

**ALLENDALE COUNTY SCHOOL DISTRICT
BOARD OF TRUSTEES – REGULAR MONTHLY MEETING**

**MONDAY – OCTOBER 24, 2011 – 6:00 P.M.
ALLENDALE-FAIRFAX HIGH SCHOOL – MULTI-PURPOSE ROOM**

The Regular Monthly Meeting of the Allendale County Schools Board of Trustees was held on Monday, October 24, 2011. At 6:00 p.m. the Board went into Executive Session to discuss personnel and contractual matters. The meeting was held at Allendale-Fairfax High School in the Multi-Purpose Room. The news media was notified and present.

MEMBERS PRESENT: Charlie Cave, Vice Chairman
Cheryl Mole
Willie Priester, Chairman
Valaree Smith, Secretary

MEMBER ABSENT: Terry Hall

FROM THE DISTRICT OFFICE: Dr. Harold McClain, Superintendent
Kedra Rivers, Director of Personnel
Charlie Tillotson, Interim Director of Finance
Gloria L. Drayton, Recorder

CALL TO ORDER: Chairman Priester called the meeting to order at 7:08 p.m.

Mr. Cave moved and Ms. Mole seconded that the Board come out of Executive Session. The motion was approved by all.

INVOCATION: The invocation was given by Mr. Cave.

APPROVAL OF AGENDA: Ms. Mole moved that the Agenda be amended to change item 15 to Executive Session and item 16 changed to Adjournment. Mr. Cave seconded. The motion was approved by all.

APPROVAL OF MINUTES: Ms. Mole moved to approve the Minutes of September 26 and October 6, 2011 as stated. Mr. Cave seconded. The motion was approved by all.

PUBLIC COMMENTS

No public comments were made.

GOOD NEWS

Allendale Elementary Steel Tiger Band: Dr. McClain recognized the Allendale Elementary Steel Tiger Band for their wonderful performances. The Certificate of Award was presented by Dr. McClain and Chairman Priester. Ms. Sheila Leath, Principal, accepted on behalf of the Steel Tiger Band.

Ms. Leath shared the good news that the Steel Band won an award at the SC Caribbean Culture and Heritage Inc. Festival in Charleston, SC during the summer. She read the inscription on the plaque.

Boys and Girls State Student Recognition: Dr. McClain and Chairman Priester presented the Certificates of Award to Ashleigh Williams for her participation at Palmetto Girls State and to Carlos Love and Leon Morrell for their participation at Palmetto Boys State.

Master's Degree Teachers Recognition: Dr. McClain recognized the teachers who earned their Master's Degree. Dr. McClain and Chairman Priester presented Certificates of Award for Ms. Lisa Bielefeld, Ms. Theresa Gauthier and Ms. Lena Green who were absent. Ms. Sheila Leath accepted on their behalf.

Clean Sweep Award: Mr. Benny Everett awarded the Clean Sweep Award for October 11, 2011 to Fairfax Elementary School. Mr. Everett said the schools are making sure that their buildings are safe and clean. No one from Fairfax Elementary was present, but Mr. Everett will make sure they receive the award.

APPEARANCE BEFORE THE BOARD

Allendale County Voters Registration – Redistricting – Ms. Willis, Director

Ms. Dorothy Willis spoke to the Board in reference to the redistricting of Allendale County precinct lines to make sure that we vote for School Board Members and County Council Members in the same district. It was stated that the school and precinct lines will be moved at the same time.

Benchmark Statistics will make a big difference in the deviation. Each Board Member is in their right district.

Ms. Willis asked for a motion to move the precinct lines along with the county lines. The County Council has voted on this item. The lines on the map will change; everyone will get a new voter's registration card. District lines will be moved.

Ms. Mole moved and Mr. Cave seconded to accept the change of the district lines to match those of the County Council. The motion was passed.

CONSENT AGENDA ITEM

Discipline Reports – FYI: There were no questions.

SUPERINTENDENT’S OFFICE

Code-of-Conduct Handbook: Mr. Cave moved and Ms. Mole seconded to accept the Allendale County Schools Code-of-Conduct Handbook with revisions having been made. The motion was passed.

FYI – SDE Office of Exceptional Children Audit Findings: Dr. McClain asked the Board of Trustees to study the information and submit questions to him.

PERSONNEL REPORT – Ms. Kedra Rivers, Director of Personnel

In Executive Session, Personnel recommendations that Ms. Rivers will be making in the future were discussed. There are a few positions still available in the district and the Personnel Office is looking for the best candidates by advertising and interviewing candidates.

No recommendations to report at this time.

FINANCIAL REPORT – Mr. Charlie Tillotson, Interim Director of Finance

Mr. Tillotson spoke to the Board in reference to the following:

- Budget Change Report – September 1-30, 2011
- Budget Report by Function – September 1-30, 2011

Year-To-Date Revenues \$1,132,000.00
Year-To-Date Expenditures \$ 1,986,640.00

- Mr. Tillotson stated that we would not need to draw down a line of credit on TAN (Tax Anticipation Note).
- Dealing with three (3) different fiscal years. We are two (2) weeks away from the audit visit. The district is working with a small surplus for 2011; managing the 2012 budget; and planning for the 2013 budget.

Chairman Priester asked Mr. Tillotson if we are in line for having that audit completed by December 30th. Mr. Tillotson said that the auditors are coming in November – things look good so far.

Chairman Priester asked for a Special Meeting to discuss the audit. Mr. Tillotson said the work should be completed no later than the end of October.

NEWSLETTERS – For Information only

- AES Tiger Tales – October 2011
- FES October Newsletter
- *What's Happening in ACS* – October 24 – November 4, 2011

At 7:42 p.m., Ms. Mole moved and Mr. Cave seconded that the Board go into Executive Session to discuss personnel matters.

The Board returned to open session at 8:55 p.m. Secretary Smith reported no action was taken on the item discussed in executive session.

ADJOURNMENT

The meeting was adjourned at 8:57 p.m.