

**WRAY ELEMENTARY SCHOOL**  
**School Accountability Committee (SAC)**

Location: Mrs. Tesdal's Classroom

Date: February 22nd, 2018

MINUTES

Time: 4:30-6:00

- A. Call to order at 4:32pm
- B. Members present: Darryl, Kaity, David, Andrea, Nicole, Wilma, Sheryl and Kylee
- C. Review minutes: Wilma moved to approve minutes as read. Motion was seconded.
- D. Review officers
- E. Current WES teacher needs:
  - 1. Kaity suggested labeling the keyboards. Keyboards were purchased for 3rd and 4th grade through cookie dough funds. Keyboards are needing labeled before the keyboards can be used. Teachers are looking for a volunteer to do this. Check with Reon or Karla at the district office.
- F. Update on BEST:
  - 1. Dee and Levi completed the BEST grant. It will be turned in tomorrow (2-23-18) in Denver.
- G. WES Budget:
  - 1. Andrea Kammer handed out a copy of the budget. If teachers don't spend all their supply budget, it rolls over into other accounts (textbooks, etc.). Copier is out of warranty. There is a broken piece. They are looking into the cost. It could be an expensive fix.
- H. Pastries with Parents:
  - 1. Cost for the pastries and juices last year came to \$522.93. We will do the same thing this year. There are title funds available. It will be on Tuesday, May 1st this year. Volunteers need to be here at 7:00am this year. Teachers will make arrangements for their special guests in their classroom. SAC volunteers will help with setup.
- I. Volunteer Committee:
  - 1. Andrea Kammer spoke with the 3rd grade team. They liked the idea that they could call up a parent for help with a specific task.
  - 2. Nicole suggested sending the volunteer list to the teachers to allow them to call their own volunteers. But there is a concern not knowing what the volunteer may be comfortable doing.
  - 3. We need a plan in place before registration. Especially in getting other volunteers organized for other schools. At registration, have a sign-up sheet for potential volunteers ie: - work directly with kids, help with teacher projects, possibility of recess duty if a teacher needs it, cafeteria help, what grades do they want to help with, background check for volunteers, volunteer to help with food, etc.
  - 4. Kaity would be willing to set up a list using google docs.
  - 5. Nicole talked to Dee about getting it out in the quarterly mailing.

6. Nicole will present our idea at the DAC meeting and get the other schools involved. We would like to have a representative from each school at registration.
- J. Other items:
    1. Sheryl Peters needs to resign from the committee
  - K. Next meeting is March 22nd at 4:30-6:00 in Mrs. Tesdal's room
  - L. Scheduled meetings for the 2017-2018 school year
    1. March 22<sup>nd</sup>
    2. April 26th
  - M. Adjournment: Meeting was adjourned at 5:18pm.

WES School Accountability Committee (SAC)

- Members are responsible for making recommendations to the principal on the school priorities and Performance or improvement plan.
- Members are responsible for publicizing SAC meetings to discuss school Priority Improvement or Turnaround plan, to review a written school Priority Improvement or Turnaround plan and publicizing opportunities to serve and soliciting parents to serve on SAC.
- Members are responsible for meeting quarterly to discuss progress pertinent to the school's accreditation contract
- Members are responsible for providing input and recommendations to the DAC and district administration
- Members are responsible for assisting the district in implementing at the school level the district's family engagement policy and assisting school personnel to increase families' engagement with teachers.

WES SAC Norms

- Be on time and prepared
- Be respectful of others thoughts and opinions
- Limit side conversations
- Cell phones turned to silent or off during meeting

WES 2016-2017 Goals

1. We will create a positive climate by collaborating together during SOAR recess.
2. 65%-80% of WES students will meet benchmark OR achieve one-year growth on NWEA Math and Reading.
3. Timely response between staff, parents, and administration. All staff need to inform everyone of critical information.