

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
FEBRUARY 8, 2016
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kenny Smith called the meeting to order at 6:30 p.m. Those present were Smith, Herb Logan, Jamie Johnston, and Kevin Reading. Misty Hailey was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Smith.
3. Smith welcomed and thanked the guests for attending. (Attachment #1)
4. Mary Jo Peterson representing Stotts, Archambo, Mueggenborg & Barclay, PC, presented the annual independent audit report for school year 2014-2015 to the Board of Education.
5. Motion by Reading, second by Johnston, to approve the annual independent audit acknowledgement as recommended by Haynes. (Attachment #2) Vote: Reading-yes, Johnston-yes, Smith-yes, Logan-yes, Hailey-absent
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the January 11, 2016, regular board meeting.
- b. Minutes of the January 31, 2016, special board meeting.
- c. Approval of the monthly financial report of activity funds. (Attachment #3)
- d. Approval of the monthly treasurer's report. (Attachment #4)
- e. Approval of the list of General Fund encumbrances for January payroll. (Attachment #5)
- f. Approval of the list of General Fund warrants for January payroll (\$429,282.28). (Attachment #6)
- g. Approval of the list of General Fund encumbrances for January-February. (Attachment #7)
- h. Approval of the list of General Fund warrants for January-February bills. (Attachment #8)
- i. Approval of the list of Cooperative Fund warrants for January payroll (\$843.62). (Attachment #9)
- j. Approval of the list of Building Fund encumbrances for January-February. (Attachment #10)
- k. Approval of the list of Building Fund warrants for January-February bills. (Attachment #11)
- l. Approval of the list of Child Nutrition Fund encumbrances for January payroll. (Attachment #12)
- m. Approval of the list of Child Nutrition Fund warrants for January payroll (\$20,278.88). (Attachment #13)
- n. Approval of the list of Child Nutrition Fund encumbrances for January-February. (Attachment #14)
- o. Approval of the list of Child Nutrition Fund warrants for January-February bills. (Attachment #15)
- p. Approval of the additional list of substitute teachers for SY 2015-2016. (Attachment #16)
- q. Approval of the additional list of fundraisers for SY 2015-2016. (Attachment #17)

Motion by Reading, second by Logan, to approve consent agenda items "a" through "q" as recommended by Haynes including denial of TSA Boosters boot block fundraiser request. Vote: Reading-yes, Logan-yes, Smith-yes, Johnston-yes, Hailey-absent

Hailey arrived at 6:42 p.m.

8. Haynes presented a flyer for OSSBA Workshops and Events for 2016 from the Oklahoma State School Boards Association.
9. Administration Reports:
 - a. Superintendent's Report - Haynes presented an expenditure summary report, a revenue comparison/projection report, and a financial statement report that contains historical revenue to the board.
 - i. Safety Committees – Middle School Principal Jack Kelley presented the Middle School Safety Committee report during his Principal's Report.
 - ii. Facilities Report – Haynes had nothing further to report at this time.
 - iii. Resignations Report - None
 - b. Dana Garard, Opaal Food Management Inc., Director Nutrition Services, Report – Garard reported 11,887 lunches, 5,819 breakfasts, and 500 elementary snacks were served during the month of January. Seasoning bars are going to be installed at the Middle School and High School.
 - c. Elementary Principal's Report – Elementary Principal Kevin Wade reported Holli Hayes has been selected as the Teacher of the Year, Jump Rope for Heart is underway, Prevent Blindness eye screenings have been rescheduled for the 1st week of March, the book fair is going on, 5th grade writing test February 23rd, and Red Wheel fundraiser starts the 26th.
 - d. Middle School Principal's Report – Middle School Principal Jack Kelley reported February is slowing down, 8th basketball boys finished 10-3, girls 9-4, both 7th boys and girls basketball were 12-1, progress reports go out February 10th, there will be no school on February 12th, Parent-Teacher Conferences are February 11th, power lifting is coming up, Prevent Blindness was at the Middle School today doing vision screenings, 8th grade writing test is February 25th-28th, and they had a safety meeting on October 14th.
 - e. High School Principal's Report – High School Principal Jim Buttram reported Grand Rental Station is donating inflatables for after prom, we are working on an agreement with the Miami Tribe to provide a resource officer, Alex Perez, to the school district, and he reminded everyone to see high school counselor Jennifer Buttram regarding scholarships.
 - f. Athletic Director's Report – Athletic Director Rusty Barker was at the high school basketball game at Welch.
10. After discussion, the board asked Haynes to start the process to employ a construction manager.
11. Motion by Reading, second by Hailey, to appoint teacher Lindsey Roberts and Principal Kevin Wade to the residency committee for new pre-kindergarten teacher Taylor Thorpe as recommended by Haynes. 70 O.S. § 6-195 Vote: Reading=yes, Hailey=yes, Smith=yes, Logan=yes, Johnston=yes
12. Motion by Hailey, second by Johnston, to approve request to use the Sick Leave Sharing Program up to the maximum amount of donated leave the employee may receive. Vote: Hailey=yes, Johnston=yes, Smith=yes, Logan=yes, Reading=yes
13. Motion by Reading, second by Hailey, to approve request to use the Commerce Middle School Gym to hold a PUSH-PULL-POWERSPRINT COMPETITION hosted by the House of Steel Gym with the proceeds to benefit the Smith's daughter to attend powerlifting competitions. Vote: Reading=yes, Hailey=yes, Smith=yes, Logan=yes, Johnston=yes
14. A hearing was held to take public input on the adoption of local school board policies. (Proposed policies may be found on the school district website homepage at <http://www.commercetigers.net>. There was no public input.

15. Motion by Smith, second by Logan, to adopt the following policies as recommended by Haynes:
 - a. CHC BIDS AND QUOTATIONS (Attachment #18)
 - b. CHC-R BIDS AND QUOTATIONS (REGULATIONS) (Attachment #19)

Vote: Smith-yes, Logan-yes, Hailey-yes, Johnston-yes, Reading-yes

16. Proposed executive session to discuss:
 - a. the reemployment status of individual building principals and/or athletic director so that the board can return to open session and vote to reemploy individual building principals and/or athletic director or vote to find that reasons may exist for the nonreemployment of individual building principals and/or athletic director. 25 O.S. § 307(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
17. Motion by Reading, second by Hailey, to convene in executive session. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes Time: 7:25 p.m.
18. Board president Smith announced the end of executive session and the board's return to open session at 9:34 p.m.
19. Smith stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, Mr. Buttram, Mr. Kelley, Mr. Wade, and Mr. Brough."
20. The reemployment of individual building principals and athletic director was tabled due to the financial situation as recommended by Haynes.
 - a. Kevin Wade, Alexander Elementary School Principal
 - b. Trevor Brough, Alexander Elementary School Assistant Principal
 - c. Jim Buttram, Commerce High School Principal
 - d. Jack Kelley, Commerce Middle School Principal
 - e. Rusty Barker, Athletic Director
21. Under new business, Johnston presented information on an upcoming #MobileTechSex presentation sponsored by the Will Rogers Middle School PTO and Ottawa County Health Department to be held on February 16th at 7:00 p.m. at the Will Rogers Middle School Library in Miami.
22. Motion by Reading, second by Logan, to adjourn. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes Time: 9:37 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 5th day of February, 2016 by Jimmy R. Haynes Ed. S., Superintendent of Schools and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2015 by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

Kenny Smith
President-Board of Education

James W. Johnston
Deputy Clerk

Matthew Bailey
Vice-President

Kevin Brady
Member

Herb Log
Clerk

Date: 03/07/2016

Irish Price
Minutes Clerk

Date: 3-7-2016

