

1 **5017**

2 **Routine Directory Information**

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4 The school district shall disclose the following as routine directory information pertaining
5 to any past, present or future student who is, has been, or will be regularly enrolled in
6 the district. Directory information may include:

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8 • Name and grade
9 • Address
10 • Telephone number, including the student's cell phone number
11 • E-mail address
12 • Date and place of birth
13 • Dates of attendance
14 • The image or likeness of students in pictures, videotape, film or other medium
15 • Major field of study
16 • Participation in activities and sports
17 • Degrees and awards received
18 • Social media usernames and handles
19 • Weight and height of members of athletic teams
20 • Most recent previous school attended
21 • Certain class work which may be published onto the Internet
22 • Classroom assignment and/or home room teacher
23 • Student ID number, user ID, or other unique personal identifier used by the
24 student for purposes of accessing or communicating in electronic systems, but
25 only if the identifier cannot be used to gain access to education records except
26 when used in conjunction with one or more factors that authenticate the user's
27 identity, such as a personal identification number (PIN), password, or other factor
28 known or possessed only by the authorized user.

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30 Directory information does not include a student's social security number.

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32 Upon request, the district will provide military recruiters and institutions of higher
33 education with the names, addresses and telephone listings of high school students
34 unless a student's parents have notified the district that they do not want this
35 information disclosed without their prior written consent. Military recruiters will be
36 granted the same access to a student in a high school grade as is provided to
37 postsecondary educational institutions or to prospective employers of such students.

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39 Within 30 days prior to or following the commencement of each school year and, for a
40 new student who enrolls after the commencement of a school year, within 30 days
41 following such enrollment, the district will notify parents and guardians each year of their
42 rights under this policy and the Family Educational Rights and Privacy Act. Parents will
43 be given the opportunity to prevent the release of this directory information by filing a
44 written objection with the district.

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46 When a student reaches 18 years of age, the permission or consent required of and the

47 rights accorded to the parents or guardians of such student under this policy shall only
48 be required of and accorded to such student. Within 30 days prior to or following the
49 commencement of each school year and, for a new student who enrolls after the
50 commencement of a school year, within 30 days following such enrollment, each school
51 district shall notify each student who is at least 18 years of age or who will reach 18
52 years of age during such school year of (1) the option to make a written request to the
53 school district that routine directory information for such student not be released in
54 response to a request made by a military recruiter without such student's written
55 consent and (2) that any such request made previously by a parent or guardian for such
56 student expires upon the student reaching 18 years of age.

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58 Adopted on: November 14, 2006

59 Revised on: February 9, 2010, March 12, 2013; December 12, 2017; July 10, 2019

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61 2017; July 10, 2019