

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
NOVEMBER 14, 2016
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kevin Reading called the meeting to order at 6:30 p.m. Those present were Reading, Kenny Smith, Herb Logan, and Jamie Johnston. Misty Hailey was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Smith.
3. Reading welcomed and thanked the guests for attending. (Attachment #1)
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the October 11, 2016 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for October payroll. (Attachment #4) (P.O. 50002-50004, 50006, 50010-50014, 50016, 50024-50025, 50028, 50032, 50034, 50038-50045, 50048-50049, 50053-50056, 50060, 50062-50065, 50068-50069, 50072-50076, 50078, 50084-50085, 500587, 50090, 50095-50097, 50099-50101, 50103-50109, 50111-50116, 50118-50123)
- e. Approval of the list of General Fund warrants for October payroll (\$409,286.14). (Attachment #5) (Warrant 473-615)
- f. Approval of the list of General Fund encumbrances for October-November. (Attachment #6) (P.O. 24, 145, 166, 170, 192, 208, 211, 216, 218, 224-232, 234-259, 261)
- g. Approval of the list of General Fund warrants for October-November bills. (Attachment #7) (Warrants 471-472, 616-684)
- h. Approval of the list of Cooperative Fund warrants for October payroll (\$1,081.85). (Attachment #8) (Warrant 9-16)
- i. Approval of the list of Building Fund encumbrances for October payroll. (Attachment #9) (P.O. 50001)
- j. Approval of the list of Building Fund warrants for October payroll (\$8,616.17). (Attachment #10) (Warrant 38-49)
- k. Approval of the list of Building Fund encumbrances for October-November. (Attachment #11) (P.O. 8)
- l. Approval of the list of Building Fund warrants for October-November bills. (Attachment #12) (Warrant 50)
- m. Approval of the list of Child Nutrition Fund encumbrances for October payroll. (Attachment #13) (P.O. 50000-50003, 50005, 50007-50011)
- n. Approval of the list of Child Nutrition Fund warrants for October payroll (\$20,616.61). (Attachment #14) (Warrant 35-58)
- o. Approval of the list of Child Nutrition Fund encumbrances for October-November. (Attachment #15) (P.O. 11-12)
- p. Approval of the list of Child Nutrition Fund warrants for October-November bills. (Attachment #16) (Warrant 59-61)
- q. Approval of the additional list of substitute teachers for SY 2016-2017. (Attachment #17)

- r. Approval of the additional list of substitute cooks for SY 2016-2017. (Attachment #18)
- s. Approval of the list of substitute bus drivers for SY 2016-2017. (Attachment #19)
- t. Approval of the list of substitute custodians for SY 2016-2017. (Attachment #20)
- u. Approval of the additional list of fundraisers for SY 2016-2017. (Attachment #21)

Motion by Reading, second by Smith, to approve consent agenda items “b” through “u” as recommended by Haynes. Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent

Motion by Smith, second by Logan, to approve consent agenda item “a” as recommended by Haynes. Vote: Smith-yes, Logan-yes, Johnston-yes, Reading-abstain, Hailey-absent

- 5. There were no written communications.
- 6. Administrative Reports:
 - a. Superintendent’s Report – Haynes provided an Expenditure Summary Report, a Revenue Analysis Report, and a Financial Statement Report to the Board.
 - i. Facilities Report – Haynes reported the slab was poured at the Middle School today.
 - ii. Resignation Report – Haynes reported no resignations this month.
 - b. Construction Manager Report - Crossland Construction Company Project Manager Aaron Hight presented a construction/progress update that consisted of a project summary, project photos, progress schedules, asphalt bids, and construction budgets report. He asked to have Ellsworth Paving placed on the December agenda for approval.
 - c. Opaal Director Nutrition Services, Report – Opaal Director Nutrition Services Dana Garard was absent. She did provide a written report that included the cost of salad bars.
 - d. Teacher’s Report – Suzy Bryant presented the teacher’s report.
 - e. Elementary Principal's Report – Elementary Principal Kevin Wade reported the Christmas Program will be held December 6th at NEO and Elizabeth Warren from the OSDE met with Special Education Teachers.
 - f. Middle School Principal's Report – Middle School Principal Jack Kelley reported five All-American Cheerleaders, Brecklyn Chandler, Sidney Hailey, Jaycie Rhinehart, Alivia Rutledge, and Maris Scott, will be attending the Houston Thanksgiving Day Parade; the 8th Grade held their Science Fair, Emily Redden was 1st, Ashley Myers was 2nd, and Jillian Swadley was 3rd; and the 7th and 8th Grades will be holding their Science Fairs in December.
 - i. Presentation of annual dropout report, for grades 7-8 – Kelley reported no dropouts for the 2015-2016 school year.
 - g. High School Principal's Report – High School Principal Jim Buttram reported on the selection of Mr. & Miss Merry Christmas, the Christmas Program will be December 15th, and the Veterans Assembly was real nice.
 - i. Presentation of annual dropout report, for grades 9-12 Report – Buttram reported 8 dropouts for the 2015-2016 school year with 2 dropouts at the present time.
 - ii. Presentation of Annual Student College Remediation – Buttram presented the Oklahoma State Regents for Higher Education, Participation in Developmental Education, 2014 Oklahoma Public High School Graduates as Fall 2014 College Freshmen in Public Education report which is the latest available report.
 - h. Athletic Director’s Report – Athletic Director Rusty Barker reported on the gym floor refinishing, 8th Grade Basketball Tournament at Quapaw, and Homecoming will be January 13th.
- 7. Motion by Logan, second by Johnston, to approve Local Indian Education Committee Johnson O’Malley By-Laws as recommended by Haynes. (Attachment #22) Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent
- 8. Motion by Logan, second by Johnston, to approve regular board meeting dates for calendar year 2017 as recommended by Haynes. (Attachment #23) Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent

9. Motion by Reading, second by Smith, to approve Professional Development Committee Members for School Year 2016-2017 as recommended by Haynes. (Attachment #24) Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent
10. A hearing was held to take public input on the adoption of local school board policies. (Proposed policies may be found on the school district website homepage at <http://www.commercetigers.net>. There were no comments.
11. Motion by Smith, second by Logan, to adopt the following policies as recommended by Haynes:
 - a. FFAEA Concussions and Head Injuries (Revision) (Attachment #25)
 - b. FFAEA-E Concussion and Head Injury Acknowledgement and Information Sheet (Revision) (Attachment #26)
 - c. FNCD Bullying (Revision) (Attachment #27)

Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent

12. Proposed executive session to discuss employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
13. Motion by Smith, second by Johnston, to convene in executive session. Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent Time: 7:52 p.m.
14. Board president Reading announced the end of executive session and the board's return to open session at 8:28 p.m.
15. Reading stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members and Mr. Haynes."
16. The assignment of Bruce Rhodes as the high school girls' track coach was tabled until next month.
17. Motion by Logan, second by Johnston, to approve a \$100.00 stipend for certified and support personnel as recommended by Haynes. Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent
18. There was no new business.
19. Motion by Reading, second by Johnston to approve adjournment. Vote: Reading-yes, Smith-yes, Logan-yes, Johnston-yes, Hailey-absent Time: 8:39 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 5:00 p.m. on the 10th day of November, 2016 by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2015 by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

Kevin Racht
President-Board of Education

Heidi Lynn
Deputy Clerk

Kenny Smith
Vice-President

Janice Johnston
Member

Clerk

Date: _____

Trish Price
Minutes Clerk

Date: *11-14-2016*

