

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Monday, October 15, 2018

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Ms. Kristin Custer, Mr. Wade King, Mrs. Kelley Majczyk, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode,

Absent: Mrs. Susan Bartlett, Mr. Jeremy Coblentz, and Atty. Christine McClure (Solicitor)

Administration:

Present: Mr. Brian Bronson, Mrs. Jennifer Foutz, Mrs. Amy Hartleb, Mr. Shane Murray, Dr. Thad Urban, Mrs. Jeannene Willow, and Mrs. Kelly Titus

Absent: Mrs. Kimberly Smith, and Mr. Douglas Wilson

Guests: Rebecca Dinsmore, Leo Nicolussi, Mark Nicolussi, Joel Normand

I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:34 P.M. on Monday, October 15, 2018 in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

II. MOMENT OF REFLECTION AND PLEDGE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

III. MINUTES OF PREVIOUS MEETING:

On a motion by Mr. Ragen, seconded by Mrs. Majczyk, the minutes of the regular Board meeting held on September 18, 2018, were unanimously approved. (7-0)

IV. AGENDA CHANGES:

Agenda Item V. - Presentations to the Board - were conducted at this time.

- New ISD Welcome Video - Rebecca Dinsmore, PYD Program Coordinator
- IES's How Cool is Your School video, produced by Mr. Connor MacKelvey and 4th grade students

Program Item No. 1 was addressed at this time.

1. Recognition:

On October 15, 2018, the Board officially recognized Iroquois High School Senior Leo Nicolussi. Superintendent Murray and Board President Julie Abele presented Leo with a Certificate of Achievement of Students for his academic success.

Earlier in October, Leo was awarded a National Merit Scholarship Letter of Commendation for his outstanding performance on the Preliminary SAT/National Merit Scholarship Qualifying Test in 2017.

Over 1.6 million students took the 2017 PSAT/NMSQT last October and entered the National Merit Scholarship Program, a nationwide competition for recognition and awards conducted by NMSC. Leo is one of the 34,000 high performers now being honored as a Commended Student based on a national Selection Index score of 212, applicable to all program participants without regard to state-by-state distribution.

Management Item No. 3a was addressed at this time.

3. Motion to approve hiring staff for the following positions:
 - a. Joel Normand – Senior High Mathematics Teacher, start date contingent upon release from current employer.

On a motion by Mr. Rickrode, seconded by Mrs. Custer, the Board unanimously approved Mr. Normand's employment with the District. (7-0)

V. GUEST/CITIZEN COMMENTS:

(None)

VI. BUSINESS OFFICE REPORTS:

A. BUDGET TRANSFERS:

(None)

B. APPROVAL OF BILLS:

1. PAID BILLS:

On a motion by Mrs. Majczyk, seconded by Mr. King, the bills that were already paid were unanimously approved. (7-0)

2. UNPAID BILLS:

On a motion by Mr. King, seconded by Mrs. Custer, payment of the unpaid bills was unanimously approved. (7-0)

C. TREASURER'S REPORT FOR THE PERIOD:

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Treasurer's Report was unanimously approved. (7-0)

D. BUSINESS ADMINISTRATOR'S REPORT:

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Board unanimously approved the report presented by Mr. Murray. (7-0)

E. CAPITAL PROJECT REPORT:

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Board unanimously approved the project report presented by Mr. Murray. (7-0)

F. CAPITAL PROJECT BILLS:

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Board unanimously accepted the project bills presented by Mr. Murray. (7-0)

G. CAPITAL PROJECT INVESTMENTS:

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Board unanimously accepted the investments report presented by Mr. Murray. (7-0)

H. STUDENT ACTIVITY FUND REPORT:

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Board unanimously accepted the report presented by Mr. Murray. (7-0)

I. LOCAL TAX REPORTS (EIT and LST):

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Board unanimously accepted the reports. (7-0)

VII. CAFETERIA REPORT:

On a motion by Mrs. Custer, seconded by Mr. Ragen, the Cafeteria Report was unanimously approved. (7-0)

VIII. COMMITTEE & REPRESENTATIVE REPORTS:

A. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

2. Recommendation to approve Professional Development Opportunities:

- a. Shelly Boblantz (IHS) to Coding is Elementary, October 8, 2018, IU. Cost: Mileage.
- b. Kathleen Haslett (IHS) to English Language and Composition, October 26, 2018, Pittsburgh. Cost: 391 and mileage.
- c. Leah Johnson (IHS) to 2018 Professional Immunization Seminar, October 26, 2018, Erie Ambassador. Cost: \$60.
- d. Candace Leslie (IES) to Regional Inservice at the Erie Art Museum, October 8, 2018. Cost: None.
- e. Connor MacKelvey (IES) to PSSA Math Item Writing and Hand Scoring, October 8, 2018, IU. Cost: Mileage.
- f. Sarah Moser (IES) to Regional Music Inservice Training, October 8, 2018, Cathedral of St. Paul. Cost: \$20.
- g. Jeff Patrick (IHS) to Coding is Elementary, October 8m 2018, IU. Cost: Mileage.

- h. Susan Peebles (IHS) to NCFL Fall Directors Meeting, September 27-28, 2018, Milwaukee, Wisconsin. Cost: \$156.
 - j. Eric Trapp (IES) to PSSA Math Item Writing and Hand Scoring Inservice, November 8, 2018, IU. Cost: Mileage.
3. Recommendation to approve requested Educational Field Trips:
- a. IHS Freshman Class to ECTS, November 12, 2018. Requested by Mrs. Cashdollar. Cost: \$598.
 - b. 11 Model UN students to Harbor Creek High School, October 1, 2018. Requested by Mr. Ferruggia. Cost: \$68.
 - c. 11 Model UN students to Ft. LeBoeuf High School, October 15, 2018. Requested by Mr. Ferruggia. Cost: \$89.
 - d. 11 Model UN students to North East High School, October 29, 2018. Requested by Mr. Ferruggia. Cost: \$78.
 - e. 11 Model UN students to Gannon University, November 2, 2018. Requested by Mr. Ferruggia. Cost: \$109.
 - f. 9 Model UN students to Gannon University, November 3, 2018. Requested by Mr. Ferruggia. Cost: \$180.
 - g. IES Garden Club to TREC, October 9, 2018. Requested by Mrs. Hall. Cost covered by Environment Erie.
 - h. 22 IHS Vocal Ensemble to Erie Insurance Arena for performance at Otters game, November 17, 2018. Requested by Mrs. Kelly. Cost: \$93.
 - i. 22 IHS Vocal Ensemble to Erie Insurance Arena for performance at Otters game, February 9, 2019. Requested by Mrs. Kelly. Cost: \$93.
 - j. 30 IHS Senior High Chorus students to Buffalo, NY – Kazoo Museum and Broadway show (Dear Evan Hanson), May 18, 2019. Requested by Mrs. Kelly. Related costs covered by fundraising.
 - k. 111 IES 5th grade students to WLD Ranch, May 31, 2019. Requested by Mrs. Schmidt. Cost: \$1623.
 - l. IHS Gifted and anatomy/bio class students to LECOM, December 5, 2018. Requested by Mrs. Skelton. Cost: \$304.
 - m. 210 IES students to Splash Lagoon, October 29, 2018, for PSSA growth incentive reward from 2018. Requested by Mr. Bronson/Mrs. Witowski. Cost: \$5,098 paid by IES student activity fund.
 - n. 15-20 PYD IHS students to PS Behrend, October 12, 2018, for PYD Youth Summit. Requested by Mrs. Cashdollar/Miss Dinsmore. Cost: \$110 paid by guidance and PYD budgets.

- o. 194 IES 1st and 2nd grade students to The Erie Playhouse, January 24, 2019, for Snow White and The Prince. Requested by Mrs. Dugan/Mrs. Falbo. Cost: \$1,784 paid with IES student activity funds.
- p. 6 IHS students to PS Behrend, November 2, 2018, for PSB Women in Engineering. Requested by Mr. Frischolz. Costs covered by PSB except sub coverage cost of \$78.
- q. 12 IHS Book Club students to Gannon University, March 8, 2019 for competition. Requested by Mrs. Boblantz. Cost: \$214, Book Club funds and English Dept. budget.
- r. IHS Speech & Debate Team to 2018-2019 tournaments, as follows:
Requested by Mrs. Peebles. Costs taken from Speech & Debate activity account.
 - October 18, 2018 McDowell Inter. HS \$102
 - November 1, 2018 Cathedral Prep \$92
 - November 3, 2018 Behrend \$142
 - November 13, 2018 Fairview HS \$111
 - December 6, 2018 Mercer HS 213
 - December 8, 2018 North Catholic HS \$280
 - January 9, 2019 Harbor Creek HS \$91
 - January 24, 2019 Greenville HS \$203
 - January 26, 2019 Mercer HS \$238
 - February 23, 2019 Pine Richland HS \$305

On a motion by Mrs. Majczyk, seconded by Mr. King, Items 2(a-h, j) and 3(a-r) were unanimously approved. (7-0)

On a motion by Mrs. Majczyk, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (7-0)

B. MANAGEMENT COMMITTEE:

- 1. Intent to Retire:

Debra Hilinski, High School Special Education Teacher – effective at conclusion of the 1st Semester of the 2018/2019 school year.
- 2. Resignation:

Edward Hughes – IES Lunchroom Monitor, effective October 12, 2018
- 3. Motion to approve hiring staff for the following positions:
 - b. Edward (Bud) Hughes – Part-Time 2nd Shift Custodian, Iroquois High School, effective October 15, 2018.
 - c. Kathleen Haslett – IHS Senior Class Advisor
- 4. Recommendation to approve individuals to provide Instruction In The Home services to district student:
 - a. Elizabeth Clark

- b. Rachel Costlow
5. Recommendation to approve requests for medical leave/FMLA:
- a. Suzanne Johnson, IES Kindergarten Teacher – requesting extension of current medical leave for additional period TBD, concluding on October 29, 2018.
 - b. Jennifer Bayhurst, IES Special Education Teacher – requesting extension of current medical leave to include FMLA leave November 12, 2018 through January 2, 2019.
 - c. Jennifer Cadden, IES/IHS Health/Physical Ed Teacher – requesting leave January 21, 2019 through April 18, 2019. Return to work on April 24, 2019.
6. Recommendation to approve non-instructional substitute:
- Ashley Smith – Elementary School Lunchroom Monitor Sub, Non-Instructional Aide Sub
7. Recommendation to approve CONTRACT with the Northwest Tri-County Intermediate Unit for School Based Behavioral Health Services for a total cost of \$42,335.00. (Attachment M7)
8. Recommendation to approve CONTRACT with the HDH Group, Inc, dba HUB International, for 1094-C and 1095-C administration as required under the ACA, for a fixed fee of \$250 plus \$4.50 per 1095-C form generated: Approximate total cost is \$970. (Attachment M8)
9. Recommendation to approve amendments to the Northwestern Region Employee Benefit Trust (NOREBT) as recommended by the NOREBT Board of Trustees: (Attachment M9)
- a. New members will be required to provide financial and shock claim history to eliminate the minimum initial period of membership which is three (3) years;
 - b. Deleting the required initial commitment of three (3) years of membership for a new member district.
10. Recommendation to approve the financial contribution of \$5,000 to support Erie Together/Erie County Career Pathways Alliance in their efforts during 2018-2019: (Attachment M10)
11. Recommendation to approve the license renewal for NaviGate Prepared for the 2018-2019 School Year, cost of \$1,000: (Attachment M11)
12. Recommendation to approve requests to use District facilities:
- a. Community walking group requesting use of IES halls, Monday through Friday, November 8 through February 8, 2019, 6:00-8:00 PM. Contact person: Marion Armstrong. Category 2. No fee.

- b. Steve Krauza requesting use of IES main parking lot, Friday, October 26, 2018, for a Real Men Wear Pink Trunk or Treat fundraising event, 3:30 PM – 7:30 PM. Requested by Steve Krauza. Money collected will be donated to the American Cancer Society. Category 2. No fee.
13. Motion to deem as salvage:
63 High School cafeteria acoustical tiles
14. Recommendation to approved Student Activity Rosters for 2018/2019:
- | | | |
|----|---|--|
| a. | Drama Club (IHS)
President – Sarah Wygant
Vice President – Olyvia Lozano
Events Coord. – Kail Rounds | Advisor: Mr. Spencer Cadden
Secretary – Justin Bonniger
Treasurer – Julia Lombard |
| b. | Iroquois Travel Club (IHS)
President – Sarah Wygant
Vice President – McKayla Sheldon | Advisor: Mrs. Anne Kelly
Secretary – Olivia Marzka-Scarlett
Treasurer – Tess Richter |
| c. | Jacket Club (IHS)
President – Virginia Slupski
Vice President – Senad Hucic | Advisor: Mrs. Julie Parker
Secretary – Justin Bonniger
Treasurer – Jared Anderson |
| d. | Model United Nations (UN) (IHS)
Captain – Timothy Gallagher
Co-Captain – Lillian Pierce
Hepp/Haydenne Miller
Health – Ushi Niles
Peace & Security – Timothy Gallagher
Pierce/Joe Westcott | Advisor: Mr. Chuck Ferruggia
Humanitarian – Maddison Pollock
Environmental – Paige
Security Council – Zach Jackula
Economic & Financial – Lilium |
| e. | World Language Club (IHS)
President – Cassidy Gido
Vice President – Madi Kaiser | Advisor: Mrs. Michelle Bielanin
Secretary – Virginia Slupski
Treasurer – Gido/Kaiser/Slupski |
16. Recommendation to approve School Volunteers for 2018/2019 in areas specified:
- | | | | |
|----|---------------------|----------------------------|------------|
| a. | Case, Patrick | Marching Band | Level I/II |
| b. | Cassidy, Virginia | Elementary field trips | Level II |
| c. | Czuwara, Erica | Marching Band | Level I/II |
| d. | Gallagher, David | Marching Band | Level I |
| e. | Gomolekoff, Colleen | Speech & Debate Team Judge | Level II |
| f. | Hansen, Aaron | Bible Club | Level I |
| g. | Snyder, Ashley | IES Pre-K events/classroom | Level II |
| h. | Spacht, Danielle | Elementary Classrooms | Level I/II |
| i. | States, Logan | IHS Football | Level I |

- | | | | |
|----|----------------------|------------------------|------------|
| j. | Tarr, Craig | IHS Jr. High Track | Level I |
| k. | Tarr, Samuel | IHS Football and Track | Level I |
| l. | Vanorsdale, Jennifer | Marching Band | Level I/II |
| m. | Wonner, Nicole | Marching Band | Level I/II |

On a motion by Mrs. Abele, seconded by Mrs. Majczyk, Items 1, 2, 3(b-c), 4(a-b), 5(a-c), 6, 7, 8, 9(a-b), 10, 11, 12(a-b), 13, 14(a-e), and 16(a-k) were unanimously approved. (7-0)

On a motion by Mr. King, seconded by Mrs. Custer, the Board unanimously accepted the remainder of this report. (7-0)

C. POLICY COMMITTEE:

1. Recommendation to approve proposed revisions to District policies: (Second Readings)
 - a. Meetings Policy 006
 - b. Reduction of Staff Policy 311
 - c. Maintenance Policy 704

On a motion by Mr. King, seconded by Mrs. Custer, Items 1(a-c) were unanimously approved. (7-0)

On a motion by Mrs. Abele, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (7-0)

D. BUILDINGS AND GROUNDS COMMITTEE:

On a motion by Mr. King, seconded by Mrs. Abele, the Board unanimously accepted this report. (7-0)

E. ATHLETICS COMMITTEE:

1. Recommendation to hire individual for athletic position:
Margaret (Maggie) Born – Winter cheerleading advisor

On a motion by Mr. King, seconded by Mrs. Majczyk, Item 1 was unanimously approved. (7-0)

F. ERIE COUNTY TECHNICAL SCHOOL REPORT:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the August report presented by Mr. Rickrode and Mr. Murray. (7-0)

G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:

On a motion by Mrs. Nicolussi, seconded by Mr. King, the Board unanimously accepted the report presented by Mrs. Nicolussi. (7-0)

H. LEGAL REPORT:

Will be addressed in Executive Session following New Business.

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT:

(None)

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT:

(None)

IX. **ADMINISTRATIVE REPORTS FOR THE PERIOD:**

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a motion by Mrs. Majczyk, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mr. Bronson and Mrs. Foutz. (7-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a motion by Mr. Rickrode, seconded by Mrs. Custer, the Board unanimously accepted the report presented by Mrs. Willow. (7-0)

X. **NEW BUSINESS:**

A. Recommendation to approve requests for educational field trip:

IHS 8th Grade Class (108 students) to Washington DC, May 16-17, 2019. Requested by Mrs. Nuhfer. Class trip to include DC monuments, museums, and the National Zoo. Costs, including charter buses, to be covered by student fundraising. District costs for 6 chaperones and 1 school nurse to attend: \$910.

B. Recommendation to approve professional development opportunities:

1. Leslie Durante (IES) to Math PSSA and Keystone Item Writing, Hand Scoring, and Depth of Knowledge, November 8, 2018, IU5. Cost: \$78 for sub.
2. Susan Kiddo (IES) to Danielson Frame Work Teaching for Pre-K, November 2, 2018, New Castle, PA. Cost: \$78 and mileage.
3. Ricki Davis (IES) to HELIX (High Expectations for Students with Low Incidence Disabilities), November 11-14, 2018, State College, PA. Cost: \$1,200.

C. Recommendation to approve School Volunteers:

- | | | | |
|----|----------------|---------------|------------|
| 1. | Bush, Heather | Band | Leve I/II |
| 2. | Hatton, Marcia | Band | Level I/II |
| 3. | Hatton, Steve | Band | Level I/II |
| 4. | Peters, Ashley | IES/Classroom | Level I |

5. Richter, Susan Homecoming/Cheerleading Level I/II

D. Motion to approve homebound tutoring services for student:

IHS 12th grade student – 6-week period ending on November 19, 2018.

E. Recommendation to approve new bus monitor/van driver:

Jean P. Bleil

F. Recommendation to hire individuals for the following open athletic positions:

1. John Byers – Varsity Boys' Basketball Assistant Co-Coach – pending receipt of all required Clearances.
2. Shelly Respecki - Varsity Boys' Basketball Assistant Co-Coach – pending receipt of all required Clearances
3. Russ Straub – Varsity Boys' Basketball Assistant Co-Coach – pending receipt of all required Clearances.

On a motion by Mr. King, seconded by Mr. Rickrode, New Business Items A, B(1-3), C(1-5), D, E, and F(1-3) were unanimously approved. (7-0)

XI. **ADJOURNMENT:**

On a motion by Mrs. Majczyk, seconded by Mr. King, and carried as unanimous, the meeting adjourned at 8:26 P.M. (7-0)

E.

Executive Session:

The Board met in Executive Session beginning at 8:30 p.m. to discuss a legal matter. Executive Session was adjourned at 8:45 p.m.

Kelley M. Majczyk, Board Secretary