hathaway, Kim Hofmeister and Kira Swinton as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reported that Maranda Baker and Jessica Brichacek were offered and have accepted summer work agreements. They will assist the Maintenance/Custodial crew during the summer. Dr. Dolliver recommended approval of the summer custodial work agreements as presented.

A motion was made by Johnson and seconded by Heineman to approve the 2019 summer custodial work agreements with Maranda Baker and Jessica Brichacek as presented. President Peters stated the motion and the result of roll call vote being all ayes, motion carried.

Superintendent Dolliver reported that Chris Meyer, Carol Peters and Richelle Webster were offered and have accepted summer work agreements. Buchholz will supervise/run the Summer Food Service Program (SFSP) and be assisted by Meyer, Peters and Webster as needed. Dr. Dolliver recommended approval of the SFSP work agreements as presented.

A motion was made by Maise and seconded by Roth to approve 2019 summer work agreements with Chris Meyer, Carol Peters and Richelle Webster as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Tech Director Jennifer Davis indicated she would again like to hire a part-time hourly employee to help complete some of the tasks needed over the summer. Dr. Dolliver shared his support of this need and recommended approval of hiring a part-time hourly employee.

A motion was made by Maise and seconded by Roth to approve the 2019 summer work agreement with Will Athey for part-time technology help. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Information about the upcoming School Law Seminar planned for June 13-14 in Kearney and the New Board Member Connections Workshop planned for June 13 in Kearney, both for Board members, was shared. President Peters reminded board members of the upcoming regular meeting scheduled for June 10, beginning at 7:00 p.m. and the alumni omelet breakfast scheduled for Saturday, June 29.

A motion to adjourn was made by Heineman and seconded by Karlen. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 9:30 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

May Payables

Check Number	Payee	Type	Amount
37318	AFLAC-12	May Payroll	\$924.95
37319	AFLAC-10	May Payroll	\$30.89
EFT	AxisPlus Benefits	May Payroll	\$1,688.31
37320	Blue Cross Blue Shield of NE	May Payroll	\$52,623.69
37321	Colonial Life	May Payroll	\$65.62
37322	Credit Management Services, Inc.	May Payroll	\$177.01
37323	Department of Revenue	May Payroll	\$9,215.85
EFT	Employee Benefit Fund	May Payroll	\$149.68
37324	Frontier Bank	May Payroll	\$61,443.25
37325	Madison National Life Ins Co, Inc	May Payroll	\$1,588.34
37326	Nebraska School Retirement	May Payroll	\$48,067.08
37327	PTEC Foundation	May Payroll	\$175.17
37328	Vision Service Plan	May Payroll	\$717.02
EFT	HAS Deposits	May Payroll	\$3,562.14
37329	24/7 Locksmith Services LLC	duplicate keys	\$375.00
37330	ACCO Brands Corporation	office supplies	\$22.75
37331	AdvancED	annual renewal fee	\$1,200.00
37332	Amazon Capital Services	classroom/maintenance supplies	\$2,029.42
37333	American Broadband	telephone	\$297.15
37334	Appeara	rug rental	\$81.90
37335	Awards Unlimited Inc	staff recognition	\$81.74
37336	Ballinger, Kelly J	reimbursement	\$140.82
37337	Barnhill Enterprises LLC	elementary music	\$1,220.00
37338	Bessmer, Ashley M	reimbursement	\$28.90
37339	Blick Art Materials	art supplies	\$1,677.68
37340	Breitbarth One Stop	car was tokens	\$140.00
37341	Carpenter Paper Company	custodial supplies	\$329.09
37342	CDW*G	event center screen	\$1,547.83
37343	Comfort Inn	lodging	\$199.90
37344	Cooney Fertilizer, Inc.	professional services	\$4,500.00
37345	Cubbys	fuel & supplies	\$3,173.46
37346	Durham Museum	field trip admission	\$141.00
37347	EAI Education	classroom supplies	\$99.60
37348	Educational Design Solutions	Lexia license renewal	\$5,530.00
37349	Educational Service Unit #1	3rd qtr SPED services & reg. fees	\$47,523.40
37350	Egan Supply Company	custodial supplies	\$283.84
37351	EPS Literacy & Intervention	class	\$42.50
37352	Firefly Computers	100 chromebooks & Google licenses	\$35,495.00
37353	First National Bank	bank card	\$2,260.67
37354	Flinn Scientific Inc.	classroom supplies	\$806.96
37355	Flores, Margarita	reimbursement	\$41.38
37356	Follett School Solutions, Inc.	textbooks	\$6,700.75
37357	Francotyp-Postalia, Inc.	postage meter ink roller	\$136.50
37358	Frickenstein Pumping & Portables LLC	professional services	\$275.00
37359	Frontier Bank	activity fund reimbursement/field trip	\$113.00
37360	Grainger	maintenance supplies	\$118.75
37361	hand2mind, Inc.	classroom supplies	\$54.00
37362	Hansen, Andrea L	reimbursement	\$61.00
37363	Hansen, Deanna L	reimbursement	\$52.30
37364	Harris	AAWeb annual renewal	\$1,102.50
37365	Heinemann	classroom supplies	\$161.70
37366	Hugo Plumbing and Heating, Inc.	professional services	\$494.73
37367	Innovative Office Solutions, LLC	colored paper	\$518.85

05/14/2018	36613	Newton Diesel	bus/van inspections	\$520.00
05/14/2018	36614	Northwest Area Education Agency	newsletter printing	\$213.14
05/14/2018	36615	Omaha World Herald	advertising	\$399.00
05/14/2018	36616	One Source	background check	\$15.00
05/14/2018	36617	Pender Ace Hardware	maint. & trans. Supplies	\$315.94
05/14/2018	36618	Pender Municipal Utilities	April usage	\$11,858.58
05/14/2018	36619	Pender School Nutrition Fund	reimbursement	\$953.55
05/14/2018	36620	Petty Cash Fund	reimbursement	\$516.76
05/07/2018	36576	Ralston Schools Foundation	student assembly	\$1,000.00
05/14/2018	36621	Rays Midbell	supplies	\$25.41
05/14/2018	36622	Ricks Computers, Inc.	computer repairs	\$230.00
05/14/2018	36623	School Outfitters	cabinets	\$4,892.27
05/14/2018	36624	Sitspots	classroom supplies	\$131.30
05/14/2018	36625	Sportsmans	elem track meet tibbons	\$246.00
05/14/2018	36626	Sturek Media, Inc.	printing/professional fees	\$1,604.55
05/14/2018	36627	Verizon Wireless	wifi	\$40.01
			General Fund Total	\$ 275,689.12
			May Payroll Total	\$ 198,089.88
			School Nutrition Fund	\$ 20,731.62
			Activity Fund Total	\$ 16,432.91