



SCHLEY COUNTY SCHOOLS
Change in Student Information Form



Instructions: If you have students attending multiple schools, this form and proof of residency only needs to be provided to one school.)

Previous Household Address:

Residence Address	Mailing Address	City	State	Zip
Primary Household Telephone		Date Moved From Previous Residence		

New Household Address:

Residence Address	Mailing Address	City	State	Zip
Primary Household Telephone		Date Moved To New Residence		

Change of Residence Type (Please Check One.)

- Household membership did not change.** Check this option if the entire household moved from the previous to the new address, with no additional household members added or removed. All non-student household members will also be transferred to the new address indicated above.
- Household membership changed.** Check this option if the household split or combined with another household. The following steps are required:
 - ✓ Complete a new Household Registration Form, indicating current household information and relationships.
 - ✓ Provide written explanation of the circumstances of the household membership change of which the school system should be aware.
 - ✓ Provide custody papers or court orders if a parent/legal guardian's access to one or more students in this household has been restricted.

***NOTE:** In absence of custody papers or court orders, we will continue to provide parents and legal guardians access to their child(ren) and their child(ren)'s educational records.*

Students Moving to New Residency Address

<i>Student Name</i>	<i>Date of Birth</i>	<i>Previous School</i>	<i>New School (if applicable)</i>

I certify that the students listed above are full-time residents at the new household residency address provided on this form. I agree to provide additional proof of residency (such as electric bill, city water, etc.), if requested. I acknowledge that the Schley County School System has a legitimate interest in protecting and preserving the quality of the system and the rights of bona-fide residents to attend public schools on a preferred tuition-free basis. I acknowledge that the Board will rely upon this certificate in determining if the student is a bona-fide resident of Schley County. I also acknowledge that if the proof of residency furnished in this certificate is not correct, the student will be subject to dismissal and I will be responsible for reimbursing the Board for all local education expenses for the student up to the time of dismissal.

_____	_____	_____
<i>Parent/Guardian Printed Name</i>	<i>Parent/Guardian Signature</i>	<i>Date</i>

_____	_____	_____	_____
<i>Name of School Personnel Accepting Change</i>	<i>Date Change received</i>	<i>Proof of Address #1</i>	<i>Proof of Address #2</i>