

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
MAY 11, 2015
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kenny Smith called the meeting to order at 6:30 p.m. Those present were Smith, Misty Hailey, Herb Logan, Jamie Johnston, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Reading.
3. The Board to recognized Commerce Public Schools' teacher of the year, Denise Bayless.
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the April 13, 2015, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances for April payroll. (Attachment #3)
- e. Approval of the list of General Fund warrants for April payroll (\$415,237.84). (Attachment #4)
- f. Approval of the list of General Fund encumbrances for April-May. (Attachment #5)
- g. Approval of the list of General Fund warrants for April-May bills. (Attachment #6)
- h. Approval of the list of Cooperative Fund encumbrances for April payroll. (None)
- i. Approval of the list of Cooperative Fund warrants for April payroll (\$1,327.37). (Attachment #7)
- j. Approval of the list of Cooperative Fund encumbrances for April-May. (None)
- k. Approval of the list of Cooperative Fund warrants for April-May bills. (None)
- l. Approval of the list of Building Fund encumbrances for April-May. (Attachment #8)
- m. Approval of the list of Building Fund warrants for April-May bills. (Attachment #9)
- n. Approval of the list of Child Nutrition Fund encumbrances for April payroll. (Attachment #10)
- o. Approval of the list of Child Nutrition Fund warrants for April payroll (\$19,107.71). (Attachment #11)
- p. Approval of the list of Child Nutrition Fund encumbrances for April-May. (Attachment #12)
- q. Approval of the list of Child Nutrition Fund warrants for April-May bills. (Attachment #13)
- r. Approval of the additional list of substitute teachers for SY 2014-2015. (Attachment #14)
- s. Approval of the additional list of fundraisers for SY 2014-2015. (Attachment #15)
- t. Approval of the additional list of fundraisers for SY 2015-2016. (None)

Motion by Reading, second by Hailey, to approve consent agenda items "a" through "t" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes

5. Smith welcomed and thanked the guests for attending. (Attachment #16)

6. Motion by Hailey, second by Johnston, to approve giving a stipend of \$150.00 to the district's teacher of the year, Denise Bayless, and a stipend of \$75.00 to the other two buildings' teacher of the year, Lisa Dunn and Latisha Henderson as recommended by Haynes. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-yes

7. There were no public communications.

8. Written communications:

Haynes presented an OPAA! report from Cynthia Sutterby, DNS. She reported Vicki Bruce went to the national cooking contest in Sedalia, MO and placed 3rd out of 10 contestants.

9. Administrator's Reports:

- a. Superintendent's Report – Haynes provided the board with an Expenditure Summary Report, a Revenue Analysis Report, and a Financial Statement Report for their information.
 - i. Wellness Committee Report – Haynes reported the District Wellness Committee met on Monday, May 4, 2015. There were 22 members present including parents, students, Child Nutrition Program Staff, Board Members, administrators, Teachers, Health Professionals, Members of the Public, a Community Based Organization Representative. He reviewed the Wellness Policy, the USDA School Wellness Guidelines, and the Healthy & Fit Safe School Committee Reports from each site. The floor was opened up for discussion and recommendations. Some of the recommendations included the need for more physical activity, organizations that will donate time for health & wellness, health department programs, distribution of the USDA wellness guidelines, and suggestions to improve the child nutrition program.
 - ii. Mickey Mantle Statue Park Progress Report – Haynes nothing further to report on the Mickey Mantle Statue Park Progress.
 - iii. Facilities Committee Report – Haynes suggested the need to discuss affordable needs.
- b. Elementary Principal's Report – Alexander Elementary Principal Kevin Wade reported on the 5th grade fishing trip to career tech, testing reward, May 12th field day, PK graduation Wednesday, and AR reward Friday.
- c. Middle School Principal's Report – Middle School Principal Jack Kelley reported the science fair went well, 8th grade enrollment for next year, semester tests Tuesday and Wednesday, 8th grade promotion is at 6:30 p.m. at the high school Friday, 8th grade cookout, AR reward trip on Thursday to the bowling alley, 195 students, and 101 exempt from testing.
- d. High School Principal's Report – High School Principal Jim Buttram reported the art show last week was great, the Shanna Miller benefit will be on May 12 at 5:30 p.m. at the middle school, Thursday is graduation practice, senior cookout at his house, and 8 students are at the state track meet.
- e. Athletic Director's Report – Athletic Director Rusty Barker was at the state track meet.

10. Reading and Logan reported on the New School Member Workshop.

11. Motion by Reading, second by Smith, to adopt a new policy DDCA Acceptance of Letters of Resignation. (Attachment #17) Vote: Reading-yes, Smith-yes, Hailey-yes, Logan-yes, Johnston-yes

12. Motion by Reading, second by Hailey, to move the regular August meeting from Monday, August 10, 2015 to Tuesday, August 11, 2015, the regular September meeting from Monday, September 14, 2015 to Tuesday, September 15, 2015 and the regular October meeting from Monday, October 12, 2015 to Tuesday, October 13, 2015. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes

13. There was a discussion with no action on the Capital Improvement Plan.

14. Motion by Reading, second by Logan, to approve or deny requests for Open Transfer of Student for the 2015-2016 school year as recommended by Haynes. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
15. No action was taken to cancel previously granted Open Transfer of Student for the 2015-2016 school year.
16. Motion by Smith, second by Hailey, to renew property and casualty insurance policy with OSIG, Oklahoma Schools Insurance Group, through Bomford, Couch, & Wilson Insurance and to authorize payment of the premium (\$60,510.00). (Policy period July 1, 2015 to July 1, 2016) as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-yes
17. Motion by Reading, second by Logan, to renew contract with Clearwater Enterprises, LLC to supply natural gas for the 2015-2016 school year as recommended by Haynes. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
18. Motion by Reading, second by Hailey, to approve renewal of contract with Alcohol & Drug Testing, Inc. (ADTI) for DOT alcohol and drug testing of bus drivers as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
19. Motion by Reading, second by Hailey, to approve school board members to attend the 2015 OSSBA/CCOSA Conference and Exposition, held on August 28-30, 2015, at the Cox Business Services Convention Center, located in Oklahoma City, Oklahoma as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
20. Proposed executive session to discuss:
 - a. receiving the resignations of Carla Karsten, Sharon Neal, Terra Morgan, and Connie Corbus, so the board can return to open session and vote to accept or not accept the tendered resignations of Carla Karsten, Sharon Neal, Terra Morgan, and Connie Corbus. 25 O.S. § 307 (B)(1).
 - b. the reemployment status of all teachers listed on "Schedule A" so the board can return to open session and vote to reemploy, or table the reemployment of, teachers. 25 O.S. § 307 (B)(1).
 - c. the reemployment status of all temporary teachers listed on "Schedule B" so the board can return to open session and vote to reemploy on a teacher contract or a temporary contract those temporary teachers recommended by the Superintendent for reemployment on a teacher contract or a temporary contract. 25 O.S. § 307 (B)(1).
 - d. the reemployment of all support personnel listed on "Schedule C" so that the Board can return to open session and vote to give reasonable assurance of reemployment or to table reemployment of support personnel not recommended for reemployment by the Superintendent. 25 O.S. § 307(B)(1).
 - e. the employment of a new middle school Title I remedial reading/math teacher on a temporary contract, a new middle school special education teacher on a temporary contract, a new elementary school teacher on a temporary contract, a new elementary school Title II class-size reduction teacher on a temporary contract, a new middle school Title I remedial reading/math teacher assistant, and new elementary school special education paraprofessionals, so the board can return to open session and vote to hire or not hire a new middle school Title I remedial reading/math teacher on a temporary contract, a new middle school special education teacher on a temporary contract, a new elementary school teacher on a temporary contract, a new elementary school Title II class-size reduction teacher on a temporary contract, a new middle school Title I remedial reading/math teacher assistant, and new elementary school special education paraprofessionals. 25 O.S. § 307(B)(1).
 - f. coaching assignments for SY 2015-2016 so the Board can return to open session and vote to assign or not assign coaches for SY 2015-2016. 25 O.S. § 307(B)(1).
 - g. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

21. Motion by Hailey, second by Logan, to convene in executive session. Vote: Hailey-yes, Logan-yes, Smith-yes, Johnston-yes, Reading-yes Time: 8:07 p.m.
22. Board president Smith announced the end of executive session and the board's return to open session at 9:13 p.m.
23. Smith stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, Mr. Wade, and Mr. Brough."
24. There were no resignations tendered after the posting of the Agenda.
25. Motion by Reading, second by Hailey, to accept the tendered resignation of Alexander Elementary School 5th grade teacher, Carla Karsten, due to retirement as recommended by Haynes. (Attachment #18) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
26. Motion by Reading, second by Johnston, to accept the tendered resignation of Alexander Elementary School special education paraprofessional, Sharon Neal, due to retirement as recommended by Haynes. (Attachment #19) Vote: Reading-yes, Johnston-yes, Smith-yes, Hailey-yes, Logan-yes
27. Motion by Reading, second by Hailey, to accept the tendered resignation of Alexander Elementary School special education paraprofessional, Terra Morgan as recommended by Haynes. (Attachment #20) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
28. Motion by Reading, second by Hailey, to accept the tendered resignation of Alexander Elementary School cook, Connie Corbus, due to retirement as recommended by Haynes. (Attachment #21) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
29. Haynes recommended the reemployment of all teachers listed on "Schedule A."
30. Motion by Reading, second by Hailey, to reemploy all teachers listed on "Schedule A" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
31. Haynes recommended the reemployment of Denise Bayless on a teacher contract. Haynes recommended the reemployment of all teachers, except Denise Bayless, listed on "Schedule B" on a temporary contract.
32. Motion by Reading, second by Hailey, to reemploy Denise Bayless on a teacher contract as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
33. Motion by Reading, second by Johnston to reemploy all teachers, except Denise Bayless, listed on "Schedule B" on a temporary contract as recommended by Haynes. Vote: Reading-yes, Johnston-yes, Smith-yes, Hailey-yes, Logan-yes
34. Haynes recommended giving reasonable assurance of reemployment to all support personnel listed on "Schedule C."
35. Motion by Reading, second by Hailey, to give reasonable assurance of reemployment to all support personnel listed on "Schedule C" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
36. There was no action taken to direct Superintendent to deliver all appropriate notices, as required by law, to those support personnel recommended for nonreemployment, if any.

37. Motion by Reading, second by Hailey, to give reasonable assurance of reemployment of substitute teachers listed on "Schedule D", substitute cooks listed on "Schedule E", and substitute custodians listed on "Schedule F" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
38. Motion by Smith, second by Hailey, to hire Michelle Kirkendall as a new middle school Title I remedial reading/math teacher on a temporary contract as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-yes
39. Motion by Reading, second by Hailey, to hire Jana Kelley as a new middle school special education teacher on a temporary contract as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
40. Motion by Reading, second by Smith, to hire LaChrista Earll as a new elementary school teacher on a temporary contract as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hailey-yes, Logan-yes, Johnston-yes
41. Motion by Reading, second by Johnston, to hire Kylee Bunch as a new elementary school Title II class-size reduction teacher on a temporary contract as recommended by Haynes. Vote: Reading-yes, Johnston-yes, Smith-yes, Hailey-yes, Logan-yes
42. Motion by Reading, second by Hailey, to hire Jennifer Rosenstiel as a new middle school Title I remedial reading/math teacher assistant as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
43. Motion by Reading, second by Hailey, to hire Hollie Snyder as a new elementary school special education paraprofessional as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
44. Motion by Reading, second by Logan, to assign coaches for SY 2015-2016 as recommended by Haynes. (Attachment #22) Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
45. New Business. "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

Motion by Reading, second by Hailey, to hire Teresa Hart as a new elementary school teacher's assistant as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes

46. Motion by Logan, second by Reading, to adjourn. Vote: Logan-yes, Reading-yes, Smith-yes, Hailey-yes, Johnston-yes Time: 9:25 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 8th day of May, 2015 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2014 by Jim Haynes, Superintendent of Schools

(ATTEST)

Kenny Smith
President-Board of Education

Janice M Johnston
Deputy Clerk

Misty Hallig
Vice-President

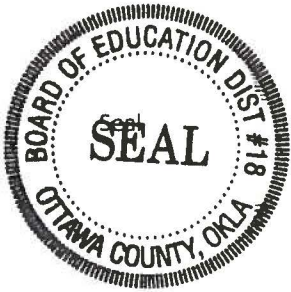
Lewis Rading
Member

Herk Lopez
Clerk

Date: 06/08/2015

Iris Price
Minutes Clerk

Date: 6-8-2015



“Schedule A”

Gerry S Armstrong
Russell W Barker
Jessica L. Bell
Crystal G. Bolles
Ramona M Boyd
Angela R Brough
Norma S Bryant
Jennifer A. Buttram
Linsey Cass
Bobby M. Crawford
Rochelle Crawford
Whitney Crawford
Gary D. Davis
Jason Dunn
Lisa R. Dunn
Kevin J. Earll
Shelly L. Freeman
Ashley Goodwin
Melinda L. Hailey
Holli Hayes
Shawna Deanna Hemphill
Michele A. Kipp
Clint Kisse
Paula K. Knight
Brenda K. Leatherman
Elizabeth Littlejohn

Sarah Mahurin
Danielle D. Manning
Kathy McCoy
Floyd B. McKibben
Johnathan D Medlin
Michelle Moore
Tamara L. Morey
Stacy Moss
Steve Moss
Kristy Moudy
Debbie Mountford
Jerry Myers
Lana Nino
Andrea M. Patrick
James E. Pickens
Matthew B. Poteet
Shellie R. Rhodes
Lindsay K. Roberts
Tammy Rogers
Richard Schartz
Jake W. Sharp
Scott S. Shepherd
Brian Simmons
Leslie Michanne Summers
Brian Waybright
Kelly Wright

“Schedule B”

Denise Bayless*
Pamela Catt
Josie Chrz
Bill Rogers (Retired)

Teruko (Teri) Rogers
Bruce Rhodes (Retired)
Terry Tyree Jr.

“Schedule C”

William Arms
Brenda Barr
Richard Barrett
Kathy Bissell
Wyvonna Black
Sheila Botts
Lorrie Bowling
Michelle D. Brookshire
Vicki L. Bruce
Andrea Bundy
Christopher S. Crow
Walter A. Fanning
Karla J. Forrester
Paula Grisham
Beverly Haynes
Willa Hogan
Louise Kissee
Danny Knight Sr.
Julia Lalicker
Retha Magers
Maria Irma Marquez
Leandra Martin
Carolyn McCord

Robert D. McCord
Janis Millhollin
Stephen Moore
Cecil Dean North
Virginia Ontiveros
Kayla R. Palmer
Christine Patrick
Heather Pittman
Dulce Prado
Patricia Price
Jennifer S. Pugh
Nancy H. Rathjen
LaRhonda Ruddick
Carol Sargent
Brenda Spurgeon
Steven Sweeten
Cindy Thompson
Bobbie L. Tompkins
Janet Trease
Jodi Trease
Rhonda Turner
Martha White

“Schedule D”

Kenneth Wayne Blalock
Cheryl A. Blankenship
Phyllis J Bruton
Kamesha Louise Cook
Matthew Ralph Cook
Margaret Amanda Greenwood
Deeann Hart

Dale G. Hurst
Edna (Kay) Medlin
Patricia Marie Medlin
Sandi Lynn Pannell
Cathy L. Redden
Jerrie Inez Shelton-Berry
Janice K Wilmoth

“Schedule E”

Sheila Sue Carlton

“Schedule F”

Paul J. Miller