

## MINUTES

REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
DECEMBER 14, 2015  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA

1. President Kenny Smith called the meeting to order at 6:41 p.m. Those present were Smith, Misty Hailey, Herb Logan, Jamie Johnston, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Logan.
3. Smith welcomed and thanked the guests for attending. (Attachment #1)
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the November 9, 2015 regular board meeting.
- b. Minutes of the December 8, 2015 special board meeting.
- c. Approval of the monthly financial report of activity funds. (Attachment #2)
- d. Approval of the monthly treasurer's report. (Attachment #3)
- e. Approval of the list of General Fund encumbrances for November payroll. (Attachment #4)
- f. Approval of the list of General Fund warrants for November payroll (\$436,540.99). (Attachment #5)
- g. Approval of the list of General Fund encumbrances for November-December. (Attachment #6)
- h. Approval of the list of General Fund warrants for November-December bills. (Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances for November payroll. (None)
- j. Approval of the list of Cooperative Fund warrants for November payroll (\$843.62). (Attachment #8)
- k. Approval of the list of Cooperative Fund encumbrances for November-December. (None)
- l. Approval of the list of Building Fund encumbrances for November-December. (Attachment #9)
- m. Approval of the list of Building Fund warrants for November-December bills. (None)
- n. Approval of the list of Child Nutrition Fund encumbrances for November payroll. (Attachment #10)
- o. Approval of the list of Child Nutrition Fund warrants for November payroll (\$22,677.54). (Attachment #11)
- p. Approval of the list of Child Nutrition Fund encumbrances for November-December. (Attachment #12)
- q. Approval of the list of Child Nutrition Fund warrants for November-December bills. (Attachment #13)
- r. Approval of the additional list of substitute teachers for SY 2015-2016. (Attachment #14)
- s. Approval of the additional list of fundraisers for SY 2015-2016. (Attachment #15)

Motion by Reading second by Hailey to approve consent agenda items "c" through "s" excluding "l", "k", and "m" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes

Motion by Reading, second by Hailey, to approve consent agenda item "b" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Logan-yes, Johnston-yes, Smith-abstain

Motion by Hailey, second by Johnston, to approve consent agenda item "a" as recommended by Haynes. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-abstain, Reading-abstain

5. Haynes presented thank you notes from Chris Patrick, Ashley Goodwin, and Lindsay Roberts to the board.

6. Administration Reports:
  - a. Superintendent's Report – Haynes presented an expenditure summary report, a revenue comparison/projection report, and a financial statement report that contains historical revenue to the board.
    - i. Facilities Report
    - ii. Haynes reported pre-kindergarten teacher Ashley Goodwin had submitted a letter of resignation.
  - b. Dana Garard, Opaa! Food Management Inc., Director Nutrition Services, Report – Garard reported the lunch count was down in November, they served veterans on Veterans' Day, and they are going to be decorating cookies.
  - c. Elementary Principal's Report – Elementary Principal Kevin Wade reported on the taking of Santa pictures, the Polar Express movie, and encouraging students to read during break.
  - d. Middle School Principal's Report - Middle School Principal Jack Kelley reported AR points are due on the 15<sup>th</sup>, teachers' meeting on the 15<sup>th</sup>, odd hour semester test on the 16<sup>th</sup>, even hour semester test on the 17<sup>th</sup>, those exempt from test will spend the day with him, the Science Fair is on the 17<sup>th</sup>, 201 students are participating in the Science Fair, and break starts on the 18<sup>th</sup>.
  - e. High School Principal's Report – High School Principal Jim Buttram reported the art show and music program is on the 17<sup>th</sup> at NEO, they will be having music in the gym, a talent show, and Miss Merry Christmas on the 18<sup>th</sup>, on the 19<sup>th</sup> Santa and the police will be giving away gifts in the high school gym, and the high school band was 1<sup>st</sup> in all of their parades.
  - f. Athletic Director's Report – Athletic Director Rusty Barker was at a ballgame. Mr. Buttram handed out athletic schedules in his place.
7. A discussion was held about contacting the architect about building at the current middle school site and possibly scheduling a special meeting with no action taken.
8. Motion by Reading, second by Hailey, to approve a revised regular board meeting dates for calendar year 2016 as recommended by Haynes. (Attachment #16) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
9. Motion by Reading, second by Johnston, to authorize the superintendent of schools to purchase school vehicles as requested by Haynes. Vote: Reading-yes, Johnston-yes, Smith-yes, Hailey-yes, Logan-yes
10. Motion by Logan, second by Reading, to authorize the superintendent of schools to cause the District to file suit seeking all necessary and appropriate relief against (a) the State Department of Education [SDE] and any necessary SDE officials, (b) the Oklahoma Tax Commission [OTC] and any necessary OTC officials, (c) the State Treasurer, to whom "illegally disbursed" funds must be returned and (d) any other persons or entities determined by the Superintendent and the District's legal counsel, to be necessary with regard to the failure of the SDE and the OTC to follow applicable law in calculating the District's State Aid for the 1992-93 through the 2013-14 fiscal year and to authorize payment of all necessary legal fees and costs as requested by Haynes. Vote: Logan-yes, Reading-yes, Smith-yes, Hailey-yes, Johnston-yes
11. Motion by Logan, second by Reading, to appoint Smith as the board's 2016 OSSBA Legislative Liaison. Vote: Logan-yes, Reading-yes, Smith-yes, Hailey-yes, Johnston-yes
12. Proposed executive session to discuss:
  - a. status of current negotiations with the Commerce Association of Classroom Teachers. 25 O.S. § (307)(B)(2).
  - b. the employment of a new custodian so the board can return to open session and vote to hire or not hire a new custodian. 25 O.S. § (307)(B)(1).
  - c. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
  - d. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
  - e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

- 13. Motion by Hailey, second by Johnston, to convene in executive session. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-yes Time: 7:15 p.m.
- 14. Board president Smith announced the end of executive session and the board's return to open session at 9:05 p.m.
- 15. Smith stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."
- 16. Motion by Hailey, second by Reading, to hire Clinton Martin as a new custodian as recommended by Haynes. Vote: Hailey-yes, Reading-yes, Smith-yes, Logan-yes, Johnston-yes
- 17. There was no new business.
- 18. Motion by Reading, second by Logan, to approve adjournment. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes Time: 9:07 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 11<sup>th</sup> day of December, 2015 by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2014 by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

Kenny Smith  
President-Board of Education

Janice M. Johnston  
Deputy Clerk

Wally Hailey  
Vice-President

Kevin Reading  
Member

Neil Log  
Clerk

Date: 01/11/2016

Tracy Price  
~~Neil Log~~  
Minutes Clerk

Date: 1-11-2014

