

**ALLENDALE COUNTY SCHOOLS  
BOARD OF TRUSTEES – REGULAR MONTHLY MEETING**

**MONDAY – MAY 18, 2015 – 5:30 P.M.  
ALLENDALE-FAIRFAX HIGH SCHOOL – MULTI-PURPOSE ROOM**

The Regular Monthly Meeting of the Allendale County Schools Board of Trustees was held on Monday, May 18, 2015. At 5:30 P.M. the Board held a Budget Workshop. At 6:30 P.M. the Board went into Executive Session #1 for Personnel, Contractual Matters and Student Release Request. The Meeting was held at Allendale-Fairfax High School in the Multi-Purpose Room. The news media was notified.

**CALL TO ORDER:** Vice Chairperson Jenkins called the Meeting to order at 6:37 P.M.

**MOMENT OF SILENCE:** A Moment of Silence was held.

**ROLL CALL:** Alonzo Frazier  
Patricia Jenkins, Vice Chairperson  
Wilda J. Robinson, Secretary  
Catherine Russell

**ABSENT:** Terry Hall, Chairman

**FROM THE DISTRICT OFFICE:** Leila W. Williams, Superintendent  
Angela Grant, Director of Finance  
Kedra Rivers, Director of Personnel  
Patricia W. Pringle, Recorder

**APPROVAL OF AGENDA:** Ms. Russell moved to amend the Agenda to hold the Budget Work Session before Executive Session #1. Mr. Frazier seconded. Ms. Robinson asked for clarification on the motion. Can the Board have the Budget Work Session at the end of Executive Session #2. Since this item was already on the Agenda Ms. Russell asked to withdraw the motion.

**2015-2016 BUDGET WORK SESSION:** Ms. Grant, Finance Director highlighted: 1) questions from the last work session the answers were provided. Ms. Russell asked if funds were allocated for the middle school program. Did Ms. Hall money come from the CATE Program? Ms. Grant said yes, the position will be filled at the Middle School that is why it is budgeted. Mr. Frazier asked about the 2 elementary principals and 1 assistant principal. Ms. Grant said AES will have an assistant principal. Ms. Williams said the Board decided to do that the following year to keep funding as it was, until FES officially closes. Ms. Russell said the expenditures are so much more as compared to revenues. 2) explain item #315 on the expenditures report (\$147,316). Ms. Grant said these include contractual services, mentors, interim superintendent/principals, control management, fire alarm and security monitoring. Mr. Frazier asked how the former superintendent fits into this. Ms. Grant said his salary was accrued for years, even though he is no longer in the

District. In 2014 the former superintendent worked, but was not paid until January 2015 and January 2016. Ms. Grant provided records supporting the above statement. Mr. Frazier said he does not remember voting on his item. Ms. Grant said the Auditors and former Board Chair received a copy of this letter and the Auditor said this is legal. The total amount due to the former superintendent is approximately \$88,000. 3) what amount is budgeted for the 3 year old program? \$109,577 pre-school self-contained and \$76,294 for early childhood. Ms. Williams said the District is in the process of having a 3 year old program. Right now 15 three-year olds are signed up, but right now they will go into the Montessori classroom. The District is looking for 10 more students for the 3-year old program thru the ad campaign. Ms. Robinson said item #139 does not include Little New Steps. This is budgeted separate. 4) see attached for LNS. Mr. Frazier said he would like to reserve the conversation on LNS until Executive Session. Ms. Williams said if you have personnel questions that can be done, but this is not an Executive Session item. She said they met with Ms. Youmans and looked at reducing the days and staff reduction and this is what the present presentation is talking about. Mr. Frazier asked what programs were funded and non-funded, co-funded or programs funded by a source. Ms. Grant said LNS received ABC vouchers and this is the only source of funding they receive and that is \$104,702 as of today in ABC vouchers. Other funds for LNS come from the general funds as of today that amounts to \$265,688. For the 2013-2014 school year from the general fund budget the District spend \$233,300 on LNS and LNS brought in \$105,500 in ABC vouchers. Mr. Frazier and Ms. Robinson said they had personnel questions for Executive Session. Ms. Williams said Ms. Youmans was very supportive and brought to their attention some things they did not have on the table. 5) a cost of living raise of 1% for those who have been in the District 22 years. This involves 30 staff members at a cost of \$15,600; 6) the interest rate saved from refinancing the roof bond. The original rate was at 8.5% now the rate for the bond is 1.54% for a savings in interest of approximately \$420,000.

**EXECUTIVE SESSION:** Mr. Frazier moved to go into Executive Session at 6:17 P.M. for Personnel, Contractual Matter and Student Release Request. Ms. Russell seconded. The motion was approved by unanimous vote.

**OPEN SESSION:** Mr. Frazier moved to return to Open Session at 7:23 P.M. Ms. Russell seconded. The motion was approved by unanimous vote.

**APPROVAL OF MINUTES:** Ms. Robinson moved to approve the Minutes of the April 28, 2015 Budget Workshop, April 27, 2015 Regular Monthly Meeting and April 23, 2015 Student Expulsion Appeal Hearing. Ms. Russell seconded. The motion was approved by unanimous vote.

**PUBLIC COMMENTS:** None

#### **GOOD NEWS**

Mr. Robinson, AFHS Assistant Principal, said the Track Team competed at the State Track Meet and came in 2<sup>nd</sup> place. He recognized Ms. Deshelle Bryant who serves as the

Assistant Coach. Ms. Robinson asked where the track students were. Mr. Robinson said some are at spring training, but several came in later.

**Boys and Girls State** – Mr. Mark Lott serves as a representative from the American Legion Post 198. Some of the students present were Calvin Daniels; Yosef Jenkins; Keshawn Johnson; Rodney Williams; Keshanda Taylor; Larissa Richardson; Shania Haynes and Brandy Robinson. Mr. Lott said the Palmetto Boys and Girls State is one of the top leadership programs in the State of SC. The students said it is a weeklong program and they learned about the various forms of government, run for leadership positions, made a lot of new friends and overall it was a good experience.

Mr. Robinson said he received a phone call about student Larissa Richardson who entered an essay writing contest. She won a \$1000 scholarship to go towards her education. Larissa said she will be attending Winthrop University majoring in biology and pre-med.

Ms. Williams said the JROTC students recently returned from their trip to Atlanta and the hotel sent an email thanking them for their behavior and said the group was well behaved.

**Student iPad Presentations:** Jada Youmans 7<sup>th</sup> grader presented on Nat Turner and Sendarian Anderson shared his presentation on Stephen Wozniak.

#### **CONSENT AGENDA ITEMS**

**Discipline Reports:** For information only.

**Administrators Reports:** For information only.

**BOND RESOLUTION** – Mr. Bob Damrod, Financial Advisor, SCAGO Pool Bond Resolution May 2015 said each year the Board adopts a Resolution to borrow a General Obligation Bond to make payment on the equipment acquisition release. In previous years the amounts has been less and last year the District paid off all its indebtedness. The annual bond with no tax increase keeps the 32 mills the same. This is an inexpensive way to maintain the millage. The Bond will be issued in August and paid back by March 1, 2016. Ms. Robinson moved to approve and accept the Resolution as presented by the financial advisor. Mr. Frazier seconded. The motion was approved by unanimous vote.

#### **SUPERINTENDENT'S OFFICE**

**School Dude Presentation:** Ms. Williams said the Board attended the NSBA conference and saw a preview on what would help with reporting and thus the report tonight on School Dude. Mr. Davis, Maintenance Director and Ms. Jamison, Technology Director: 1) brief Power Point presentation on how/what School Due is used for and that is to manage work order, cost about \$1500 per year; 2) bookkeepers, principals or teachers can use the technology to put in work requests; 3) shows how many requests are in and how many are completed and the total number of work requests; 4) if the order is an emergency there is a box to check for this; 5) technology side follows the same procedure as maintenance; 6) when a technology order is created it goes automatically to the lab manager at the particular school; 7) this system has been used in the District for over 10

years. Mr. Frazier said the District need to be efficient in writing and getting work orders completed. Last year when the principal made a presentation this was an issue.

**Uniforms:** Ms. Williams said the Board amended the school dress code to include school uniforms. They checked stores to see what was common and what is out there and stay away from the same colors surrounding districts may be wearing. A school uniform flyers was handed out. Uniform colors are as follows Elementary school tops should be light blue, navy blue or white. Bottoms are navy or khaki. Middle School tops grey or burgundy. Bottoms are khaki or black. High School tops gold, yellow or black. Bottoms are black or khaki. See the back page of the flyer for additional information on school uniforms. Ms. Robinson said at the elementary level there are 3 color choices for tops and only 2 for the middle school. Ms. Williams said these are the choices from the administrators. Ms. Russell recommended administrators come up with another color for AFMS top choices. Ms. Robinson moved to approve and accept the uniform colors as presented and look at the recommendation from Ms. Russell to add a third color for AFMS. Ms. Russell seconded. The motion was approved by unanimous vote.

**APPROVALS:**

Ms. Robinson said in regards to Executive Session she moved that the Board accept the recommendation as presented and reviewed for employment and the acceptance of the resignation. Mr. Frazier seconded. The motion was approved by unanimous vote.

**Student Release Request:** Ms. Robinson moved to accept the request of release for student M.D. as presented. Ms. Russell seconded. Mr. Frazier said going forward the question as why the release are done should be answered. The motion was approved by unanimous vote.

**PERSONNEL**

**Administrative Presentation:** Ms. Williams presented the new principal for Allendale-Fairfax High School – Mr. Seneca Baines.

**FINANCIAL REPORT:** Ms. Grant, Director of Finance said the information was included in the Board’s packets – the Revenues and Expenses and Finance Cover Letter for May 2015.

**Budget Changes Report – April 1-30, 2015 and 1<sup>st</sup> Reading of the 2015-2016 Budget:**

Ms. Grant said this entails transfers from one object or location to another. The budget did not change. The Auditors from McAbee, Schwartz and Halliday will be in the District in August. Mr. Frazier asked about item #232 office of the superintendent it has been overrun. He proposed to the Board if there is an overrun in the budget he would like to see it put on the agenda and get it approved. Not only on this item but all items. Ms. Robinson said in the office of superintendent at the high school last year Ms. Benson came and provided administrative services. Ms. Grant said this line item is for the office of the superintendent and this reflects our previous and current superintendent. The item Ms. Robinson talked about is #315. Ms. Robinson said the proposed budget amount \$1 million dollars less than last year. Ms. Grant said the student population is slowly

declining and these numbers are based on the 45<sup>th</sup> Day Report. \$2.5 million are the reimbursements from the state for taxes on residential property, Act 388. \$3.08 million dollars in per pupil funding, based on Average Daily Membership. The step increase the District is 2 steps behind on the teacher and classified salary scale due to the State mandating a freeze back in 2011 and Allendale has not caught up on the salary scale. Proposing a 1% increase for all staff who have reached 22 years in the district, those staff who have 22 years which is the maximum on the salary scale give these staff members a 1% increase – asking this for consideration from the Board. The County has told the District they will not receive \$1 million dollars because of the decrease in the mills. Capital outlay increased because of the maintenance department request for a certain piece of equipment. The 1% increase for staff that has 22 years of experience includes certified and classified staff – talking about 30 staff members at a cost of \$15,600. The budget is about \$165,000 short of being balanced. Ms. Robinson moved the Board accept the budget presented as a 1<sup>st</sup> reading. Mr. Frazier seconded. The motion was approved by unanimous vote.

Ms. Williams asked the Board to check their calendars for Tuesday, May 26<sup>th</sup> and June 9<sup>th</sup> for another budget workshop at around 5:30 p.m.

#### **ANNOUNCEMENTS**

Thursday, May 21<sup>st</sup> – Adult Education Awards – AFHS – 6:00 PM

Thursday, May 21<sup>st</sup> – Athletic Banquet – AFHS – 6:00 PM

Sunday, May 24<sup>th</sup> – AFHS Baccalaureate – 4:00 PM

Monday, May 25<sup>th</sup> – FES Cinderella – 1:00 PM

Tuesday, May 26<sup>th</sup> – Senior Awards Day – AFHS – 1:00 PM

Wednesday, May 27<sup>th</sup> – AES Cinderella & Steel Band – 6:00 PM

Thursday, May 28<sup>th</sup> – FES Kindergarten Promotion – 9:00 AM

Friday, May 29<sup>th</sup> – FES Awards Program – 9:00 AM

Friday, May 29<sup>th</sup> – AFHS Graduation – 6:00 PM

Monday, June 1<sup>st</sup> – AFMS Graduation – 6:00 PM

Friday, June 5<sup>th</sup> – Staff Recognition Day – AFHS – 8:00 AM

Friday, June 19<sup>th</sup> – LNS Graduation – Brandt Bldg. – 6:00 PM

SCSBA School Law Conference – August 29 & 30 – Myrtle Beach

**EXECUTIVE SESSION #2:** At 8:45 p.m. Ms. Russell moved to go into Executive Session #2 for the superintendent's contract. Mr. Frazier seconded. The motion was approved by unanimous vote.

**OPEN SESSION:** The Board returned to Open Session at ??

**ADJOURNMENT:** The Meeting was adjourned at ??