

LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING
Minutes
June 10, 2019

The Little Axe Board of Education met in regular session, Monday, June 10, 2019, in the Administration Building meeting room at 6:00p.m. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. Wednesday, June 5, 2019. The President, Beverly Felton, called the meeting to order and the following members were present:

Beverly Felton – President Tessa Proffitt - Vice President
Rickey Gourley - Member

A quorum was established. Let the minutes reflect Al Heitkamper and Tommy Hamilton were absent.

FLAG SALUTE

Mrs. Felton led the flag salute.

RECOGNITION OF VISITORS

No quest signed in.

CONSENT DOCKET

1. Approval of Minutes from the May13, 2019 regular meeting and May 29, 2019.
2. Consider a request to vote to appoint the Superintendent as designated, authorized representative for the following state and federal programs for the 2019-2020 fiscal year: Title I, Carl Perkins (Technology Engineering, Business and Information Tech, and Family and Consumer Science), Alternative Education, Staff Development, Title VIII-874 Impact Aid, Title II, Child Nutrition, IDEA-B Flow Through and Flow Through Preschool, Reading Sufficiency, Gifted and Talented, Title VI, Summer Academy Reading Program, GEAR UP, Career Tech, Reading proficiency, Suicide Prevention Grant, ACE Technology, RLIS, Job Training, Flex Benefits, National Board Certification, Textbooks, ACE Remediation, Career Tech Lottery Grant, and any other state or federal grant the district would receive.

3. Consider a request to vote to approve entering into the following contract agreements for the 2019-2020 fiscal/school year:
 - a. Kelly Curry, Physical Therapy
 - b. Maggie Mullenix, Speech-Language Therapist
 - c. Workers' Compensation, (OSAG) through the Beckman Company
 - d. Oklahoma School Insurance Group, (OSIG) through the Beckman Company
 - e. Assistance League, School Bells
 - f. Tammy Thele, District Treasurer
 - g. Interlocal Agreement with Board of County Commissioners, Cleveland County
 - h. Legal Service Program Agreement, The Center for Education Law
 - i. FireLake Arena, Graduation Venue

4. Consider and take action on a motion approving the renewal of the Sublease Agreement dated May 1, 2016 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2020 as required under the provisions of the agreement.

5. Consider and take action on a motion approving the renewal of the Sublease Agreement dated October 1, 2011 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2020 as required under the provisions of the agreement.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board voted to approve items 1, 2, 3 a-i,4 and 5 under the Consent Docket.

Mr. Gourley – aye

Ms. Proffitt – aye

Ms. Felton - aye

REQUEST

1. Consider a request to vote to approve / not approve the open transfers for the 2019-2020 school year.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board voted to approve the open transfers for the 2019-2020 school year.

Mr. Gourley – aye

Ms. Proffitt – aye

Ms. Felton - aye

2. Consider a request to vote to approve / not approve adding Code of Conduct and Buy American Provision to Policy COB-R Procurement.

On motion by Ms. Proffitt, and seconded by Mr. Gourley, the board voted to approve adding Code of Conduct and Buy American Provision to Policy COB-R Procurement.

Mr. Gourley – aye

Ms. Proffitt – aye

Ms. Felton - aye

3. Discussion and vote to approve / not approve budget for 2019-2020 fiscal year.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board voted to approve the budget for 2019-2020 fiscal year.

Mr. Gourley – aye

Ms. Proffitt – aye

Ms. Felton - aye

4. Consider a request to vote to approve / not approve Surplus Curriculum, Attachment (A)

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board voted to approve the Surplus Curriculum Attachment (A)

Mr. Gourley – aye

Ms. Proffitt – aye

Ms. Felton - aye

REPORTS

1. Treasurer Report by Tammy Thele, Treasurer.

FINANCE CONSENT

1. Vote to accept Treasurer's report.

2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND

- a. 2018-19 General Fund Encumbrances for Approval Purchase Orders:544-551 Attachment (B)
- b. 2018-19 General Fund Warrants for Approval 5-01-19 through 5-31-2019 (Report Date: 06/05/19)

BUILDING FUND

- a. 2018-19 Building Fund Encumbrances for Approval Purchase Orders: None
- b. 2018-19 Building Fund Warrants for Approval 5-01-19 through 5-31-2019 (Report Date: 06/05/19)

CHILD NUTRITION FUND

- a. 2018-19 Child Nutrition Encumbrance for Approval Purchase Order:190-194 Attachment (C)
- b. 2018-2019 Child Nutrition Warrants for Approval 5-01-19 through 5-31-2019 (Report Date: 06/05/19)

GENERAL FUND

- a. 2019-2020 General Fund Encumbrances for Approval Purchase Order: 1-69 Attachment (D)
(Report Date: 6/05/19)

BUILDING FUND

- a. 2019-2020 Building Fund Encumbrances for Approval Purchase Order: 1 Attachment (E)
(Report Date: 6/05/19)

3. Vote to approve expenditures for the following cash funds for the 2018-2019 school year as listed in the June 10, 2019 board meeting financial packet:

- a. Activity Fund

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the Board voted to approve the following under Finance Consent: 1 and 2; General Fund a and b; Building Fund a and b; Child Nutrition a and b; General Fund 2019-2020 a, Building Fund 2019-2020 a and 3 a. Activity Fund.

Mr. Gourley – aye
Ms. Felton - aye

Ms. Proffitt – aye

NEW BUSINESS

No new business

PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel: 25 O.S. Section 307 (B) (1) and (B) (2).

- 1. Discussion and possible action regarding teacher pay scale.
- 2. Resignations from the following employees at the end of their 2018-2019 contract:
 - a. Brian Tupper

- b. Michelle Middendorf
- c. Megan Mann
- d. Roger Colby
- e. Scot Crowder

- 3. Employment of first grade teacher, subject to assignment, pending drug testing and background check.
- 4. Employment of kindergarten teacher, subject to assignment, pending drug testing and background check.
- 5. Employment of second grade teacher, subject to assignment, pending drug testing and background check.

On motion by Ms. Proffitt and seconded by Mr. Gourley, the board voted to enter into executive session at 6:19p.m.

Mr. Gourley – aye
Ms. Felton - aye

Ms. Proffitt – aye

Acknowledge Board's return to open session.

Let the minutes reflect that the Board returned to Open Session at 6:37p.m.

Executive session minutes compliance announcement

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Rickey Gourley, and Tessa Proffitt long with Cathey Miller, Board Clerk and Superintendent Thomas.

Mrs. Felton announced that while in executive session the Board discussed the items listed under Personnel with no votes taken.

- 6. Vote to approve / not approve teacher pay scale.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board voted to approve teacher pay scale.

Mr. Gourley – aye
Ms. Felton - aye

Ms. Proffitt – aye

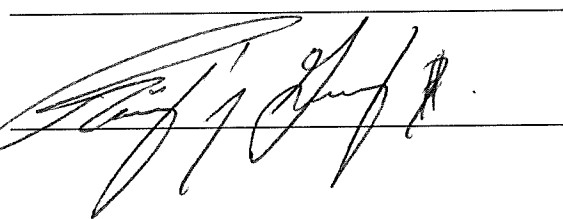
Respectfully submitted,

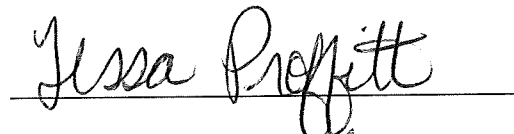


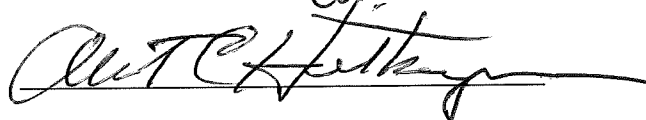
Cathey Miller
Board Clerk

APPROVAL OF MINUTES









ATTACHMENT A

Storytown student readers

Grade	Quantity
First	103
Second	230
Third	147
Fourth	24
Fifth	101

Storytown Teacher Guides/Miscellaneous

Items	Quantity
Teacher Edition-First Grade Kit	3
Teacher Edition-Second Grade Kit	4
Second Grade Assorted Workbooks	30
Second Grade-Set of Read-A-Long	1
Teacher Edition-Third Grade Kit	3
Thesauruses	25
Rhyming Dictionary	26
Third Grade-Houghton Mifflin Spelling/Vocab	23
Teacher Edition-Fourth Grade	1
Student Workbooks-Fourth Grade	24
Teacher Edition-Fifth Grade Kit	2

Envision Math-First Grade

Item	Quantity
First Grade Unit 1-16	1
Teacher Resource Manuals-First Grade	5
Teacher Program Overview-First Grade	1
Set of digital teacher resource CD's-First Grade	1
Student Textbooks-Fourth Grade	24
Teacher Edition-Fourth Grade	1

Little Axe Public Schools

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 544 - 551

PO No	Date	Vendor No	Vendor	Description	Amount
	05/15/2019	71300	MAGGIE MULLENIX	SP LANG SVC FOR JUNE FY19 EXTENDED SCH YR	385.32
545	05/16/2019	53498	HADDOCK	PROF DEV-FACE TO FACE-FULL DAY	1,999.00
546	05/16/2019	71687	TENNANT SALES & SERV CO	REPR SVC-FLOOR SCRUBBER MACHINE	500.00
547	05/21/2019	34575	QUILL CORPORATION	INSTRUCTIONAL SUPPLIES-HARP	3,720.00
548	05/29/2019	71694	CARD SERVICES-TIB MASTERCARD	TRAVEL EXP-AUTISM CONF- COLORADO UNIV	2,020.00
549	05/29/2019	71864	ERIN CONDREN	TEACHER PLANNNER AND AIDS	200.00
550	06/03/2019	40175	JOSTENS	DIPLOMAS-CORRECTIONS-ORDER MORE 18-19 GRAD	0.00
551	06/04/2019	34575	QUILL CORPORATION	INSTRUCTIONAL/OFFICE SUPPLIES	973.00
Non-Payroll Total:					\$9,797.32
Payroll Total:					\$0.00
Report Total:					\$9,797.32

Little Axe Public Schools Purchase Order Register

Options: Year: 2018-2019, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 190 - 194

P No	Date	Vendor No	Vendor	Description	Amount
	05/29/2019	71350	AST MEDIA	ENVELOPES-CHILD NUTRITION	250.00
191	05/29/2019	25359	PATTY RUCKER	LUNCH \$ REIMBURSEMENT	55.00
192	05/29/2019	72162	JUSTIN MCDANIEL	LUNCH \$ REIMBURSEMENT	152.20
193	06/04/2019	71813	KEYSTONE FOODSERVICE	FOOD SVC	53,657.80
194	06/05/2019	69770	JOHNNY &/OR DEBBIE THORNTON	LUNCH \$ REFUND	36.00
Non-Payroll Total:					\$54,151.00
Payroll Total:					\$0.00
Report Total:					\$54,151.00

Little Axe Public Schools

Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 69

PO No	Date	Vendor No	Vendor	Description	Amount
	07/01/2019	31575	CCOSA	DUES-REGISTRATIONS	6,000.00
2	07/01/2019	10028	OSSBA	MEMBERSHIP AND FEES	8,000.00
3	07/01/2019	10028	OSSBA	POLICY SERVICE	750.00
4	07/01/2019	10028	OSSBA	EMPLOYMENT SVC	22,000.00
5	07/01/2019	52139	UMB BANK	BOND FEES	800.00
6	07/01/2019	44336	THE BECKMAN CO.	BOND INSURANCE	2,044.00
7	07/01/2019	70346	PRO SOLUTIONS, L.L.C	GAS	15,800.00
8	07/01/2019	52331	OSIG	SCHOOL INSURANCE	124,345.00
9	07/01/2019	52332	OSAG	WORKER'S COMP INS	53,607.00
10	07/01/2019	34249	OKLA. NATURAL GAS	NATURAL GAS	12,000.00
11	07/01/2019	30586	OKASBO	MEMBERSHIP FEES-WORKSHOPS	1,500.00
12	07/01/2019	34200	OEC	ELECTRIC SVC	145,000.00
13	07/01/2019	33850	MUNICIPAL ACCOUNTING SYSTEMS	ACCT SYSTEM LICENSE AND FEES-SUPPLIES	11,300.00
14	07/01/2019	53375	SUPPLYWORKS / HOME DEPOT PRO	CUSTODIAL SUPPLIES-EQUIP	9,000.00
15	07/01/2019	10043	FIRST NATIONAL BANK	SVC FEES	600.00
16	07/01/2019	70864	FESLER PEST CONTROL	PEST CONTROL	3,300.00
17	07/01/2019	71388	DON'S COPIER	COPIER SVC/SPRT MGNG PRINTS	17,000.00
18	07/01/2019	71078	DE LAGE LANDEN	COPIER LEASE	14,300.00
19	07/01/2019	31725	CITY OF NORMAN	SANITATION SVC	9,000.00
20	07/01/2019	36091	AT&T	LAND LINES AND SVC	8,400.00
	07/01/2019	36096	AT&T MOBILITY	CELL SVC	2,600.00
22	07/01/2019	47291	ALCOHOL & DRUG TESTING, INC.	DRUG TESTING	3,500.00
23	07/01/2019	71944	WELLMAN'S INC.	REPR SVC	7,500.00
24	07/01/2019	71927	TruProducts Technologies	ALARM SVC & REPR	7,500.00
25	07/01/2019	72132	OKC ELECTRICAL CONTRACTORS, INC.	REPR-ELECTRICAL	5,000.00
26	07/01/2019	33625	LOCKE SUPPLY	MAINT SUPPLIES	4,000.00
27	07/01/2019	31212	HOME DEPOT CREDIT SERVICES	MAINT SUPPLIES	10,000.00
28	07/01/2019	32875	GRAINGER INC.	MAINT SUPPLIES	4,000.00
29	07/01/2019	71998	BARTON BOLT AND SUPPLY	MAINT SUPPLIES	2,500.00
30	07/01/2019	71418	ALL CEILING STARS LLC	REPR AND SVC MISC	7,000.00
31	07/01/2019	47847	BOB USRY PLUMBING	MAINT SVC PLUMBING	5,000.00
32	07/01/2019	71687	TENNANT SALES & SERV CO	CUSTODIAL SUPPLIES/SVC/EQUIP	500.00
33	07/01/2019	71973	WESTERN MARKETING, INC.	DIESEL EXHAUST FLUID FOR BUSES	1,200.00
34	07/01/2019	71958	TOTALSIR, LLC	SIR REPORTS-UNDERGROUND FUEL STORAGE TANK	180.00
35	07/01/2019	71694	CARD SERVICES-TIB MASTERCARD	CDL PERMITS AND LIC FEES	500.00
36	07/01/2019	70954	SAM'S MC/SYNCB	MISC OFFICE/CLEANING SUPPLIES-ADMIN	500.00
37	07/01/2019	35961	BARLOW EDUCATION MNG SERV LLC (BEMS)	PROF.DEV SVC	25,000.00
38	07/01/2019	70950	MIDWEST BUS SALES	10 LEASE BUSES FOR 2019-20 SCH YR	132,500.00
39	07/01/2019	70950	MIDWEST BUS SALES	2ND YR 5 YR CONTRACT HANDICAP BUS	13,610.00
40	07/01/2019	70950	MIDWEST BUS SALES	MISC PARTS AND REPR FOR BUSES	5,000.00

Little Axe Public Schools

Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 69

PO No	Date	Vendor No	Vendor	Description	Amount
	07/01/2019	71237	MANSFIELD OIL COMPANY	DESIEL FUEL FOR FLEET BUSES AND EQUIP	21,500.00
42	07/01/2019	71699	INLAND TRUCK PARTS & SERVICE	SVC, PARTS AND REPR FOR COACH BUS	2,500.00
43	07/01/2019	71590	FINISH LINE FLEET DEPARTMENT 50	GASOLINE FOR FLEET VEHICLES, BUSES, MISC EQUIP	15,000.00
44	07/01/2019	71305	FAMILY CARE CENTER OF HARRAH	YRLY PHYSICAL-DIST CDL HOLDERS	1,400.00
45	07/01/2019	53360	METRO TURF	LAWN MOVER/EQUIPMENT PARTS	1,500.00
46	07/01/2019	33725	MID AMERICA VO-TECH	CDL/BUS DR TRAINING	600.00
47	07/01/2019	70392	GORDON COOPER TECHNOLOGY CENTER	CDL/BUS DR TRAINING	165.00
48	07/01/2019	49721	CENTRAL POWER EQUIPMENT, INC.	LAWN MOWER-EQUIP PARTS	1,500.00
49	07/01/2019	51801	BINSWANGER GLASS	WINDSHIELD REPL/CHIP REPR BUSES/VEHICLES	500.00
50	07/01/2019	52141	FARM PLAN - JOHN DEERE FINANCIAL	MAINT SUPPLIES-BUSES/VEHICLES	500.00
51	07/01/2019	71300	MAGGIE MULLENIX	SP PATH CONTRACT WK-JUL-AUG FY20	400.00
52	07/01/2019	34150	NORMAN TRANSCRIPT	LEGAL ADS - PAPER SUBSCRIPTION	2,500.00
53	07/01/2019	69978	N2Y	ONLINE SUBSCRIPTIONS FOR SP ED	714.20
54	07/01/2019	30316	LITTLE AXE CHILD NUTRITION PRO	LUNCH DUTY MEALS	3,200.00
55	07/01/2019	72147	OKLAHOMA MEDIA TECHNOLOGY	SVC CALLS	1,000.00
	07/01/2019	70366	MONOPRICE INC	TECHNOLGY SUPPLIES	2,000.00
57	07/01/2019	70364	JIVE COMMUNICATIONS INC	INTERNET HOSTED VOIP PHONE SVC	18,000.00
58	07/01/2019	70168	COX COMMUNICATIONS INC	150Mb INTERNET SVC	9,000.00
59	07/01/2019	53367	CONSOLIDATED NETWORKS	e-RATE CAT 1 - BASIC MAINT OF INTERAL CONNECTIONS	3,300.00
60	07/01/2019	53367	CONSOLIDATED NETWORKS	CLOUDBERRY OFFSITE BACKUP	2,500.00
61	07/01/2019	70368	TAMMY THELE	TREASURER SVC	18,000.00
62	07/01/2019	69974	NEWEGG BUSINESS, INC.	TECHNOLOGY SUPPLIES	1,000.00
63	07/01/2019	71759	LIBRARY VIDEO COMPANY	SAFARI MONTAGE-SOFTWARE RENEWAL	3,150.00
64	07/01/2019	51882	CDW-G	TECHNOLOGY SUPPLIES	1,500.00
65	07/01/2019	51882	CDW-G	Microsoft Windows, Server,Office Annual Lic	5,213.73
66	07/01/2019	71416	APPTÉGY.COM	WEBSITE, CONTENT MGNT, NOTIFICATIONS/ALERTS	5,012.00
67	07/01/2019	35923	NAT'L ASSN OF SEC. SCH. PRIN.	DUES	385.00
68	07/01/2019	68810	TY-LIND AUTO PARTS LLC	FLEET/SHOP SUPPLIES	2,500.00
69	07/01/2019	70954	SAM'S MC/SYNCB	BUS-FLEET-EQUIPMENT-SHOP SUPPLIES	600.00

Non-Payroll Total:	\$827,475.93
Payroll Total:	\$0.00
Report Total:	\$827,475.93

Little Axe Public Schools

Purchase Order Register

Options: Year: 2019-2020, Fund: BUILDING FUND, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 1

PO No	Date	Vendor No	Vendor	Description	Amount
	07/01/2019	34825	FIRST NATIONAL BANK	MS ROOF UNITS LEASE PYMTS	15,960.00
Non-Payroll Total:					\$15,960.00
Payroll Total:					\$0.00
Report Total:					\$15,960.00