

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
NOVEMBER 9, 2015
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kenny Smith called the meeting to order at 6:30 p.m. Those present were Smith, Misty Hailey, and Jamie Johnston. Herb Logan and Kevin Reading were absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Smith.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the October 13, 2015 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances for October payroll. (Attachment #3)
- e. Approval of the list of General Fund warrants for October payroll (\$423,197.36). (Attachment #4)
- f. Approval of the list of General Fund encumbrances for October-November. (Attachment #5)
- g. Approval of the list of General Fund warrants for October-November bills. (Attachment #6)
- h. Approval of the list of Cooperative Fund warrants for October payroll (\$1,286.67). (Attachment #7)
- i. Approval of the list of Building Fund encumbrances for October-November. (None)
- j. Approval of the list of Building Fund warrants for October-November bills. (None)
- k. Approval of the list of Child Nutrition Fund encumbrances for October payroll. (Attachment #8)
- l. Approval of the list of Child Nutrition Fund warrants for October payroll (\$20,820.75). (Attachment #9)
- m. Approval of the list of Child Nutrition Fund encumbrances for October-November. (Attachment #10)
- n. Approval of the list of Child Nutrition Fund warrants for October-November bills. (Attachment #11)
- o. Approval of the additional list of substitute teachers for SY 2015-2016. (Attachment #12)
- p. Approval of the additional list of substitute cooks for SY 2015-2016. (Attachment #13)
- q. Approval of the additional list of fundraisers for SY 2015-2016. (None)

Motion by Smith, second by Hailey, to approve consent agenda items "a" through "h" and "k" through "p" as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Johnston-yes, Logan-absent, Reading-absent

4. Smith welcomed and thanked the guests for attending. (Attachment #14)
5. There were no public communications.
6. Written communications
 - a. Haynes presented an inform sheet on a proposed 1¢ sales tax for public education.
 - b. Haynes presented an issue brief from the Oklahoma Policy Institute on FY 2016 Budget Highlights.
 - c. Haynes presented a list of the OSSBA 2016 Legislative Goals.

7. Administrative Reports:
 - a. Superintendent's Report – Haynes provided an Expenditure Summary Report, a Revenue Comparison/Projection Report, and a Financial Statement report that has historical revenue, disbursements, and balance by month for the board.
 - i. Haynes presentation a revised District Accreditation Status Report (Accreditation with No Deficiencies) to the board. (Attachment #15)
 - ii. Facilities Report – Haynes deferred reporting until agenda item #8.
 - iii. Resignations – There were no resignations submitted during the previous month.
 - b. Dana Garard, Opaa! Food Management Inc., Director Nutrition Services, Report – Garard reported the breakfast count was up 80 breakfasts and the lunch count was up 186 lunches for September, OPAA! is feeding veterans on Wednesday, and she praised the cooks.
 - c. Elementary Principal's Report – Elementary Principal Kevin Wade reported they are holding a veterans assembly on Wednesday, the 5th grade will be taking a field trip on the 12th, on the 24th the Pre-K will be hosting a Thanksgiving lunch, Trash to Treasures is December 4th, and the Christmas Program is December 10th at NEO.
 - d. Middle School Principal's Report – Middle School Principal Jack Kelley reported 6th grade basketball has started, the 7th and 8th grades will be starting soon, football went well, they are holding a veterans assembly at the middle school on Wednesday at 10:25, and the G/T program is starting with Ms. Moudy.
 - i. Presentation of annual dropout report, for grades 7-8 – Kelley reported the middle school had 0 dropouts during the past year.
 - ii. Presentation of remediation plan – Kelley presented the middle school remediation plan. ACE remediation has 8 students in reading and 17 students in math.
 - e. High School Principal's Report
 - i. Presentation of annual dropout report, for grades 9-12 – High School Principal Jim Buttram reported the high school had 10 dropouts during the past year but 3 of those are back in school.
 - ii. Presentation of Annual Student College Remediation Report – Buttram reported ACT scores up .50%.
 - iii. Presentation of remediation plan – Buttram presented the high school remediation plan.
 - f. Athletic Director's Report – Athletic Director Rusty Barker reported the high school football team is playing in the first round of the playoffs this Friday in Haskell at 7:30 p.m., handed out an athletic calendar, and basketball schedule.
8. A discussion was held about holding a public forum on either November 30th or December 3rd at the middle school gym.
9. Motion by Hailey, second by Johnston, to approve regular board meeting dates for calendar year 2016 as recommended by Haynes. (Attachment #16) Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-absent, Reading-absent
10. A discussion was held and no action taken on participation in lawsuit regarding repayment of state aid.
11. Proposed executive session to discuss:
 - a. negotiations with the Commerce Association of Classroom Teachers. 25 O.S. § 307(B)(2).
 - b. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
12. Motion by Hailey, second by Johnston, to convene in executive session. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-absent, Reading-absent Time: 7:18 p.m.
13. Board president Smith announced the end of executive session and the board's return to open session at 8:47 p.m.

- 14. Smith stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the three board members, Mr. Haynes, Mr. Buttram, and Mr. Barker."
- 15. Motion by Smith, second by Hailey, to approve a \$100 stipend for certified and support personnel as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Johnston-yes, Logan-absent, Reading-absent
- 16. There was no new business.
- 17. Motion by Hailey, second by Johnston, to approve adjournment. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-absent, Reading-absent

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 6th day of November, 2015 by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2014 by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

Kenny Smith

 President-Board of Education

Janie Johnston

 Deputy Clerk

Misty Hailey

 Vice-President

 Member

Heath Log

 Clerk

Date: *12/14/2015*

Jessie Price

 Minutes Clerk

Date: *12-14-15*

