

ALLENDALE COUNTY SCHOOLS ALLENDALE, SOUTH CAROLINA 29810  
BOARD OF TRUSTEES - REGULAR MONTHLY MEETING

**MONDAY - OCTOBER 26, 2015 - 6:00 P.M.**  
**ALLENDALE ELEMENTARY SCHOOL - CAFETERIA**

The Regular Monthly Meeting of the Allendale County Schools Board of Trustees was held on Monday, October 26, 2015. At 6:00 P.M. the Board went into Executive Session to discuss Personnel Recommendation; Construction/Contractual Matters; Personnel Stipend Request; Substitute Teacher Salary; Student Release Request and ACT 155 Petitions. The Meeting was held at Allendale Elementary School in the Cafeteria. The news media was notified.

**CALL TO ORDER:** Chairman Hall called the Meeting to order at 6:03 P.M.

**MOMENT OF SILENCE:** A Moment of Silence was held.

**ROLL CALL:** Alonzo Frazier  
Terry Hall, Chairman  
Wilda J. Robinson, Secretary  
Catherine Russell

**ABSENT:** Patricia Jenkins, Vice Chair

**FROM THE DISTRICT OFFICE:** Ms. Leila W. Williams, Superintendent  
Angela Grant, Director of Finance  
Kedra Rivers, Director of Personnel  
Patricia W. Pringle, Board Recorder

**BOYKIN & DAVIS:** Charles Boykin, Esq.  
Imani Newborn, Esq.

**APPROVAL OF AGENDA:** Ms. Robinson moved to approve the Agenda as presented. Mr. Frazier seconded. The motion was approved by unanimous vote.

**EXECUTIVE SESSION:** Ms. Robinson moved to go into Executive Session at 6:04 P.M. to discuss Personnel Recommendation; Construction/Contractual Matters; Personnel Stipend Request; Substitute Teacher Salary; Student Release Request and ACT 155 Petitions. Ms. Russell seconded. The motion was approved by unanimous vote.

**OPEN SESSION:** Ms. Robinson moved that the Board return to Open Session at 7:13 P.M. Ms. Russell seconded. The motion was approved by unanimous vote.

**WELCOME:** Principal, Ms. Green, welcomed everyone to Allendale Elementary School. She invited everyone to see the student's artwork on display in the hallway.

**APPROVAL OF MINUTES:** Mr. Frazier moved to approve the Minutes of the Special Called Board Meeting on Monday, October 12, 2015 and the Regular Monthly Meeting on Monday, September 28, 2015. Ms. Russell seconded. The motion was approved by unanimous vote.

**BOARD OF EDUCATION – SCSBA RISKY BUSINESS CONFERENCE:** Held October 21-23, 2015, Myrtle Beach, SC. Ms. Robinson reported: 1) the conference was a mini-course of 1 ½ days of classes and she needs post graduate credits; 2) social media and how it is used and misused by employees and students; 3) need to be aware of the liability of social media and the Board needs to set standards on how it can be used; 4) things that could and can happen that can become a liability for school districts; 5) drones were discussed and she was surprised to hear how drones were used in educational settings; bands, sports, football teams and science.

Mr. Frazier reported: 1) the use of drones was a major issue and the liability of drones; 2) the conference was about risks and liability.

**BOARD COMMITTEE:** Ms. Williams said the Board had a conversation about members being assigned to various committees. Chairman Hall said when Dr. Watson was in the District Board Members served on committees and it was hard for Board Members to make the committee meetings. Ms. Robinson said the Board has to return to their goal setting and may want to return to this and see if it is feasible. Ms. Russell said they could meet with concerned parents in the schools and speak with them and bring information back to the entire board and also work with principals. Parents have concerns – they have PTA and SIC but they want to have one on one connection with the Board to voice their opinions. Other districts have advisory committees for the Board. Some parents are willing to meet once a month. Please look into this to work closely with parents and the community. Mr. Frazier said he would like more investigation and information into the committee Ms. Russell is talking about. He has opened himself up for the community to talk with him. His issue is how they respond to the PTO and PTA.

**PUBLIC COMMENTS:** None

#### **CONSENT AGENDA ITEM**

**Discipline Reports:** For information only.

#### **SUPERINTENDENT'S OFFICE**

**Good News:** Morgan Thomas and Gloria Titus from Georgia Pacific in Fairfax presented the District with a \$5,000 check towards the betterment of ACS. Ms. Titus said she is a graduate of the District and it makes her feel good to present the check from Georgia Pacific.

**Attendance/Truancy:** Mr. Everett, Attendance Supervisor said the Power Point was in the Board's packet. Truancy is daily attendance, period attendance is different. You can miss 50 days from one class and still be counted present that day.

You must attend 6 of the 7 periods in a day. Period attendance is a skipping issue that should be handled by the administrator.

**Technology CIPA:** Ms. Jamison, Director of Technology said the CIPA (Children's Internet Protection Act) Policy is required to be discussed in a public forum each year and must be done because the District receives E-Rate funds. A light-speed web filter is used to keep students from accessing harmful information. For the mobile devices a proxy has been added so when students are home and try to access the web it must come back through the District's website. If students do suspicious searches an email is sent to the principal to try and nip this in the bud. Ms. Robinson asked how long the District had the app for inappropriate searches. Ms. Jamison said for the last 2 or 3 years. They get a report daily and she gets calls from principals asking about what device the offenses are on. Ms. Robinson asked about inappropriate incidences that would make the District concerned about a threat to a student are to him or herself. Ms. Jamison said she has not seen any of this yet or no student has searched for guns or suicide information.

**Apple Grant:** Ms. Jamison gave a report on the iPad rollout: 1) 580 iPads have been purchased for students and issued 387 to students; some have been repaired for cracked screen; 2) the District received a \$1,000 donation from Mt. Hope Church for student iPads; 3) since the fee was reduced from \$50 to \$25, parents have requested \$175 in reimbursements. She is hoping parents will allow the money to stay on the books for next year; 4) the English and Social Studies teachers at the high and middle schools have been using iPads for classwork and homework. Chairman Hall asked about the Grant for iPads at the elementary level. Ms. Jamison said a meeting is scheduled with Apple on Friday, October 30<sup>th</sup> at 10:00 a.m. and hope to get this moving for iPads in the elementary schools. She has seen an increase in students purchasing iPads since the fee was decreased to \$25.

**Work Keys:** Ms. Williams said the SDE has been sending out test scores in staggering pieces. The embargo will be lifted next week. She included in her Board update last week links for ACT and Aspire. She will present this at the November Board Meeting and will send the Board the information. Work Keys is the test that replaced the HSAP. Depending on how students score they get a National Career Readiness Certificate. Students can score at the platinum, gold and silver level. Will be helping students prepare for Work Keys, some students scored at the gold and silver level, but most scored at the bronze level. The high school will be recognizing students in the near future who received certificates. The goal is to increase the number of students receiving silver, gold and platinum. Ms. Robinson said she looked at the Work Keys results and saw the numbers and was not disappointed since this was the first time for students in the 10<sup>th</sup> grade taking the test. She felt hope. Students did not have any formal preparation for the test.

**Erin's Law:** Ms. Williams reported that back in July Governor Haley signed Erin's Law to make people aware of what might be happening in the home. Many states adopted this law. Schools must become a safe haven for children to report they have

been sexually abused; what is appropriate in terms of behavior, touching and inappropriate language; begin in kindergarten thru 12<sup>th</sup> grade. Training was held on Professional Development day and guidance counselors received materials. They will start to conduct training with students.

**Character Words of the Month Display:** Ms. Williams asked everyone to take a look at the strolling marquee in downtown Allendale. Each month a "Character Work of the Month" and the definition will be displayed.

**Red Ribbon Week October 26-30, 2015:** In the Board's Packet is information on what each school is doing daily. They include essay contests, drawings, and door decorating and drug prevention.

**Substitute Teacher Salary:** Ms. Williams said all subs receive \$55 per day no matter what their education level. She checked neighboring districts and we are not up to par. Some subs drive from Barnwell thru Allendale to go to Hampton because they get \$10 more per day. She is asking the Board to increase the base pay and move up depending on educational or degree level. With Long-term sub positions if we don't have anyone to fill some positions a Long-term sub is placed in that position. That puts more responsibility on the Long-term sub. They must do things that a certified teacher is required to do. For that reason pay them what they are worth because of the job they are doing on a daily basis. The information was attached. This will help with the numbers and quality of subs in the District. Ms. Robinson moved to approve the Substitute Teacher Salary Request as presented in the document and explained. Mr. Frazier seconded. Ms. Russell asked if this would go into effect immediately. Ms. Williams said yes, immediately. The motion was approved by unanimous vote.

## **APPROVALS**

**Student Transfer Request:** Ms. Russell moved to approve the Student Transfer Request. Mr. Frazier seconded. The motion was approved by unanimous vote.

**ACT 155 Petitions:** Mr. Frazier moved to approve the petitions presented. Ms. Russell seconded. The motion was approved by unanimous vote.

**Voter's Registration – AES Precinct:** Ms. Williams said the old AES was a polling precinct. The Board voted to close AES, but the building is still being used by the County as a polling precinct. She would like to contact the County and ask them to consider alternatives for Voters Registration to use other facilities. Ms. Robinson said this is the Woods Precinct and when the maps were redrawn they were not correct. It must be a facility within that precinct. The District has been in contact with the election commission. Mr. Frazier said the Martin area is using the Fire Station as a polling precinct. They were using the 301 Building but it was outside that precinct. Ms. Robinson asked about churches in the area. Ms. Williams said the AES precinct has been opened for 2 elections, but will ask them to try to locate another precinct.

**Staff Christmas Bonus:** Ms. Williams said last year the staff received a \$25 gift card from Wal-Mart. The Board got a turkey or ham. Ms. Robinson moved to continue with the staff Christmas bonus and a turkey or ham for the Board. Mr. Frazier seconded. The motion was approved by unanimous vote.

**PERSONNEL:** Ms. Rivers, Director of Personnel asked the Board to approve the recommendation made in Executive Session. Ms. Robinson moved to approve the recommendation as reviewed and discussed. Ms. Russell seconded. The motion was approved by unanimous vote.

### **FINANCIAL REPORTS**

**Board Cover Letter October 2015:** Ms. Grant, Director of Finance said the Auditors were in the District last week. Mr. Frazier asked about the reserve funds. Ms. Grant said the District's financial position is still good. But the District loss about ½ million dollars from the County, so keep this into account. Mr. Frazier said from the \$4.6 million in the account the Board approved staff salary increases and the Board should approve any funds coming from this account. Ms. Grant said yes and the account is close to \$4.4 million dollars.

**Operating Statement as of September 30, 2015:** In the Board's Packet.

**School Board Travel Expense:** In the Board's Packet.

### **ANNOUNCEMENTS:**

NSBA Convention - Boston MA - April 9-11, 2016 (Registration and Hotel opens October 28, 2015)

Regular Monthly Board Meeting - Monday, November 16, 2015

**Adjournment:** The Meeting was adjourned at 8:25 p.m.