

## **ECHO Charter School Board of Education**

### **Regular Meeting Agenda** *Minutes*

6:00 p.m.

Thursday, June 13, 2019

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School's Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

#### **1.0) Call to order @ \_\_ 6:23 \_\_ pm**

**Members present:** Judy M., Nikki S., Debbie E., Teide E., Mark H.,

**Others present:** Helen Blue-Redner, Jerlyn Balfany, Kris Slettedahl,

**Members not present:**

#### **2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –**

All those in Compliance: \_\_ 5 \_\_ Not in Compliance: \_\_ 0 \_\_

#### **3.0) Strategic Planning: Visions for 2019-2020**

#### **4.0) Opportunity for others to speak – ECC 1) getting new insurance quotes as the old insurance dropped the school, the price was \$13,800 but may go up to \$31,500, final price should be decided in the next 3 weeks; 2) met with school board in December of 2018 and \$17,000 was the lease payment, the board asked if this could be dropped down to \$11,500, would like to see the payments go to \$12,500 for 2019/2020; 3) they would like us to put aside \$340,000 from Mr Lecy's gift, which is the remainder of the loan balance, to make sure that it will get paid in case the school goes out of business. The amount to be held in reserve would reduce each year as a new balance is reached. Loan scheduled to be paid in 2023 completely. This loan can be paid off early which would be great to free up ECC's hands to be able to help out with other projects. ECC has \$74,000 in savings. The average amount of expenses ECC has in a year ranges \$35,000-\$40,000. 4) agree that security cameras are a good thing: "You can't have enough cameras"**

#### **5.0) Consent Agenda**

##### **5.1) Resolution to Approve Agenda**

Discussion/Amendments -

##### **5.2) Resolution to Approve Minutes of Thursday, May 14, 2019, Regular Meeting**

Discussion/Amendments—

##### **5.3) Resolution to Approve Minutes of Friday, May 31, 2019, Regular Meeting**

##### **5.4) Discussion/Amendments— Resolution to Approve Minutes of Monday, June 10, 2019, Regular Meeting**

Discussion/Amendments—

##### **5.5) Resolution to Approve Financial Report**

Discussion/Amendments--

##### **5.6) Resolution to Approve Presentation of Bills #16078-16115**

Discussion/Amendments--

5.7) Resolution to Accept Presentation of Donations in the amount of \$0

Discussion/Amendments--

5.8) Resolution to Approve Consent Agenda Items

Action Taken: passed

Motion by: Judy M. Second by: Nikki S.

Vote: y-5, n-0

**6.0) Reports:**

- 6.1) Director's Report – working on strategic plan; will start newspaper ads in July including information about the \$1 million; key fobs will be reprogrammed in July, janitorial staff, board members and office personnel will keep; IQS meeting- bylaws approved, done and handed in; happy with testing scores in reading and science but math scores need to go up above a 3, they are renewing contract, need to keep enrollment above the low 60s to stay open; sprucing up the paint and kids will work on basement for minimum wage; has a quote from Excel for the lightbulbs; curriculum mapping was figure out, teachers paid \$700 was the max amount depending upon how much they did; ECC positive on moving forward; rocket groups are going to be voided out for this upcoming school year 2019-2020, maybe use time for students to do math so they can get those math scores up; we all need to be a team and communicate as well as controlling our message. We as a team need to really pin point our message as a whole school board, school and community.
- 6.2) PACT for Families/Chemical Health Coalition of YMC – Granite Parade: ECHO Charter is signed up for June 22, line up is at noon; CHC is working on another grant
- 6.3) Staff Development – August 20<sup>th</sup>-22<sup>nd</sup> teacher are back, August 26, 2019, first day of school.
- 6.4) Athletic Department – looking for a PhyEd/Athletic Director; will meet with Spencer about trap and discuss a deadline to get turnover information before the audit
- 6.5) Policies & Procedures – review of school policy does not allow for write in candidates
- 6.6) Board Training Report – completed on May 31
- 6.7) PBL Report – focus for the 2019-2020 school year will be on kids in credit recovery because they need this at this point. The PBL Instructor will administrate this 2 hours a day and will be conducted in the normal classroom
- 6.8) School Promotion – parade June 22
- 6.9) Fundraising - none
- 6.10) School Trips – none
- 6.11) Old Business – none

**7.0) Action Items:**

7.1) Approve School Calendar for 2019-2020

Action Taken: passed

Motion by: Nikki S. Second by: Teide E.

Vote: y-4, n-1

7.2) Approve Three-Year Contract with Advanced Health and Safety

Action Taken: passed  
Motion by: Mark H. Second by: Judy M.  
Vote: \_\_\_\_\_

7.3) Approve No-Cell-Phone Resolution for 2019-2020

Action Taken: tabled  
Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Vote: \_\_\_\_\_

7.4) Approve Staff Work Agreement for half time SPED/half-time Music @ step 3 (2014-2015 scale)

Action Taken: passed  
Motion by: Mark H. Second by: Judy M.  
Vote: y-5, n-0

7.5) Approve 2019/2020 menu price changes: breakfast was \$1.70 now \$1.80, lunch prices was \$2.65 now \$2.85, Adults was \$3.75 now \$4.00, 2nds was \$1.75 now \$2.00, milk was \$.40 now \$.50

Discussion: ask if adult helping sizes can be bigger

Action Taken: passed  
Motion by: Mark H. Second by: Teide E.  
Vote: y-5, n--0

7.6) Approve MACS contract for 2019/2020 at \$1278

Action Taken: passed  
Motion by: Mark H. Second by: Nikki S  
Vote: y-5, n-0

7.7) Approve 2019/2020 newspaper as Tri County & Advocate Tribune

Action taken: passed  
Motion by: Teide E. Second by: Mark H.  
Vote: y-5, n-0

7.8) Approve fuel vendor 2019/2020 as Farmers Coop of Echo, MN

Action taken: passed  
Motion by: Mark H. Second by: Debbie E.  
Vote: y-5, n-0

7.9) Approve financial depository for 2019/2020 as Citizen's Alliance Bank

Action taken: passed  
Motion by: Debbie E Second by: Judy M  
Vote: y-5, n-0

7.10 Approve staff member for record keeping

Action taken: passed

Motion by: Nikki S. Second by: Mark H.

Vote: y-5 n-0

7.11 Approve no backpacks during the school day

Action taken: passed

Motion by: Nikki S. Second by: Mark H.

Vote: y-5, n-0

7.12 Approve reassignment of Administrative Assistant to Director's Assistant

Action taken: passed

Motion by: Debbie E. Second by: Judy M

Vote: y-5, n-0

7.13 Approve dropping ECS language requirement for graduation

Action taken: passed

Motion by: Debbie E. Second by: Teide E.

Vote: y-5, n-0

**8.0) Discussion/Informational Items:**

- A. Student backpacks: will stay in the lockers so they are not getting into trouble and for health/safety reasons, other schools in the area have similar policies
- B. ECS language requirement: state of MN doesn't have this requirement, so we would like to drop this and add it as an elective
- C.
- D.

**Approve to Adjourn the meeting @ 9:27 pm**

Motion by: Nikki S. Second by: Judy M.

The next regular meeting will be held at 6:00pm on **Thursday, July 11, 2019.**

xs: dae/ns