

**ALLENDALE COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES – REGULAR MONTHLY MEETING**

**MONDAY – MAY 23, 2011 – 6:00 P.M.  
ALLENDALE-FAIRFAX HIGH SCHOOL – MULTI-PURPOSE ROOM**

The Regular Monthly Meeting of the Allendale County Schools Board of Trustees was held on Monday, May 23, 2011. At 6:00 p.m. the Board went into executive session to discuss personnel and contractual matters. The meeting was held at Allendale-Fairfax High School in the Multi-Purpose Room. The news media was notified and present.

**MEMBERS PRESENT:** Charlie Cave, Vice Chairman  
Terry Hall  
Cheryl Mole  
Willie Priester, Chairman  
Valaree Smith, Secretary

**FROM THE DISTRICT OFFICE:** Dr. Harold McClain, Superintendent  
Dr. T. Alridge, Executive Director Student Services  
Charles Harney, Executive Director Operations  
Dr. G. Mitchell, Executive Director Instruction  
Kedra Rivers, Director of Personnel  
Kevin Robinson, Director of Finance  
Patricia W. Pringle, Recorder

**CALL TO ORDER:** Chairman Priester called the meeting to order at 7:13 p.m.

**INVOCATION:** The invocation was given by Ms. Smith.

**APPROVAL OF AGENDA:** Ms. Mole moved to approve the Agenda as presented. Mr. Cave seconded. The motion was approved by all.

**APPROVAL OF MINUTES:** Mr. Cave moved to approve the Minutes of April 18, 2011 as stated. Mr. Hall seconded. The motion was approved by all.

**GOOD NEWS**

**State Superintendent’s Writing Award Winners:** Dr. Mitchell said she is honored to recognize Allendale County School Students as academics in the areas of writing, science and reading challenges. State Superintendent Writing award winners Tyrese Cohen, 5<sup>th</sup> Grade, Allendale Elementary and Tyler McKnight, 8<sup>th</sup> Grade, Allendale-Fairfax Middle received

plaques. The award is given to students who have demonstrated writing abilities based on the State Standards for Writing. Honorable mention is Moyé Williams, Fairfax Elementary.

**Science Fair Winners:** Dr. Mitchell recognized Regional Science Fair winners. District Science Fair winners were asked to stand and be recognized. They will receive certificates from their principals.

**School Book Challenge Winners:** Dr. Mitchell said since November 2010 these students read the highest number of books in their schools. Winners and their parents will take group shots of all the winners and certificates will be with their principals.

**Clean Sweep Award:** Mr. Harney awarded the Clean Sweep Award to Allendale Elementary School. Principal Leath accepted on the schools behalf.

**PUBLIC COMMENTS:** Chairman Priester asked that names not be called during public comments. Comments are limited to 3 minutes. Mr. David Topper read a letter requesting his grandchildren be released from Allendale County Schools and allowed to enroll in Hampton District One where they are currently enrolled. (A copy of the letter is on file with the Minutes). Chairman Priester said Mr. Topper will receive a response to his request in writing from the Superintendent.

Ms. Michelle Vitale said she wrote Dr. McClain a letter and requested an appointment with him to get the matter resolved. Chairman Priester said the Superintendent will respond.

Ms. Marsha Neal, teacher asked when the RIF process will start and about the jobs posted on the District's website. Chairman Priester said Dr. McClain will respond in writing.

Mr. Mark Lott requested to meet with the Board in a private setting tonight or ASAP. He contacted his State Legislator who said the education cuts were not as drastic as anticipated. He said he does not want to see the Barbering program cut. Every student is not going to college – this is unrealistic – some students need the skills to get a job. He will do everything to make sure the program is not cut. Employees are resigning from the District and being paid as consultants. The RIF looks like discrimination.

Ms. Kimberly Dunbar, parent said her kids attend AES. Why is the Honors and Awards program being held on 2 different days? Chairman Priester said Principal Leath will respond in writing.

#### **CONSENT AGENDA ITEM**

**Discipline Reports:** for information only. Mr. Hall commended Mr. Chandler, Fairfax Elementary for his low discipline numbers throughout the year.

## **SUPERINTENDENT'S OFFICE**

**Savannah River – Allendale Energy Reduction** – Ms. Foreman, Savannah River Remediation. Ms. Foreman has been working with the District on energy saving issues. Handouts were given to the Board. After the presentation, seed money in the form of a \$3,000 check was presented to Superintendent Dr. McClain to implement an energy program in the District.

**CATE Presentation** – Ms. Hall, AFHS CATE Director – the information presented was included in the Board packets. Ms. Hall highlighted: 1) the 3 components of CTE – Career Classes, Business and Marketing and High Schools that Work (HSTW); 2) they current offer courses in Auto Technology; Barbering; Carpentry/Building Construction; Cosmetology; Health Science and Welding (MOA with Denmark Tech); 3) the enrollment data from 2010-2011 and the upcoming school year 2011-2012; 4) HSTW 10 Key Practices and 5) upcoming activities include the Education and Business Summit – June 26-30 and the HSTW Conference in July. However, due to travel constraints they will not be attending this conference. Allendale-Fairfax High School will have a visit from the HSTW Technical Assistance Team next year between October and March. Mr. Hall asked about the group attending the Education and Business Summit Conference and not the HSTW Conference. Does this make sense if the school is having a Technical Assistance Team visit? Ms. Hall said the SDE requires the District to attend the Education Summit. They were advised to attend the HSTW Conference and a travel request was submitted, but due to travel restraints it was not approved. Mr. Hall asked if the high school will get any help from the SDE to prepare for the HSTW Team visit. Ms. Hall said the conference will help with the visit because they have a whole program on the visit. A team of 8 to 12 people from the SDE will come into the school and critique the school and the CATE program. Board members and District staff will have to sit in on the interviews.

**PBIS Update** – Dr. Alridge, Executive Director of Student Services said the information was included in the Board packets and an additional handout was given. At the last Board Meeting they asked how the PBIS program was going. There is a PBIS implementation and assessment to be conducted at the end of the year. The information presented is preliminary data on trends. This does not match the discipline numbers on the regular discipline reports. This tracks the number of write-ups and referrals. So trying to make a comparison to the discipline report will not match because of the different criteria. The graph presented shows more categories in the Educator Handbook System. Chairman Priester asked if the program was in effect in Aug. 2009 or was it just being initiated. Dr. Alridge said the program was just being initiated and they like the program to be looked at on 3 years increments.

**Virgin Johnson Academy of Excellence:** Dr. McClain said a letter was in the Board packets for information. They are informing us as a District that they are reapplying for the Charter School.

Today he received a copy – a notebook of what they are doing. Dr. McClain will keep the Board posted.

**SCRG Foundation – Freedom of Information Request** – Dr. McClain said the letter or request is in the Board packets for information only.

### **APPROVALS**

**Band Trip to Carowinds – June 4, 2011** – Dr. McClain said this is an incentive band trip – this is partly in South Carolina and North Carolina. Ms. Mole asked how many students are going on the trip. Mr. Youmans, Principal AFHS said about 12-14 students will be going on the trip. Mr. Hall moved to approve the band trip to Carowinds on June 4. Ms. Mole seconded. The motion was approved by all.

**Student Release Requests:** Dr. McClain said in the requests are some appeals for reconsiderations. Ms. Smith moved to hold the requests until further review. Mr. Cave seconded. The motion was approved by all.

**Summer Hours – Mon-Thurs. – 7:30 a.m.-5:30 p.m. – June 6-August 5:** Dr. McClain asked to extend the work hours and days to 4 days per week. The District is closed on Fridays. The normal work hours are 8:00 a.m. until 4:30 p.m. Ms. Mole moved to approve the summer hours. Mr. Hall seconded. The motion was approved by all.

**Snow Make-up Day** – Dr. McClain said the District made up 2 snow days during the course of the year. June 2<sup>nd</sup> was a ½ day extended to a full day to do meet that requirement. The State has excused up to 5 days. He asked to go back to the original calendar and June 2<sup>nd</sup> would be a ½ day for students. Mr. Cave moved to approve the request. Ms. Mole seconded. The motion was approved by all.

**PERSONNEL** – Personnel Director Ms. Rivers reported the Board received information on personnel in executive session. But no decisions were made.

### **FINANCIAL REPORTS**

**TAN – Tax Anticipation Note** – Mr. Robinson, Finance Director said in the packets was the information. Background: 1) The District will need a TAN for fiscal year 2011-2012 – this is common with schools because a significant portion of their cash is not received until January when most of the local property tax revenue come in. 2) Projecting the District will need a TAN because the District will not have the ability to get cash from the stimulus funds and the District has utilized a significant portion of the State carryover funds. 3) Projected a shortfall of approximately \$800,000 per the worksheet that is required by SCAGO – school districts pool some of their financial interest to lower the borrowing cost of the bonds. This shortfall should

come in November 2011 and the District should be in good shape in January 2012 when the taxes come in. 4) The SCAGO Program is a low cost and flexible means of borrowing money. Interest rates will be about 1% - the funds are invested – so funds not being used will earn interest during this time. 5) It is necessary to have the Board issue a resolution for the TAN before June 15<sup>th</sup> so the legal documents can be prepared in time. The McNair Law Firm will develop and draft a resolution for the Board at the next board meeting. Chairman Priester said if the Board had to do the resolution prior to June 15<sup>th</sup> this will be prior to the next meeting. Mr. Robinson said the deadline to get the worksheet in was May 31<sup>st</sup>. It is a quick turnaround for the process. If everything is turned in by June 15<sup>th</sup> it will help everything to run smoothly. Mr. Cave moved to allow the District to move forward in preparation for the TAN. Mr. Hall seconded. The motion was approved by all.

**2<sup>nd</sup> Reading of the 2011-2012 Budget** – Mr. Robinson gave a PowerPoint presentation for the 2<sup>nd</sup> reading of the budget. He said based on project revenue the District is looking at approximately \$12.9 million in the general fund. Due to the lost of stimulus funds and other carryover funds, if the District did the same for expenditures next year that would require moving salaries, benefits and other expenditures into the general fund since the District would be losing approximately \$2.1 in stimulus funds. Expenditures next year would be \$15.2 million leaving a projected deficit of \$2.3 million. (The entire presentation is filed with the Board Minutes). Mr. Cave moved to approve the 2<sup>nd</sup> reading of the 2011-2012 budget. Ms. Mole seconded. The motion was approved by all.

**Budget Changes Report – April 1-30, 2011** – Mr. Robinson said this is for information purposes.

**Budget Report by Function – April 1-30, 2011** – Mr. Robinson said the first page is revenue in the general fund – the month of April \$3,897,599 and year-to-date is \$10,725,428 and ad valorem taxes are up. Pages 1-6 is the report of expenditures in summary format by function. Page 6 the total expenditures for April is \$885,554 and year-to-date is \$8,512,972. A detail report of expenditures by function is included for the month of April.

Ms. Smith asked to add a personnel item to the Agenda for clarity on something said during the meeting. Ms. Mole moved to go into executive session for personnel. Mr. Hall seconded. The motion was approved by all.

## **ANNOUNCEMENTS**

Baccalaureate – AFHS Gym – Sunday, May 29<sup>th</sup> – 5:00 PM

Staff Recognition Day – Friday, June 3<sup>rd</sup> – 8:00 AM – AFHS

AFHS Graduation – Friday, June 3<sup>rd</sup> – 7:00 PM

Mr. Hall asked for all the school's graduation dates. Dr. McClain will email this information to all Board Members.

The Board went into executive session at 8:50 p.m. to discuss personnel.

The Board returned to open session at 9:15 p.m. Secretary Smith reported no action was taken from the item discussed in executive session.

**Adjourn:** The meeting was adjourned at 9:20 p.m.