

Alcorn School District

Larry B. Mitchell, Superintendent of Education



ALTERNATIVE EDUCATION CENTER OFFICIAL HANDBOOK



“We measure success one student at a time”

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Dear Student, Parent/Legal Guardians:

The Alternative Education Center Official Handbook is designed to serve as a tool for familiarizing students, parents, and guardians with the Alternative School's established policies, rules, and regulations.

It is virtually impossible to publish rules and regulations to adequately cover every detail on every subject. By using the Official Handbook, the Alternative School is attempting to eliminate as much confusion as possible, so the student's and the Alternative School's attention can be turned to educational pursuits.

If there are questions or concerns, please feel free to call the Alternative School for clarification or discussion of the regulations and rules. The Alternative School's number is (662) 284-3359.

Sincerely,

Randy E. Holt, Ed. S.
Director
Alcorn Alternative Education Center

STAFF

Randy E. Holt, Ed.S.
Sherry Putt
Tracy Mitchell

Director
Instructor
Instructor

DEFINITION

Whenever “parent” appears in the handbook,
it means “parent/legal guardian.”

HOURS OF OPERATION

Alcorn Alternative Education Center
8:00 a.m. to 3:00 p.m. Monday through Friday
(Students must leave on bus or be transported by parent/guardian.)
Students are not allowed to drive a vehicle to the Alternative School.

2101A Norman Road • Corinth, Mississippi • 38834
Telephone (662) 284-3359
Fax (662) 286-0270

ALCORN ALTERNATIVE EDUCATION CENTER STUDENT HANDBOOK

Grades 1 – 12

Student/Parent Signature Required

Parent/Legal Guardians:

This form certifies that I have had the opportunity to read the rules, regulations, and policies set forth by the Alcorn County School Board in the Alternative Education Center Student Handbook.

These rules, regulations, and policies are based on the recommendations of parents, students, teachers, administrators, and board members.

I have had the opportunity to read the absentee rules stated in the handbook as well as the resident requirements. I am also aware that additional rules, regulations, and policies may be adopted if deemed necessary.

After careful reading of this handbook, SIGN and RETURN this page to the Alcorn Alternative Education Center.

I have thoroughly read the student handbook and understand the policies, which include the district's discipline plan and the Prevention of School Violence Act, Senate Bill 3349.

(Student's Name)

(Date)

(Parents/Guardian Signature)

.....
The Alcorn Alternative Education Center does not discriminate on the basis of race,
color, sex, age, national origin, or physical handicap.

GENERAL SCHOOL RULES AND DUE PROCESS PROCEDURES

The Alcorn School District does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability.

Contact the principal at the school for Section 504, ADA, Title VI, Title VII, and Title IX, if you feel you are being discriminated against.

All section 504 ADA, Title VII, and Title IX grievances, inquires, or complaints should be addressed to the Office of the Superintendent.

Every effort has been made to make this handbook all-inclusive; however, if it becomes necessary, additional rules will be announced in the future.

If there are any problems concerning school –related policies at this school, please follow these procedures: Contact the teacher first; the administrator second; the Superintendent of Education third; and, finally the Board of Education. Please remember, however, that the School Board is a policy-making body and should be contacted as a last resort.

The School Board will not consider any issues pertaining to school-related policies unless proper procedures have been followed as set forth above.

According to the Safe and Drug-Free federal law, a student survey and evaluation shall be conducted annually. The Alcorn School District will conduct the survey(s) and evaluation(s) as required during each school year.

PARENTAL RESPONSIBILITY AND THE LAW

1. **Weapons Possession.** A parent may be guilty of a misdemeanor and fined up to \$1,000 and/or up to six (6) months in the county jail for knowingly allowing a child (under 18) to have, own, or carry a concealed weapon. Section 97-97-15 MS Code Annotated 1972
2. **General Responsibility For Child’s Acts.** A parent, guardian, or custodian of a compulsory school-age student enrolled in a public school district shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds. 31-11-53 MS Code Annotated 1972
3. **Damages.** The public school district is entitled to recover up to \$20,000 in damages, in addition to any other recovery, from parents of a child (7 to 17 years of age) who maliciously and willfully damages or destroys property belonging to the School District. 37-11-53 MS Code Annotated 1972
4. **Attendance at Discipline Conference.** Any parent, guardian, or custodian of a compulsory school-age child who shall fail to attend a discipline conference, to which such parent, guardian, or custodian has been summoned, shall be fined not to exceed \$250.00. 37-11-53 MS Code Annotated 1972

STUDENT COMPLAINTS AND GRIEVANCES

In a democratic society it is important that students learn:

1. to practice effective means of resolving differences that may arise among students and between students, teachers, and administrators
2. to reduce potential areas of complaints and grievances; and
3. to establish and maintain channels of communication between other students, staff, administration, and Board.

When a disagreement develops in which an individual student, group of students, or a student organization believes that an injustice has been done because a lack of policy, because of a policy that is unfair, or because of deviation from or misapplication/interpretation of a policy, the following procedures and timeliness shall be followed:

A. Step One

1. A student with a grievance shall present it in writing to his/her principal, who shall discuss it with him/her as soon as possible and attempt to work out a satisfactory solution within the policies and regulations of the district.
2. If such hearing is not held within five (5) days, or if a decision is not given within five (5) days of the hearing, the aggrieved student may proceed to step two.

B. Step Two

1. If the grievance is not resolved to the satisfaction of the student in step one, or if a condition mentioned in A-2 above exists, the student may file in writing the grievance with the Superintendent.
2. If the grievance is not filed with the Superintendent within ten (10) days of the hearing at level one, the grievance shall be considered resolved.
3. Within ten (10) days after receipt of the grievance, the Superintendent shall meet with the student in an effort to resolve the grievance. He shall give his decision within ten (10) days of the hearing.
4. If such hearing is not held within ten (10) days, or if a decision is not given within ten (10) days of the hearing, the aggrieved student may proceed to step three.

C. Step Three

1. If the grievance is not resolved to the satisfaction of the student at step two, or if a condition mentioned in B-4 exists, the student may file in writing a grievance with the secretary of the Board.
2. If the grievance is not filed with the secretary of the Board within ten (10) days of the hearing at level two, the grievance shall be considered resolved.
3. Within ten (10) days after receipt of the grievance, the Board secretary, in concert with the chairman and superintendent, shall schedule a hearing before the Board on the grievance.
4. The Board shall render its decision within fifteen (15) days of the hearing.

BOARD OF EDUCATION

Larry B. Mitchell, Superintendent of Education
Jud Chapman.
Mary K. Coleman – Ricky Fields
Ann Little – Daniel Cooper

PROCEDURAL REQUIREMENTS FOR ASSIGNMENT TO ALTERNATIVE SCHOOL

1. Oral or written notice of charges.
2. An explanation of the evidence supporting the charge.
3. An opportunity for the student to present his/her version.
4. If the student's presence endangers persons or property or threatens to disrupt the educational process, the student may be removed immediately, but items 1, 2, and 3 should be observed as soon as practicable.

If the Superintendent agrees with the Discipline Committee's recommendation, the Superintendent will temporarily assign and shall recommend to the Alcorn County School Board at its next regularly scheduled meeting that the student be assigned to the Alternative School. If a majority of the school board members present and voting, vote to accept the Superintendent's recommendation, the student shall be assigned to the Alternative School and the parent or legal guardian shall be notified. Assignment to the Alternative School shall be for a minimum length of thirty (30) days and may be up to one calendar year. Students may be assigned extra days at the discretion of the Alternative School Director.

If a student commits an act which endangers persons or property or threatens to substantially disrupt the education process, the principal, with the concurrence of the Superintendent, may immediately assign the student to the Alternative School without observing the requirements set forth, but such requirements should be observed as soon as possible. The School Board will act upon a request for assignment at its next scheduled meeting.

The parent or legal guardian of the student who has been recommended to be assigned to the Alternative School may request to appear before the School Board to request that the student not be assigned to the Alternative School.

After a student is placed in the Alternative School, the student, parent, or legal guardian may request regular counseling sessions.

The student shall receive counseling in regard to proper school behavior unless objected to in writing by the parent or legal guardian.

VISITORS

Parents or guardians are welcome any time to visit the Alternative School. However, to assure the safety of students, all visitors, including parents or guardians, must report to the office upon arrival on campus.

MISSION

It is the Alternative Education Center's mission to:

Provide an educational program for students in grades 1-12 who have demonstrated by their behavior or academic performance that they cannot function properly in the regular educational program and for students identified in MS Code 37-13-92.

Only the following categories of students may be assigned to the Alternative Education Center:

1. Students who have documented history of repeated discipline problems;
2. Students who commit acts which endanger the life, health, or welfare of students and/or staff;
3. Students who commit acts which substantially disrupt the educational process;
4. Students identified in MS Code 37-13-92.
5. Students who violate relevant sections of Disciplinary Code.
6. Any student charged with a felony involving violence, weapons, or drugs may be placed in the Alternative School until the legal matter is resolved. Prior to assigning a student to Alternative School under this provision, the parents of the student may request a board hearing.
7. Any student who requires the services of an alternative setting, as deemed appropriate by parents; administrators, and counselors.

STUDENT PLACEMENT

The discipline committee consisting of the school principal, school counselor, director of alternative education, SPED personnel, etc. will meet in a timely manner as soon as a discipline situation occurs on a school campus. The recommendation shall include the following information:

1. Reason for the student's possible assignment to the Alternative School.
2. Student's class schedule and grades.
3. Documentation of the student's discipline history.
4. The record of counseling sessions about proper academic or social behavior.
5. A discipline report, including a student data sheet.
6. The Individual Education Plan, if applicable.
7. Recommendation will be signed by each member of the discipline or academic committee and forwarded to the Superintendent and Board of Education.

The student's parents will then be informed, in writing, of the committee's recommendation. If they are in agreement, they are to report to the Alternative School the following morning, with the student, to complete needed paper work. If the parents disagree with discipline committee recommendation, they will be informed of their right to a due process hearing, as required by *Goss vs. Lopez*.

POSITIVE BEHAVIOR INCENTIVE PLAN

Students placed in the Alcorn County Alternative School for a period of 30 days or more will automatically be enrolled in a positive behavior incentive system through which outstanding behavior will be rewarded with days off of Alternative placement and rights to participate in extracurricular activities.

Because students are placed in the Alternative School for varying time periods based on the individual nature of their offenses, the behavior plan is appropriately proportioned to suit each placement increment. Separate Incentive Plan Contracts have been created for various placement increments. (See Appendix pages 21-23)

Any student assigned to the Alternative school for less than 30 days is not eligible for the incentive plan.

Students will be eligible for the incentive plan twice in their academic career. Students enrolled in the Alternative School more than two times will no longer be permitted to earn early release or extracurricular rights.

Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus during Alternative School placement, the student will forfeit the right to participate in the Alternative School Positive Behavior Incentive Plan.

Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus on more than one occurrence during Alternative School placement, the student will subsequently be required to appear before the Disciplinary Committee at the end of their alternative placement period before being allowed return to his/her school-of-origin.

ASSIGNMENT AND DAILY ACTIVITIES

Based on the Individualized Instruction Plan developed for each student, the alternative program provides educational tutoring in the courses in which the student is currently enrolled. There is a strong emphasis on developing pro-social behaviors using skills training and behavioral counseling. The atmosphere of the class reinforces responsible behavior to replace the previous pattern of irresponsibility. The focus is on returning a student to the regular educational program.

Each week, assignments will be sent from the home school. The alternative instructor will give students assignments daily and monitor work. All assignments will be returned to home school on a weekly basis and graded by regular classroom teacher. Progress reports will be sent to parents weekly. Parents conferences will be held on as needed basis. Regular nine weeks' report cards will be issued from home school.

Students will not be allowed to talk or socialize with other students during their assignments to the Alternative School. Work will begin at 8:00 a.m. and conclude at 2:30 p.m. each day. Students are expected to remain on task.

TRANSPORTATION

Students are not permitted to drive a vehicle to the Alternative School. For those alternative school students eligible for bus transportation, under the provision set forth below, a bus will be provided to alternative school from the home school. Any type of discipline problems on the Alternative School bus or on the regular bus route will result in the student losing all bus transportation privileges.

Regardless of anything else set forth herein, any student assigned to the Alternative School forfeits his or her rights if any, to be entitled to bus transportation to and from school by the Alcorn School District. However, upon request of the parents or legal guardians of the student assigned to alternative school, the district will consider, on a case-by-case basis, whether or not to allow the student to maintain his or her bus privileges during his or her assignment to alternative school. Said request will be forwarded to the superintendent for his consideration. Whether or not to grant the request will be at the sole discretion of the superintendent or his designee. The decision of whether or not to grant the request will be based upon the severity of the offense for which the student has been assigned to the alternative school, with particular attention paid to maintaining a safe school environment for all of the students in the district as well as district personnel.

Upon arrival, students will come directly in the Alternative building. If a student loses his/her privilege to ride the school bus, parents/guardian (not brothers, sisters, or other students) will need to transport the student to the Alternative School no earlier than 7:30 a.m. or later than 8:00 a.m. Parents picking up students do not need to be earlier than 2:30 p.m. or later than 3:00 p.m.

EXTRACURRICULAR ACTIVITIES

Students assigned to the Alternative School will initially not be allowed to participate in or attend any extracurricular activities in the Alcorn School District during their assignment. This includes all ball games, (home or away), proms, beauty revues, graduation ceremony, etc., and applies whether or not said activity is held on school property. Students will not participate in any sports or practices. Violation of this rule will result in an additional five (5) days for each infraction.

Students may be able to earn the right to attend extracurricular activities during their alternative placement through participation in the Positive Behavior Incentive Plan. Such right will be governed by the guidelines set forth in the Positive Behavior Incentive Plan Contract (see Appendix page 21-22)

After the student completes his/her alternative placement, he/she may resume these activities with no further restrictions.

ATTENDANCE/ABSENCES

A student shall be present and accounted for all time assigned. Any day missed must be made up.

TRUANCY LAWS

The school is warranted to contact the attendance officer after a student has five (5) unexcused absences. The parent will be contacted by the attendance officer and will also receive written notification outlining the consequences for the absences.

After twelve (12) unexcused absences, the attendance officer will petition the court for excessive absences.

Any student whose family is receiving assistance (Food Stamps or AFDC), after two (2) unexcused absences, a DHS referral is made by the attendance officer and assistance may be cut by 25%.

When a student must be absent, the parent or guardian must call the Alternative School by 8:15 a.m. to report the absence and the reason. In order for the school not to inconvenience a parent at work, the parent must notify the school. If the parent or guardian does not notify the school, the school will first attempt to contact the parent at home. If the school is unable to contact the parent at home, it will then be necessary for the school to contact the parent at his/her work place. The school must know where each student is at all times.

The Alternative School cannot accept a student calling for him/herself. Parents must call! The school will report absences to the home school, as well as Youth Services if the student is on probation.

COUNSELING

A Licensed Social Worker on staff will primarily provide group counseling sessions for the students. While in Alternative School, ongoing counseling will be provided.

Confidentiality: Our intentions and commitments are to keep all information students share with us confidential. However, there are certain specific circumstances when we are legally obligated to disclose information. We will divulge information a student shares with us only in the following circumstances: (1) If we believe the student will harm him/herself or someone else; (2) If we believe there is a danger of any form of abuse. (3) If a parent or legal guardian signs a release that permits us to give specific information to a specific person or source; or (4) If we are ordered by a court of law to share specific information.

EMERGENCIES

A sick student will be released only into the custody of the parent or guardian. Students are not allowed to bring medicine to school. If a student has medication prescribed by a licensed physician, a parent or guardian must bring the prescription along with a statement from the doctor and directions. Medication will be secured by the instructor and administered according to state directions. There will be no exceptions to this rule! The students are not allowed to make or receive phone calls. In cases of emergencies, Alternative personnel will notify parents or guardians. In the event that parents cannot be located, the school has permission to authorize medical treatment. Parents are responsible for any indebtedness incurred by this medical treatment.

CHECK OUT PROCEDURES

The school operates on a CLOSED CAMPUS POLICY. No student assigned to this Alternative School is allowed the privilege of leaving early unless there is an extreme emergency. The parent or legal guardian must first call the school in order to notify the school of the reason for the student's need for an early dismissal or emergency leaving. The student will be permitted to leave the campus only if the parent or guardian comes to the school to pick up the student.

Only a parent or guardian will be allowed to check a student out of class. Notes will not be accepted. Parent/guardian will sign the check out book with the time and reason for checking out. No other person will be allowed to check the student out. Parent or guardian must prearrange all absences by calling and speaking with the instructor. All absences not prearranged will require a statement from a doctor. If a student has an appointment with Youth Services during school hours, a note from Youth Services will be required. All other absences will be reported to the Attendance Officer and Youth Services. Check out before 1:30 p.m. will be made up with a whole day. If a student checks out more than three (3) times between 1:30 and 2:30 p.m., a whole day will be added to their stay. Early check outs are discouraged.

MEALS

Breakfast and lunch will be provided by the Alcorn School District. Students who qualify for free or reduced lunch will be served, and those who pay regular price will be allowed to purchase their lunch. The current prices of the school district will be paid for each lunch.

PERSONAL BELONGINGS

In order to secure students' personal belongings, the Alternative School expects students to abide by the following guidelines since this school has no student lockers:

Students should ----

1. Leave jewelry at home.
2. Bring to school the minimum amount of money necessary.
3. Never bring more than \$5.00 in cash or indicate to others the amount of money you have with you.
4. Leave iPod, cell phones, cd players, cds, jam boxes, headphones, beepers, etc., at home. Failure to comply with this rule will result in the confiscation of the item(s).

STUDENT CONDUCT

Personnel in the Alternative School will provide direct supervision at all times. Once a student is assigned to the Alternative School, discipline is referred to the Alternative School until such time that the school terminates the student's right to attend school here. Good behavior is expected of every student enrolled at the Alternative School. This school is designed to give students who have been removed from the regular program an opportunity to stay in school and continue studies in regular subjects. Therefore, it is a privilege for the student to attend this alternative program. At all times, a teaching atmosphere conducive of learning will be maintained. Any student who makes it extremely difficult or impossible for the teacher to devote full attention to the class will be subject to expulsion.

Good citizenship is based on respect and consideration for the rights of others. Students are expected to conduct themselves in such a way that the rights and privileges of others are not violated. Students are required to respect school authority and to conform to school policies, regulations, and rules.

When students misbehave or violate regulations, they will be subject to disciplinary action. Any student who starts a disturbance or fight (or who participates in one) on campus, in the classroom, or on the bus, will be transported by the police to the Juvenile Detention Center and charges will be filed. Parents/guardians may pick these students up at the Juvenile Detention Center. Fighting will result in an additional ten (10) days assignment. No student will be allowed to harass or intimidate another student or staff. Any student harassing or intimidating other students or staff will have criminal action taken against him/her. When a student is expelled for fighting, law enforcement officials and Youth Services will be notified. Students must not touch or "fist" as they come near each other.

All students must refrain from use of profanity or verbally abusive language while on this campus or the bus. Insubordination and/or verbal abuse to teachers or staff will not be tolerated. Students who violate this rule will be subject to having their right to attend this school terminated.

Any student who uses, sells, buys, or possesses illegal drugs or alcoholic beverages at school will be turned over to law enforcement and may be expelled from school. **THESE PREMISES ARE SUBJECT TO USE OF DRUG DOGS TO ASSURE NO DRUG TRAFFICKING IS TAKING PLACE.** Students are not allowed to use or possess tobacco or tobacco products on the school premises or school bus. Any student who is found with these will be subject to further disciplinary actions. Students are not permitted to carry or otherwise have weapons including, but not limited to: guns, knives, box cutters, chains, etc., on a school bus or any school campus. Any student who threatens to use a weapon or any object that could be harmful to another person will be turned over to law enforcement and may be expelled from school. **The Alternative School may conduct metal detector scans daily and video equipment is used to record each day's activities.** Any student found in possession of drugs or weapons will be arrested and expelled from school. The Alternative School has permission to search any student or their personal property with reasonable cause.

PERSONAL APPEARANCE REGULATIONS

Students assigned to the Alternative School are required to dress for success. A student's attire should be appropriate for the school setting. The attire should be clean and uncluttered, should cover the entire body, and should be free of safety hazards.

A student's clothing and general appearance should not be the type that would cause a disturbance or interfere with the instructional program. Clothing should not be suggestive or indecent.

Students assigned to this school are not allowed to wear hairstyles, clothing, symbols, etc., associated with group/gang/cult membership. The school is a neutral zone; therefore, no group/gang/cult activity (behavior, dress, symbols, signs, language, etc.) will be tolerated at this school since the students' attention needs to be turned to educational pursuits. All students assigned to this school must observe the following regulations:

- Clothing is not to be suggestive or indecent.
- Clothing and general appearance should not be of the type that would cause a disturbance or interfere with the instructional program.
- Shoes must be worn at all times.
- Shoelaces, if worn, must not reflect group or gang colors. Shoelaces must be tied at all times.
- Sunglasses are not allowed to be worn inside the building unless a physician's written prescription is on file in the lead teacher's office.
- No hats or caps are allowed. Any hat or cap brought to school will be confiscated and kept until a parent or guardian comes to the school to get it.
- No see-through clothing is allowed.
- No clothing top shall be so low as to expose any part of the breast or an excessive part of the back.
- Midriffs shall not be exposed.
- Tank tops or muscle shirts shall not be worn.
- Select clothing, hairstyles, bandanas, and other accessories that are not associated with a cult or gang.
- Hair must not obstruct a student's vision and it should be well groomed.
- Long pants with splits shall not be permitted.
- Pants must be worn at proper height around the waist at all times. No sagging.
- Overalls, if worn, must have all straps.
- Heavy coats of any type (Trench, Rain, or Over) are not allowed to be worn once inside the building. Coats must be hung up once inside the building.
- Pajamas and leisure wear will not be allowed.
- Neither male nor female shall be permitted to wear ear rings or studs in any part other than the ear.
- One last word of the spirit and the tone of these regulations. The Director of the Alternative School will make the FINAL judgment as to whether a student is properly groomed and dressed if there is any doubt left by these regulations. It is virtually impossible to write regulations which will adequately cover every detail on this subject. The school is attempting to eliminate as much confusion as possible, so students' attention can be turned to educational pursuits.

SUPPORT SERVICES

According to the Mississippi Department of Education Guidebook of 2010, a student in alternative education programs shall receive school counseling services and/or other support Services such as school social work or psychological services as indicated in the individual instruction plan or individual education plan (special education students). Many students assigned to an alternative school program have unique needs that cannot be totally addressed by resources in the local district. In order to meet the needs of students and parents, it is recommended that the local districts collaborate with other entities in their community such as but not limited to the following:

- Attendance officers
- Business, Civics and/ or Community Organizations
- Department of Human Services
- Faith Based Organizations
- Health Department
- Law Enforcement Programs
- Local Colleges
- Medical Community
- Mental Health-The Mississippi Department of Health with will work with alternative education programs that need assistant with students who qualify for Medicaid benefits.
- Mentors/Tutors
- Partners in Education
- PTA, PTO, PTSA, DHS
- Vocational Rehabilitation
- Youth Court



APPENDICES

ALCORN COUNTY ALTERNATIVE EDUCATION CENTER
POSITIVE BEHAVIOR INCENTIVE PLAN CONTRACT
30-60 DAY PLACEMENT

Students placed in the Alcorn County Alternative School will automatically be enrolled in a positive behavior incentive system through which outstanding behavior will be rewarded.

For all students, points will be rewarded in the general categories defined below;

- Behavior- following all classroom rules & individually given directions
- Work Ethic- desire and application of a willingness to work both independently and in small groups (if given the option)
- Attitude- displaying a positive state of mind towards teachers and administration as well as toward the learning process itself
- Citizenship- cooperating and interacting in an appropriate manner with peers

The incentives outlined below are specific to students enrolled in the Alcorn County Alternative School for a period of 30-60 days;

- Points will be rewarded in the general categories of behavior, work ethic, attitude, and citizenship based on the following scale;
 - 5- Exceptional
 - 4- Above Average
 - 3- Average
 - 2- Below Average
 - 1- Unacceptable
- Bonus Points can be awarded based on specific qualities, services, or duties the student exhibits or completes in addition to those traditionally expected or assigned including documented community service performed outside the school.
- For each 100 points accumulated, the student will earn (1) day of early release from Alternative School. Additional days of early release will be awarded (1) at a time after each subsequent accumulation of 100 points.
- With the accumulation of 300 points, the student will also receive a pass which will allow them to attend (1) extra-curricular activity within the Alcorn School District. Additional extra-curricular passes will be awarded (1) at a time after each subsequent accumulation of 100 points.
- Should the student engage in any disruptive or disciplinarily punishable behavior while attending an extra-curricular activity on a pass awarded through the Alternative School, the student will restart his/her placement period from Day 1 at the Alternative School on the first school day following the extra-curricular activity.
- Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus during Alternative School placement, the student will forfeit the right to participate in the Alternative School Positive Behavior Incentive Plan.
- Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus on more than one occurrence during Alternative School placement, the student will subsequently be required to appear before the Disciplinary Committee at the end of their alternative placement period before being allowed return to his/her school-of-origin.

I sign below to signify that I have read and understood & have had the opportunity to ask and have answered any questions that I may have regarding the Positive Behavior Incentive Program outlined above.

Student signature: _____

Date: _____

Parent/ Guardian Signature: _____

Date: _____

ALCORN COUNTY ALTERNATIVE EDUCATION CENTER
POSITIVE BEHAVIOR INCENTIVE PLAN CONTRACT
EXPULSION TO ALTERNATIVE SCHOOL OR 365 DAY PLACEMENT

Students placed in the Alcorn County Alternative School will automatically be enrolled in a positive behavior incentive system through which outstanding behavior will be rewarded.

For all students, points will be rewarded in the general categories defined below;

- Behavior- following all classroom rules & individually given directions
- Work Ethic- desire and application of a willingness to work both independently and in small groups (if given the option)
- Attitude- displaying a positive state of mind towards teachers and administration as well as toward the learning process itself
- Citizenship- cooperating and interacting in an appropriate manner with peers

The incentives outlined below are specific to students enrolled in the Alcorn County Alternative School as an expulsion from the traditional campus OR for a period of 365 days;

- Points will be rewarded in the general categories of behavior, work ethic, attitude, and citizenship based on the following scale;
 - 5- Exceptional
 - 4- Above Average
 - 3- Average
 - 2- Below Average
 - 1- Unacceptable
- Bonus Points can be awarded based on specific qualities, services, or duties that the student exhibits or completes in addition to those traditionally expected or assigned including documented community service performed outside the school.
- With the accumulation of 1200 points, the student will earn the right to appear before the Disciplinary Committee to re-evaluate his/her placement in the Alternative School.
- The Committee may decide, during the re-evaluation, to suspend the student's remaining Alternative School placement and allow re-enrollment at the student's traditional campus, to require an additional amount of Alternative School placement time (not to exceed the original placement time given) including the option of earning extra-curricular activity passes and additional Committee review of the student's progress, to uphold the student's original Alternative School placement period without additional incentive or review, or to set any other reasonable parameters (not to exceed the original placement time given) that they deem fit regarding the student's Alternative School placement.
- Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus during Alternative School placement, the student will forfeit the right to participate in the Alternative School Positive Behavior Incentive Plan.
- Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus on more than one occurrence during Alternative School placement, the student will subsequently be required to appear before the Disciplinary Committee at the end of their alternative placement period before being allowed return to his/her school-of-origin.

I sign below to signify that I have read and understood & have had the opportunity to ask and have answered any questions that I may have regarding the Positive Behavior Incentive Program outlined above.

Student signature: _____

Date: _____

Parent/ Guardian Signature: _____

Date: _____

ALCORN COUNTY ALTERNATIVE EDUCATION CENTER
POSITIVE BEHAVIOR INCENTIVE PLAN CONTRACT
PLACEMENT DUE TO UNRESOLVED FELONY CHARGE or FELONY CONVICTION

Students placed in the Alcorn County Alternative School will automatically be enrolled in a positive behavior incentive system through which outstanding behavior will be rewarded.

For all students, points will be rewarded in the general categories defined below;

- Behavior- following all classroom rules & individually given directions
- Work Ethic- desire and application of a willingness to work both independently and in small groups (if given the option)
- Attitude- displaying a positive state of mind towards teachers and administration as well as toward the learning process itself
- Citizenship- cooperating and interacting in an appropriate manner with peers

The incentives outlined below are specific to students enrolled in the Alcorn County Alternative School based on an unresolved felony charge or felony conviction;

- Points will be rewarded in the general categories of behavior, work ethic, attitude, and citizenship based on the following scale;
 - 5- Exceptional
 - 4- Above Average
 - 3- Average
 - 2- Below Average
 - 1- Unacceptable
- Bonus Points can be awarded based on specific qualities, services, or duties that the student exhibits or completes in addition to those traditionally expected or assigned including documented community service performed outside the school.
- The Alternative School will provide the court with written documentation and or verbal account of the student's progress both academically and behaviorally upon request by the student, the student's guardian, or officer of the court.
- Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus during Alternative School placement, the student will forfeit the right to participate in the Alternative School Positive Behavior Incentive Plan.
- Should a student require removal by Law Enforcement officials due to disciplinary infraction occurring on any school campus on more than one occurrence during Alternative School placement, the student will subsequently be required to appear before the Disciplinary Committee at the end of their alternative placement period before being allowed return to his/her school-of-origin.

I sign below to signify that I have read and understood & have had the opportunity to ask and have answered any questions that I may have regarding the Positive Behavior Incentive Program outlined above.

Student signature: _____

Date: _____

Parent/ Guardian Signature: _____

Date: _____

