

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
MAY 14, 2018  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Herb Logan called the meeting to order at 6:30 p.m. Those present were Logan, Misty Hailey, and Jamie Johnston. Emily Burkybile and Leslie Bissell were absent. Superintendent Jim Haynes was also present.
2. Johnston gave the invocation.
3. Logan welcomed and thanked the guests for attending. (Attachment #1)
4. The Board recognize Commerce Public Schools' teacher of the year, Jessica Bell.
5. Motion by Hailey, second by Johnston, to approve giving a stipend of \$150.00 to Jessica Bell, the district's teacher of the year, and a stipend of \$75.00 to Michanne Summers, Commerce Middle School's teacher of the year, and a stipend of \$75.00 to Bruce Rhodes, Commerce High School's teacher of the year as recommended by Haynes.  
Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
6. Steve Patterson and Tracy Skaggs made a presentation for Bright Futures USA.
7. Motion by Hailey, second by Johnston, to partner with Bright Futures USA. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
8. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the April 9, 2018, regular board meeting
- b. Minutes of the April 12, 2018, special board meeting
- c. Minutes of the April 22, 2018, special board meeting
- d. Approval of the monthly financial report of activity funds (Attachment #2)
- e. Approval of the monthly treasurer's report (Attachment #3)
- f. Approval of the list of General Fund encumbrances for April payroll (Attachment #4) (P.O. 50000-50004, 50006, 50008-50015, 50019, 50021-50025, 50027-50047, 50049-50068, 50070-50094, 50096-50104, 50108, 50111-50113, 50115-50129, 50135, 50140, 50145, 50147-50149, 50151-50157)
- g. Approval of the list of General Fund warrants for April payroll (\$446,842.32) (Warrant 1988-2142, 2147-2150) (Attachment #5)
- h. Approval of the list of General Fund encumbrances for April-May (Attachment #6) (P.O. 1, 3-4, 8, 16, 21, 23, 26, 57-58, 203, 328, 387, 405-406, 414, 456, 462-490, 492-506, 508-509)
- i. Approval of the list of General Fund warrants for April-May bills (Attachment #7) (Warrant 1982-1987, 2143-2146, 2151-2228)
- j. Approval of the list of Cooperative Fund encumbrances for April payroll (Attachment #8) (P.O. 50000-50002)
- k. Approval of the list of Cooperative Fund warrants for April payroll (\$836.12) (Warrant 50-56) (Attachment #9)
- l. Approval of the list of Building Fund encumbrances for April payroll (Attachment #10) (P.O.

- 50000-50001)
- m. Approval of the list of Building Fund warrants for April payroll (\$8,773.33) (Warrant 123-134) (Attachment #11)
  - n. Approval of the list of Building Fund encumbrances for April-May.(Attachment #12) (P.O. None)
  - o. Approval of the list of Building Fund warrants for April-May bills (Attachment #13) (Warrant 135)
  - p. Approval of the list of Building Bond Fund of 2016 encumbrances for April-May (Attachment #14) (P.O. 69, 79, 91)
  - q. Approval of the list of Building Bond Fund of 2016 warrants for April-May bills (Attachment #15) (Warrant 73-78)
  - r. Approval of the Schedule 1 Form of Disbursement Request No. 15 regarding Lease/Purchase Agreement dated as of September 1, 2016 by and between RCB Bank and Independent School District No. 18 of Ottawa County, Oklahoma (Attachment #16)
  - s. Approval of the list of Sinking Fund encumbrances for April-May (Attachment #17) (P.O. 2)
  - t. Approval of the list of Sinking Fund warrants for April-May bills (Attachment #18) (Warrant 2)
  - u. Approval of the additional list of fundraisers for SY 2017-2018 (Attachment #19)
  - v. Approval of the additional list of fundraisers for SY 2018-2019 (Attachment #20)

Motion by Hailey, second by Logan, to approve consent agenda items "a" through "v" as recommended by Haynes.  
Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent

9. Written communications:

- a. Financial Disclosure Statement (Must be on file by May 15)
- b. Child Nutrition Program Review - All areas of the review were found to be in compliance
- c. Last year's test results
- d. Thank you notes from the Jo Rhodes Family (Bruce & Shellie Rhodes)
- e. Thank you note from Elizabeth Littlejohn (Her mother passed away)
- f. Thank you note from Cindy Thompson & Rhonda Turner (Their dad passed away)

10. Staff Reports:

- a. Superintendent's Report - Haynes reported on implementing a Seamless Summer feeding program, State Superintendent Hofmeister's request for an Attorney General's opinion on the veto referendum and the effect it will have on implementing the teacher pay raise. Haynes provided a Budget Analysis Report, a Revenue Comparison/Projection Report, and a Financial Statement Report for the Board's Information.
  - i. Facilities Report - Haynes reported on the possibility of a surplus auction on July 16.
  - ii. Resignations Report - Haynes reported he has received the resignations of Debbie Mountford, 4th Grade Teacher, due to retirement and Christine Patrick, elementary cook, in order to stay home with her ill husband.
- b. Opa! Food Management Inc., Director Nutrition Services, Report - Snowlynn Wilson was not present to report.
- c. Teacher's Report - High School Teacher Floyd McKibben reported Teacher Appreciation Week was a success, May 11th was Sr. Day, the students had fun, and May 21st is Google Training.
- d. Elementary Principal's Report - Elementary Principal Kevin Wade reported on student regression over summer months, there are different programs available in the community, a summer feeding program is being looked at, Pre-K classes are full, Kindergarten classes look good, no teachers are needed or to let go, prayers for Mrs. Mountford, she will be out the rest of the year, teachers are covering for her, and Ms. Bryant is back.
- e. Middle School Principal's Report - Middle School Principal Jack Kelley reported athletes are going for physicals, semester tests Thursday, 8th Grade Promotion at the High School, awards assembly the last day of school at 1:00 p.m., and 8th Graders are going bowling,
- f. High School Principal/Athletic Director's Report - High School Principal/Athletic Director Rusty Barker reported girls went to the state track meet, Morgan Connell placed, Gifted and Talented students toured the Coleman Theater and the Dobson Museum in Miami, Friday the Seniors had breakfast provided by Opa!,

then they went to the trampoline park and ate pizza in Joplin, sports banquet sponsored by Mr. & Mrs. Haynes, sports physicals, and passed out fall football schedule.

11. Motion by Hailey, second by Logan, to cancel previously granted Open Transfer of Student for the 2018-2019 school year as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
12. Motion by Hailey, second by Johnston, to renew property and casualty insurance policy with OSIG, Oklahoma Schools Insurance Group, through Arthur J. Gallagher & Co. and to authorize payment of the premium (\$82,326.00) (Policy period July 1, 2018 to July 1, 2019) as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
13. Motion by Hailey, second by Logan, to approve School Pride Visa Check Card Agreement with TTCU as recommended by Haynes. (Attachment #21) Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
14. Motion by Hailey, second by Johnston, to approve Request for a New Activity Fund Subaccount for the Class of 2022 as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
15. Motion by Hailey, second by Logan, to approve OPSUCA Service Agreement for the 2018-2019 fiscal year as recommended by Haynes. (Attachment #22) Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
16. Motion by Johnston, second by Hailey, to renew contract with Clearwater Enterprises, LLC to supply natural gas for the 2018-2019 school year as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
17. Motion by Hailey, second by Johnston, to approve renewal of contract with Alcohol & Drug Testing, Inc. (ADTI) for DOT alcohol and drug testing of bus drivers as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
18. Proposed executive session to discuss:
  - a. the reemployment status of all teachers listed on "Schedule A" so the board can return to open session and vote to reemploy, or table the reemployment of, teachers, 25 O.S. § 307 (B)(1)
  - b. the reemployment status of all temporary teachers listed on "Schedule B" so the board can return to open session and vote to reemploy on a teacher contract or a temporary contract those temporary teachers recommended by the Superintendent for reemployment on a teacher contract or a temporary contract, 25 O.S. § 307 (B)(1)
  - c. the reemployment of all support personnel listed on "Schedule C" so that the Board can return to open session and vote to give reasonable assurance of reemployment or to table reemployment of support personnel not recommended for reemployment by the Superintendent, 25 O.S. § 307(B)(1)
  - d. coaching assignments for SY 2018-2019 so the Board can return to open session and vote to assign or not assign coaches for SY 2018-2019, 25 O.S. § 307(B)(1)
  - e. The employment of new elementary teacher so the Board can return to open session and vote to hire or not hire new elementary teacher on a temporary contract, 25 O.S. § (307)(B)(1)
  - f. The employment of a new middle school teacher so the Board can return to open session and vote to hire or not hire new middle school teacher on a temporary contract, 25 O.S. § (307)(B)(1)
  - g. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
19. Motion by Johnston, second by Hailey, to convene in executive session. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent Time: 7:38 p.m.

20. Board president Logan announced the end of executive session and the board's return to open session at 8:59 p.m.
21. Logan stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the three Board members, Mr. Haynes, Mr. Barker, Mr. Kelley, and Mr. Moss."
22. Haynes recommended the reemployment of all teachers listed on "Schedule A" for the 2018-2019 school year.
23. Motion by Hailey, second by Johnston, to reemploy all teachers listed on "Schedule A" for the 2018-2019 school year as recommended by the superintendent. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
24. Haynes recommended the reemployment of Krystal Vasquez on a teacher contract for the 2018-2019 school year. Haynes recommended the reemployment of David Bindel, Logan Cawyer, Michelle Martin, Terra Morgan, Cathy Rabel, Bruce Rhodes, Jessica Smith, Jerrica Trease, Angela Wall, and Brian Waybright on a temporary contract for the 2018-2019 school year.
25. Motion by Hailey, second by Johnston, to reemploy Krystal Vasquez on a teacher contract for the 2018-2019 school year as recommended by the Superintendent. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
26. Motion Johnston, second by Hailey, to reemploy David Bindel, Logan Cawyer, Michelle Martin, Terra Morgan, Cathy Rabel, Bruce Rhodes, Jessica Smith, Jerrica Trease, Angela Wall, and Brian Waybright on a temporary contract for the 2018-2019 school year as recommended by the superintendent. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
27. Haynes recommended giving reasonable assurance of reemployment to all support personnel listed on "Schedule C" for the 2018-2019 school year, except Christine Patrick who has resigned.
28. Motion by Hailey, second by Johnston, to give reasonable assurance of reemployment to all support personnel listed on "Schedule C" for the 2018-2019 school year, except Christine Patrick who has resigned, as recommended by the Superintendent. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
29. No action was taken to direct Superintendent to deliver all appropriate notices, as required by law, to those support personnel recommended for nonreemployment since it is not applicable.
30. Motion by Hailey, second by Johnston, to give reasonable assurance of reemployment to all substitute teachers listed on "Schedule D", all substitute cooks listed on "Schedule E", and all substitute bus drivers listed on "Schedule F" for the 2018-2019 school year as recommended by the superintendent. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
31. Motion by Hailey, second by Johnston, to hire Ryan Gleaves as a new middle school teacher on a temporary contract as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
32. Vote to assign coaches for SY 2018-2019 as recommended by Haynes. (Attachment #23) Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent
33. Motion by Johnston, second by Hailey, to hire Lauren Sajulga as a new elementary teacher on a temporary contract as recommended by Haynes.
34. Under new business, motion by Johnston, second by Logan, to hire Ryan Gleaves as an assistant high school football coach with other coaching duties to be assigned as recommended by Haynes. Vote: Logan-yes,

Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent

- 35. Motion by Johnston, second by Hailey, to adjourn. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-absent, Bissell-absent Time: 9:06 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 5:30 p.m. on the 11<sup>th</sup> day of May, 2018, by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2017 by Jimmy R. Haynes Ed. S., Superintendent of Schools..

(ATTEST)

  
 \_\_\_\_\_  
 President-Board of Education

\_\_\_\_\_  
 Deputy Clerk

\_\_\_\_\_  
 Vice-President

\_\_\_\_\_  
 Member

  
 \_\_\_\_\_  
 Clerk

Date: 07/16/2018

  
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 Minutes Clerk

Date: 07/16/2018



**“Schedule A”**

Gerry Armstrong  
Denise Bayless  
Jessica Bell  
Crystal Bolles  
Ramona Boyd  
Angela Brough  
Suzy Bryant  
Kylee Bunch  
Jennifer Buttram  
Linsey Cass  
Pamela Catt  
Bobby Crawford  
Rochelle Crawford  
Whitney Crawford  
Lindsay Darr  
Gary Davis  
Jason Dunn  
Lisa Dunn  
Kevin Earll  
LaChrista Earll  
Melinda Hailey  
Holli Hayes  
Shawna Hemphill

Jana Kelley  
Michele Kipp  
Katy Leatherman  
Elizabeth Littlejohn  
Danielle Manning  
Floyd McKibben  
John Medlin  
Michelle Moore  
Stacy Moss  
Steve Moss  
Kristy Moudy  
Jerry Myers  
Andrea Patrick  
James Pickens  
Matthew Poteet  
Shellie Rhodes  
Richard Schartz  
Scott Shepherd  
Brian Simmons  
Michanne Summers  
Terry Tyree Jr.  
Kelly Wright

**“Schedule B”**

David Bindel  
Logan Cawyer  
Michelle Martin  
Terra Morgan  
Cathy Rabel  
Bruce Rhodes (Retired)

Jessica Smith  
Jerrica Trease  
Krystal Vasquez\*  
Angela Wall  
Brian Waybright (Retired)

**“Schedule C”**

William Arms  
Brenda Barr  
Michelle Bashore  
Mitzi Black  
Catie Boman  
Amber Bonham  
Sheila Botts  
Lorrie Bowling  
Michelle Brookshire  
Vicki Bruce  
Brayden Craig  
Blake Elliott  
Virginia Garcia  
Paula Grisham  
Kalina Guzman  
Beverly Haynes  
Teresa Hart  
Willa Hogan  
Jerry Karnes Jr.  
Louise Kisse  
Danny Knight Sr.  
Kira Luttrell  
Irma Marquez  
Leandra Martin  
Carolyn McCord

David McCord  
Andrew Medlin  
Janis Millhollin  
Stephen Moore  
Dean North  
Kayla Palmer  
Christine Patrick  
Heather Pittman  
Nancy Rathjen  
LaRhonda Ruddick  
Carol Sargent  
Michael Schultz  
Michelle Shackelford  
Robin Smith  
Brenda Spurgeon  
Steve Sweeten  
Cindy Thompson  
Bobbie Tompkins  
Janet Trease  
Jodi Trease  
Tarra Tuttle  
Rhonda Turner  
Martha White  
Miranda Williams  
Flavia Ybarra

**“Schedule D”**

Delaney Ballard  
Kamesha Cook  
Margaret Greenwood  
Hannah Hailey  
Michael Hart  
Linda Hollan  
Faith Hogan  
Dale Hurst  
Jan Lee

Patricia Medlin  
Sandi Pannell  
Steven Patterson  
Cathy Redden  
Sandra Reilly  
Deborah Rush  
Jerrie Shelton-Berry  
Kawani Williamson

**“Schedule E”**

Angela Bachman

**“Schedule F”**

Darrell Botts