

**BOARD OF TRUSTEES – REGULAR MONTHLY MEETING**

**MONDAY – OCTOBER 24, 2016 – 6:00 P.M.**

**ALLENDALE-FAIRFAX MIDDLE/HIGH SCHOOL – MULTI-PURPOSE ROOM**

The Allendale County Schools Board of Trustees Regular Monthly Meeting was held on Monday, October 24, 2016. At 6:00 P.M. the Board went into Executive Session #1 to discuss Personnel, Early Head Start Contract, Student Release Request and ACT 207 High School Diploma Petition. The Meeting was held at Allendale-Fairfax Middle/High School in the Multi-Purpose Room. The news media was notified.

**CALL TO ORDER:** Vice Chairman Terry Hall called the Meeting to order at 6:03 P.M.

**MOMENT OF SILENCE:** A Moment of Silence was held.

**ROLL CALL:** Alonzo Frazier  
Terry Hall, Vice Chairman  
Patricia Jenkins, Secretary  
Wilda Robinson

**ABSENT:** Catherine Russell, Chairperson (conference for work)

**BOYKIN & DAVIS, LLC:** Charles Boykin, Attorney

**FROM THE DISTRICT OFFICE:** Leila W. Williams, Superintendent  
Angela Grant, Director of Finance  
Kedra Rivers, Director of Personnel  
Patricia W. Pringle, Recorder

**APPROVAL OF AGENDA:** Mr. Frazier moved to approve the Agenda as stated. Ms. Jenkins seconded. The motion was approved by unanimous vote.

**EXECUTIVE SESSION #1:** Mr. Frazier moved to go into Executive Session #1 at 6:04 P.M. for Personnel, Early Head Start Contract, Student Release Request and ACT 207 High School Diploma. Ms. Jenkins seconded. The motion was approved by unanimous vote.

**OPEN SESSION:** Ms. Robinson moved that the Board return to Open Session at 7:06 P.M. Ms. Jenkins seconded. The motion was approved by unanimous vote.

**APPROVAL OF MINUTES:** Ms. Jenkins moved to approve the Minutes of Monday, September 26, 2016 Regular Monthly Meeting. Ms. Robinson seconded. The motion was approved by unanimous vote.

**BOARD ROLE & RESPONSIBILITIES:** Boykin & Davis, LLC – Charles Boykin, Attorney presented a Power Point on the Board’s Role and Responsibilities. He

explained what the law imposes upon the Board and said ask questions at any point, he will respond. Primary functions: 1) legislative (SC Code 59-19-90(3) – sets policy; 2) judicial – adjudicator, includes student expulsion hearings, teacher dismissal cases; 3) executive (SC 59-19-80) – action, duly called meeting, takes action. Decisions: 1) strategic, shut down the school; 2) organizational – shutting down because of whatever reason; 3) operational – decisions that most directly influence the routine, day-to-day operation.

### **PUBLIC COMMENTS**

Ms. Gail Coleman said she had the experience of helping the chief of policeman at Dale Apartments. She is an educator and asked a 6<sup>th</sup> grader what is the capital of Hawaii. She asked a 4<sup>th</sup> grader the capital of SC. They did not know the answer. About 30 students could not spell police. It has become clear what her purpose is for coming back to Allendale. Parents go home and ask your children the questions above, have them do some math problems. Let our children know we care.

Ms. Katrina Youmans said it is pretty much the same topic she had 2 months ago. She presented the Board with a handout. She thanked Ms. Leath for letting them come into FES for a cleanup day on October 15<sup>th</sup>. It is going to take teamwork.

Mr. DeWayne Ennis said his daughter would not be allowed to use any restrooms at FES. Why is the lunchroom shut down at AFHS from now until March?? Something must be done immediately. We are working at FES and the only thanks we got was from Principal Leath. What is the Maintenance Dept. doing at the school? No one was there to assist and help. The grass is growing up high at the school. Academics, his son has all A's and is the only person in the 8<sup>th</sup> grade with all A's, but he hates the school. There are no other extra-curricula activities except athletes. He raised \$1500 and no one from the school thanked him and he was not invited to the Athletic Banquet. He will be a number #1 advocate for what's right.

Ms. Stephanie Brunson spoke about the staff being professional at FES. When you walk into a school and you do not feel welcomed, that is not a good thing. The school is horrible. The staff needs to be better. She has been going to the school since the second week asking for information and has not received it.

### **BOARD OF TRUSTEES**

**NSBA CUBE Conference – Miami, FL – September 28-October 2, 2016:** Mr. Hall attended and said it is not a politically correct conference and they hold nothing back. The superintendent from Miami Dade County spoke and said it was a horrible district. But during his interview he said if he did not improve the school district in 2 years he would fire himself. He got effective teachers in the classroom; safety net; there was more crime in Miami schools than on the street; when a child feels safe in a classroom they will learn and do better and they worked to prepare students for life after high school. There was also a session on Black Lives Matter.

**SCSBA Risky Business Conference – Myrtle Beach, SC – October 19-21, 2016:** Ms. Jenkins reported: 1) cyber-bullying and sexting; and how kids are being bullied through social media; 2) monitor your kids cell phone and spoofing; 3) watch out for how people are using different techniques to get your personal information and

target you; 4) check people social media before you hire them as an employee, see what pictures they have out there and look at their personalities.

Ms. Robinson reported: 1) strength based leadership recognizing what your potential is, whether you are a board member, teacher; to function at your highest level, forget the smaller things, don't make big issues of them but look at visionary type things, as board members they should look at visionary things what the schools will be like; 2) what we do with our children and what we offer to our children these are important.

Mr. Frazier asked parents in the audience to stay until the Superintendent's Office section on the Board Agenda is completed.

**Fairfax Police Department – McGruff Costume Donation Request:** Ms. Robinson said this request came from the Fairfax Police Department. They will use the McGruff Dog when they go to FES and work with students and talk about crime prevention and safety. The costume costs about \$2000. She said the Board discussed giving a donation towards this request.

**First Steps – Old AES Building #3 – Office Space Request:** Superintendent Ms. Williams said she was approached by the group about space in the Old AES Building. In their current building they are having problems with leaks and since Hurricane Matthew the condition of the building has deteriorated. They want to use Building #3 at the former AES. She would like the Board to consider allowing them to use the building and they can go back and work out the details and a lease agreement. The Town is supporting them with utilities. They are asking for this to be an in-kind donation for the use of the facility. Ms. Robinson asked where are they housed now. Ms. Williams said they are doing as much as they can outside the building, but they are not seeing clients inside the building. Ms. Robinson said if they go into the building tomorrow and there is no agreement, what kind of liability are we looking at. Ms. Williams said she would like to speak with the District insurance provider and get more information on the liability. Parents would visit the facility for meetings and they host Board Meetings at their current office, so they need the building for things associated with and the management of First Steps. When parents come in for training, they provide babysitting service for these meetings. Mr. Frazier asked if anyone looked in the building and made sure it is up to coding standards. He does not want another FES. Ms. Williams said she and the director walked thru the building and felt there were some things she could have addressed. There is a need for painting and a thorough cleaning. Mr. Frazer said he supports them using the building, but wants to get everything in order.

**SCSBA Certification of Delegates for the 2016 Assembly (due November 11, 2016):** Ms. Russell will serve as the primary and Ms. Jenkins will serve as the alternate.

## **GOOD NEWS**

**Hurricane Matthew – Shelter:** Ms. Williams reported FES and AES served as shelters. But AES is a Red Cross shelter, thanks to the staff at AES who supported all

the efforts. Principal Suggs and Cafeteria Manager Ms. Linda Patterson were on site during the course of the storm and they handled everything. Ms. Patterson received high accommodations from the American Red Cross.

**Clean-up Day at FES** Ms. Williams reported: 1) thanks to everyone who participated, she got an extensive update from Mr. Moses, who said they had a great start, but everything could not have been done in one day; 2) thanks to Ms. Youmans and her group for their efforts; 3) part 2 of the cleanup day is being planned.

### **CONSENT AGENDA ITEM**

**Discipline Reports:** The information was included in the Board Packets. Mr. Frazier said he would like to talk with someone about the Report's different format. Ms. Williams said Educators Handbook was updated and thus the Report looks different. Ms. Jamison the Technology Director is working with them on the Report.

### **SUPERINTENDENT'S OFFICE**

**McKinney Vento** – Dr. Beckett, Director: Ms. Williams said Dr. Beckett was absent. She is attending a Title I Conference. Information was at the Board's seat.

**Data** – Dr. Thomas-Dixon, Director: presented a Power Point presentation, which was also included in the Board Packets. She highlighted the SC-Ready Results for 3-8<sup>th</sup> grade students.

Ms. Robinson said they are looking at "approaches" do not take your eyes off the "meet" because if they slip this can move you down. Do you have a strategy for this? Dr. Thomas-Dixon said they want to give these students more rigor. Do not give all students the same work. For example give your "green" students different work.

Mr. Frazier said he is sad because the numbers do not show him anything. How is the District going to pull students out of this? Ms. Williams said "you get what you expect, we must raise our expectations" we must believe that teachers can move students forward. The District must work on more training for students and staff. Students see the same type of questions as on the test. Students have gotten use to choosing A,B,C and with the new test students must become thinkers. Right now we do not have Interventionists, but we are writing these in our CTA Plans. Right now we only have Literacy Coaches and they have very specific mandates on what they can and cannot do from the SDE. She asked teachers, what do they need to get better results. She wants parent groups to help with volunteers to not only clean the building, but help with students.

**Food Service** – Ms. Johnson, Director: information was included in the Board Packets. She said schools: 1) must do food based menu planning. The 5 components are meat, meat alternative (egg and cheese items, dairy); vegetable; fruits, grains and bread; 2) for breakfast children are required to have 8 oz. of milk, must have skim or fat-free; 1 ounce of meat or alternative. Districts must meet the requirements to prevent obesity; 3) see calories count numbers; 4) if parents send them a letter saying their child have allergies, the letter must come from a doctor.

Mr. Hall asked if these are the same guidelines all schools are using. Ms. Johnson said these guidelines are worldwide. Mr. Frazier asked if someone could talk about when the high school cafeteria will be up and running. Ms. Williams said with AFHS it is like putting an old onto a new. The fire alarm had to be upgraded and when the inspection was done the hood was not connected to the fire alarm system. The Vendor tried to make the necessary repairs to pass inspection, but that equipment could not be retrofitted. The OSF was involved and required a series of steps to take place, drawings and communication with their office. The District had to find another Vendor to come in and tie the hood into the alarm system. An architect had to be obtained to show how the connection will be done. OSF must approve the plan. During the week of Thanksgiving the Vendor will come in and do the installation while the cafeteria is shut down. We are waiting on OSF to approve the drawings. Mr. Jenkins from OSF said he would come down and do an inspection. Some things on top of the roof must be looked at before the inspection is approved. Mr. Frazier asked is it possible to have OSF inspect all these things so when November comes the problem will be fixed. He applauds the staff for the job they have done. How much food was lost because of Hurricane Matthew? Have a cost analysis been done? Ms. Johnson said FEMA would replace the cost of the lost food, once the information is submitted. Mr. Frazier said they should have generators for the food. He asked if at the District Office has the separation of Maintenance and Food Service food equipment been done. Ms. Williams said they have erected a shed at the District Office. Mr. Moses met with FEMA about the process of doing submissions. Ms. Jenkins asked if the information was on the website. Ms. Johnson said there are links that can be used to obtain the information. Ms. Robinson asked how parents would know about the information presented. Ms. Johnson said the information is on the walls at schools and the website. The child can choose several items from the line. Ms. Robinson said do they discuss these things at schools open house and other meetings. Ms. Johnson said she goes into the schools and discuss some of these things. Ms. Williams asked Ms. Johnson to visit the Health and PE classes and talk about the serving size requirements.

**Track Field Update:** Ms. Williams said the first phase was given to the Board at last months meeting. Thanks to Rep. Hosey some funds came into the District. She will forward information to Mr. Morgan on what the Board hopes to have in the 1<sup>st</sup> phase. Mr. Frazier said if the Board does not do what they say, the State can come in and ask for their money back. Ms. Williams will ask what can be done for the modification of the plan. Mr. Frazier said USDA can fund about 75% of the plan, but they want the community to be involved because the track will have a walking trail for the community.

**Elementary School Renovation Update:** Ms. Williams said she received additional information from Kenny Whitten from Brownstone, the timeline – November 4<sup>th</sup> hoping to start PEPCO pricing and have a sit down meeting with OSF; approval of 95% plans will be approved. An email was forwarded to the Board on the timeline projected.

**SCASA Superintendent's Roundtable Update:** Ms. Williams updated the Board on the work that lies ahead in relation to the SC-Ready test scores.

**Healthy Learners Donation Thank You Letter:** the Board received the letter in their packets.

**PERSONNEL:** Ms. Rivers, Director of Personnel asked the Board to approve the recommendations made in Executive Session. Ms. Jenkins moved that the Board approve the recommendations. Mr. Frazier seconded. The motion was approved by unanimous vote.

### **APPROVALS**

**Student Release Request:** Ms. Robinson moved to approve the request. Mr. Frazier seconded. The motion was approved by unanimous vote.

**ACT 207 Petition:** Ms. Jenkins moved to approve the Petition. Mr. Frazier seconded. The motion was approved by unanimous vote.

**STEM Connection Career Expo – AFHS – Augusta, GA – October 20, 2016:** Ms. Williams said the request was received after the last Board Meeting. She would only ask the Board to consider these requests if received after the Board Meeting. Ms. Robinson moved that the Board approve the request, which was brought to their attention last week. This is a formal approval. Mr. Frazier said the request did not have all the parent names. The motion was approved by unanimous vote.

**Hurricane Matthew Make-Up Days:** Ms. Williams reported the District has missed 6 instructional days, including 1 in September because of wind and rain. The Governor mandated that schools be closed for 3 days because of the Hurricane. State law mandate that 3 days are built into the calendar for make-up days. Days 4-6 can be forgiven by a vote from the local school board. Days 7-10 must be approved at the State level. Tests will be given the last 30 days of school. We do not want a make-up day after testing is over. We would like to get as much instruction in before testing. The staff was polled with November 21 and January 3 as possible make-up day. November 21 received 85 votes and January 3 received 120 votes. Move June make-up day to January 3. (November 7, 2016, January 3 and February 17, 2017 are make-up days). Mr. Frazier moved to accept the recommendation. Ms. Jenkins seconded. The motion was approved by unanimous vote. Ms. Williams asked if the Board wanted to add days 4-6 to the calendar or forgive these days. If the days are forgiven the calendar does not have to be changed. Ms. Jenkins moved to waive days 4-6. Ms. Robinson seconded. Mr. Frazier said we are talking about children being behind, talk about make-up for instruction. Ms. Williams said they could extend the school day (about an hour a day) or some districts have given up spring break days. Mr. Hall, Ms. Jenkins and Ms. Robinson voted in favor of the motion. Mr. Frazier opposed. The motion was approved by a 3-1 vote.

**Staff Christmas Bonus:** Ms. Williams moved that the District continue with the same bonus given in the past. Mr. Frazier moved and Ms. Jenkins seconded. Mr. Frazier said there was some concern about part time workers not receiving the bonus. The motion was approved by unanimous vote.

**FINANCIAL REPORTS:** Ms. Grant, Director of Finance said the information was in the Board Packets. The Auditors from McAbee and Schwartz are in the District until Thursday. There are no budget changes to report. The 21<sup>st</sup> Century Community Learning Grant for FES and AES these are new allocations. See page 1 Operating Statement thru the end of September 2016 \$1,259,751 in revenue and total expenses are \$2,225,447 (with a deficit of \$965,696). Pages 6-10 is the exact same information on pages 1-5 one in Excel spread sheet and the other from Smart Fusion. Pages 11-12 are from the SDE revenue thru September 2016. Mr. Frazier said he wanted the Superintendent's travel to also be included. Ms. Williams said they wanted to assure the bus drivers that they would get paid for the time they did not drive due to Hurricane Matthew. Pay them straight hours. This includes other classified staff. Ms. Robinson moved to approve the above recommendations that eligible classified staff receive their regular pay for those days missed because of Hurricane Matthew. Mr. Frazier seconded. The motion was approved by unanimous vote.

#### **ANNOUNCEMENTS**

JROTC Veterans Day Program – AFHS Friday, November 11, 2016 – 1:40 P.M.

AES Red Ribbon Week Activities – October 24-28, 2016

Mr. Hall thanked the principals for all they do and noted it was National Principal Month.

**ADJOURNMENT:** The Meeting was adjourned at 9:53 P.M.