

LITTLE AXE BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA  
July 11, 2019  
ADMINISTRATION BUILDING MEETING ROOM  
2000 168<sup>TH</sup> AVE. N.E.  
NORMAN, OK 73026  
6:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL AND ESTABLISH A QUORUM
- III. FLAG SALUTE
- IV. RECOGNITION OF VISITORS
- V. CONSENT DOCKET

INFORMATION: These items are placed on the agenda so that the Board of Education, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board members, that item will be heard in regular order.

- 1. Approval of Minutes from the June 10, 2019 regular meeting, June 11, 2019 special meeting and June 20, 2019 special meeting.
- 2. Consider a request to vote to approve the following items listed within the Activity fund Accounts:
  - a. Activity Fund Budgets and Fundraisers for the 2019-2020 school year.
  - b. Close class of 2019 #836 deposit funds into account # 921, HS Assistant Principal Account \$1618.33, account # 833, Class of 2021 \$1618.32, and account # 837, Class of 2020 \$2500.00.
- 3. Consider a request to vote to approve entering into contract agreements with the following for the 2019-2020 fiscal/school year:
  - a. Keystone Food Service
  - b. Andrea M. Wood, Speech-Language Pathologist
- 4. Consider a request to vote to approve the following School Site Deregulation Applications for the 2019-2020 school year:
  - a. School Librarian Requirement

b. High School Alternative Education Hours

5. Consider a request to vote to appoint Superintendent Jay Thomas as authorized E-rate representative for the 2019-2020 fiscal/school year.
6. Consider a request to vote to renew lease purchases with the following for the 2019-2020 fiscal year:
  - a. Government Capital – LED Lighting
  - b. Cash Flow – HVAC and Activity Bus
  - c. Midwest – Fleet agreement
  - d. Midwest – Special Needs Bus
  - e. De Lage Landen Public Finance LLC - Don's Copiers

VI REQUESTS

1. Consider a request to vote to approve / not approve the following handbooks for the 2019-2020 school/fiscal year:
  - a. District Handbook (Student/Parent Handbook)
  - b. Support Personnel Handbook
  - c. Athletic Coach's Handbook
  - d. Athletic Student Handbook
  - e. Daycare Handbook
2. Discussion and possible action on cafeteria prices for the 2019-2020 school year.
3. Consider a request to vote to approve / not approve to update the Tobacco policy, CKDA.

VII. REPORTS

1. Treasurer Report by Tammy Thele, Treasurer.
2. Report by Cathey Miller concerning the Annual Indian Student Participation.
3. Report by Superintendent Thomas concerning Agriculture Education Funding.

VIII. FINANCE CONSENT

1. Vote to accept Treasurer's report.

2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND 18-19

- a. 2018-19 General Fund Encumbrances for Approval Purchase Orders:552-556 Attachment (A)
- b. 2018-19 General Fund Warrants for Approval 6-01-19 through 6-30-2019 (Report Date: 07/09/19)

BUILDING FUND 18-19

- a. 2018-19 Building Fund Encumbrances for Approval Purchase Orders: None
- b. 2018-19 Building Fund Warrants for Approval 6-01-19 through 6-30-2019 (Report Date: 07/09/19)

CHILD NUTRITION FUND 18-19

- a. 2018-19 Child Nutrition Encumbrance for Approval Purchase Order: None
- b. 2018-2019 Child Nutrition Warrants for Approval 6-01-19 through 6-30-2019 (Report Date: 07/09/19)

GENERAL FUND 19-20

- a. 2019-20 General Fund Encumbrances for Approval Purchase Order:70-145 Attachment (B) (Report Date: 7/09/19)

BUILDING FUND 19-20

- a. 2019-20 Building Fund Encumbrances for Approval Purchase Order: None (Report Date: 7/09/19)

CHILD NUTRITION FUND 19-20

- a. 2019-20 Child Nutrition Encumbrance for Approval Purchase Order: 1-14 Attachment (C)
- b. 2019-20 Child Nutrition Warrants for Approval 6-01-19 through 6-30-2019 (Report Date: 07/09/19)

3. Vote to approve expenditures for the following cash funds for the 2018-2019 school year as listed in the July 11, 2019 board meeting financial packet:

- a. Activity Fund

IX. NEW BUSINESS

X. PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel: 25 O.S. Section 307 (B) (1) and (B) (2).

1. Employment of the following for the 2019-2020 school year, pending background check and drug testing:
  - a. High School Assistant Principal
  - b. Elementary Assistant Principal
  - c. High School English Teacher
  - d. High School Computer Science
  - e. High School Special Ed Math
2. Discussion and possible action regarding other necessary hires for 2019-2020 school year.
3. Acknowledge Board's return to open session.
4. Executive session minutes compliance announcement.
5. Vote to employ / not employ the following for the 2019-2020 school year, pending background check and drug testing:
  - a. High School Assistant Principal
  - b. Elementary Assistant Principal
  - c. High School English Teacher
  - d. High School Computer Science
  - e. High School Special Ed Math
6. Vote to employ / employ other necessary hires for 2019-2020.

XI. ADJOURNMENT

ANY PERSON WISHING TO ADDRESS AN ISSUE ON THE AGENDA MUST SIGN IN WITH THE BOARD PRESIDENT AND GIVE SUBJECT MATTER PRIOR TO ROLL CALL. THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO DISCUSS ANY MATTER ON THIS AGENDA DEEMED APPROPRIATE BY LAW. SUCH VOTES MAY BE TO ADOPT, REJECT, TABLE, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER.

THIS AGENDA WAS POSTED AT THE ADMINISTRATION BUILDING ANNOUNCEMENT BOX LOCATED AT 2000 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; AT THE ELEMENTARY SCHOOL LOCATED AT 2200 168<sup>TH</sup> AVE. N.E. NORMAN, OK 73026; HIGH SCHOOL LOCATED AT 1301 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; AT THE MIDDLE SCHOOL LOCATED AT 1250 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; BULLETIN BOARDS AT HARPS, PECAN VALLEY JUNCTION, LITTLE AXE COMMUNITY CENTER BETWEEN 1:00- 5:00P.M. Tuesday, July 9, 2019 BY CATHEY MILLER, BOARD CLERK.



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Cathey Miller, Board Clerk

## Little Axe Public Schools

### Purchase Order Register

**Options:** Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 552 - 556

PO No	Date	Vendor No	Vendor	Description	Amount
552	06/13/2019	40297	CITIZEN POTAWATOMI NATION	GRADUATION VENUE - SR MAY 24TH	2,000.00
553	06/13/2019	36987	CHILD NUTRITION	REIMBURSEMENT FOR STUDENT MEALS	84,797.88
554	06/19/2019	71975	PALEN MUSIC CENTER, INC.	INSTRUMENT REPR	65.00
555	06/26/2019	71694	CARD SERVICES-TIB MASTERCARD	instructional supplies/fishing/food	121.08
556	06/24/2019	70954	SAM'S MC/SYNCB	instructional supplies	422.18
<b>Non-Payroll Total:</b>					<b>\$87,406.14</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$87,406.14</b>

**Little Axe Public Schools**  
**Purchase Order Register**

**Options:** Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 70 - 145

PO No	Date	Vendor No	Vendor	Description	Amount
70	07/01/2019	52157	AMAZON.COM	AMAZON PRIME - MASTERCARD PURCHASE	155.88
71	07/01/2019	53498	HADDOCK	ON SITE TRAINING -	1,999.00
72	07/01/2019	53498	HADDOCK	6ea ACTIVPANELS W ACTIVCONNECT OPS	22,191.44
73	07/01/2019	70800	SCHOOL TECH SUPPLY	15 COMPUTERS/MONITORS 5TH GR	7,020.00
74	07/01/2019	45985	CENTER FOR EDUCATION LAW, INC.	LEGAL FEES	3,500.00
75	07/01/2019	34265	OKLA PUB. SCH. UNEMPLOY. COMP.	UNEMPLOYMENT COMPENSATION	20,000.00
76	07/01/2019	71235	RESERVE ACCOUNT	POSTAGE	2,000.00
77	07/01/2019	44365	TREAT'S SOLUTIONS LLC	CUSTODIAL SUPPLIES	750.00
78	07/01/2019	36002	FIRST NATIONAL BANK	1ST OF 5 YRS LEASE PYMTS - 2020 ACTIVITY BUS	30,000.00
79	07/01/2019	70395	CATAPULT LEARNING WEST	MY DATA FIRST (online records)	2,000.00
80	07/01/2019	71350	AST MEDIA	ENVELOPES	700.00
81	07/01/2019	70758	CONTRACT PAPER GROUP, INC.	COPY PAPER	3,000.00
82	07/01/2019	32075	DAILY OKLAHOMAN	LEGAL ADS - SUBSCRIPTION	400.00
83	07/01/2019	70392	GORDON COOPER TECHNOLOGY CENTER	ALT ED ODDYSSEYWARE	10,350.00
84	07/01/2019	34150	NORMAN TRANSCRIPT	LEGAL ADS - SUBSCRIPTION	0.00
85	07/01/2019	70367	VERNON FLORENCE CONSULTING CO	NEWSLETTER FEE	120.00
86	07/01/2019	30561	CLEVELAND CO. ASSESSOR	ASSESSOR FEE PROPERTY INSPECTION	9,290.00
87	07/01/2019	71911	IDEMIA IDENTITY & SECURITY USA LLC	FINGER PRINTING SVC	3,000.00
88	07/01/2019	53436	OK DEPT OF LABOR	YEARLY BOILER INSPECTION	50.00
89	07/01/2019	51860	PITNEY BOWES	POSTAL MACHINE LEASE - SUPPLIES	800.00
90	07/01/2019	70370	OKLAHOMA TEACHER & LEADER EFFECTIVE	TEACHER EVALUATION SYSTEM	1,680.00
91	07/01/2019	34650	SANDERS, BLEDSOE & HEWETT	AUDIT/MISC EXP	0.00
92	07/01/2019	71577	APPLE INC	2 13" MACBOOK AIR LAPTOPS	1,698.00
93	07/01/2019	51882	CDW-G	HP LASER JET PRO	386.03
94	07/01/2019	71227	MICROSOFT CORPORATION	19 EA SURFACE GO TABLETS/COVERS/PENS	11,761.38
95	07/01/2019	69863	SCHOOL OUTFITTERS	CHARGING CART-TABLET CHARGING	620.19
96	07/01/2019	41645	BLOCK SAND CO.	REPR SVC	4,000.00
97	07/01/2019	69490	ABSOLUTE SHREDDING	DOCUMENT SHREDDING	450.00
98	07/01/2019	71906	COUNCIL ON LAW ENFORCE ED & TRAIN	LIC FEES	450.00
99	07/01/2019	70392	GORDON COOPER TECHNOLOGY CENTER	EMERGENCY RESPONSE TESTING-SECURITY	400.00
100	07/01/2019	33875	NAFIS	FEES FOR IMPACT AID	350.00
101	07/01/2019	70291	OASIS	OASIS-IMPACT AID FEES	900.00
102	07/01/2019	71931	GALLS	SECURITY BADGES/HOLDERS-SUPPLIES	150.00
103	07/01/2019	71894	HENRY'S GUNS	GUN RANGE PRACTICE-SECURITY-AMMUNITION	2,000.00
104	07/09/2019	71892	JOSEPH DINGAL	SECURITY TRAINING	600.00
105	07/01/2019	35922	OK ST DEPT OF HEALTH	FB CONCESSION LIC FEE	125.00

## Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 70 - 145

PO No	Date	Vendor No	Vendor	Description	Amount
106	07/08/2019	44336	THE BECKMAN CO.	DAYCARE INSURANCE	2,240.84
107	07/02/2019	31174	DON'S MOBIL LOCK SHOP, INC.	REPL LOCKS AND CUT KEYS-ETC	2,000.00
108	07/02/2019	53524	HARBOR FREIGHT USA	REPL-REPR/ TOOLS, EQUIPMENT AND PARTS	0.00
109	07/01/2019	40598	OKLAHOMA CORPORATION COMMISS.	ADMIN EXP-BASE FEE	0.00
110	07/01/2019	36492	POTT. CO. ASSESSOR	ADMIN EXP-ASSESSOR FEE	20.00
111	07/01/2019	34575	QUILL CORPORATION	OFFICE SUPPLIES - ADMIN OFFICE	1,000.00
112	07/01/2019	68808	OKLA. CORPORATION COMMISSION	PETRO STORAGE TANK PERMIT FEE	25.00
113	07/01/2019	52107	P & K EQUIPMENT	PARTS/SUPPLIES JD GATOR & EQUIPMENT	1,000.00
114	07/01/2019	69518	PIONEER EQUIPMENT	LAWN MOWER PARTS/SUPPLIES	1,200.00
115	07/01/2019	52190	RON'S AUTOMOTIVE & PARTS	SVC, REPR & PARTS-FLEET & VEHICLES	1,200.00
116	07/01/2019	69374	SLAUGHTERVILLE TIRE SHOP	TIRES-REPR BUSES-VEHICLES- MOVERS-EQUIP	2,500.00
117	07/01/2019	70179	CURRICULUM ASSOCIATES, LLC	QUICK WORKS EVERYDAY WRITER- 2ND GR	173.00
118	07/01/2019	48888	SCHOOL SPECIALITIES CO.	CURR-WORDS I USE WHEN I WRITE-1ST GR	343.00
119	07/01/2019	69023	HANDWRITING WITHOUT TEARS	CURR-HANDWRITING W/O TEARS- 3RD GR	1,050.00
120	07/01/2019	51811	RENAISSANCE LEARNING	ACCELERATED READER-360 STAR ES/MS	22,610.30
121	07/01/2019	69972	ARCHWAY-OK BOOK DEPOSITORY	TEXTBOOK ADOPTION - ES	96,028.38
122	07/01/2019	53407	ERIC ARMIN INC	OERB GRANT - TI-84 CALCULATORS-12 EA	1,315.00
123	07/01/2019	34575	QUILL CORPORATION	BATTERIES - OERB GRANT	249.75
124	07/01/2019	48888	SCHOOL SPECIALITIES CO.	6,7 & 8TH GR READING CURR	3,266.70
125	07/01/2019	36055	HOUGHTON MIFFLIN HARCOURT	SP ED WJIV ORAL LANG KIT W/O CASE	777.00
126	07/01/2019	70199	PEARSON ASSESSMENTS	SP ED TESTING MATERIALS	867.00
127	07/03/2019	51713	CIMC	INSTRUCT SUPPLIES - CURR -AG- HORTICULTURE	1,431.50
128	07/01/2019	48888	SCHOOL SPECIALITIES CO.	ART SUPPLIES - ES	1,600.00
129	07/09/2019	71831	HARPS FOOD STORES, INC.	MEDICAL SUPPLIES	500.00
130	07/01/2019	30158	SCHOOL HEALTH CORPORATION	MEDICAL SUPPLIES	1,100.00
131	07/09/2019	71752	SECURITY STATE BANK OF WEWOKA	LED LIGHTING-LEASE PURRCH-3RD YR OF 4 YRS	36,933.43
132	07/09/2019	71635	VIZAVANCE	VISION SCREENINGS	125.00
133	07/09/2019	52295	ZOLL MEDICAL CORPORATION	AED PADS AND BATTERIES	1,000.00
134	07/09/2019	30584	PENDER'S MUSIC	MUSIC-HS, SHOW, WOMEN'S, MENS'S CHOIRS	1,500.00
135	07/09/2019	30584	PENDER'S MUSIC	MUSIC - MS & JV CHOIR	800.00
136	07/09/2019	70794	STATE SURPLUS	FURNITURE/SUPPIES	5,000.00
137	07/09/2019	10011	OKLA. TEACHERS RETIREMENT SYS	LATE FEE	22.89
138	07/09/2019	30624	THE COLLEGE BOARD	PSAT TESTING FEES	340.00
139	07/09/2019	40297	CITIZEN POTAWATOMI NATION	GRADUATION VENUE	2,500.00



## Little Axe Public Schools

## Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 70 - 145

PO No	Date	Vendor No	Vendor	Description	Amount
140	07/09/2019	69974	NEWEGG BUSINESS, INC.	4 EACH SERVER HARD DRIVES	309.81
141	07/09/2019	51897	OK DEPT OF CAREER & TECH	NEW TEACHER ACAD -CTE BMITE JULY 16-18, 2019	80.00
142	07/09/2019	72175	TINA SEABORN	TRAVEL EXP - SUMMBER CONF AUG 1-2, 2019	300.00
143	07/09/2019	70366	MONOPRICE INC	HS-RM 110 RECABLING	318.41
144	07/09/2019	72175	TINA SEABORN	TRAVEL EXP - NEW TEACHER ACAD	500.00
145	07/09/2019	30119	ECKROAT SEED CO.	MISC FIELD SUPPLIES	4,000.00
<b>Non-Payroll Total:</b>					<b>\$339,123.93</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$339,123.93</b>

## Little Axe Public Schools

## Purchase Order Register

Options: Year: 2019-2020, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 14

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/09/2019	20419	MARSHA A. DOIRON	start up money	500.00
2	07/09/2019	31725	CITY OF NORMAN	TRASH SVC	4,000.00
3	07/09/2019	10051	OKLA DEPT OF HUMAN SERVICES	COMMODITIES	2,500.00
4	07/09/2019	70864	FESLER PEST CONTROL	PEST CONTROL	3,000.00
5	07/09/2019	70440	FIRE SUPPRESSION SPECIALIST	FIRE/SECURITY CONTRACT SVC	3,500.00
6	07/09/2019	32875	GRAINGER INC.	PARTS/REPR/REPL	5,000.00
7	07/09/2019	40585	HAGAR RESTAURANT SERVICE, INC.	EQUIPMENT REPL-REPR	2,500.00
8	07/09/2019	40222	HOBART	REPR-REPL CAFE EQUIPMENT	5,000.00
9	07/09/2019	52189	ICE DOCTOR	REPR ICE MACHINES	1,000.00
10	07/09/2019	71813	KEYSTONE FOODSERVICE	FOOD SVC	200,000.00
11	07/09/2019	34150	NORMAN TRANSCRIPT	LEGAL ADS	500.00
12	07/09/2019	34200	OEC	ELECTRIC SVC	12,000.00
13	07/09/2019	34249	OKLA. NATURAL GAS	NATURAL GAS	4,000.00
14	07/09/2019	71944	WELLMAN'S INC.	ELECTRICAL REPR-MAINT	2,500.00

<b>Non-Payroll Total:</b>	<b>\$246,000.00</b>
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<b>Payroll Total:</b>	<b>\$0.00</b>
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<b>Report Total:</b>	<b>\$246,000.00</b>
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