

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
OCTOBER 13, 2015
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kenny Smith called the meeting to order at 6:30 p.m. Those present were Smith, Misty Hailey, Herb Logan, Jamie Johnston, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Johnston.
3. A discussion and interaction of the Board of Education, Administration, Architect, Scott Vrooman, and Financial Advisor, Jordan Smith, on the topic of facilities planning was held.
4. No action was taken on procedure to continue the facilities planning process.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the September 15, 2015 regular board meeting.
- b. Minutes of the September 30, 2015 special board meeting.
- c. Approval of the monthly financial report of activity funds. (Attachment #1)
- d. Approval of the monthly treasurer's report. (Attachment #2)
- e. Approval of the list of General Fund warrants for FY 2015 encumbrances. (Attachment #3)
- f. Approval of the list of General Fund encumbrances for September payroll. (Attachment #4)
- g. Approval of the list of General Fund warrants for September payroll (\$450,525.60). (Attachment #5)
- h. Approval of the list of General Fund encumbrances for September-October. (Attachment #6)
- i. Approval of the list of General Fund warrants for September-October bills. (Attachment #7)
- j. Approval of the list of Cooperative Fund encumbrances for September payroll. (Attachment #8)
- k. Approval of the list of Cooperative Fund warrants for September payroll (\$1,286.67). (Attachment #9)
- l. Approval of the list of Building Fund encumbrances for September-October. (Attachment #10)
- m. Approval of the list of Building Fund warrants for September-October bills. (Attachment #11)
- n. Approval of the list of Child Nutrition Fund encumbrances for September payroll. (Attachment #12)
- o. Approval of the list of Child Nutrition Fund warrants for September payroll (\$22,054.69). (Attachment #13)
- p. Approval of the list of Child Nutrition Fund encumbrances for September-October. (Attachment #14)
- q. Approval of the list of Child Nutrition Fund warrants for September-October bills. (Attachment #15)
- r. Approval of the additional list of substitute teachers for SY 2015-2016. (Attachment #16)
- s. Approval of the additional list of fundraisers for SY 2015-2016. (Attachment #17)

Motion by Reading, second by Hailey, to approve consent agenda items "a" through "s" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes

6. Smith welcomed and thanked the guests for attending. (Attachment #18)

7. The board to provide an opportunity for a tribe, or their designee, parent, or group of parents concerned with the educational opportunity of any student or group of students in the Commerce School District to:
 - a. Present views regarding application for P.L. 81-874 "Impact Aid" funds.
 - b. Make recommendations concerning the needs of their children.
 - c. Provide input into the planning and development of the educational program of the district.
 - d. Present views on the educational program and its operation.

There were no views, recommendations, or input.

8. Motion by Reading, second by Logan, to approve P.L. 81-874 Indian Policies and Procedures as recommended by Haynes. (Attachment #19) Vote: Reading=yes, Logan=yes, Smith=yes, Hailey=yes, Johnston=yes
9. Written communications:
 - a. Haynes presented a Thank you note from the Pat Hall family sent in appreciation for the plant sent on behalf of the board and administration upon the passing of Pat Hall.
 - b. Haynes presented the Governor's Proclamation declaring October 19-23, 2015 "Education Support Personnel Week".
10. Administrator's Reports:

Smith read an article about the recent induction of Haynes into the William Jewell College Sports Hall of Fame and congratulated him.

- a. Superintendent's Report – Haynes provided the Board with an Expenditure Summary report, a Revenue Analysis report, and a Financial Statement report. Haynes reported our 21st Century Community Learning Centers application did not funded.
 - i. Facilities Committee Report – Haynes provided a document, "Total Community Involvement Campaign Organization Steering Committee Media Coordinator Community Leaders Schools Committee", Hailey shared from Neosho, MO they used to pass their bond issue campaign.
 - ii. Resignations – Haynes reported he did not receive any resignations this month.
 - b. Elementary Principal's Report – Elementary Principal Kevin Wade reported we have received state testing results and they have been sent home with the students, we have 37 students in remedial reading and math.
 - c. Middle School Principal's Report – Middle School Principal Jack Kelley reported we have a new student, Madison Chambers, who is a twirler, enrollment is 201, and softball has finished their season.
 - d. High School Principal's Report – High School Principal Jim Buttram reported they will be having a support personnel luncheon next week and prom has been changed to April 16, 2016.
 - e. Athletic Directors Report – Athletic Director Rusty Barker reported we are in week 7 of football.
11. Motion by Hailey, second by Johnston, to approve the School District 2015-2016 Budget as recommended by Haynes. (Attachment #20) Vote: Hailey=yes, Johnston=yes, Smith=yes, Logan=yes, Reading=yes
 12. Motion by Reading, second by Logan, to approve resolutions calling for the 2016 Annual School Election as recommended by Haynes. (Attachment #21) Vote: Reading=yes, Logan=yes, Smith=yes, Hailey=yes, Johnston=yes
 13. Motion by Reading, second by Hailey, to approve Loan Agreement for Food Service Deficits as recommended by Haynes. (Attachment #22) Vote: Reading=yes, Hailey=yes, Smith=yes, Logan=yes, Johnston=yes

14. Motion by Reading, second by Hailey, to approve request to use the Sick Leave Sharing Program and determined the employee may receive up to 100 days of donated leave as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
 15. Motion by Hailey, second by Johnston, to approve establishing a new activity fund subaccount for the Guitar Club as recommended by Haynes. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-yes
 16. Motion by Reading, second by Logan to approve one or more board member(s) and/or staff to attend any/all of the following OSSBA Workshops, Conferences, and/or Webinars as recommended by Haynes:
 - a. Weapons on Campus – Is It Legal? Webinar, which will be held Wednesday, October 14, 2015.
 - b. Region 5 Meeting, which will be held Tuesday, October 27, 2015 at the Northeast Tech Conference Room in Claremore.
 - c. School Finance: Beyond the Basics Workshop, which will be held Wednesday, November 4, 2015 at the Southern Hills Marriott in Tulsa.
 - d. Minutes Clerk Leadership Academy, which will be held Wednesday, November 4, 2015 at the Southern Hills Marriott in Tulsa.
- Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
17. Proposed executive session to discuss:
 - a. negotiations with the Commerce Association of Classroom Teachers. 25 O.S. § 307(B)(2).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee. 25 O.S. § (307)(B)(1)
 18. Motion by Reading, second by Johnston, to convene in executive session. Vote: Reading-yes, Johnston-yes, Smith-yes, Hailey-yes, Logan-yes Time: 8:02 p.m.
 19. Board president Smith announced end of executive session and the board's return to open session at 8:59 p.m.
 20. Smith stated, "Only the items on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."
 21. Motion by Logan, second by Reading, to recognize/declare impasse with the CACT and notify the State Superintendent as recommended by Haynes. Vote: Logan-yes, Reading-yes, Smith-yes, Hailey-yes, Johnston-yes
 22. Motion by Reading, second by Smith, select Bryan Drummond as the Board's fact finding committee member for impasse as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hailey-yes, Logan-yes, Johnston-yes
 23. Motion by Hailey, second by Johnston, to approve individual certified and support personnel contracts for school year 2015-2016 as recommended by Haynes. (Attachment #23) Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-yes
 24. There was no new business.
 25. Motion by Reading, second by Logan, to approve adjournment. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 5:00 p.m. on the 9th day of October, 2015 by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2014 by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of the change of date of this regular meeting was given to the Ottawa County Clerk on June 8, 2015 by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

Kenny Smith
President-Board of Education

Janie M. [Signature]
Deputy Clerk

Misty Hailey
Vice-President

Member

Herb Lopez
Clerk

Date: 11/09/2015

Irish Price
Minutes Clerk

Date: 11-9-15

